



**Kenora Police Services Board
Regular Meeting Agenda**

**Thursday, February 23, 2023
9:30 a.m.**

City Hall Council Chambers

Live Stream Access: <https://kenora.civicweb.net/Portal/>

- 1. Roll Call & Land Acknowledgement** – Member Van Belleghem
- 2. Declarations of Pecuniary Interest**
- 3. Approval of the Agenda** – Resolution #1
- 4. Community Partner Presentations/Delegations**
 - None
- 5. Minutes of the Previous Meeting(s)** – Resolution #2
 - Regular Kenora Police Services Board – November 30, 2022
- 6. Business Arising from Minutes (Outstanding Items)**
 - Strategic Plan Next Steps
- 7. Communication Received by the Board** - Resolution #3
 - S. Dias – Nov 29/22 – Clinical Service Hub Information
 - Lara Hartman, OPP – Jan 19/23 - OPP Strategic Plan Consultations
 - Holly Doty, OAPSB – Jan 21/23 – Bail Reform survey
 - J. Duggan, OPP – Jan 20/23 - Commissioner's Memo to All Member re: The Tragic Event in Memphis
 - S. Dias – Jan 30/23 – Risk Report for 2020-2021
- 8. Policies**
- 9. Procedures**
 - Annual Election of the Chair and Vice Chair
- 10. Compliance**
- 11. Outcomes – Review of Specific Indicators**
 - Risk Report for 2020-2021
- 12. Decisions**
- 13. Human Resources**
- 14. Social Issues Interfacing with Police Services**

15. Other Business

- Bail reform survey – OAPSB
- OAPSB Conference – Niagara Falls – May 30-June 1/23 – Resolution #4
- OAPSB Conference Sponsorship – Resolution #5
- 2023 meeting times
- Board Governance Bylaw – Resolution #6

16. Statistical Reporting – Resolution #7

- November & December 2022

17. Next Meeting Date

- March 30 @ 9:30 a.m.

18. Adjournment – Resolution #8

That in accordance with Subsection 35(4) of the Police Services Act, authorization is now given for the Police Services Board to adjourn to a closed session under section:

(b) Intimate financial or personal matters (3 items)

19. Reconvene to Open Session & Adjourn – Resolution #9



Kenora Police Services Board Regular Meeting Minutes

Wednesday, November 30, 2022
11:00 a.m.
City Hall Council Chambers

Present: S. Dias, Board Chair K. Van Belleghem, Member
A. Poirier, Vice Chair H. Pihulak, Board Secretary
D. Canfield, Member (virtual attendance)
J. Duggan, Kenora OPP Detachment Commander
J. Neild, Kenora OPP

Board Chair S. Dias called the meeting to order at 11:00 a.m. and Member Andrew Poirier read the land acknowledgment:

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations, Inuit and Metis people today. We recognize and deeply appreciate their historic connection to this place. We continue to be thankful for the partnerships with Indigenous people and collectively commit to Truth and Reconciliation in our community.

Declarations of Pecuniary Interest

There were none declared.

Approval of the Agenda – Resolution #1

Moved by J. Kitowski, Seconded by A. Poirier & Carried: -

That the agenda of the Regular Kenora Police Services Board November 30, 2022 meeting be hereby approved as presented.

Presentations/Delegations

None

Minutes of the Previous Meeting(s) – Resolution #2

Moved by J. Kitowski, Seconded by K. Van Belleghem & Carried: -

That the minutes of the last regular meeting of the Kenora Police Services Board held October 20, 2022 be confirmed as written and circulated.

Business Arising from Minutes (Outstanding Items)

➤ **Strategic Plan Draft Review**

Moved by A. Poirier, Seconded by J. Kitowski to accept the new three year Strategic Plan.

The Board discussed when and how they want to conduct a community engagement session. They discussed having multiple sessions one in April in person and one electronic.

Sara feels it is rolling out the plan and the operational pieces to the plan. We can focus on the first year targets to ensure that the timing of the meeting is not too lengthy.

January meeting invite Dan Penner back and discuss what we want to focus on for priorities in the first year.

New Business

➤ **Risk Driven Tracking Database Reports**

Sara has circulated the tracking database reports and this is from the Province. This is a good opportunity for the Board to see what is happening across the province. This is great information to demonstrate what is happening across the rest of the province. The risk factors and mental health addictions are a significant factor and priority for the region. That is followed by housing and addictions. We are the only region with housing as the main priority. This does include Thunder Bay and surrounding area.

What is also interesting in the report is the protective factors and what makes communities safe. When there is safe housing and supports and financial opportunities are also important. Sara will bring the local comparisons for the next meeting.

➤ **Board Expectations and Agenda Template**

Heather, Sara and Jeff will need to meet again to discuss new format.

➤ **2023 Meeting Calendar**

We will move the meetings to 9:30 a.m. on the last Thursday of the month.

Communication Received by the Board - Resolution #3

Moved by A. Poirier, Seconded by K. Van Belleghem & Carried: -

That the following correspondence be hereby received by the Kenora Police Services Board: -

- October 20 - S. Dias - Risk Driven Tracking Database Reports
- November 16 – S. Dias – Kenora Mobile Crisis Team update
- November 29 – S. Dias – Clinical Service Hub at Emergency Shelter

Detachment Commander's Report – October 2022 – Resolution #4

Moved by J. Kitowski, Seconded by A. Poirier & Carried: -

That the Kenora Police Services Board hereby accepts the Kenora OPP monthly report for the month of October 2022.

