



**Kenora Police Services Board
Regular Meeting Agenda**

**Thursday, May 25, 2023
12:30 p.m.**

City Hall Council Chambers

Livestream Link: <https://kenora.civicweb.net/Portal/>

- 1. Roll Call – Chair**
- 2. Land Acknowledgement – Member Kitowski**
- 3. Declarations of Pecuniary Interest**
- 4. Approval of the Agenda – Resolution #1**
- 5. Community Partner Presentations/Delegations**
 - Makawa Patrol, Jennifer Lebel
- 6. Minutes of the Previous Meeting(s) – Resolution #2**
 - Regular Board meeting - February 23, 2023
 - Regular Board meeting – March 30, 2023
 - Special Board meeting – April 11, 2023
- 7. Business Arising from Minutes (Outstanding Items)**
 - Community Open House Presentation Discussion / Planning
- 8. Communication Received by the Board**
 - None
- 9. Policies**
 - Current Policy Review**
 - Board to review current policies and discuss any changes that are recommended to come forward at a future meeting
- 10. Procedures**
- 11. Compliance**
- 12. Outcomes – Review of Specific Indicators**
- 13. Decisions**
- 14. Human Resources**
- 15. Social Issues Interfacing with Police Services**

16. Other Business

17. Statistical Reporting – Resolution #3

➤ March & April 2023

18. Next Meeting Date

➤ June 29 @ 9:30 a.m.

19. Adjournment – Resolution #4

That in accordance with Subsection 35(4) of the Police Services Act, authorization is now given for the Police Services Board to adjourn to a closed session under section:

(b) Intimate financial or personal matters (3 items)

20. Reconvene to Open Session & Adjourn – Resolution #5



Kenora Police Services Board Regular Meeting Minutes

Thursday, February 23, 2023

9:30 a.m.

City Hall Council Chambers

Livestream Recording: <https://kenora.civicweb.net/Portal/>

Present: S. Dias, Board Chair K. Van Belleghem, Member
A. Poirier, Vice Chair H. Pihulak, Board Secretary (virtual)
D. Canfield, Member (virtual attendance)
K. Galbraith, Acting Secretary
J. Duggan, Kenora OPP Detachment Commander
J. Neild, Kenora OPP

Regrets: J. Kitowski, Member

Member Van Belleghem called the meeting to order at 9:30 a.m. and read the land acknowledgment:

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations, Inuit and Metis people today. We recognize and deeply appreciate their historic connection to this place. We continue to be thankful for the partnerships with Indigenous people and collectively commit to Truth and Reconciliation in our community.

Declarations of Pecuniary Interest

There were none declared.

Approval of the Agenda

Resolution #1

Moved by Andrew Poirier, Seconded by Kelsie Van Belleghem & Carried: -

That the agenda of the Regular Kenora Police Services Board February 23, 2023 meeting be hereby approved as presented.

Presentations/Delegations

None

Minutes of the Previous Meeting(s)

Resolution #2

Moved by Kelsie Van Belleghem, Seconded by Andrew Poirier & Carried: -

That the minutes of the last regular meeting of the Kenora Police Services Board held November 30, 2022 be confirmed as written and circulated.

Business Arising from Minutes (Outstanding Items)

➤ **Strategic Plan Next Steps**

Sara, Jeff and Heather met and indicated they were going to meet with the consultants to discuss next steps. Jeff's revisions appeared to be omitted from the plan but other revisions were complete. It was noted the consultant left the firm so it will need to be determined who the new consultant is for the project. Once the plan is finalized the roll out of the plan will be discussed.

Communication Received by the Board

Resolution #3

Moved by Andrew Poirier, Seconded by Kelsie Van Belleghem & Carried: -

That the following correspondence be hereby received by the Kenora Police Services Board: -

- S. Dias – Nov 29/22 – Clinical Service Hub Information
- Lara Hartman, OPP – Jan 19/23 - OPP Strategic Plan Consultations
- Holly Doty, OAPSB – Jan 21/23 – Bail Reform survey
- J. Duggan, OPP – Jan 20/23 - Commissioner's Memo to All Member re: The Tragic Event in Memphis
- S. Dias – Jan 30/23 – Risk Report for 2020-2021

Policies

Heather circulated a package of policies to Sara and Jeff. The policies have not been circulated to the board yet because the 3 members will be meeting to review and discuss the policies before they are brought forward to the board.

Procedures

- Annual Election of the Chair and Vice Chair

Sara Dias was appointed as Chair and Mayor Poirier was appointed as Vice Chair for the term of 2023. The next term election will be held in January 2024.

Compliance

No items for discussion

Outcomes – Review of Specific Indicators

- Risk Report for 2020-2021

Sara did an interview with CBC on this report. The report is a bit dated, and another report will be released in the next month. COVID has delayed some of the data updates. Highlights of the report were reviewed.

Decisions

No items for discussion

Human Resources

No items for discussion

Social Issues Interfacing with Police Services

No items for discussion

Other Business

Bail reform survey – OAPSB

Members reviewed the letters from the OAPSB and discussed the survey question “do you support bail reform” and provided comments to include in the survey.

OAPSB Conference

Resolution #4

Moved by Kelsie Van Belleghem, Seconded by Andrew Poirier & Carried: -

That OAPSB Spring Conference & AGM is being held May 30 - June 1, 2023 in Niagara Falls; and further

That the Kenora Police Services Board hereby authorizes four board members to attend the conference under the Board’s 2023 travel and conference budget.

