



Minutes

Of a Meeting of the Crime Prevention and Community Well-Being Advisory Committee of the City of Kenora

Friday, August 16, 2024

9:00 a.m.

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With:	Denise Forsyth Darcia Curtis Shannon Bailey Jared Olsen Logan Haney (virtual) Taras Manzie (virtual)	Jill Hager Regan Dearborn Jodelle Maksymchuk Jim Neild Councillor Bob Bernie Councillor Barb Manson
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Staff: Eric Shih – CSWB Coordinator
 Kyle Attanasio, CAO
 Heather Lajeunesse, Enforcement Services Manager/Deputy Clerk
 Christiane Sadeler – Consultant (virtual)

Regrets:	Anita Cameron Jeff Duggan Grant Cowles Heather Pihulak, Director of Corporate Services/City Clerk	Cynthia MacDougall Haley Pentek
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Guest: Steve Woolrich, SMW Consulting Solutions (virtual)

1. Call to Order and Land Acknowledgement

Chair Darcia Curtis called the meeting to order at 9:04 a.m. and she delivered the land acknowledgement.

2. Declaration of Pecuniary Interest and the General Nature Thereof

There were none declared.

3. Additions to and Approval of Agenda

-Change of October Meeting date

4. Approval of Minutes from Previous Meeting

Moved by S. Bailey, Seconded by J. Hager and Carried -

That the Minutes of the Crime Prevention and Community Well-Being Advisory Committee meeting held July 19, 2024, be confirmed as written and filed.

5. Update on Completed Stakeholder Consultations

Eric shared that all consultations have been completed except for youth and school kids. Over 25 consultations were done by the committee, the total number of participants is greater than 200, in addition to the 100 people that took part in the survey. They also had some one-on-one discussions with leaders of organizations and some members of the outside population. This is all part of the collective process to get as much information as we can to have a baseline going forward with the plan.

Darcia made reference to the July minutes and asked if there was any follow up on having a consultation related to the missing adult justice and corrections piece. Eric stated that he did have a meeting with Jill and Logan and they were able to gain some data. Jill explained that any information related to provincial parole is federal and difficult to get. She said the biggest issue has been with the jail as they don't want to share, adding that there is a small amount of local people in the jail. Eric explained that Christiane wants to have a baseline date to compare to other communities, she will take this information and incorporate it into the report. She was looking to determine the number of local people in our jail. Denise indicated that this information is valuable as there are several people that do get displaced and they end up in our community. Jill explained that with the way their tracking system works at probation and parole there are people that are on the streets in Kenora but are saying that their addresses are not local, so it is hard to gather accurate data. Eric confirmed for the group that all of Christiane's attempts to get data will be noted in the plan. Much of the data is related to the stakeholder consultations but there is still other data coming in outside of those.

6. Discuss Criteria for Priority/Action Selection

Eric shared a screen of the agenda attachment titled Criteria for Priority/Action Selection, of which he indicated they had workshopped at their last Project Team meeting. Christiane explained that this is a synthesis of what we put out at the last meeting, a combination of the information given by all participants. She asked members to please take a moment to look it over before discussing.

On the first point Darcia elaborated that duplication has been crossed out as we want to highlight collaboration, adding that duplication isn't a bad thing but when there are several groups working on things there should be collaboration. Notes were added to the point as well for Christiane to look at and see if this aligns. Eric explained that this is what we are going to send as a committee to Christiane for her to use as a tool to determine what are the items and where they will fall on the priority list.

Eric read each point from the document. All agreed on the first point. Councillor Bernie reflected on his work on the first CSWB plan stating that this point is always at the top and should be. All members agreed on the second, third and fourth points. Councillor Bernie highlighted the fourth point, adding that this is key. A question for people is how this is going to be operationalized. There are lots of eyes on this committee, although it is understood that this is a process there is some restlessness in the community, so this will be key once the plan is wrapped up. Shannon shared that she has been involved in a lot of strategic planning, and that sometimes goals are not goals they are visions, it is important that we have the mindset that it is actually a goal and leads to specific action or actions.

