



Minutes
Of a Meeting of the Accessibility Advisory Committee
Of the City of Kenora
Thursday, March 21, 2024
City Hall Council Chambers/Virtual
4:00 p.m.

~~~~~

**With** Chad English, Chair, Mary Bawden, Co-Chair, Heather Bird, Peggy Whitta

**Virtual** Corrie Neufeld, Councillor K. Van Belleghem, Janice Arandelovic

**Staff** Shaun Clifford, Facilities Manager, Stace Gander, Director of Economic Development & Tourism, Greg Breen, Director of Engineering & Infrastructure, Kelly Galbraith, Customer Services Manager/Deputy Clerk

**Guest** Constantina Douvris, HTFC Planning & Design

**1. Call to Order**

Chad called the meeting to order at 4:05 p.m. and delivered the land acknowledgement.

**2. Declaration of Pecuniary Interest and the General Nature Thereof**

There were none declared.

**3. Confirmation of Minutes**

**Moved by Mary Bawden, seconded by Heather Bird & Carried:**

That the Minutes of the Accessibility Advisory Committee meeting held February 29, 2024 be confirmed as written and filed.

**4. McLeod Park, Phase Two (2) - Constantina Douvris, HTFC Planning & Design**

Constantina provided a high-level history on phase one (1) of McLeod Park which included upgrades to picnic tables, the addition of a play space, surfacing, and the removal of the existing concrete walkway which was hazardous because it was too steep and there were no handrails. An overview of phase two (2) was provided. Phase two (2) will include a fully AODA ramp with correct slope, handrails, landings, and lighting. Additional features such as a staircase with proper AODA rise and run, and a seater terrace with space for a wheelchair were also showcased. McLeod Park is a small project with a lot of stuff. There is hope for future phases with a

vision for the possibility of a stage area and more play features with tactile elements or chimes.

**Discussion:**

It was expressed that there should be better communication on the McLeod project being done in phases. The perception is that the project was completed "as is" in phase one (1). Signage and a media blitz would dispel any misconceptions. It was noted that the parking lot does not have any accessible stalls. Greg spoke to line painting and the issues that were experienced last year. The line painting contract has been awarded for 2024 and McLeod Park parking lot will be addressed in the spring. The ground surface material at the playground was discussed at length. The material used is engineered woodchips which does not go beyond minimum. Pour in place rubber, large rubber tiles and woodchips are the AODA approved groundcovers. Pour in place and rubber tiles are the preferred method but are significantly more costly. It was questioned when a project is brought forward to Council for budget approval, do we ask for beyond minimum or are the most cost-effective method/features presented. Council makes approval on the City's portion of funding prior to the project's design. Applications for provincial or federal grant funding go in with a vague scope of work. Greg shared that project will come to the committee when the project is thirty percent (30%) into the design stage. If we are going to present projects to Council as beyond minimum, we will need to have conversations about what the give and take is. It is easier to ask for more and have to subtract than it is to ask for less and go back and ask for more to be added. The committee members discussed having one or two playgrounds with a large focus on accessible play features, versus having all playgrounds meeting the minimum. Chad questioned how do we continue to justify cost for able-bodied users? The City's capital plan has been expanded to a ten (10) year plan. The first five (5) years are more detailed. Stace shared that an envelope of funding was released specifically for accessible features and Coney Island playground has been slotted for 2025. If approved by Council, it will come to the committee. Funding can often be stacked depending on what the project is.

Constina thanked the committee for the feedback and left the meeting at 4:40 p.m.

Janice joined the meeting virtually at 4:49 p.m.

**5. Norman Park Pathway – Shaun Clifford, Facilities Manager**

Shaun shared photos of the area for the Norman Park Pathway. The pathway will begin at Lakeview Drive near Pearson Street and go to the lower playground area. Two entrance points near the playground have been identified however, one is quite narrow. The preferred entrance point will be between the washroom and the playground. The pathway will be a paved surface. The intent will be to have benches along the pathway which may not be done this year however it is on the radar. A dock will be installed in 2024. There is hope for future pathway phases to access the dock. If funding opportunities for such projects arise, the Accessibility Advisory Committee will be consulted. It was recommended that if a dock is being installed, a longer ramp should be considered to assist with slope.

## **6. National AccessAbility Week – May 25<sup>th</sup> to June 1<sup>st</sup>, 2024**

### **a) Accessibility Video – Stace Gander, Director of Economic Development & Tourism**

Stace shared with the committee that \$15,000 has been allocated to an accessibility video through the Municipal Accommodation Tax (MAT). The video is intended to highlight some of the accessible features we have in Kenora. The video will feature four (4) to six (6) locations and will be approximately one minute long. It will be used on the City of Kenora Tourism page and social media. Stace asked the committee for their input on which locations they would like to see featured. Below are the locations suggested by the committee.