OAPSB Conference Sponsorship

Resolution #5

Moved by Andrew Poirier, Seconded by Councillor Van Belleghem & Carried: -

That The Ontario Association of Police Service Boards’ 2023 Spring Conference and AGM has requested sponsorships to help minimize costs to members to attend the seminar, offset the expenses related to delivering the virtual event and training, purchase of virtual technology, support the marketing and outreach required to inform and communicate with members, provide your organization recognition on our website, e-blasts and at the virtual event and deliver upgrades to our education & training to membership; and further
That there are 4 levels of member sponsorship opportunities between \$100 and \$5,000+; and further

That the Kenora Police Services Board hereby authorizes a sponsorship of the spring conference and AGM in the amount of \$100.00.

2023 meeting times

Following the establishment of the 2023 meeting dates, the Secretary was advised of date changes for monthly supervisory meetings that are mandatory for professional staff. SEADS will be moving to the 4th Thursday of every month, with exceptions should there be conflicting priorities. Conflicts include:

- April 27th
- May 25th
- September 28th
- October 26th

The board agreed these dates could be amended.

Board Governance Bylaw

It was noted that virtual attendees are not able to vote therefore quorum must be present in the room to vote. The group asked that this be revised to allow for virtual attendees to vote. This item has been deferred to March 30th.

Statistical Reporting

Resolution #7

Moved by Andrew Poirier, Seconded by Kelsie Van Belleghem & Carried: -

That the Kenora Police Services Board hereby accepts the Kenora OPP monthly report for the month of November and December 2022.

Discussion:

Sara shared that the Safe Bed Program will be reduced from five beds to two beds due the critical nursing shortage. The group discussed advocacy and support options for the program, at length.

Next Meeting Date

➤ March 30 @ 9:30 a.m.

Adjournment

Resolution #8

Moved by Kelsie Van Belleghem, Seconded by Andrew Poirier & Carried: -

That in accordance with Subsection 35(4) of the Police Services Act, authorization is now given for the Police Services Board to adjourn to a closed session under section:
(b) Intimate financial or personal matters (3 items)

Reconvene to Open Session & Adjourn

Resolution #9

Moved by Andrew Poirier, Seconded by Kelsie Van Belleghem & Carried: -

That the Board reconvenes to its open session 11:57 a.m. with no reports from its closed session.

That the Regular Kenora Police Services Board meeting be hereby adjourned at 11:57 a.m.



Kenora Police Services Board Regular Meeting Minutes

Thursday, March 30, 2023

9:30 a.m.

City Hall Council Chambers

Present: S. Dias, Board Chair K. Van Belleghem, Member
A. Poirier, Vice Chair J. Kitowski, Member
D. Canfield, Member (virtual attendance)
H. Pihulak, Board Secretary
J. Duggan, Kenora OPP Detachment Commander
J. Neild, Kenora OPP
G. Cowles, Kenora OPP
B. McKillop, Chief Regional Commander

Guests: Dan Penner, Urban Systems, Deborah Everley, CEO, Kenora Association of Community Living, Lara Barber, Director at KACL and Rick Pitura, Manager at KACL.

Board Chair S. Dias called the meeting to order at 9:30 a.m. and Member Poirier read the land acknowledgment:

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations, Inuit and Metis people today. We recognize and deeply appreciate their historic connection to this place. We continue to be thankful for the partnerships with Indigenous people and collectively commit to Truth and Reconciliation in our community.

Declarations of Pecuniary Interest

There were none declared.

Approval of the Agenda

Resolution #1

Moved by K. Van Belleghem, Seconded by J. Kitowski & Carried: -

That the agenda of the Regular Kenora Police Services Board March 30, 2023 meeting be hereby approved as presented.

Presentations/Delegations

Kenora Association of Community Living Community Partnership Presentation

Deb Everley, CEO, of Kenora Association of Community Living (KACL), Lara Barber, Director and Rick Pitura, Manager joined the meeting to provide an overview of the services that KACL offers in the City. KACL is the third largest employer in the City. Been in the community since 1961 which was started by parents who didn't have the option to send their children to school.

KACL services include intensive support residences which are 1:1 or 1:2 people supported 100% dependent on CSW for essential of life 24/hr/day and there are seven people supported in this service. Currently, there are 42 people supported with a host family and 45 people supported through independent living. There is also 21 people supported in intensive supported independent living and 10 supported through outreach independent living. There are 76 people supported in adult protective support worker and six with complex case management. There are 90 individuals in intensive case management and 80 with dual diagnosis. There are 146 in employment and CPSS with 120 individuals on a community wait list. They have created new housing with 24 hour staffing in the locations. The KDSB supports KACL with funding and provides supportive housing in several locations. There are several pre-existing housing locations were renovated in 2019/2020 to accommodate access to 24 hour on-site support to stabilize 5 transitional aged youth who were at high risk of eviction. Twenty one new units created to date and of the 26 identified individuals experiencing homelessness or who were precariously housed in 2020, to date 23 of 26 individuals are now housed and have a home of their own. A home that offers long-term, affordable, low barrier, and safe housing using a person-centred, trauma informed, and harm reduction approach. A home that has on-site access to 24 hours support.

In 2020 KACL identified 26 transitional aged youth who were experiencing homelessness or were precariously housed needing a safe place to call home. A home that offered 24 access to support on-site. From July 2020 to April 2022 and in partnership with the KDSB as well as private landlords, KACL has created 21 new housing units designed with intention that offer unique multi-faceted, holistic housing models based on individual need.