The fifth point was read. Shannon questioned if the second part of the point (about recreating the wheel) conflicts with the first part. Eric explained that the idea was that things have been done before, which maybe are not in practice now but have been done, adding that using the word grassroots will be reviewed as well. Kyle asked if there is ever a circumstance where we would want to react and take action. Darcia suggested that we want to make sure our goals are related to prevention but there will be reactive goals as well. Christiane explained that the intent is not for every one of the priorities and actions to be even, some will be response focused and some reactive. She added that it is not up to her to make the selection, the committee will meet together and make the decisions, this tool is meant to assist you in making this decision. It was agreed to separate out point four into two different parts and move the second part under point two instead.

The sixth point was read. Shannon shared that she gave a lot of thought on this and feels it is short and vague, we need to build it out or it won't be as effective as an indicator. Councillor Bernie stated that he doesn't believe in equity, he believes in equality. *Equality of opportunity, not equality of outcome*. He would like the point removed. Other members disagreed on removal but agreed on building it out to make it less vague. Darcia supports advocating for others, Councillor Bernie disagreed adding it's not equity. Kyle suggested that maybe we need to define equity. Councillor Bernie would also like a definition of a decolonized approach, adding that this committee is one of Council that we can't lose sight of. He added these priorities affect the whole community, the committee will be criticized and there will be questions. It was agreed that terms need to be defined. Denise read a definition on equity, it balances income, social status, opportunity, there are imbalances in our society we need to give all people equitable access to the services that exist. Councillor Bernie questioned the statement in the point, what does decolonized approach mean to people? Darcia agreed that we need to build out more on equity, more information is required on this piece so that we all feel we are on the same page. The conversation was tabled with consideration of time.

Agenda items 7 & 8 were switched to hear from meeting guest Steve Woolrich

8. Community of Practice:

Kyle Attanasio will introduce Steve Woolrich, CPTED Practitioner (attending via Zoom). Steve will discuss his time in Kenora from May-July, including a high-level walk through of his residency including CPTED training and establishment of NET Team.

Councillor Bernie was a strong advocate for bringing Steve Woolrich to Kenora. He explained that he was fortunate to have had training in CPTED in 2005 with the Kenora Police Service and really sees this as a beneficial opportunity for Kenora, he had provided several analyses for City Council to support his recommendation. He explained that upon initially speaking with Steve he had learned he does residencies and thought it was a great opportunity and fit for our community, being he has always advocated to have more people trained in the community. Council was looking at how to spend Municipal Accommodation Tax (MAT) funding and so he brought the proposal to Council and they approved it. Councillor Bernie indicated that this fits well with the

CSWB plan process, he really feels it is in the spirit of what we are trying to do. This is something that is actionable, staff are being trained so that we can lead by example.

Kyle explained a bit more on how the project evolved. He indicated that not all municipalities have a residency, and we have made some changes throughout the process. We are going to have more of a story map rather than a hard copy report for the CPTED Residency, He pointed out that other communities have used this method of presenting information as well. People can go online to the story map and it is interactive. He suggested that he would like to talk more with the committee about media coverage, as there is confusion about where the consultant work ends and where we take over. Kyle stated that Steve's report on his residency and the CSWB Plan are two separate and distinct things. There will be crossovers between Steve and Christiane's reports but they are separate, he would like to clear up as to how these two projects are connected.

Steve began by explaining that he is going to break his presentation into three parts. He will talk about the residency itself and what occurred during the residency, the downtown assessment, and neighbourhood power team (NET), following by any questions members might have. He shared that he has heard things in regards to the media's coverage, but will say for the most part in his experience the media handled things quite well, they were off on a few points but that's it.

Steve shared about the residency, of which he has done a number of them and feels this is the ideal way of doing this work. The beauty of residency is you have the time, it is boots on the ground work. The residency itself consists of two major components over the three months. The downtown assessment is going to be much more comprehensive based on the fact he was here three months. There are some great folks that he met in the community, it was great to get to know them as well as some of the City staff, without a residency you don't get this. The Neighbourhood Empowerment Team (NET) needs to first meet the criteria to be certified in CPTED and will be divided into responsibility for each of the three identified districts. The focus of downtown is based on three best practices and that information will then go into the story map. Steve explained the other thing he should focus on so that everyone is perfectly clear is that this is strictly based on the built environment and how we interact specifically with our *public* spaces, it does not apply to private spaces. He has met with lots of different business owners, which is above and beyond, adding that you will see it all when the assessment and story map come out.