| <b>Outdoor</b>                                     | <b>Buildings/Infrastructure</b>  | <b>Activities</b>                              |
|----------------------------------------------------|----------------------------------|------------------------------------------------|
| Norman Park                                        | The Douglas Family Art Centre    | Moncrief Construction Sport Centre – pool lift |
| Coney Island Beach                                 | Library (ramp and lift)          | Sledge Hockey                                  |
| Area in and around the Jarnel Contracting Pavilion | Paving Projects (Railway Street) | Kenora Sportsplex                              |
| Mobi Mats at beaches and parks                     | Kenora Airport                   |                                                |
| Steps to Bernier Drive                             |                                  |                                                |

It was asked if there is opportunity for private sponsorship? It was suggested that corporate sponsors or businesses may want to sponsor videos depending which locations are featured i.e. the Moncrief Construction Sports Centre or Norman Park. When reviewing locations, it was identified there may be opportunity for more videos in the future. Stace thanked the committee members for their input, and he will take this information back to his team to finalize the locations.

### **b) Debbo Family Recognition – Sledge Hockey**

Chad shared that he is working on an article for the newspaper to recognize the Debbo family for their contributions to the sledge hockey program. For seven (7) seasons Craig and Diane have coached and managed the team, as well as done grant writing for the sledge hockey program. They have triplets who have been heavily involved in sledge hockey and they will be attending university in the fall, transitioning out of Kenora and the sledge hockey program. Chad shared it would be nice to have them recognized by Mayor and Council. Kelly shared that we could submit their names for the Citizen Recognition Award which is a way for Mayor and Council to salute those who have been inspired to enhance the quality of life of our community. The May Committee of the Whole or Council date was suggested to align with the upcoming National AccessAbility Week.

Chad left the meeting at 5:17pm.

## **7. Autism Awareness Month Flag Raising Date**

The flag raising has been confirmed for April 2<sup>nd</sup> at 10:00am, City Hall. Kelly will work with the Communications team to have an invite created for committee members to circulate to their networks.

Corrie left the meeting at 5:20 p.m.

## **6. Roundtable**

Councillor Van Belleghem shared some ideas she had for National AccessAbility Week.

- Wednesday, May 29<sup>th</sup> is Easter Seals, Red Shirt Day. It was suggested that an event or photo opportunity could be held at the Jarnel Contracting Pavilion or Norman Park.
- The March of Dimes has a Disability Advocacy Network which may be a good toolkit for City staff as there are lots of great resources.
- AccessNow is an app which identifies inclusive places for all. MapMission Day(s) are an event which encourages users to review the accessibility status of locations. The municipality of Chattam-Kent is hosting a MapMission day on March 24<sup>th</sup>.
- Speaker Series with community learning moments for the public, or City staff, or both. The library was identified as a possible location for this.

Janice left the meeting at 5:32 p.m.

**7. Next Meeting** – Thursday, April 18, 2024 at 4:00 p.m.

## **8. Adjournment**

The meeting was adjourned at 5:35 p.m.

### **Upcoming Items:**

- National AccessAbility Week – May 26 – June 1, 2024
- Annual Accessibility Plan Update – Spring 2024
- AAC Report to Council – June 2024

### **Wishlist:**

- Doorknobs to levers – particularly at City Hall
- A wheelchair accessible taxi
- Accessible Pool and adult change bed in change rooms at pool
- That the street corners in the core area be maintained
- Keewatin beach should become more accessible for people in wheelchairs. Mobi-Mat is often dirty and does not go out far enough
- The sidewalks that have slanted driveway access need to be changed; people in wheelchairs and motorized wheelchairs have a tendency flip over on the side when crossing the driveway
- The accessibility washrooms in Kenora or not accessibility friendly need to revisit this (not big enough for chairs, ex. Pavilion)
- All businesses should have accessibility especially in the downtown core including the store themselves

- Discussions around the curb stops and ramps around new builds such as the KDSB property for seniors in Lakeside not being adequate
- Lower toilets in public washrooms and add grab bars on both sides, most power chairs are 22-24 inches, stalls need to accommodate
- Reduce slope of ramp at McLeod Park
- Remove all woodchips from parks and use better accessible material

# City of Kenora

Norman Park New Pathway  
42 Pearson ST.  
Kenora, ON.