The Board thanked the KACL presenters for their presentation.

Minutes of the Previous Meeting(s)

None

Business Arising from Minutes (Outstanding Items)

➤ Strategic Plan Next Steps

The Board reviewed the final draft in the fall with some minor changes at that time with the addition of adding the Detachment Commanders message.

The Board now needs to strategize how they want to move forward with the plan. There was to be a community presentation to present the contents of the plan and provide more awareness to Kenora residents about what the function of the Police Services Board is.

Setting the strategic priorities for this year is the first step. Include it in the communication, it is a four year plan, but every year we are going to determine what will be addressed each year. It's end of March already and sensitive to that we have not set our priorities yet this year. Would like to get moving sooner than later. Need to decide what is reasonable and what the pieces of the puzzle are to move forward. We need to set the priorities before bringing document to the public. The strategic plan could come back to Council and update provided by Council at the April 12th meeting.

Following the priorities of the survey feedback, it is important for the Board to have the opportunity to focus on priority setting. The Board will meet on April 11th at 11:00 a.m. to 1:00 p.m. to facilitate a priority setting session.

Board Governance Bylaw

Resolution #2

Moved by K. Van Belleghem, Seconded by J. Kitowski & Carried: -

That the Kenora Police Services Board adopt a bylaw to govern the proceedings of the Kenora Police Services Board, the Conduct, Duties and Responsibilities of its Members and the Calling of Meetings; and further

That bylaw number 1-2019 be hereby repealed.

Communication Received by the Board

Resolution #3

Moved by A. Poirier, Seconded by K. Van Belleghem & Carried: -

That the following correspondence be hereby received by the Kenora Police Services Board: -

- February 24 - S. Dias – KRRDHSJCC Presentation
- February 27 – S. Dias – 2022 Opioid Report
- March 5 – S. Dias - The Role of Connection in Substance Use Health
- March 22 – S. Dias – Kenora Mobile Crisis Team

Policies

None for consideration

Procedures

None for consideration

Compliance

None for consideration

Outcomes – Review of Specific Indicators

None for consideration

Decisions

None for consideration

Human Resources

None for consideration

Social Issues Interfacing with Police Services

None for consideration

Other Business

None for consideration

2023 meeting times

Following the establishment of the 2023 meeting dates, the Secretary was advised of date changes for monthly supervisory meetings that are mandatory for professional staff. SEADS will be moving to the 4th Thursday of every month, with exceptions should there be conflicting priorities. Conflicts include:

- April 27th
- May 25th @ 1 p.m.
- September 28th @ 1 p.m.
- October 26th

Statistical Reporting

Resolution #4

Moved by A. Poirier, Seconded by K. Van Belleghem & Carried: -

That the Kenora Police Services Board hereby accepts the Kenora OPP monthly report for the month of January and February 2023.

Discussion: Detachment Commander Duggan reviewed the first two months of the 2023 statistical reports.

It was requested that statistical information be provided on foot patrols for the previous year so we can demonstrate that there has been an increase. We would like to see data to back that up. Having a presence in the downtown by the OPP is important but we cannot solely rely on them. We cannot police our way out of our current situation, but it involves the community as a whole working together. The OPP have heard from the community that they do not feel safe and therefore trying to have an increased presence to help with that feeling by the public.

Next Meeting Date

- May 25 @ 9:30 a.m.

Adjournment

Resolution #5

Moved by J. Kitowski, Seconded by K. Van Belleghem & Carried: -

That in accordance with Subsection 35(4) of the Police Services Act, authorization is now given for the Police Services Board to adjourn to a closed session at 11:28a.m. under section:

(b) Intimate financial or personal matters (2 items)

Reconvene to Open Session & Adjourn

Resolution #6

Moved by J. Kitowski, Seconded by K. Van Belleghem & Carried: -

That the Board reconvenes to its open session 11:55 a.m. with no reports from its closed session.

That the Regular Kenora Police Services Board meeting be hereby adjourned at 11:55 a.m.



Kenora Police Services Board Special Meeting Minutes

Tuesday, April 11, 2023
11:00 a.m.

City Hall Council Chambers

Present: S. Dias, Board Chair K. Van Belleghem, Member
A. Poirier, Vice Chair J. Kitowski, Member
D. Canfield, Member
H. Pihulak, Board Secretary
J. Duggan, Kenora OPP Detachment Commander

Special Meeting Item:

Strategic Planning Priority Setting

The board discussed all aspects of the strategic plan as a whole. Detachment Commander Duggan lead the Board through the identified priorities and prioritized based on feedback from board members. Summary includes:

The board would like to see a dedicated communication staff for Kenora OPP communications. The OPP will not hire dedicated staff for one detachment. There is a schedule for communication, and they do communicate things regionally. To address this piece in our plan, the board could:

- As a board, advocate that we need our own social media page, dedicated communication staff in Kenora. We are not like other communities in the region and require regular communication to our community.

Advocacy Pieces:

- Dedicated communication position in Kenora or smaller region/area
- Request for a Board social media page

Action Pieces:

- Show positive developments and success stories
- February & June public meetings
- PSB to create their own social media page
- Board to put out how to contact certain agencies
- Makwa Patrol to do a presentation

The Board wants to move forward with their first public meeting to release the strategic plan and outline the work that will be or has been done within the plan. It was identified June 20 or 22nd @ 6:30 p.m. at the Minis Hall would be a good date. Heather will follow up to see which date is available.