Steve shared that the NET Team did exactly as required to hit the mark for his expectations. He has done some work in other communities and hopes that our community will be a model for other communities. The difference is the work done with other communities has been specifically with city staff, in Kenora we have a really great combination of city staff, police and community members on the team. The NET Team is not yet completely trained, he is going above and beyond to ensure this is done. They still have to meet criteria to be certified in CPTED, there is also a focus on placemaking and healthy built environment tools. There were only three full days to train the team and takes up to five days, but we were trying to get as much

value possible through his three-month residency. Essentially, they are two days short as there wasn't time for the field practicum portion. Now the individuals will be responsible this fall for doing a field practicum. The three hotspots in the downtown were chosen, which are Hennepin Lane, the Harbourfront and the shopper's mall area which includes the new public washroom area. Eric will break NET members up into the three teams, then the process is that Steve will continue to work with the team through the training portal into the fall. The teams will be responsible for attending their assigned problematic areas and come back with recommendations. They will then present back to Steve and he will be able to certify the NET Team. Steve mentioned that in other communities the NET Team falls under bylaw enforcement and police, and so for City of Kenora it will be overseen by the Director of Corporate Services who oversees bylaw enforcement. Eric and the Bylaw Enforcement Supervisor will work together as City staff members on the NET Team.

Questions:

Councillor Bernie asked for explanation of the pathways for referral, when they go to an area that they won't be doing anything will they make a recommendation? What is the process when NET does the assessment, and whose responsibility is it? He would like to drill down the pathway to actually acting on a recommendation from NET.

Steve indicated that he will work on this process more, adding that the Municipality is the leader so it will be City lead, the police will be a support but the way it will work best is that this work will flow directly through Eric and the Bylaw Supervisor with the Director overseeing it. If a complaint comes through bylaw or the police Eric will then be advised and he will pull a team together to review and work through the process. The teams should be a good cross section of people, there will be 18+ certified NET members, and when they go to address an issue they will be made up of 3-5 people. They will use the three methodologies they were taught as the lens and will be primarily focused on the downtown. Although moving to next summer/fall these could potentially be into the neighbourhood issues. The group assigned will do a field assessment and use the template specific to built environment issues. They will submit a fairly simple template and then depending on who Eric has determined should address the issues, it is then determined what departments are to be involved and how the issue should be addressed. For example, if the issue were graffiti would it be painted over, should there be a mural? Steve advised the process is relatively simple it doesn't need to be complicated nor should it be, he hopes that they can go out and are able to work a little magic based on what they have learned. Councillor Bernie affirmed that he would like to see the process outline, Eric has this through the draft terms of reference and it can be shared with the committee.

Kyle shared that initially when he first came to City of Kenora the culture in the city was it is not our problem, a big part of the culture change is that everyone has a role. A helpful way to look at Eric's role in the organization, is we have all departments in the City and their job is to support the internal work happening in the organization. Eric's job is to support the internal departments, we have to figure out as we go if we have the resources and funding. Everyone on our team should be thinking about how to accept the responsibility and take ownership of some of these things. We are

continuing to work on refining everyone and learn lessons and deal with challenges along the way. That is just one element, what we heard from the community is that the community needs to take ownership of this. We tried to do a CSWB plan internally and it didn't get to Council, so it is what we are trying to do now. We don't know how this will turn out, but we feel we have been purposeful and we have a plan and are trying to write down the rules and directives as we go.

Steve stated that Kyle made some good points, crime prevention is everyone's business. NET will be an incredible resource for the municipality but this runs much deeper, all departments need to do their work and it needs to align with police, businesses, and residents.

Eric has the link to with an example of story mapping and will reshare it. <https://storymaps.arcgis.com/stories/ef8365a1b0c748b38961dface098a7dc> Steve explained that Safe Pathways is a part of the ArcGIS, ESRI Canada of which most account holders have an enterprise account. Eric shared his screen to show several examples of other story maps, which are living documents that are web based rather than a 60-page report that will sit on a shelf and gather dust. There are many resources within the story maps, you can stay shallow in these maps or go extremely deep. It really can empower a community to get more involved.