Discussion: Jeff Duggan, Detachment Commander presented the October 2022 statistics for policing in the City. Calls for service are trending downwards and policing costs are based on base cost for service and calls for service. Calls for service were down with COVID and policing costs are trending down now. 1490 calls for service in October. There is different cost formulas for overtime but the City does not pay for overtime. The report does include highways but not Sioux Narrows-Nestor Falls. Behavioural mental health

screeener focuses on mental health calls. Jeff will be reviewing the reporting numbers as the diversion numbers are showing zero which is not accurate. The waiting time in the emergency department is 57 minutes which is the lowest the Detachment Commander has seen it. The visiting doctors are seeing the police patients quicker now. Up 64% in impaired driving charges. They are getting impaired drivers at 10 a.m. and that is why they are doing the stops at all hours of the day. Mandatory screening is being used where the public is obligated to provide a breath sample on site when requested. It needs to be established prior to the ride program starting to ensure continuity of that event.

Already planning for next summer and have heard loud and clear that they want more presence in the downtown. They are picking up more media relations and social media. Current staffing there is 3-4 vacancies and four retirements next year. Not likely to get any new recruits past the two new recruits coming in January.

Members of Council campaigning heard it loud and clear and was the number one thing they heard. People don't feel safe in the downtown core and something has to be done. It is not a result of what the OPP isn't doing it is something that has grown and festered over many years and getting to a point where things need to change. If the City can be a partner in this somehow, it is important. If there are discussions we can have about it we can work together to make positive changes.

Other locations have more community officers where it is a positive spin where it is foot traffic and bikes. We have to be a partner at that table where events are being planned. If we work together to bring events downtown, it would be more effective. Bringing more events to attract people to the downtown will be more effective.

They have downtown locations at the Pavillion and the new Justice Centre when it opens. There are other organizations that are doing foot patrol but everyone needs to work together. Other community partnerships need to show up and put safety as a priority.

We have been tolerating bad behaviour for a long time, and until the judicial system decides that bad behaviour is not acceptable it is difficult to make real change. The judicial system needs to back the police and put out sentences and stop this.

Next Meeting Date

- January 26, 2022 @ 9:30 a.m.

Adjourn to Closed Session – Resolution #5

Moved by K. Van Belleghem, Seconded by J. Kitowski & Carried: -

That in accordance with Subsection 35(4) of the Police Services Act, authorization is now given for the Police Services Board to adjourn to a closed session at 12:05 p.m. under section:

- (b) Intimate financial or personal matters (3 items)

Reconvene & Adjournment – Resolution #6

Moved by, Seconded by & Carried: -

That the Board reconvenes to its open session 12:56 p.m. with no reports from its closed session.

That the Regular Kenora Police Services Board meeting be hereby adjourned at 12:56 p.m.

Ontario Association of Police Services Boards
180 Simcoe St, London, ON N6B 1H9
oapsb@oapsb.ca
1-800-831-7727

June 7, 2022,

The Honourable David Lametti
Minister of Justice and Attorney General of Canada
6023 Monk Blvd. Montréal, Quebec
H4E 3H5

The Honourable Marco Mendicino
Minister of Public Safety
Confederation Building, Suite 203
House of Commons Ottawa, Ontario
K1A 0A6

Dear Minister Lametti and Minister Mendicino:

RE: SUPPORT FOR REQUESTS BY TORONTO POLICE SERVICES BOARD RELATED TO FEDERAL BAIL REFORM

“The need for evidence-based bail reform”

Please accept this letter as formal endorsement by the Ontario Association of Police Services Boards, for the legislative proposals for bail reform advanced to you by the Toronto Police Services Board on May 25, 2022.

The requested legislative changes communicated to you by Toronto Police Services Board Chair Jim Hart and Executive Director Ryan Teschner are both thoughtful and measured. The comprehensive report provided to them by Chief of Police, James Ramer, outlined the significant collaborative initiatives within the city designed to prevent gun violence through proactive interventions and improved investigative outcomes. It also acknowledged the small portion of the population where proactive and early intervention strategies have proven to be unsuccessful in deterring their engagement in violent gun crimes. It is in response to this high-risk segment of the population that the Toronto Police Services Board seeks changes to federal legislation that would;

- Require that Bail Hearings for the most serious firearm offences be heard by a judge of the Ontario Court or Superior Court, clearly conveying Parliament’s view of the seriousness of these offences (and their impact on the public) as well as reflecting the views and concerns of the public about these incidents
- Add an additional route to First Degree Murder under Section 231 of the *Criminal Code*, by including death resulting from the discharge of a firearm in a congregate setting; this would act as a strong deterrent, clearly express society’s disapprobation of such conduct and help

- maintain public confidence in the justice system; and
- Increase parole ineligibility to 2/3 of an individual's custodial sentence, for any offence where the court finds that the offender discharged a firearm in a congregate setting (including those who are found to be parties to such offences).

We recognize that the complexities of the issues impacting community safety and wellbeing require a collaborative multi-sector commitment to be successful. This is no exception. Emergency services, community services, health services, local councils, provincial governments and the federal government need to recognize the crucial role each plays in the collective effort to make each of our communities safe.

Toronto Police Services Board is asking for this reform, because the tools currently available to the police and their partner agencies have been in-effective at preventing tragic events within the city. We applaud the Toronto Police Services Board and the Toronto Police Service for their leadership on this issue. This issue is not isolated to the City of Toronto, it impacts all communities.

As the leading voice for police governance in Ontario, we encourage you to prioritize the Toronto Police Services Boards proposed legislated changes related to Federal Bail Reform.