The unveiling of the strategic plan, what occurred from 2022, and where we are going in 2023- 2024 – that is the focus. The Board would like to see the event live streamed so it

can be viewed at a later date. What we have done, how to be involved in what we are doing.

The Board will finalize the presentation development with a layout of each year – where we are going – what’s ongoing. Directives, by year, highlight which ones we are working on.

Heather will prepare a draft for the Board Chair to review and can be discussed at the next Board meeting.

Meeting adjourned at 1:00 p.m.

POLICY MANUAL – INDEX



SECTION

POLICY NO.

Kenora Police Services Board – “KPSB”

Subsection:

- | | |
|--|----------|
| -Travel & Per Diems | KPSB-1-1 |
| -Found, Stolen or Seized Money | KPSB-2-1 |
| -Found, Stolen or Seized Property | KPSB-3-1 |
| -Use of Board Resources During Elections | KPSB-4-1 |

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**KENORA POLICE SERVICES BOARD/CONFERENCE/PER DIEM
POLICY**

SECTION	DATE	RESOLUTION NO.	PAGE	OF
KENORA POLICE BOARD	May. 31/17	5	1	4
SUBSECTION TRAVEL & PER DIEMS	SUPERCEDES RESOLUTION Nov 04/15 June 12/13 Mar.5/12 Oct. 9/07 June 24/03 & Dec. 16, 1999		POLICY NO. KPSB 1-1	

PURPOSE

To provide for reasonable payment of expenses to members of The Kenora Police Services Board and Secretary in travelling to and attending approved seminars, training programs, conferences, conventions, and social functions, for the primary purpose of education and self-development of their role as a Members and Staff of The Kenora Police Services Board, as well as for the promotion of the community.

POLICY STATEMENT

The Corporation of the City of Kenora will be responsible for the reimbursement of authorized expenses to the Chair, Members and Secretary of The Kenora Police Services Board incurred in connection with attendance at various seminars, training programs, conferences, workshops, conventions, and social functions directly associated with their duty as an appointed official for the City.

APPROVAL TO ATTEND

Police Board Business:

Prior to attending any seminar, conference, workshop, convention, and/or social function, Board approval shall be given by way of resolution setting out authorization for those eligible expenses and per diems that may be incurred.

Serving on Other Boards/Associations/Organizations, etc.:

In such cases where Members are elected or appointed to serve on District Boards, Associations and/or related Organizations, the Member shall utilize the travel policy of such Board, Association or Organization, should such policy exist. The City of Kenora will only approve expenses in accordance with this policy provided such Board, Association or Organization does not also pay it. Such approval by the Board shall be sanctioned by way of resolution to an

POLICE SERVICES BOARD/CONFERENCE/PER DIEM POLICY

POLICY NO.	PAGE	OF
KPSB 1-1	2	4

upset limit of ten (10) days with any additional days also requiring approval by resolution.

1.0 Conferences, Conventions, Seminars, etc.

1.1 Registration Fee – full registration costs, with attendance approved by resolution of the Board.

1.2 Meals & Miscellaneous – actual out-of-pocket expenses to a maximum limit as authorized by this policy. Reimbursement of expenses incurred in excess of maximum limit shall be made if accompanied by receipts and deemed to be in the best interests of the Board.

A \$50.00 per day meal allowance (without receipts) shall be paid to the Board and Secretary while away on out-of-city business.

1.3 Per Diem – Attendance at conferences and seminars will be paid on the following basis:

- Full Day = \$181.00 per day; effective January 1, 2017
- Four (4) hours or less in duration = 50% of approved rate.

1.4 Travel

- i) by air – the cost of economy air fare and related ground transportation
- ii) by vehicle – the lesser of approved mileage allowance or return economy fare.

1.5 Mileage Allowance – Out-of-City Business

\$.47/km will be paid to the Board Members and Secretary on an as required basis for out-of-city business only with the use of a personal vehicle.

1.6 Telephone Call – one free personal telephone call per day shall be permitted while away on out-of-city business.

1.7 Health Insurance – premiums for basic health care insurance coverage while traveling outside of Canada.

POLICE SERVICES BOARD/CONFERENCE/PER DIEM POLICY

POLICY NO.	PAGE	OF
KPSB 1-1	3	4

1.8 Accountable Travel Advance – requests for an accountable advance for travel shall be made in writing to the Board Secretary for processing through the Municipal Accountant at least one (1) week in advance of departure. Any such advance must be subsequently reflected in the final travel claim.

2.0 Social Functions

2.1 Reimbursement of related costs associated with a Board member’s attendance at a special function on behalf of the City in an official capacity.

3.0 Responsibilities

3.1 Board– shall ensure sufficient funds are included in the annual budget allocations for Board approved convention, seminar, conference and social functions.

3.2 Board – shall approve a list of conferences, seminars, conventions, and social functions deemed to be in the best interests of the City for the Chair, Members and Secretary to attend; shall also consider requests for attendance by the Board members and Secretary to attend conferences, seminars, conventions, and social functions not previously approved.

3.3 Companion – expenses incurred for any companion accompanying a Member or Secretary may be paid in advance by the City, however any such advance payment must be reimbursed to the City on the Member or Secretary’s travel claim for any aspect of the companion’s travel expenses.