Steve explained that his work is very separate from Christiane's work, but each other's work has informed each other and so they have decided to include some of Christiane's work within this story mapping. The process is about to get underway into September, and it will be very visual. It is simple for people to use, including seniors that are comfortable using the web. There shouldn't be anyone that is unable to access the information. The story mapping will cover all aspects of the residency, as well as some aspects of the NET Team, and some of Christiane's work that she will determine (eg. survey).

Kyle asked Steve to send some links to some examples. Steve confirmed he would, and also referenced the City of Kelowna's community safety tool kit. Residents can go on the City's site and click on the tool kit to go right in and start learning about CPTED. Steve added that he has been extremely happy using this system over the past few years, it is better than reports. Municipalities love the idea and what it offers and Kenora will be impressed as well.

Darcia thanked Steve for attending and for his presentation.

Break from 10:18 – 10:30 a.m.

7. Discussion of what is needed to be prepared for September CSWB Priority Setting Day. What do Committee Members need? What should we do to prepare?

The priority setting meeting date is scheduled for Friday, September 27th, 9:00 a.m. to 4:00 p.m. Christiane shared that she is looking forward to it, we have been working together for quite some time and now we will get together to set priorities and actions. We will attempt to ensure that these are grounded in the evidence from the three things; survey data, Kenora profile official data sources, as well as community consultations.

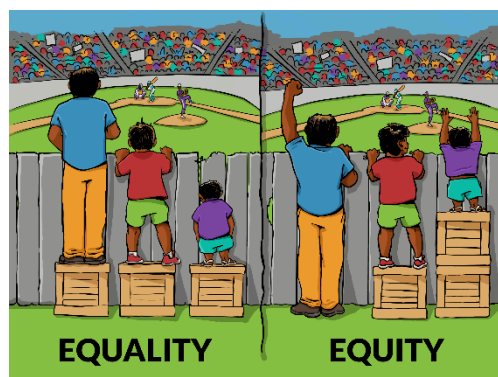
Christiane thanked everyone again for their help in gathering the data. She has some tools that she will adjust to our situation in Kenora and will use the priority setting to come up with some for Kenora. She reminded the committee that this will only be a meaningful day if members review what she sends prior to it. She has a very long list of potential solutions, she will weed through them and take out the ones that don't apply. Christiane will provide the documents for review ahead of time which will be her focus until the next meeting, members will get the information in stages. She asked members to provide just one thing immediately which she will outline in an email. She will ask that each committee member individually let her know; what are the two priorities of all the things we have learned and what are two solutions. She is not asking for an essay just by way of an email response back, this request will come later on today.

Councillor Bernie asked about the crime prevention inventory, which is a federal government database that lists current and previous federally funded projects, adding that he has looked around on it. He asked Christiane if she could give some context on thoughts, how effective it is and how best we can use in Kenora. Christiane shared that we are not the only ones doing the work, all the information is together to look at and will get information on other projects that have been evaluated, it is only as good as the evaluations that have been completed. Eg. SNAP-was identified as an example of a funded project, building on the data as they go along.

Shannon asked what we need to have in place prior to the priority setting day and suggested to maybe consider a structure or protocol for everyone to come to the table to be engaged and feel that their voices should be heard, perhaps there could be specific times where everyone participates. Christiane indicated she will endeavor to plan a day with the Project Team so that all can contribute, as she has noticed that small working groups shine with this committee.

Eric referenced and shared the "what do you need"? "what is important to you?" document that was provided to the committee when this all began. He added that this meeting day will include a working lunch, and will send an email for preferences or dietary restrictions.

Christiane sent a picture to Eric by email and asked him to share illustrating equality vs. equity:



She stated that we need to give everyone a box to look over the fence as we don't all start from the same place, adding that decolonization is one of the boxes. Councillor Bernie stressed that we really need to flush this out, as we need our own definitions and philosophies about these terms in the context of what we are doing here. Christiane explained that one of the data that she shared is that children in Kenora fall short on the rating, there are some children in the community that are not set up to succeed. The box would be to set up something for these children to succeed. Councillor Bernie stated that not everyone feels they have privilege or are enlightened, we can't vilify them if they don't agree, he really wants to emphasize this now, to troubleshoot, as we don't want to be set up for failure. He would like to have these difficult discussions now, we need to get into this territory, this type of discourse is common. He stressed that he just doesn't want to miss the opportunity with this group, these things are important to him. He is not trying to be contrary, being uncomfortable is not being unsafe. We have the services in place and can't address the issues, we need to talk about these things.

