THE MUSE BOARD MEETING MINUTES

June 26, 2025 - 4:30 pm - Lake of the Woods Museum Board Room

PRESENT: Charito Gallivan, Cheryl Mosindy, Lisa Lyle, Robert Bulman, Kirsten Fair, Hannah Edie, Reid Thompson, Braden Murray (ex officio)
REGRETS: Lindsay Koch, Karen Ingebrigtson

1 CALL TO ORDER - 14:31
Land acknowledgement read by Robert Bulman

2 APPROVAL OF AGENDA FOR MEETING
Moved by Kirsten Fair, seconded by Cheryl Mosindy that the agenda for the meeting of June 26, 2025 be approved as presented.
Carried.

3 DECLARATION OF PECUNIARY INTEREST
nil

4 KNOWLEDGE OF FRAUD AND LEGAL MATTERS
nil

5 APPROVAL OF PREVIOUS MEETING MINUTES
Moved by Reid Thompson, seconded by Charito Gallivan that the minutes of the May 29, 2025 meeting be approved as presented.
Carried

6 BUSINESS ARISING FROM THE MINUTES
There was a question about the recommendation from the Board in/re: 2026 capital expenses going to council. The recommendation will be included in the information package that is provided to council when they deliberate on the 2026 capital budget. When the question of Board support comes forward, the answer will be, "yes, here is the Muse Board motion making the recommendation". Then Council will have the final call.

7 FINANCIAL

7.1 Operating Budget vs Actuals for Art Centre and Museum for May
-There was a question about if information about institutional memberships went out to resort and camp owners. It has not. Braden will follow up with

some of the local governing bodies (Sunset Country Tourism, etc) to see if we can send out a mass mailer to local tourist camps.
- There was some discussion of members only events to help drive membership. These include members only tours, and exhibition previews. Both are being taken into consideration, and will be implemented as resources allow. One member expressed interest in membership forms that they can hand to their friends and colleagues. Those will be provided.
- There was a discussion about the Museum rentals being a bit down, owning to some long time renters that have found other places. The suggestion was to include it in the next newsletter, and let the members know it is an option (and is discounted accordingly)
- There was a question about whether we would be harmed or penalized for the large non-budgeted expense of the AC HVAC spending (supported by re-allocating capital monies). The answer is thatwill show on the budget vs actuals sheet, but when the year end was completed, all the information would be included in the notes, both for City Finance's records and for the auditors. The expenditure does need to be included for book keeping purposes, but will have notes explaining the situation, the process, and where the money was reallocated from.

7.2 May 2025 expenses - Museum and Art Centre

Moved by Lisa Lyle, seconded by Hannah Edie that the May 2025 expenses for the Lake of the Woods Museum in the amount of $4,665.61 be approved. Carried.

Moved by Charito Gallivan, seconded by Lisa Lyle that the May 2025 expenses for the Douglas Family Art Centre in the amount of $17,737.04 be approved. Carried.

8 RECOMMENDATIONS FROM ADVISORY COMMITTEES

nil

9 RECOMMENDATIONS TO COUNCIL

nil

10 DECISION ITEMS

nil

11 DISCUSSION ITEMS

11.1 Honorarium Policy Draft Discussion

There was a discussion about the wording of the honorarium policy, and how certain wording around compensation should be removed. The decision was made to insert a clause that the Board would determine honorarium rates at

the beginning of each new year. A fulsome conversation with many good points that will be added and brought back to the Board for official approval in September.

11.2 Conflict of Interest Policy Draft Discussion

There was a discussion about the provided Conflict of Interest policy. While the city already has a employee code of conduct that covers some of these items, this policy lays out the conflict of interest policy explicitly. There was a discussion about the section on social media use, and how that should have its own document. There were some other suggestions on wording, and also suggestions on including the Muse Board as having responsibility to uphold the policy as well. These suggestions will be integrated into the doc and brought to the Board for approval in September.

12 INFORMATION ITEMS

12.1 Directors Report

- There was a brief discussion about the watercolour of Summer Idyll, and the recent visit by Joel and Sally Lipkind

- There was an update on the Kris Goold exhibition at the Thunder Bay Art Gallery

- A discussion about the July 27th special event at the Art Centre

- A brief highlight about the number of school visits from the spring, and especially university student visits.

12.2 Strategic Plan Report Card

- There was a discussion about advertising, and how we collect data from visitors. A meeting of the advertising committee will be called to follow up on exactly how and what we ask of visitors.

12.3 Art Centre Advisory Committee Minutes

The Board was given the short version of how Summer Idyll came to be at the Muse.

Reid Thompson left at 17:32

13 CORRESPONDENCE

13.1 Young Canada Works

13.2 Kenora and Lake of the Woods Community Foundation Invitation

Board members were reminded of the 7:00 granting ceremony at the Clarion in June 27th.

14 IN CAMERA SESSION

15 OTHER BUSINESS

16 NEXT BOARD MEETING

At 4:30 in the Museum Board Room on September 25, 2025

17 ADJOURNMENT - 17:48PM

Moved by Hannah Edie, seconded by Kirsten Fair to adjourn.
Carried.