LBE Group Project #23069

## DRAWING INDEX

|            |                            | REV. |
|------------|----------------------------|------|
| 23-069-S01 | NOTES                      | 0    |
| 23-069-S02 | SITE LAYOUT                | 0    |
| 23-069-S03 | ELEVATION LAYOUT           | 0    |
| 23-069-S04 | ELEVATION LAYOUT CONTINUED | 0    |
| 23-069-S05 | ASPHALT WALKWAY SECTION    | 0    |

**ISSUED FOR TENDER**  
**NOT FOR CONSTRUCTION**



LBE group inc.

LBE Group Inc.  
815 Ottawa St, PO BOX 80  
Keewatin, ON  
P0X 1C0  
807.547.4445  
[www.lbegroup.ca](http://www.lbegroup.ca)

**GENERAL NOTES**

1. ALL WORK TO BE COMPLETED BY APPROPRIATELY LICENSED PERSONNEL IN ACCORDANCE WITH THE LATEST EDITION OF THE ONTARIO BUILDING CODE AND ALL APPLICABLE RULES AND REGULATIONS.
2. ALL WORK SHALL COMPLY WITH THE MOST CURRENT VERSION OF ALL APPLICABLE CODES AND STANDARDS. IN THE CASE OF CONFLICTING REQUIREMENTS, THE MOST STRINGENT REGULATION SHALL PREVAIL.
3. CONTRACTOR TO OBTAIN AND PAY FOR ALL NECESSARY PERMITS TO ALLOW COMPLETION OF THE WORK.
4. CONTRACTOR TO ARRANGE AND PAY FOR ALL NECESSARY INSPECTIONS REQUIRED BY THE AUTHORITIES HAVING JURISDICTION.
5. DOCUMENT THE COMPLETE INSTALLATION WITH PHOTOGRAPHS. SUBMIT PHOTOGRAPHS TO THE OWNER AND ENGINEER AS THE PROJECT PROGRESSES.
6. ANY CHANGES FROM THE DRAWINGS TO BE APPROVED BY ENGINEER BEFORE COMPLETION.
7. KEEP ONE SET OF DRAWINGS ON SITE TO RECORD ALL CHANGES FROM THE DRAWINGS. MARK THE DRAWINGS "AS BUILT" AND SUBMIT TO OWNER OR ENGINEER UPON COMPLETION OF THE PROJECT.
8. PROVIDE ONE YEAR WARRANTY ON COMPLETE SYSTEM.
9. DRAWINGS ARE FOR ILLUSTRATION PURPOSES ONLY, DO NOT SCALE.
10. CONTRACTOR IS RESPONSIBLE FOR FINAL LAYOUT AND ROUTING.
11. SUBMIT SHOP DRAWINGS TO ENGINEER FOR APPROVAL PRIOR TO ORDERING EQUIPMENT.
12. THE APPROVAL OF SHOP DRAWINGS DOES NOT RELIEVE THE CONTRACTOR FROM THE RESPONSIBILITY OF THE FITTING OF EQUIPMENT AND COMPONENTS. ANY DISCREPANCIES IN THE SHOP DRAWINGS ARE THE RESPONSIBILITY OF THE CONTRACTOR

**EXCAVATION/BACKFILL**

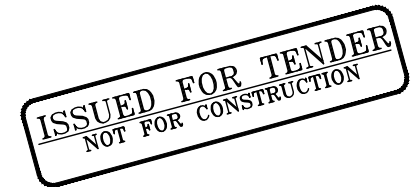
1. GRANULAR FILL TO MEET OPSS 1010 REQUIREMENTS FOR GRANULAR A, AND WILL BE COMPACTED TO 100% OF STANDARD PROCTOR MAXIMUM DRY DENSITY (SPMDD).
2. COMPACTED GRANULAR BASE TO BE PLACED IN LAYERS MAXIMUM 150mm THICK AND COMPACTED TO 100% SPMDD.
3. FOUNDATIONS SHALL BE BACKFILLED WITH FREE DRAINING GRANULAR MATERIAL.

**LUMBER**

1. ALL WOOD STRUCTURE SHALL BE S-P-F N01/N02 (PT) PRESSURE TREATED.
2. ACQ STRUCTURAL PRESERVATIVE-TREATED, USING CATEGORY UC4.1 FOR EXPECTED SERVICE CONDITION.
3. FOR NAILS, FASTENERS AND CONNECTORS, HOT-DIPPED GALVANIZED FASTENERS (MEETING ASTM 153) AND CONNECTORS (ASTM A653 CLASS G185 SHEET), OR BETTER.