Darcia questioned what to do with this discussion now as time is short. Christiane suggested she will add a third question to her email canvass asking committee members; what do you need in addition to make the September meeting a meeting where you are feeling safe to have discussions? This conflict can't be avoided but people need to feel safe. It doesn't matter only what we do when we are at the table, the key part is what we do when we are away from the table. The more we can have these discussions at the table is important.

9. Discussion of Community of Practice topics and additions/review of presentation guidelines

Eric had provided a list that was attached to the agenda package, he is asking CPCWB members for topic ideas to be covered. Under other suggested topics/speakers, City of Regina has a centre/building which includes school/community centre/library and other services and programs of which they would speak to us about that. He will be asking the KDSB and OPP to present as well, these are slotted in for future. Kyle indicated that Eric has asked him to present on behalf of the City and would like to know the things that people want to understand, please send the topics to Eric. Regan suggested it would be helpful to have the NET Team's work presented.

10. Committee Member check in and updates on new and ongoing organizational programming related to CSWB work

Logan shared that by next meeting members will see the Community Reintegration Planning Table established in the community, which is a SOLGEN situation table that transitions people from jail to the community. It is for those released from custody, they have to be willing to participate and the table works with them to enhance discharge. This table is now forming, the people participating in this have to want the service.

Jim shared an update on the OPP youth initiative. The biggest struggle is there are 100 kids asking us what this is and what we are doing, he is asking for everyone to please share within their organizations. They will be doing an analysis after 18 weeks and it is anticipated there will be a dramatic change. Some of these youth are on the

NET Team, some now have jobs, etc. OPP wants to get it out there, every Tuesday and Thursday no matter the weather. Kids have walked up saying to others, told you they would be here they are always here. This is another positive piece of this community that we can share, some of the same youth have come every time and they are more interactive now. The program will be running all winter and will continue. OPP have use of the Sportsplex and are also planning outside activities, they are currently working on logistics and winter clothing aspects. They want to challenge kids but want to make it safe, there's lots we can do to promote this.

Denise shared about the LOWDH proposal for substance abuse pathways and explained eligibility for the addictions assessment team, they will be sharing with the ANHP. There are two phases and they will need some support.

Jodelle shared on SNAP programming, schools are being trained in partnership with Firefly. There is a youth leadership club piece that would well align with other initiatives, they are really prioritizing SNAP initiatives.

Eric mentioned there will be a barbecue for International Overdose Prevention Day, information is to be sent out. Denise added that this is open to the community, there will also be a sharing circle and meaningful activities/events tied to loss. A spiritual care associate will also be there.

11. Coordinator, Subcommittee and Working Group Updates

Eric discussed the possibility of striking an official working group that looks at harm reduction equipment disposal (needles), with a focus on what to do with improperly discarded equipment. The mandate will be to better understand the work that is done by all the parties, NWHU said they will be a willing partner as part of the conversation. The group would create an assessment of the current efforts, what is happening and what has been done in the past, and getting everyone to be part of. The scope might be to create a flow chart, a map of where things are happening and recommendations for next steps, to get a baseline started. In the terms of reference there should be a CPCWB member on the committee as well as Eric.

A motion was made by the committee to approve a sub working group, for the distribution and disposal of harm reduction equipment.

Moved by S. Bailey, Seconded by R. Dearborn and Carried –

That the Crime Prevention and Community Well-Being Advisory Committee approve a sub working group to review the distribution and disposal of harm reduction equipment and develop recommendations relevant to the work of the Crime Prevention and Community Well-Being Advisory Committee on the upcoming community safety and well-being plan.

It was suggested that Cynthia MacDougall (WNHAC) and Jim Neild (OPP) would be suitable committee members for this working group based on their professional roles. It was suggested that Donna Stanley from the NWHU would be a good fit, representatives from LOWDH as well as MAKWA were also suggested.