Yours truly,



Patrick Weaver
Chair, OAPSB



Lisa Darling
Executive Director, OAPSB

cc:

Deputy Minister Di Tommaso

Jamie McGarvey, President Association Municipalities Ontario (AMO)

Chief Nishan Duraiappah, President Ontario Association Chiefs of Police (OACP)

Jim Hart, Chair, Toronto Police Services Board

Ryan Teschner, Executive Director and Chief of Staff, Toronto Police Services Board

Bill Clancy, Executive Director, Durham Regional Police Services Board

Jennifer Malloy, Executive Director, Canadian Association of Police Governance (CAPG)

Board of Directors & Members Ontario Association of Police Service Boards (OAPSB)



Jim Hart
Chair

416.808.8080 | Jim.Hart@tpsb.ca

Ryan Teschner

Executive Director and Chief of Staff
416.808.8081 | Ryan.Teschner@tpsb.ca

October 18, 2022

DELIVERED VIA EMAIL

The Honourable David Lametti
Minister of Justice and Attorney General of Canada
Department of Justice Canada
284 Wellington Street
Ottawa, Ontario
K1A 0H8

Dear Minister Lametti:

I am writing as a follow-up to correspondence we sent to you and Minister Mendicino, Minister of Public Safety for Canada, in May of this year, regarding a number of bail reform proposals approved by the Toronto Police Services Board (“the Board), and requesting your cooperation with respect to a number of related legislative proposals as outlined in the letter. We attach the original correspondence below.

As we noted in that letter, at its meeting of May 2, 2022, the Board approved a report from Toronto Chief of Police James Ramer entitled “Opportunities for Bail and Related Reforms to Enhance Community Safety.” This comprehensive report provided the Board with a background of the current bail process, current and new Toronto Police Service (“the Service”) initiatives to address gun violence, and provided information to raise the Board’s awareness of opportunities to advance bail reform and other legislative change in an effort to enhance community safety in the City of Toronto – and, in fact, across Canada.

As you know, we have received a response from Minister Mendicino, outlining a number of measures the Government of Canada is taking in relation to gun violence, and welcoming “continued collaboration and engagement with the municipalities, Provinces and Territories on how we can collectively work together to reduce gun violence in our communities, including tackling the root causes.” The complete letter is attached for your information. Minister Mendicino’s response also notes that your Ministry is seized with some of the legislative reform issues identified by the Board. As we have not yet received your response, we are following up on an issue that we are sure you agree is of significant importance and considerable urgency.

As you know, Toronto, along with cities and communities across Ontario and the country, continue to deal with a concerning number of incidents of gun and gang violence, often involving individuals who are out on bail when they commit these crimes. In addition, the number of recent incidents involving officers tragically killed in the line of duty is of tremendous concern, both to the policing community, and to communities generally. It is incumbent upon all of us to take all possible steps to reduce the gun violence we are currently seeing. This requires a proactive, immediate, comprehensive and collaborative approach.

We note that our proposals for legislative reform have received significant support from both the Ontario Association of Chiefs of Police (OACP), and the Ontario Association of Police Services Boards (OAPSB). We attach each of these organization’s letters of endorsement for you.

Chief Duraiappah, Chief of Police, Peel Regional Police and the President, OACP, stated that the OACP “supports the legislative proposals for bail reform advocated” by our Board. He further noted that “[a]s Ontario’s police leaders, our members are committed to ensuring a fair and effective justice system. We are committed to working with our government and justice partners to address issues that impact the safety and well-being of all Ontarians, and we appreciate the important role played by government decision-makers at all levels in accomplishing this important goal.”

Additionally, on behalf of the OAPSB, Patrick Weaver, Chair, and Lisa Darling, Executive Director, formally endorsed the legislative proposals for bail reform advanced to you by our Board, calling them “thoughtful and measured.”

With the endorsement of both the OACP and OAPSB, our Board’s proposals for bail reform have now received the support of Ontario’s police chiefs and the organization representing all police services boards in Ontario.

At this time, we are, once again, requesting that you review the three proposals for legislative reform contained in the report of Chief Ramer, appended to our original letter, and engage with us to explore the Government of Canada's ability to move these proposals forward. We are eager to hear from you as to what the next steps may be. We know that Chief Ramer, along with his Office, is also ready to assist in any way required to advance these proposals.

We look forward to collaborating with you with respect to these important initiatives, geared toward enhancing safety in our communities.

Sincerely,



Jim Hart
Chair



Ryan Teschner
Executive Director and Chief of Staff

cc: Chief Nishan Duraiappah, President, Ontario Association Chiefs of Police
Jeff McGuire, Executive Director, Ontario Association Chiefs of Police
Patrick Weaver, Chair, Ontario Association of Police Service Boards
Lisa Darling, Executive Director, Ontario Association of Police Service Boards
Jon Reid, President, Toronto Police Association
Andrew Cernowski, President, Toronto Police Senior Officers' Organization

From: [Jennifer Williams, Membership Coordinator](#)
To: [Beathen Bihulok](#)
Subject: 2023 Spring Conference and AGM
Date: Thursday, February 2, 2023 12:14:12 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Call for 2023 Nominations
& Resolutions



OAPSB 2023 Spring Conference & AGM

Register today!
OAPSB Spring Conference & AGM
May 30 - June 1, 2023

**Early Bird pricing expires April 1,
2023!**

OAPSB Conference Chair Lisa Darling
invites all members and partners to the 2023
Spring Conference & AGM. The Ontario
Association of Police Service Boards' 2023

Spring Conference and AGM is being held in person! Join us on:

May 30-June 1, 2023.

The in-person conference will take place at the Marriott on the Falls
6755 Fallsview Boulevard Niagara Falls, ON
L2G 3W7

PROGRAM OVERVIEW

Tuesday, May 30, 2023:

2:00pm AGM
4:00pm Board Meeting
5:30pm Welcome Reception

Wednesday, May 31, 2023:

7:00am-9:00am Breakfast at the Marriott Cafe
8:00am-4:00pm Main Conference / Conference Breakouts
12:00pm Buffet Lunch
6:30pm-9:00pm Reception, Dinner & Entertainment

Thursday, June 1, 2023:

7:00am-9:00am Breakfast at the Marriott Cafe
8:00am-4:00pm Main Conference / Conference Breakouts
12:00pm Buffet Lunch
4:00pm Conference Concludes

Member and Corporate Sponsor Opportunities are **linked below**.
For more information or to partner please email Holly Doty at oapsb@oapsb.ca or by calling 1-800-831-7727.