|             |                   |            |
|-------------|-------------------|------------|
| 0           | ISSUED FOR TENDER | 2024/01/22 |
| NO          | REVISIONS         | DATE       |
| ORIENTATION |                   |            |

SEAL



The Contractor shall check and verify all dimensions and report all errors and omissions to the Engineer (as applicable) for his/her written direction before proceeding with the Work.

|   |                           |
|---|---------------------------|
| A | A Detail No               |
| B | B Sheet No where detailed |



LBE group inc.

CLIENT  
CITY OF KENORA

PROJECT  
NORMAN PARK NEW PATHWAY



LOCATION  
42 PEARSON ST.  
KENORA, ON.

DRAWING TITLE  
NOTES

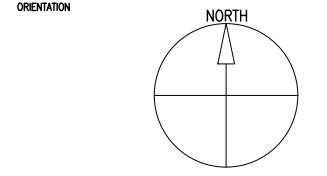
|                   |                              |
|-------------------|------------------------------|
| SCALE<br>AS NOTED | DATE<br>2024/01/08           |
| DRAWN BY<br>JH    | DWG NO. REV.<br>23-069-S01 0 |
| DESIGNED BY<br>RW |                              |
| APPROVED BY<br>AB | 1 of 5                       |



**LEGEND**

-  EXISTING PATH
-  NEW PATH



|    |                   |            |
|----|-------------------|------------|
| NO | ISSUED FOR TENDER | 2024/01/22 |
| 0  | REVISIONS         | DATE       |



SEAL

