# THE MUSE BOARD MEETING MINUTES

April 24, 2025 - 4:30 pm - Lake of the Woods Museum Board Room

**PRESENT:** Robert Bulman, Lisa Lyle, Cheryl Mosindy, Kirsten Fair, Lindsay Koch, Karen Ingebrigtson, Charito Gallivan, Reid Thompson, Hannah Edie, Braden Murray, Andrew Smith
**REGRETS:**

1 CALL TO ORDER - 16:30
- Land Acknowledgement read

2 APPROVAL OF AGENDA FOR MEETING
*Moved by Lindsay Koch, seconded by Lisa Lyle that the agenda for the meeting of April 24, 2025 be approved as presented.*
*Carried*

3 DECLARATION OF PECUNIARY INTEREST
*- Robert Bulman declared that his spouse Susan Bulman was paid for teaching classes in the Gail Konantz Studio.*

4 KNOWLEDGE OF FRAUD AND LEGAL MATTERS
*nil*

5 APPROVAL OF PREVIOUS MEETING MINUTES
*Moved by Cheryl Mosindy, seconded by Lindsay Koch that the minutes of the March 27, 2025 meeting be approved as presented.*
*Carried.*

6 BUSINESS ARISING FROM THE MINUTES
*nil*

7 FINANCIAL

7.1 Operating Budget vs Actuals for Art Centre and Museum for March
*- Discussion of several budget lines that are higher or lower compared to 2024. Book sales at the Museum are up compared to 2024. NGO grants at the Art Centre are up over 2024. Programming at both the AC and MU are slightly*

*lower, in part because of 2024's Triple P.L.A.Y. sponsorship, and the MU not hosting a March Break camp in 2025.*
*16:36 - Charito Gallivan joined the meeting*

7.2 March 2025 expenses - Museum and Art Centre

*Moved by Lisa Lyle, seconded by Karen Ingebrigtson that the March 2025 expenses for the Lake of the Woods Museum in the amount of $8370.94 be approved.*
*Discussion: Explanation of a negative expenses. A cheque for research was originally issued in 2021, then again in 2022 and 2024. All of these cheques have stale dated. For the small amount ($36) it has been decided we are going to stop trying to chase this person down to pay them.*
*Carried.*
*Moved by Lisa Lyle, seconded by Charito Gallivan that the March 2025 expenses for the Douglas Family Art Centre in the amount of $16,725.37 be approved.*
*Discussion: Brief explanation about payments for fine art delivery.*
*Carried.*

8 RECOMMENDATIONS FROM ADVISORY COMMITTEES

Nil

9 RECOMMENDATIONS TO COUNCIL

Nil

10 DECISION ITEMS

10.1 Museum Investments - Term GICs Expiring

*Discussion: The Board decided to delay the reinvestment of the GICs in order to look at other options for GIC investment, and to get a report on anything that may be coming up in the next few years that will need to be paid from the funds. There are also funds maturing in July that amount to a little over $31,000 that could also be used if necessary. The possibility of investing in OneFund or another bank was also brought up*
*Braden will instruct our contact at Northern Credit Union to hold off on re-investing.*

10.2 Donation from Shirley Richardson Foundation

*Moved by Lindsay Koch, seconded by Karen Ingebrigtson that the $10,344.84 donated by the Shirley Anne Richardson Annual Giving Trust Fund be allocated to the Art Centre Exhibit/Collections fund.*

*Discussion: There was a brief discussion on the circumstances of the donation. Shirley Richardson was always a great supporter of the Museum and Art Centre, but more recently she had taken special interest in the Art Centre. Carried.*

11 DISCUSSION ITEMS

Nil

12 INFORMATION ITEMS

12.1 Directors Report

*Discussion: There was a report on the state of the new Muse membership cards, and summer student hiring. There was a brief discussion on advertising, and TODS/dock signage specifically. There was a discussion on the state of the Art Centre HVAC system, the City's new IT contractor, and Braden's meeting with Bryce Douglas on April 30th.*

12.2 Strategic Plan Report Card

*Discussion: Updates on various projects, and initiatives. Every project but one has been started and is making good progress toward the October 2025 deadline. There was a report that the City's Indigenous Liaison Office is preparing a protocol document, and is keen to work with us on it.*

12.3 Muse Indigenous Advisory Committee Minutes

*Circulated*

13 CORRESPONDENCE

13.1 Invitation to Spring Feast - May 2 at 10:30am

The Muse Indigenous Advisory Committee and the Muse Board have been invited to the Common Land Common Ground Spring Feast on May 2, 2025 at 10:30 on Tunnel Island. If you plan on attending please email Brenda Thomas at bthomas@kenora.ca

13.2 Summer Employment Opportunities Letter

This provincial programme was applied to with low expectations, but we were approved. This fund will cover approximately 35% of the wages of one of the Museum summer students. Great news.

14 IN CAMERA SESSION

nil

15 OTHER BUSINESS

*Discussion: There was a question for Andrew Smith about the budget process. There was a discussion about the capital and operational budget timelines,*

*but more importantly, that the Muse Board is regarded positively, and is seen as a steady and reliable Board within the city milieu. There are no huge monetary asks on the horizon The City looks forward to working with the Board and Muse staff on the 2026 budget process.*

16 NEXT BOARD MEETING

At 4:30 in the Museum Board Room on May 29, 2025

17 ADJOURNMENT

*Moved by Charito Gallivan, seconded by Reid Thompson that the Muse Board meeting of April 24, 2025 be ended.*
*Carried - 17:34PM*