Councillor Bernie inquired about the CPCWB trying to organize a conference as per previous discussions. Eric explained that he heard that due to a change in leadership at the agency that might possibly host this event, the funding required is likely no longer available. We can look at doing in the Spring or Fall of next year due to being so busy, perhaps sometime after the plan is launched. Councillor Bernie indicated he has costing and dates to provide. Eric will get in touch with Irwin to discuss, and once the plan is launched we can align speakers. Councillor Bernie shared that he thinks it is important to do this.

12. New Business

There is a change of date for the October meeting, from October 18th to October 25th. It was noted that both September and October's meetings have been bumped a week forward, Eric has sent invites out as a placeholder. The September workshop meeting will now take place on Friday Sept. 27th.

As CAO, Kyle will be making a presentation at the Association of Municipalities of Ontario's (AMO) annual conference on Kenora's experiences with community safety and well-being planning, he provided a high-level overview of this to members. He shared that Peel Region and Halton Region will be talking about what they are doing as well, and they are interested in what we are doing. Kyle summarized that we are an early adopter to this work, in our first iteration the city was not an active participant, our second attempt didn't launch and didn't get to Council. Reasons for this were Covid, as well as wildfire and flood responses. Our third attempt was approved by Council, consultants were hired, we really tried to culture this to Kenora. We were able to seek out expertise (Christiane) and are leveraging relationships. Kyle indicated that the presentation outlines how the completion of the plan will happen, he will also talk about Steve's work and the NET Team, and best practices and growing pains as we are working through them. He can share the slides once they are formatted.

13. Meeting Evaluation Round Table w/messaging priorities for communication (what are the 3 takeaways from the meeting?)

Jared-good meeting he has missed the last couple, enjoyed Steve's presentation
Jim-highlighted Steve's work and thinks that putting out what has been accomplished is important.

Councillor Bernie-good information today, Kyle articulated well regarding advocating at AMO, all things we have achieved he is very proud of and there are good people at the table, wants to continue to have good conversations including the tough ones. Regan-Steve's stuff is great, we need to do our own work and training it's important to debate, it's exciting work and we need to highlight our own work too.

Jodelle-an on-topic meeting, appreciated Steve's stuff and the chronology Kyle gave of where we are at. Hoping to highlight what we agree about, the unagreed upon things are important too but we need to stay on agenda.

Shannon-appreciated the information from Kyle regarding the work of the City, have seen some members of Council attending, would like to see more community and city presence at the meetings but recognizes that people are busy. It's important to make the time to meet on the things we disagree on in a productive way,

Darcia-also liked Kyle and Steve's presentation, would be good to communicate that we are excited, good for the community to know we have seen this and are excited. Denise-communication is key, there are lumps and bumps but we need to highlight the successes and the significant investment by the committee members. There's a lot of work including the subcommittees and a lot to be celebrated.

Eric-introduced Mya Horley the City's new Senior Communication Advisor, who was present. Mya thanked members for having her and shared that she was taking notes of what members would like to communicate. She suggested that the information shared here is good for her to communicate on the webpage and will clarify with Eric of what is to be shared.

Logan-went well from what she heard, although meeting virtually was kind of difficult. The conversation about how we have conversations is important, it was a good meeting

Taras-had to attend remote as well agrees it is more difficult. Grateful to be part of this, he found Steve's presentation to be excellent, including his work. Had some good conversations with Steve in person on his work which is invaluable, kudos to the City for bringing him on for our community which is excellent. Is looking forward to the day session in September and setting priorities with the committee and making things happen.

Eric-thanked everyone for the hard work, the meeting went well

Kyle-to Shannon's point on not having Council here, when Christiane was in Kenora she had conversations with the Mayor, wants everyone to know that the Mayor and Council are confident in the work the committee is doing. We feel good about the trajectory.

Councillor Bernie-confirmed that Council trusts the process (unanimously) and who we have retained, we are invested.

Kyle-things were loud at first during sessions held in the community, things have died down we are getting positive feedback. Stuff will get real when the plan is ready but feels confident that we are built on a solid foundation and will be ready to kick off in January.

Christiane-this is a lovely moment, we don't know where we are going if we don't know where we came from, still thrilled to continue to work with everyone.

14. Next Meeting Date: Friday, September 27th, 9am-4pm workshop session which includes priority setting for CSWB Plan

15. Adjournment

Meeting adjourned at 11:48 a.m.