**ISSUED FOR TENDER**  
**NOT FOR CONSTRUCTION**

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-  A Detail No
-  B Sheet No where detailed



CLIENT  
**CITY OF KENORA**

---

PROJECT  
**NORMAN PARK NEW PATHWAY**

---

LOCATION  
**42 PEARSON ST.  
KENORA, ON.**

---

DRAWING TITLE  
**SITE LAYOUT**

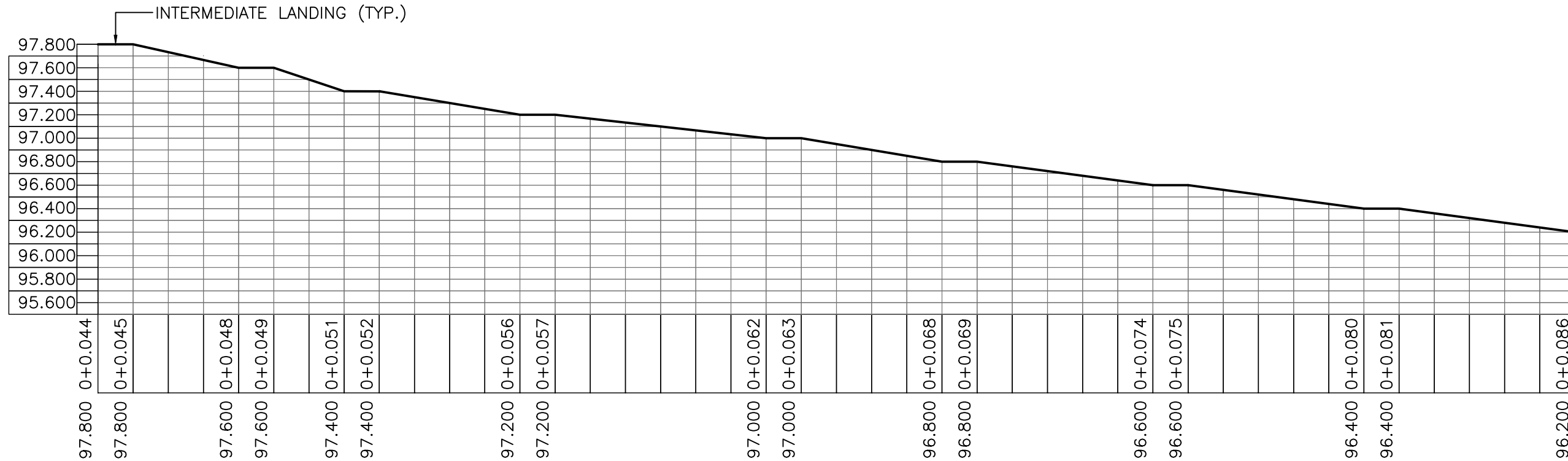
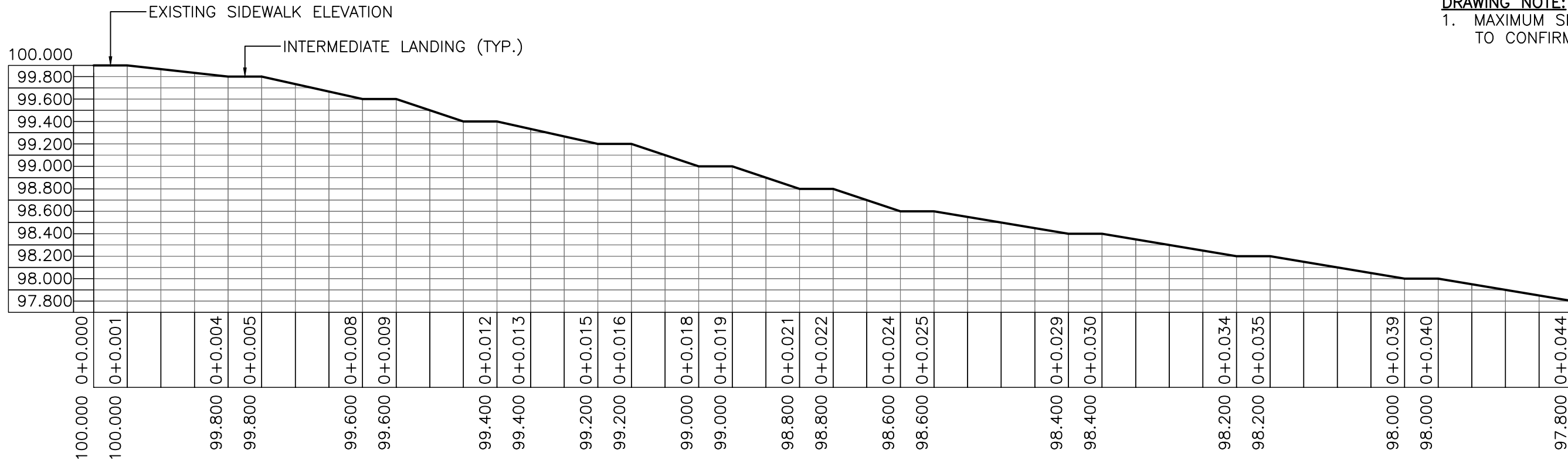
N  
 **001** SITE LAYOUT  
**S02** NTS

|                          |                                         |
|--------------------------|-----------------------------------------|
| SCALE<br><b>AS NOTED</b> | DATE<br><b>2024/01/08</b>               |
| DRAWN BY<br><b>JH</b>    | DWG NO. <b>23-069-S02</b> REV. <b>0</b> |
| DESIGNED BY<br><b>RW</b> |                                         |
| APPROVED BY<br><b>AB</b> | <b>2 of 5</b>                           |



**DRAWING NOTE:**

1. MAXIMUM SLOPE TO BE 1:10. CONTRACTOR TO CONFIRM LAYOUT AND ROUTING ON SITE.



| NO | REVISIONS         | DATE       |
|----|-------------------|------------|
| 0  | ISSUED FOR TENDER | 2024/01/22 |

ORIENTATION

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|---|-------------------------|
| A | Detail No               |
| B | Sheet No where detailed |



LBE group inc.

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CITY OF KENORA

PROJECT  
NORMAN PARK NEW PATHWAY

LOCATION  
42 PEARSON ST.  
KENORA, ON.