OAPSB Room Block

Niagara Falls Marriott on the Falls
6755 Fallsview Blvd, Niagara Falls, ON L2G 3W7

Start Date: Tuesday, May 30, 2023
End Date: Friday, June 2, 2023

Last Day to Book: Sunday, April 30, 2023
\$159 CAD – \$189 CAD per night

**Conference Registration -
Early Bird Ends April 1,
2023**

**Book my Accommodation!
Offer expires April 30!**

Member Sponsorship
Opportunities

Corporate Sponsorship
Opportunities



NOTICE OF THE 2023 OAPSB ANNUAL GENERAL MEETING

Pursuant to Section 11.04 of the General By-law of the Ontario Association of Police Services Boards, this is formal notice of the **2023 OAPSB Annual General Meeting** of the Association's membership. Please share this notice with all members of your board.

The 2023 Annual General Meeting will be held by on **Tuesday, May 30, 2023** commencing at 2:00pm. or shortly thereafter for the purpose of:

1. Confirming the Minutes of the 2022 Annual Meeting that was held on Friday May 27, 2022 near Toronto Airport and virtually
2. Receiving the Financial Statements and Auditor's Report for the 2022 Fiscal Year.
3. Appointment of an Auditor for the 2023 Fiscal Year.
4. Consideration of proposed Resolutions
5. Ratification of the Board of Directors for the term 2023-2024 as submitted by the Zones

Please note this AGM is restricted to

voting delegates (PSB members) and their staff. Non-members are not entitled to attend the meeting.

During this AGM, voting delegates (PSB members) will have the ability to vote and interact with our Board of Directors during our designated Q&A periods. **Questions must be submitted in writing at the beginning of the meeting.** Board staff may listen to the meeting, but may not vote.



NOTICE Call for Resolutions

Eligible resolutions must originate from member boards only (not municipalities / towns). Please see attached Guidance document when proposing a Resolution.

Please forward any Proposed Resolutions, in WORD format, oapsb@oapsb.ca no later than the cut-off date of May 1, 2023.

**Guidance - Proposing
Resolutions for the Annual
General Meeting**

NOTICE - Call for Director Nominations Due April 1, 2023

As per the by-law, each of the following must notify the Board of Directors of their nominee(s) for election at least 45 days prior to the AGM held on May 30, 2023.

(i) Each Zone shall submit one nominee.

(ii) The Big 12 (excluding Toronto) shall submit four (4) nominees; and

(iii) The Toronto Police Services Board each shall submit one nominee.

(iiii) OPP / Section 10 election of four (4) nominees (election process below)

At each such annual meeting, the representatives of the Police Services Boards operating pursuant to Section 10 of the PSA shall select and advise of nominees, one (1) selected by such Board in Zone 1 and one (1) selected by such Board in 1A, one (1) selected by such Boards in Zones 2,3 and one (1) selected by such Boards in Zones 4,5/6.

On May 27, 2022 - that the OAPSB Membership hereby authorizes By-Law Number 1-Section 4.05 be amended to increase the term of office from a one (1) year to a three (3) year term, at the beginning of the 2023 terms of Directors.

THAT the bylaws be updated to include

clarification regarding 3-year terms

- The First Nations position will be elected in 2023 for a 3-year term
- Big 12 starting 2023 for 3-year terms
- Zone Directors 1A - 6 starting 2024 for 3-year terms
- OPP (4 positions) starting 2025 for 3-year terms

Candidates for Director must be a member of a Board in good standing in the current year, and located within and in the zone to be presented. The candidate need not be present at the time of voting, provided they have provided in writing their consent to stand for election in prior to the voting date.

Directors that have already served a combined total of 12 years or more on the OAPSB Board of Directors are not eligible to further serve as a Director on the Board.

As police board members expected to exercise good judgement at all times, nominees are expected to understand and self-enforce these Director-eligibility criteria.

The nominees are subject to confirmation by the membership present at the AGM.

Please submit nominations no later than April 1, 2023 to Holly Doty at oapsb@oapsb.ca



Director Elections – Save the Date - May 17, 2023 at 1pm (virtually)

As per the by-law, there are 4 Section 10 specific Directors on the OAPSB Board of Directors, representing each of:

- Zones 1 (OPP Contract North)
- Zone 1A (OPP Contract North)
- Zones 2 and 3 (OPP Contract S-E)
- Zones 4, 5 and 6 (OPP Contract S-W)

- Candidates for Director must be a member of a Board in good standing in the current year, and located within and in the zone to be presented. The candidate need not be present at the time of voting, provided they have provided in writing their consent to stand for election in prior to the voting date.

- Directors that have already served a combined total of 12 years or more on the OAPSB Board of Directors are not eligible to further serve as a Director on the Board.

- As police board members expected to exercise good judgement at all times, nominees are expected to understand and self-enforce these Director-eligibility criteria.

- Section 10 nominees, like other OAPSB Board of Director nominees, are subject to confirmation by the membership present at the AGM.

An invitation to register for the virtual event will be sent in April.

Ontario Association of Police Services Boards

[Preferences](#) | [Unsubscribe](#)



OAPSB Members - Seeking Your Support!

The Ontario Association of Police Service Boards' 2023 Spring Conference and AGM is being held in person in Niagara Falls Canada on May 30 – June 1, 2023.

Each year we rely on participation and sponsorship. We ask that your board or zone to consider sponsoring the conference.

Added benefits: Funding received for OAPSB events is used to:

- Minimize costs to members to attend the seminar
- Offset the expenses related to delivering the virtual event and training
- Purchase of virtual technology
- Support the marketing and outreach required to inform and communicate with members
- Provide your organization recognition on our website, eblasts and at the virtual event.
- Deliver upgrades to our education & training to membership

Please contact Holly Doty at oapsb@oapsb.ca or 1-800-831-7727 to take advantage of one or more of these unique sponsorship opportunities listed below.