3.4 Board and Secretary shall submit their Travel Expense Claim Forms (prescribed copy attached to this Policy) for appropriate approval within ten (10) days of the last expense being incurred. Where previous travel claims are outstanding, no further advances or reimbursements for travel shall be authorized or issued.

Claims will be approved as follows:

- | | |
|------------------------------|------------------------------|
| Board Chair Claims | -reviewed by the Mayor |
| Members and Secretary Claims | -reviewed by the Board Chair |
| Disputed Claims | -reviewed by the Board |

POLICE SERVICES BOARD/CONFERENCE/PER DIEM POLICY

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EFFECTIVE DATE:

This policy shall come into force and be effective upon adoption of Board Resolution.

**KENORA POLICE SERVICES BOARD/FOUND, STOLEN OR
SEIZED MONEY POLICY**

SECTION	DATE	RESOLUTION NO.	PAGE	OF
KENORA POLICE BOARD	Dec 7/11	4	1	1
SUBSECTION	SUPERCEDES RESOLUTION		POLICY NO.	
FOUND, STOLEN OR SEIZED MONEY	N/A		KPSB 2-1	

PURPOSE

To provide for the disposition of found, stolen or seized money where the owner cannot be determined or relinquishes claim to the money in possession of the Ontario Provincial Police.

POLICY STATEMENT

That the Detachment Commander of the Ontario Provincial Police shall, in the case of found, stolen or seized money, retain it for a period of not less than three months and where the owner cannot be determined or relinquishes claim to the money, the money shall be turned over to the Kenora Police Services Board upon receipt of the appropriate signed Ontario Provincial Police Form LE135a.

PROCESS FOR DISPOSITION OF MONEY

The Kenora Police Services Board may use the proceeds for any purpose that it considers to be in the public interest.

EFFECTIVE DATE:

This policy shall come into force and be effective upon adoption of Board Resolution.

KENORA POLICE SERVICES BOARD/FOUND, STOLEN OR SEIZED PROPERTY POLICY

SECTION	DATE	RESOLUTION NO.	PAGE	OF
KENORA POLICE BOARD	Mar 5/12	9	1	1
SUBSECTION	SUPERCEDES RESOLUTION		POLICY NO.	
FOUND, STOLEN OR SEIZED PROPERTY	N/A		KPSB 3-1	

PURPOSE

To provide for the disposition of found, stolen or seized money where the owner cannot be determined or relinquishes claim to the found, stolen, or seized property in possession of the Ontario Provincial Police.

POLICY STATEMENT

That the Detachment Commander of the Ontario Provincial Police shall, in the case of found, stolen or seized property, retain it for a period of not less than three months and where the owner cannot be determined or relinquishes claim to the property, the property shall be turned over to the Kenora Police Services Board upon receipt of the appropriate signed Ontario Provincial Police Form LE135a.

PROCESS FOR DISPOSITION OF PROPERTY

The Kenora Police Services Board may use the property for any purpose that it considers to be in the public interest.

EFFECTIVE DATE:

This policy shall come into force and be effective upon adoption of Board Resolution.

**Police Services Board
Use of Board Resources During Election Campaign**



Section Kenora Police Services Board	Date June 18, 2018	Resolution Number 4	Page 1	Of 3
Subsection Elections	Supersedes Resolution N/A		Policy Number KPSB-4-1	

Purpose

This policy provides direction on the appropriate use of Board resources during an election campaign.

The policy is intended to:

1. Ensure compliance with the Municipal Elections Act, 1996;
2. Ensure candidates and registered third parties are treated fairly and consistently.
3. Support the integrity of the election process.

Principles

In compliance with the Municipal Elections Act, 1996, public funds are not to be used for election campaigns, including the promotion of or opposition to the candidacy of a person for an elected office, or in support of or opposition to a question on a ballot.

Board resources including facilities, infrastructure, equipment, supplies, services, staff or any resource that belongs to or is funded by the Board may not be used for the purposes of an election campaign or for any campaign-related activities.

Policy Statement

1. Use of Board Facilities

A candidate or registered third party may not use Board facilities for election campaign purposes or for any campaign-related activities. Campaign signs and materials that identify a candidate may not be displayed in/at any Board facilities. Election campaign materials means those materials that promote or oppose the candidacy of a person for elected office, or that support or oppose a question on a ballot.

2. Board Events

A candidate or registered third party may not campaign or distribute election campaign materials at any event/function being hosted by the Kenora Police Services Board.

3. Board Infrastructure

A candidate or registered third party may not use any Board infrastructure and equipment for election campaign purposes or for any campaign-related activities. This includes any physical or technology systems that support the operation of the Board's

Police Services Board
Use of Board Resources During Election Campaign

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programs and services including but not limited to computer and telephone networks and applications, photocopiers, fax machines, email system, voicemail, wireless equipment, internet, intranet, smart phones, tablets and Board provided electronic devices.

4. Board Staff

A candidate or registered third party may not use the services of staff during those hours in which staff receive any compensation from the Board.

5. Supplies

A candidate or registered third party may not use Board supplies for election campaign purposes.

6. Printing/Distribution

A candidate or registered third party may not print or distribute election campaign materials using Board funds.

7. Websites/Social Media

Websites, domain names and social media sites that are funded by the Board may not include any campaign material, make reference to and/or identify any individual as a candidate or profile any slogan or symbol associated with a candidate.

8. Communications Material

The Board's communication materials, whether for internal or public distribution, cannot:

- i) Profile (name or photograph), make reference to and/or identify any individual as a candidate.
- ii) Advocate for or against a particular candidate.