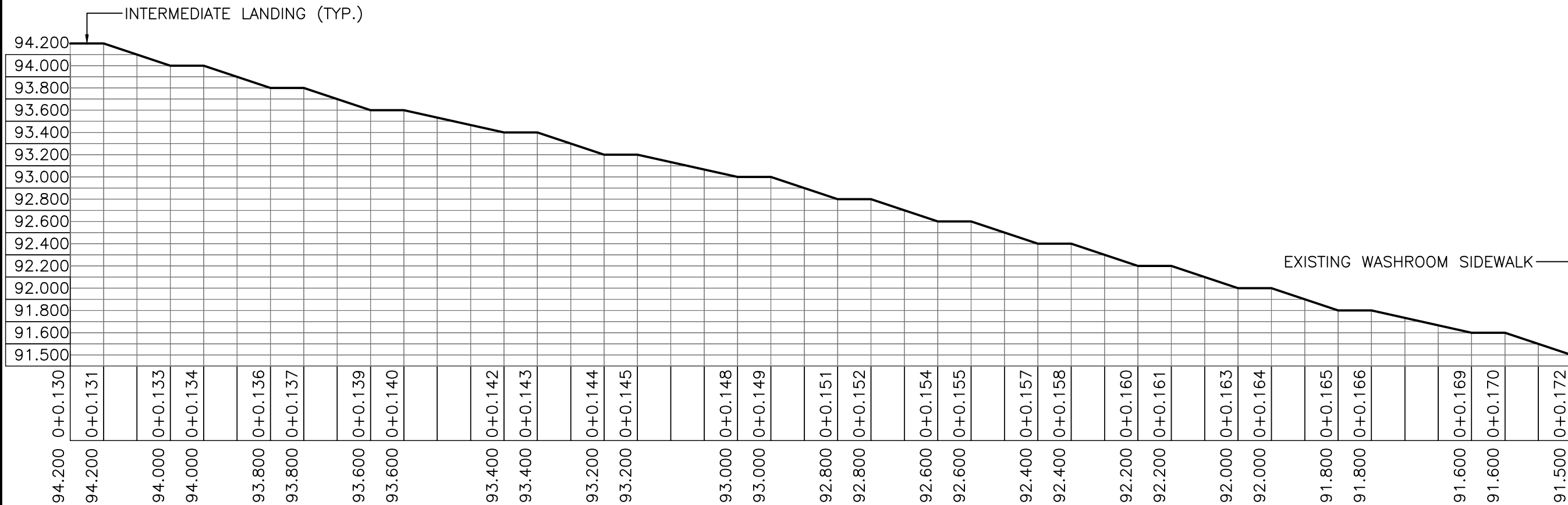
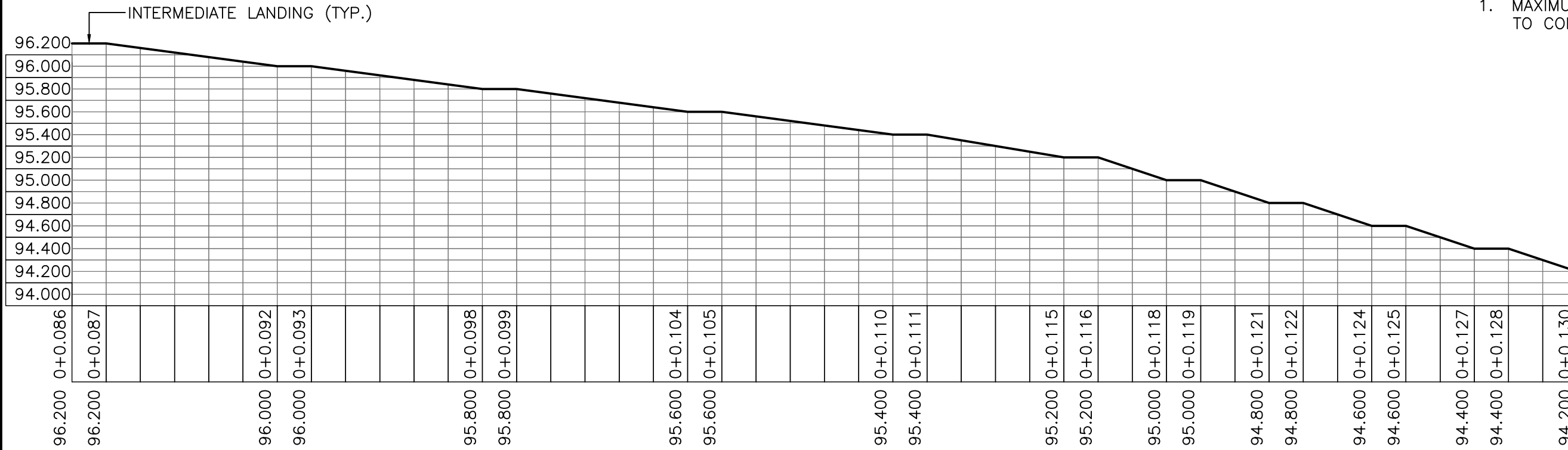
DRAWING TITLE  
ELEVATION LAYOUT

001 ELEVATION LAYOUT  
S03 NTS

| SCALE             | DATE                  |
|-------------------|-----------------------|
| AS NOTED          | 2024/01/08            |
| DRAWN BY<br>JH    | DWG NO.<br>23-069-S03 |
| DESIGNED BY<br>RW | REV.<br>0             |
| APPROVED BY<br>AB | 3 of 5                |

**DRAWING NOTE:**

1. MAXIMUM SLOPE TO BE 1:10. CONTRACTOR TO CONFIRM LAYOUT AND ROUTING ON SITE.



|    |                   |            |
|----|-------------------|------------|
| 0  | ISSUED FOR TENDER | 2024/01/22 |
| NO | REVISIONS         | DATE       |

SEAL



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- A Detail No
- B Sheet No where detailed



LBE group inc.