Respectfully,

Patrick Weaver
OAPSB Chair



2023 Spring Conference & Annual General Meeting Member Sponsorship Opportunities

Platinum - \$5,000 +

- Premium Exposure on as Platinum Sponsor
- Recognition on the OAPSB website
- Logo recognition on digital presentations at conference
- Logo recognition on one feature event (i.e. Welcome / reception)

Gold - \$3,000 +

- Recognition as Gold Sponsor
- Recognition on the OAPSB website
- Logo recognition on digital presentations at conference
- Logo recognition on one feature event (i.e., virtual breaks)

Silver - \$1,000 +

- Recognition as Silver Sponsor
- Recognition on the OAPSB website

Bronze – Up to \$999

- Recognition as Bronze Sponsor
- Recognition on the OAPSB website

From: [Danica Farion](#)
To: [Aaron Eisler](#); [Andrew Smith](#); [Bruce Graham](#); [Casey Pyykka](#); [Crystal Alcock](#); [David Mellor](#); [David Pratt](#); [Heather Lajeunesse](#); [Heather Pihulak](#); [Hilary Smith](#); [Ian Downey](#); [Jerry Derouard](#); [Joseph Kurtz](#); [Josh Nelson](#); [Kelly Galbraith](#); [Kevan Sumner](#); [Kevin Robertson](#); [Kyle Attanasio](#); [Lori Nelson](#); [Marco Vogrig](#); [Mike Derouard](#); [Mukesh Pokharel](#); [Roberta Marsh](#); [Roger Wilcott](#); [Ryan Marsh](#); [Shaun Clifford](#); [Stace Gander](#); [TCalendar](#)
Subject: SEADS Date Changes
Date: Friday, January 20, 2023 8:53:57 AM
Attachments: [image006.png](#)

Good Morning All,

You will have noticed a few SEADS calendar updates this morning. SEADS will be moving to the 4th Thursday of every month, with exceptions should there be conflicting priorities.

Your calendars should show the following invitations:

- January 19th
- February 23rd
- March 21st (*Tuesday*)
- April 27th
- May 25th
- June 22nd
- July 27th
- August – *CANCELED*
- September 28th
- October 26th
- November 23rd
- December 12th (*Tuesday*)

Hopefully everyone can accommodate as many sessions as possible.

Thank you and have a great weekend! ☺

Danica Farion

Executive Assistant

Office of the CAO

City of Kenora

P: 807-467-2188

F: 807-467-2009

Take it to the next level
KENORA



Please consider the environment before printing this.

Kenora Police Services Board

Bylaw Number 1-2023

A By-Law to Govern the Proceedings of the Kenora Police Services Board, the Conduct, Duties and Responsibilities of its Members and the Calling of Meetings

Whereas it is the responsibility of the Kenora Police Services Board to provide policing services for the maintenance of law and order in the City of Kenora and make rules for the effective management of the Police Service under Section 10 or Section 31(6) of the Police Services Act, R.S.O. c.P.15 and amendments; and

Whereas a Police Services Board may, by By-law make rules for the effective management of the police service under Section 31(6) of the Police Services Act, R.S.O. 1990 c.P.15 and amendments; and

Whereas it is deemed expedient to make and establish rules governing the proceedings of the Kenora Police Services Board, the conduct, duties and responsibilities of its Members and the calling of meetings, pursuant to Section 37 of the Police Services Act, R.S.O. 1990 c.P.15 and amendments;

Therefore Be It Resolved That the Kenora Police Services Board enacts as follows:

1. Definitions

1.1 In this By-law:

(A) "Act" means the Police Services Act, R.S.O. 1990 c.P.15, as amended from time to time;

(B) "Acting Chair" means a member required to act from time to time in the place and stead of the Chair, pursuant to section 6 of this by-law;

(C) "Board" means the Kenora Police Services Board and shall be composed of such members appointed under Part III of the Act;

(D) "Chair" means the Chair of the Board;

(E) "Chief" means the Detachment Commander of the Kenora Ontario Provincial Police (OPP) reporting to the Kenora Police Services Board;

(F) "Deputy Chief" means the next in Command at the Kenora Ontario Provincial Police (OPP) as delegated by the Detachment Commander;

(G) "Committee" means a Standing or ad hoc committee and any other similar entity composed of individuals of the Board pursuant to the Act;

(H) "Council" means the Council of The Corporation of the City of Kenora;

(I) "Days" means calendar days exclusive of Saturday, Sundays and Statutory holidays;

(J) "Secretary" means the Secretary to the Kenora Police Services Board;

(K) "Member" means a member of the Kenora Police Services Board and includes the Chair;

(L) "Municipality" means the Corporation of the City of Kenora;

(M) "Recorded Vote" means the making of a written record of the name and vote of each Member present who votes on a question and of each member present who does not vote;

(N) "Vice Chair" means the Member elected as Vice-Chair of the Board by its Members, pursuant to the Act.

1.2 In this by-law, words importing the singular number include the plural and vice versa, and words importing the masculine gender include the feminine gender.

2. Application

2.1 The rules or procedures contained in this by-law shall be observed in all proceedings of the Board and shall be the rules for the order and dispatch of business before the Board, and with necessary modifications, in a committee of the Board;

2.2 Except as provided elsewhere in this by-law, the Board may temporarily suspend one or more of the rules contained in this paragraph by a vote of the majority of the Members present:

- a) Rules with respect to a change in agenda order of proceedings and content;
- b) Rules respecting notice of delegation status;
- c) Rules with respect to the increase or decrease of delegation and debate limitations;

2.3 All points of order or procedure for which rules have not been provided in this By-law shall be decided by the Chair.

3. Composition of the Board

3.1 In accordance with Section 27(6) of the Act, the Board shall consist of five (5) members, composed of:

- (A) The Head of the Council or, another Council member appointed by resolution of the Council;
- (B) one (1) Council member appointed by resolution of the Council;
- (C) one (1) person appointed by resolution of the Council, who is neither a member of the Council nor an employee of the municipality; and
- (D) two (2) persons appointed by the Lieutenant Governor in Council.