(Communication materials include but are not limited to: news releases, media advisories, invitations for special events, flyers, posters, banners, brochures, newsletters, e-newsletters and social media accounts.)

9. Photographs / Videos

Photographs and videos produced for and owned by the Board cannot be used for election campaign purposes.

**Police Services Board
Use of Board Resources During Election Campaign**

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10. Corporate Identifiers/Logo

The corporate identifiers of the Kenora Police Services Board (i.e. crests, logos) may not be printed or distributed in election campaign material or included on an election campaign website. Links to the Board's website are permitted from a candidate's or third party's election website for the purpose of obtaining information about the municipal election or sharing Board program/service information.

11. Contact Information

The Board's email addresses, telephone numbers and facility addresses are not to be used by a candidate or registered third party as his/her their election campaign contact information.

Effective Date: May 1, 2018



Kenora Detachment
350 Hwy 17A
Kenora, On, P9N 3X7
807-548-5534

Inspector Jeffrey P. Duggan
Detachment Commander

Report to Kenora Police Services Board

MAR-APR

2023

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Financial:

See MPB Financial Report

Policing Annual Costs:

Actual Costs – 2011	\$ 6,171,359.00
Actual Costs – 2012	\$ 5,882,408.00
Actual costs – 2013	\$ 5,917,335.00
Actual costs – 2014	\$6,712,397.00
Actual Costs – 2015	\$6,464,472.00
Actual Costs – 2016	\$6,047,978.00
Actual cost – 2017	\$5,631,454.00
Actual Costs – 2018	\$5,813,375.00
Actual Costs – 2019	\$6,150,401.00
Estimated Costs – 2020	\$6,076,558.00
Actual Costs – 2020	\$ 5,991,453.00
Estimated Costs – 2021	\$6,471,490.00
Actual Cost – 2021	\$6,368,136.00
Estimated Costs -2022	\$6,663,375.00
Estimated Costs 2023	\$6,363,125.00

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Operations:

Total Number of Calls for Service:

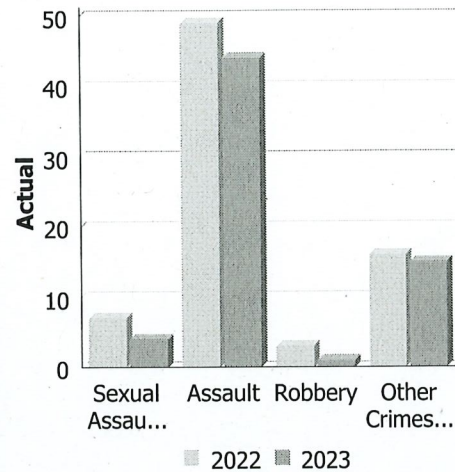
MAR
1340
APR
1235

****** Excluding Criminal Record Checks and E Tickets******

Police Services Board Report for Kenora PSB MARCH-APRIL
Records Management System
March to April - 2023

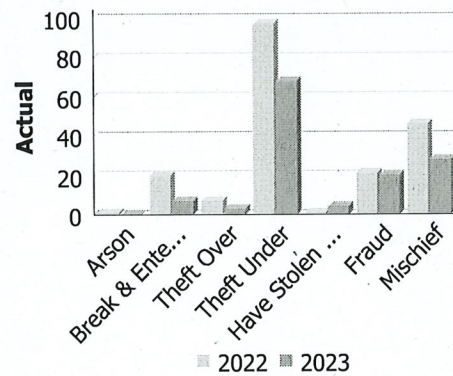
Violent Crime

Actual	March to April			Year to Date - April		
	2022	2023	% Change	2022	2023	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	7	4	-42.9%	19	14	-26.3%
Assault	49	44	-10.2%	83	89	7.2%
Abduction	0	0	--	1	1	0.0%
Robbery	3	1	-66.7%	3	4	33.3%
Other Crimes Against a Person	16	15	-6.2%	34	27	-20.6%
Total	75	64	-14.7%	140	135	-3.6%



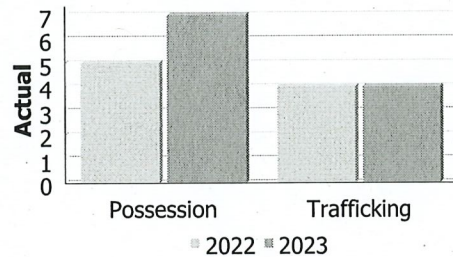
Property Crime

Actual	March to April			Year to Date - April		
	2022	2023	% Change	2022	2023	% Change
Arson	1	0	-100.0%	1	0	-100.0%
Break & Enter	20	7	-65.0%	33	17	-48.5%
Theft Over	7	3	-57.1%	13	7	-46.2%
Theft Under	97	68	-29.9%	182	154	-15.4%
Have Stolen Goods	1	4	300.0%	1	4	300.0%
Fraud	21	20	-4.8%	37	40	8.1%
Mischief	46	28	-39.1%	78	59	-24.4%
Total	193	130	-32.6%	345	281	-18.6%



Drug Crime

Actual	March to April			Year to Date - April		
	2022	2023	% Change	2022	2023	% Change
Possession	5	7	40.0%	15	10	-33.3%
Trafficking	4	4	0.0%	6	9	50.0%
Importation and Production	0	0	--	0	0	--
Total	9	11	22.2%	21	19	-9.5%