CLIENT  
CITY OF KENORA

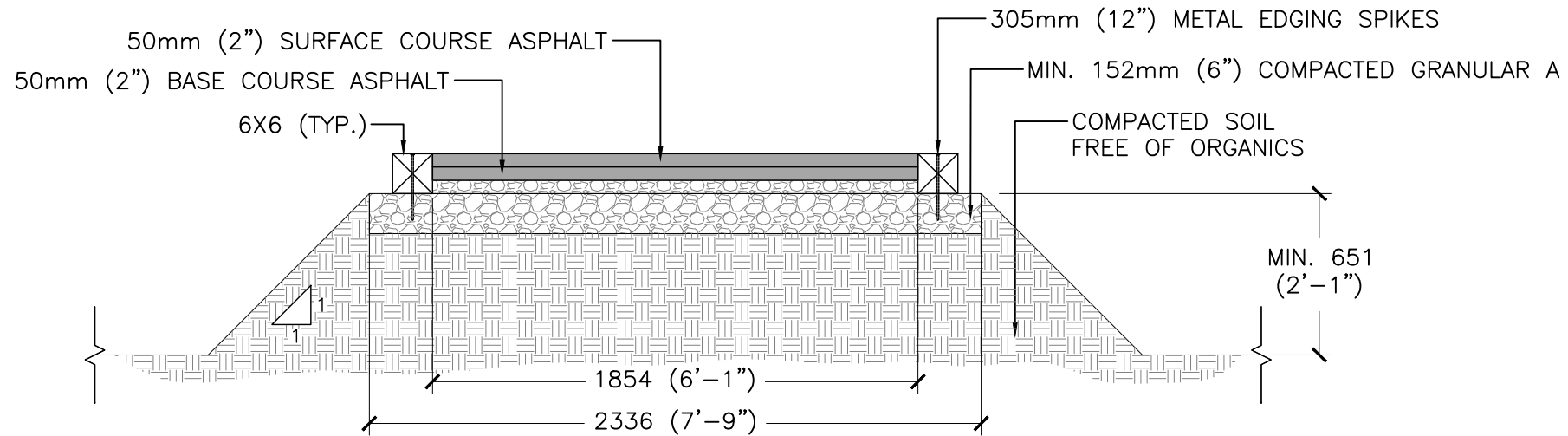
PROJECT  
NORMAN PARK NEW PATHWAY

LOCATION  
42 PEARSON ST.  
KENORA, ON.

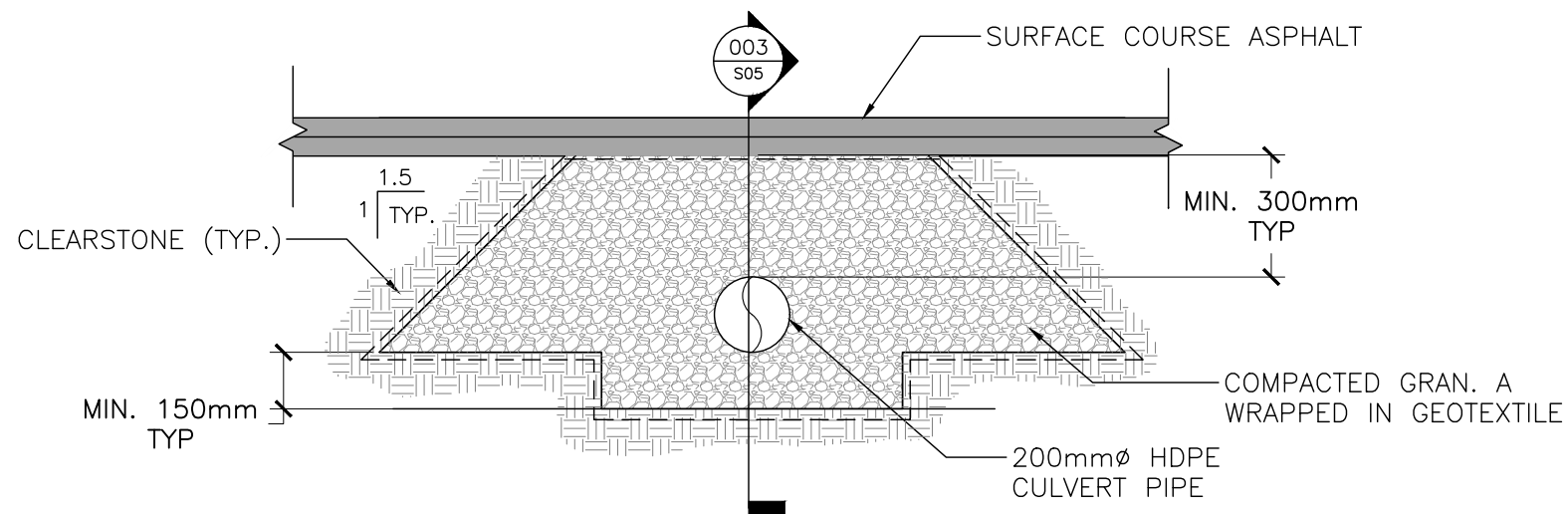
DRAWING TITLE  
ELEVATION LAYOUT

001 ELEVATION LAYOUT  
S04 NTS

|                   |                       |
|-------------------|-----------------------|
| SCALE<br>AS NOTED | DATE<br>2024/01/08    |
| DRAWN BY<br>JH    | DWG NO.<br>23-069-S04 |
| DESIGNED BY<br>RW | REV.<br>0             |
| APPROVED BY<br>AB | 4 of 5                |



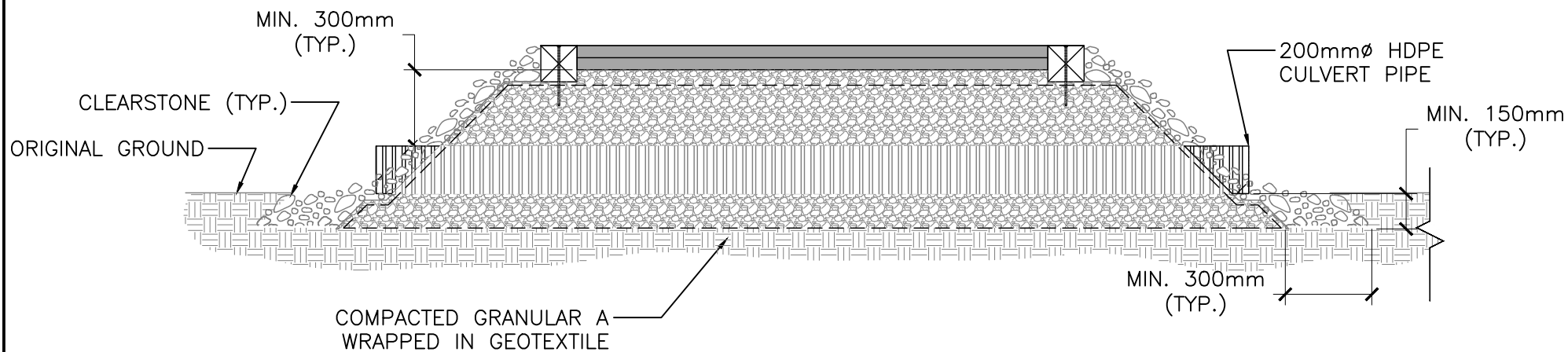
001 NEW WALKWAY SECTION  
S05 NTS



002 TYPICAL CULVERT DETAIL  
S05 NTS

**DRAWING NOTES:**

1. THE PIPE BED SHALL BE COMPACTED AND SHAPED TO RECEIVE THE BOTTOM OF THE PIPE.
2. CONSTRUCT IN ACCORDANCE TO UPSD 802.014 AND 810.010.



003 CULVERT SECTION  
S05 NTS

|             |                   |            |
|-------------|-------------------|------------|
| NO          | ISSUED FOR TENDER | 2024/01/22 |
| 0           | REVISIONS         | DATE       |
| ORIENTATION |                   |            |

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|---|---------------------------|
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| B | B Sheet No where detailed |



LBE group inc.

CLIENT  
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PROJECT  
NORMAN PARK NEW PATHWAY

LOCATION  
42 PEARSON ST.  
KENORA, ON.

DRAWING TITLE  
ASPHALT WALKWAY SECTION

|                   |                       |
|-------------------|-----------------------|
| SCALE<br>AS NOTED | DATE<br>2024/01/08    |
| DRAWN BY<br>JH    | DWG NO.<br>23-069-S05 |
| DESIGNED BY<br>RW | REV.<br>0             |
| APPROVED BY<br>AB | 5 of 5                |

# Overhead view and picture of Norman Park



Entrance point



# Second Possible Entrance



Farther view of entrance point one



# Washrooms





Phase two trail and ramp



Phase one trail



Future trail direction to new floating dock