4. Selection of Chair and Vice Chair

4.1 In accordance with Section 28 (1) and (2) of the Act, the members of the Board shall, at the first public meeting of each year, elect from amongst its members, a Chair and Vice Chair for one year. If a Closed Session is held prior to the public meeting, an Acting Chair shall be appointed by the Board for that meeting.

4.2 The election of Chair shall be conducted by the Secretary

4.3 The election of the Vice Chair shall be conducted by the Secretary.

5. Duties and Responsibilities of the Board

5.1 The Board shall be responsible for those duties as set out in Section 31(1) of the Act as applicable, and shall at all times discharge those duties in accordance with the Board's Code of Conduct (attached as Appendix A - O. Reg. 421/97.)

6. Duties of the Chair

6.1 It shall be the duty of the Chair to:

- (a) Report on the activities of the Kenora Police Service and those of its Board, to Kenora City Council at its regularly scheduled meetings, and as requested;
- (b) Act as the sole spokesperson for the major policy decisions of the Board;
- (c) Represent and support the Board, declaring it will and implicitly obeying its decision in all things;
- (d) Set the agenda for all meetings with input from the Detachment Commander or designate and Secretary to the Board;
- (e) Open the meeting of the Board by taking the chair and calling the Members to order;
- (f) Receive, sign and submit, in the proper manner, all motions presented by the Members;
- (g) Put to vote all questions, which are duly moved and to announce the result thereof;
- (h) Decline to put to a vote, motions which infringe upon the rules of procedure or which are beyond the jurisdiction of the Board;
- (i) Restrain the Members, when engaged in debate, within the rules of procedure;
- (j) Enforce on all occasions the observance of order and decorum among the Members;
- (k) Call by name, any Member persisting in breach of the rules and procedure and to order him or her to vacate the room in which the meeting is being held;
- (l) Inform the Board on any point of order as deemed necessary;
- (m) Adjourn the meeting upon motion duly moved when the business is concluded;
- (n) Adjourn the sitting without a question being put or suspend or recess the sitting for a time to be specified by him or her, if considered necessary;
- (o) Sign all documents for and on behalf of the Board including but not limited to by-laws, resolutions, orders and agreements which have been approved by the Board;
- (p) Perform any and all other duties when directed to do so by motion of the Board.

7. Duties of the Vice Chair

7.1 When the Chair is absent or refuses to act or the Chair is vacant, the Vice Chair shall act in his or her place and stead and while so acting, shall have the same authority, rights and powers of the Chair.

8. Duties of the Secretary to the Board

8.1 It shall be the duty of the Secretary to:

- (a) Attend all meetings of the Board and to record all resolutions, decisions and other procedures of the Board;
- (b) Notify the members of the Board of each regular and special meeting, prepare agendas in collaboration with the Chair and distribute packages of information for the meetings.
- (c) Keep a written record of all motions and their disposition, signed by the Chair and the Secretary and provide copies of resolutions of the Board relating to the City of Kenora and other authorities as required.
- (d) Prepare minutes of the Board meetings and include a copy of the said minutes with the agenda package for the next regular meeting of the Board.
- (e) Receive letters, petitions and other communications addressed to the Board and, place them on the Agenda for the new regular meeting of the Board or to refer them to the Chair or to the Detachment Commander for necessary action.
- (f) Conduct the elections of Chair and Vice-Chair
- (g) Maintain all records of the Board in secure and proper facilities.
- (h) Provide advice/direction to the Chair/Vice Chair and Board overall on procedures, legislation and matters of the Board.
- (i) Perform other functions related to the business of the Board as assigned by the Chair or the Board.
- (j) In the absence of the Appointed Board Secretary the Board can appoint an Acting Secretary for the meeting on a temporary basis.

9. Special Committees of the Board

9.1 The Board may at any time by motion appoint one or more Members to a Special Committee of the Board to inquire into any matter within the jurisdiction of the Board.

9.2 The Special Committee will consist of one or more members of the Board and the Board Secretary and the Board's Solicitor as required.

9.3 A Committee shall report upon its work to the Board at the meeting of the Board next following the date of the Committee meeting.

10. Regular Meetings of the Board

10.1 The Board shall hold its regular meetings at a designated time and day of each month at City Hall Council Chambers or at such other place or time as may be determined by the Board from time to time.

10.2 The Board shall meet, at a minimum, 4 times per year. The Board will not meet in July, August or December of each calendar year, unless a special meeting is required.

- 10.3 The Chair shall preside at all meetings. In the absence of the Chair, the Vice Chair or in the absence of the Vice Chair, the next senior member of the Board shall preside at the meeting in accordance with Section 7 of this by-law.
- 10.4 The Chair or in the absence of the Chair, the Vice Chair as the case may be, may cancel a regular meeting of the Board, where the Chair or Vice Chair deems such meeting is not warranted.
- 10.5 Members may participate in an Open Meeting of the Board via teleconference or electronic meeting provided that they shall not be counted in the determination of quorum but will have voting privileges. Advance notice must be provided to the Board Secretary to allow for preparation of such attendance.

11. Special Meetings of the Board

- 11.1 The Chair, or in his or her absence the Vice Chair, may at any time summon a special meeting of the Board and shall do so whenever requested by a majority of the Members of the Board.
- 11.2 The Secretary shall give notice to the Members of the Board of all special meetings of the Board whenever required by competent authority to do so. Such notice shall be by telephone, or other means deemed appropriate by the Board Secretary.
- 11.3 No special meeting of the Board may be held with less than 24 hours' notice to the Members.
- 11.4 Notification of the public will be deemed complete with notice on the City of Kenora's website in advance of a meeting called under Section 10.
- 11.5 Notwithstanding 10.4, a meeting deemed to be In Camera, will not require notification of the public.
- 11.6 No business may be transacted at a special meeting of the Board other than that specified in the notice or Agenda.
- 11.7 Notwithstanding this section, on urgent and extraordinary occasions, an emergency special meeting of the Board may be called by the Chair without notice to consider and deal with such urgent and extraordinary matters.
- 11.8 Members may participate in a Special Meeting of the Board via teleconference or electronic meeting provided that they shall not be counted in the determination of quorum, but will have voting privileges. Advance notice must be provided to the Board Secretary to allow for preparation of such attendance.