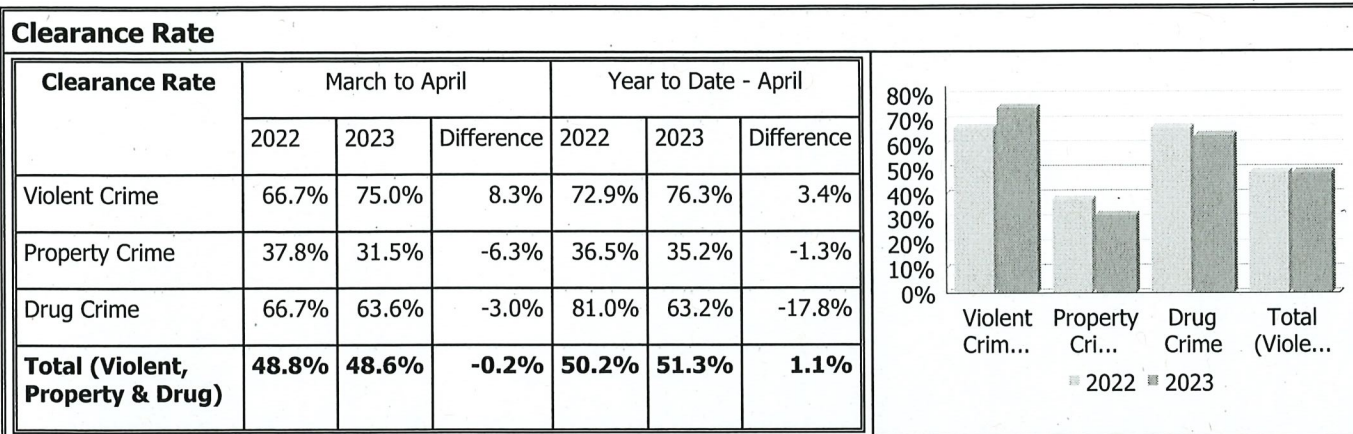


Detachment: 2F - KENORA
 Location code(s): 2F00 - KENORA
 Area code(s): 2008 - Kenora
 Data source date:
 2023/05/13

Report Generated by:
 Duggan, Jeffrey

Report Generated on:
 19-May-23 10:28:06 AM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Kenora PSB MARCH-APRIL
Records Management System
March to April - 2023



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 2F - KENORA
Location code(s): 2F00 - KENORA
Area code(s): 2008 - Kenora
Data source date:
 2023/05/13

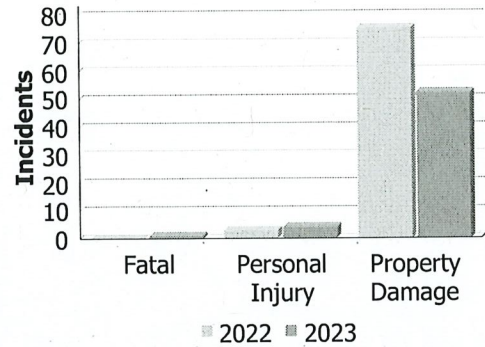
Report Generated by:
 Duggan, Jeffrey

Report Generated on:
 19-May-23 10:28:06 AM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Kenora PSB MARCH-APRIL 2023
Collision Reporting System
March to April - 2023

Motor Vehicle Collisions by Type

Incidents	March to April			Year to Date - April		
	2022	2023	% Change	2022	2023	% Change
Fatal	0	1	--	0	1	--
Personal Injury	3	4	33.3%	7	6	-14.3%
Property Damage	75	52	-30.7%	186	120	-35.5%
Total	78	57	-26.9%	193	127	-34.2%



Fatalities in Detachment Area

Incidents		March to April			Year to Date - April		
		2022	2023	% Change	2022	2023	% Change
Motor Vehicle Collision	Fatal Incidents	0	1	--	0	1	--
	Alcohol Related	0	0	--	0	0	--
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Persons Killed		March to April			Year to Date - April		
		2022	2023	% Change	2022	2023	% Change
Motor Vehicle Collision		0	1	--	0	1	--
Off-Road Vehicle		0	0	--	0	0	--
Motorized Snow Vehicle		0	0	--	0	0	--

Detachment: 2F - KENORA
Location code(s): 2F00-KENORA
Data source date:
 2023/05/17

Report Generated by:
 Duggan, Jeffrey

Report Generated on:
 19-May-23 10:25:23 AM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Kenora PSB MARCH-APRIL 2023
2023/Mar to 2023/Apr

Public Complaints	
Policy	0
Service	0
Conduct	0

Date information collected from Professional Standards Bureau Commander Reports: 2023-05-19

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports
 - Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment

Daily Activity Reporting Patrol Hours	
Total Hours	2023/Mar to 2023/Apr
Number of Cruiser Patrol Hours	929.50
Number of Motorcycle Patrol Hours	0.00
Number of Marine Patrol Hours	0.00
Number of ATV Patrol Hours	0.00
Number of Snowmobile Patrol Hours	0.00
Number of Bicycle Patrol Hours	6.50
Number of Foot Patrol Hours	459.25
Number of School Patrol Hours	115.75

Data source (Daily Activity Reporting System) date: 2023/05/30

Detachment: 2F - KENORA
Location code(s): 2F00 - KENORA

Report Generated by:
 Duggan, Jeffrey

Report Generated on:
 19-May-23 10:19:57 AM
 PP-CSC-Operational Planning-4300



OPP eTicket Dashboard

Overview

Region:

North-West

Duty Location:

2F00

Reported Time:

3/1/2023 4/30/2023

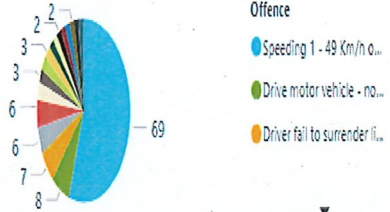
193	169	154	0	15	92
Occurrences	Total Charges*	Offence Notices	Part I Summons	Part III Summons	Warnings

*Charge counts represent the total number of Offence Notices, Part I Summons and Part III Summons issued. Warnings are not included.