12. Calling the Meetings to Order

- 12.1 As soon as possible after the hour of the meeting, and where a quorum is present, the Chair shall take the chair and call the meeting to order.
- 12.2 If a quorum for either the regular or special Board meeting is not present within thirty (30) minutes of the time fixed for the commencement of the meeting, the Secretary

shall indicate that no quorum was present and the meeting shall stand adjourned until the next regular meeting of the Board.

13. Quorum

13.1 A quorum shall be a majority of the Members according to Section 35(2) of the Police Services Act, or in the case of a Committee, a majority of the Members of the Committee.

14. Board Agenda

14.1 The Board Secretary shall cause an agenda to be prepared, in the following order, for the use of the Members at the regular meetings of the Board:

- a) Land Acknowledgment;
- b) Conflict of Interest or Pecuniary Interest Disclosures;
- c) Approval of the Agenda;
- d) Presentations of Community Partners/Delegations;
- e) Minutes of the Previous Meeting(s);
- f) Business Arising from Minutes (Outstanding Items);
- g) Communication Received by the Board;
- h) Policies;
- i) Procedures;
- j) Compliance;
- k) Outcomes – Review of Risk Indicators;
- l) Decisions;
- m) Human Resources;
- n) Social issues Interfacing with Police Services;
- o) Other Business;
- p) Statistical Reporting;
- q) Next Meeting;
- r) In Camera Session (if required);
- s) Reconvene in Open Session; (where applicable)
- t) Adjournment.

14.2 The Secretary shall consult with the Chair prior to the meeting. An item which is not included in the agenda may not be introduced at the meeting, without the consent of a majority of the Members present.

14.3 Every letter, petition and other communication addressed to the Board shall be received by the Secretary of the Board who shall:

(A) Where, in the opinion of the Secretary, the subject matter of any communication is properly within the jurisdiction of the Board, place it upon the Agenda for the new regular meeting of the Board to be dealt with during such meeting;

(B) Where, in the opinion of the Secretary, and confirmed by the Chair, the subject matter of any communication is properly within the jurisdiction of the Police Service, shall refer it to the Detachment Commander for necessary action and a report presented at the next Board meeting if required.

14.4 The Secretary shall deliver the agenda for each regular meeting to each Member of the Board not less than seventy two (72) hours prior to the hour appointed for holding of the meeting.

15. Conflict of Interest Disclosure

15.1 The Chair and Members shall be governed by the Municipal Conflict of Interest Act, R.S.O. 1990, c.M. 50, as amended, and the agenda shall include a provision for Members to declare a conflict or conflicts of interest or a pecuniary interest in a matter.

15.2 Where a Member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Board at which the matter is the subject of consideration, the Member shall:

(A) Prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof;

(B) Not take part in the discussion of, or vote on any question in respect of the matter; and

(C) Not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

15.3 Where a meeting is not open to the public, in addition to complying with the requirements, the Member shall forthwith leave the meeting for the part of the meeting during which the matter is under consideration.

15.4 Where the interest of a Member has not been disclosed by reason of his or her absence from the particular meeting, the Member shall disclose his or her interest and otherwise comply at the first meeting of the Board attended by him or her after the particular meeting.

15.5 The Secretary shall record in reasonable detail, the particulars of any disclosure of conflict of interest, and the particulars shall appear in the minutes of that meeting of the Board.

16. Hearing of Delegations

16.1 Delegations will only be heard at regular meetings and provided that the person(s) requesting a delegation has provided written notice of their request at least five (5) days before the date of the Board meeting.

The request shall also include a list of person(s) who will be appearing before the Board and a copy of the materials that will be presented. Delegations shall be restricted to presentations of ten (10) minutes and shall address their remarks to the stated business. Notwithstanding the foregoing the time allotted for any delegation may be extended at the discretion of the Chair.

16.2 Upon receipt of the written notice requesting a delegation, the Secretary shall list the delegation on the next appropriate meeting agenda.

16.3 Upon the completion of a presentation to the Board by a delegation, any discourse between Members of the Board and the delegation shall be limited to Members asking questions for clarification and obtaining additional, relevant information only. Members of the Board shall not enter into debate with the delegation respecting the presentation.

16.4 No delegation shall:

- (A) Speak disrespectfully of any person;
- (B) Use offensive or inappropriate words/language or references to such;
- (C) Speak on any subject other than the subject for which they have received approval to address the Board; or
- (D) Disobey the rules of procedure or a decision of the Chair.

16.5 The Chair may curtail any delegation, any questions of a delegation or debate during a delegation for disorder or any other breach of this by-law and, where the Chair rules that the delegation is concluded, the person or persons appearing shall immediately withdraw.

17. Conduct of Members

17.1 No member shall:

- (A) Use offensive words or unparliamentarily language in meetings of the Board or against any Member;
- (B) Speak on any subject other than the subject in debate;
- (C) Criticize any decision of the Board except for the purpose of moving that the question be reconsidered;
- (D) Speak in a manner that is discriminatory in nature based on an individual's race, ancestry, place of origin, ethnic origin, citizenship, creed, sex, gender identity, gender expression, sexual orientation, age, colour, marital status, family status or disability;
- (E) Engage in private conversation while in the Board Meeting, or use electronic devices in a manner which interrupts the proceedings of the Board;
- (F) Disobey the rules as set out in this by-law or a decision of the Chair, on questions of order or procedure as set out in this by-law or resolution of the Board, or upon the interpretation of the rules of the Board.