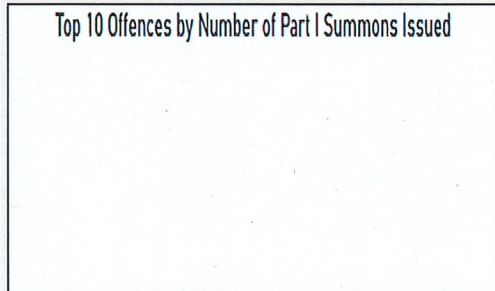
Duty - Municipality	Occurrences	Total Charges	Offence Notices	Part I Summons	Part III Summons	Warnings
2F00 - KENORA	139	119	109	0	10	71
2F00 - HAYCOCK TWP	26	24	20	0	4	8
2F00 - PELLATT TWP	9	7	6	0	1	7
2F00 - KIRKUP TWP	8	9	9	0	0	4
2F00 - MACNICOL TWP	3	3	3	0	0	1
2F00 - COYLE TWP	2	2	2	0	0	0
Total	193	169	154	0	15	92

Reporting Officer	Occurrences	Total Charges	Offence Notices	Part I Summons	Part III Summons	Warnings
#14952 NICK FEDCHAK	34	33	28	0	5	12
#15206 DEREK BERKELMANS	27	27	26	0	1	15
#15400 KRISTEN PRICE	25	20	19	0	1	16
#13024 PHILLIP MAYS	12	12	12	0	0	3
#9789 MICHAEL BARCLAY	9	8	8	0	0	1
#11726 MARC WALSH	8	3	3	0	0	7
Total	193	169	154	0	15	92

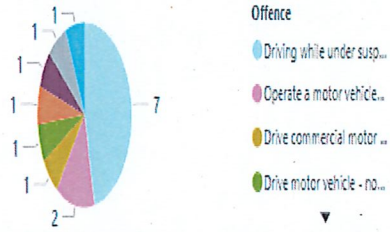
Top 10 Offences by Number of Offence Notices Issued



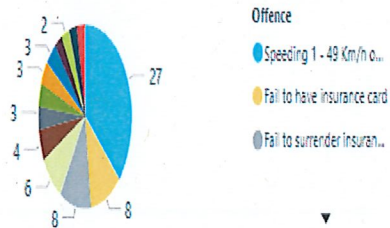
Top 10 Offences by Number of Part I Summons Issued



Top 10 Offences by Number of Part III Summons Issued



Top 10 Offences by Number of Warnings Issued





Compliance

Breaks down the number of occurrences with a Mental Health UCR code present vs. the number of occurrences with a BMHS form present.

Region/Detachment	Occs w/ MH UCR Code where contact made	Occs w/ MH UCR Code where NO contact made (8529.0020)	Occs w/ Empty BMHS Forms	Occs w/ Complete BMHS Forms	BMHS Compliance (excludes empty forms and occurrences where no c
2F	57	15	0	57	100%

Police Action

Counts the number of times each police action is taken.

Region/Detachment	Voluntary Escort to Hospital	Involuntary Apprehension	Apprehension Under Existing Order	Referral to Community Agency	Transferred to MCRT	Caseworker/Probation Notified	Charges Pending
2F	12/59 (20.34%)	8/59 (13.55%)	0/59 (0.00%)	12/59 (20.34%)	20/59 (33.90%)	11/59 (18.64%)	2/59 (3.39%)

Indicators of Disordered Thought and Violence

Counts each 'Indicator of Disordered Thought' and 'Violence' exhibited in the last 24 hours, displaying the five most frequent.

Region/Detachment	Most Frequent	Second Most Frequent	Third Most Frequent	Fourth Most Frequent	Fifth M
2F	Abnormal thought process (31/59) (52.54%)	Irritability (20/59) (33.90%)	Pressure speech or racing thoughts (17/59) (28.81%)	Intoxication by drug or alcohol (16/59) (27.12%)	Delus

Previous Police Contact - Last 30 Days

Region/Detachment	No Contact	Any Contact, No Mental Health Apprehension	Any Contact, Mental Health Apprehension	Unspecifie
2F	19/59 (32.20%)	36/59 (61.02%)	3/59 (5.08%)	1/59 (1.69%)

Time in Emergency Department

Totals the amount of time officers spent in the hospital emergency department.

Region/Detachment	Number of Forms with a Valid Arrival and Release Time	Total Time in Emergency Department	Mean Time in Emergency Department
2F	15	0 days, 23:00	01:32

Disposition Following Psychiatric Assessment

Total counts of dispositions following a psychiatric assessment.

Region/Detachment	Admitted	Released	Unspecified/Invalid
2F	6/59 (10.17%)	5/59 (8.47%)	48/59 (81.36%)

Raw Data Listing [\(show\)](#)

A listing of all occurrences that have either a Mental Health UCR code, or a BMHS form present.