17.2 If a Member persists in disobedience after having been called to order by the Chair, the Chair shall forthwith put the question, no amendment, adjournment or debate being allowed: "That such Member be ordered to leave his or her seat for the duration of the meeting of the Board." If a Member who has been ordered to leave his or her seat apologizes to the Chair and the other Members, he or she may, by vote of the Members, be permitted to retake his or her seat.

18. Rules of Debate

- 18.1 Every Member, before speaking to a question or motion shall first receive recognition from the Chair and then the Member shall address the Chair.
- 18.2 When a Member wishes to speak to any question, motion or item, they shall in an orderly fashion attempt to obtain the Chair's attention to indicate that such Member wishes to speak, and the Chair shall keep a list of those Members who have so indicated a desire to speak. The Chair shall then recognize the Members who wish to speak in the order in which their intentions have come to the Chair's attention and appear on the list.
- 18.3 When two or more Members indicate their intention to speak, the Chair shall recognize the Member who, in his or her opinion, first indicated their intention to speak, and that Members may speak to the question or motion first.
- 18.4 When a Member is speaking no other Member shall pass information between any Member or the Chair, or interrupt that Member except to raise a point of order.
- 18.5 A Member may require the question or motion under discussion to be read at any time during the debate, but so as not to interrupt a Member who is speaking.
- 18.6 No Member shall speak more than twice to the same question or motion without leave of the Chair, except to explain a part of his or her speech which the Member feels may have been misunderstood, but in no instance, shall the Member be permitted to introduce any new matter.
- 18.7 Notwithstanding Section 17.6, a reply may be made by the Member who has presented a motion to the Board, following the conclusion of the speeches of the other Members.
- 18.8 No Member shall speak to the same question or motion, or in reply, for more than ten minutes, without leave of the Chair.
- 18.9 After a question is put by the Chair, no Member shall speak to the question nor shall any other motion be made until after the vote is taken and the result has been declared.
- 18.10 If a Member considers that a ruling by the Chair is not in order, an appeal may be made. When challenged, the Chair may give a brief explanation of the ruling and ask the Members "Is the ruling of the Chair upheld?" In the event of a tie vote, the ruling is upheld. The decision of the Board under this Section is final.

19. Motions

- 19.1 All motions, except a motion to adjourn, shall be duly moved and seconded before being discussed or being put to a vote.
- 19.2 The Secretary shall keep a written record of all motions and their disposition, signed by the Chair and the Secretary.

19.3 The Member who moved the Motion shall read the motion, indicating its seconder before a vote is taken. The Board Chair shall call for discussion, and then a vote once discussion has completed, or at the discretion of the Chair, concludes.

19.4 After a motion has been moved, it may be withdrawn by the mover at any time before a vote is taken.

19.5 A motion properly before the Board for decision must receive disposition before any other motion can be received, except motions:

- (a) to adjourn;
- (b) to amend;
- (c) to refer;
- (d) to suspend the rules of procedure;
- (e) to table the question;
- (f) to vote on the question.

19.6 A motion to adjourn the meeting may be made at any time except;

- (a) when a Member is speaking or during the taking of a vote;
- (b) when the question has been called;
- (c) when a Member has already indicated to the Chair that he or she desires to speak on the question;

And, when resolved in the negative, cannot be made again until the Board has conducted further proceedings.

19.7 A motion to amend:

- (a) shall be relevant to the question to be decided;
- (b) shall not be received if it in essence constitutes a rejection of the main questions;

And only one motion to amend such amendment shall be permitted, and any further amendment shall be made to the main questions.

19.8 A motion to refer the question shall include:

- (a) the name of the Committee, or other body or official to whom the question is to be referred; and
- (b) the terms upon which the question is to be referred;

And any debate will only be permitted with respect to the desirability of referring the question and the terms of the referral, and no discussion of the main question or an amendment thereto shall be allowed until after its disposition.

19.9 After any question, except one of indefinite deferment has been decided by the Board, any Member who was present and who voted in the majority may, at a subsequent meeting of the Board, move for the reconsideration thereof, provided due notice of such intention is given as required by this By-law, but no discussion of the main question by any person shall be allowed unless the motion to reconsider has first been adopted.

19.10 No question shall be reconsidered more than once at a meeting of the Board.

19.11 Motions can be moved, seconded and voted on by Board members by electronic means, if in the opinion of the Chair, it is necessary for the Board to consider the motion prior to the next scheduled Board meeting in order for the board to fulfill its responsibility to ensure adequate and effective policing by the Ontario Provincial Police (OPP).

20. Voting on Motions

20.1 A motion shall be deemed to have been carried when a majority of the Members present and voting have expressed their agreement with the questions.

20.2 When the Chair is satisfied that a question contains distinct proposals, he or she may divide the question or upon the request of a Member, shall divide the question, and the vote upon each proposal shall be taken separately.

20.3 Every Member present at a meeting of the Board when a question is put shall vote thereon unless prohibited by statute, in which case the Secretary shall record the name of the Member and the reason that he or she is prohibited from voting.

20.4 If a Member present does not vote when a question is put, he or she shall be deemed to have voted in the negative, except where the Member is prohibited from voting by statute.

20.5 When a recorded vote is requested by any Member, except during In Camera session of the meeting, the Secretary shall conduct the vote in members alphabetical order, asking the Members in favour to indicate with "yea", asking the Members opposed to indicate with "nay", and recording each vote as it is cast.

20.6 The Secretary will announce the results of recorded votes.

20.7 Where on any question on which there is a tie vote, the motion shall be deemed to have been lost.

21. Public and In Camera Meetings

21.1 All meetings of the Board shall be open to the public in accordance with Section 35 of the Act: (3) Meetings and hearings conducted by the board shall be open to the public, subject to subsection (4), and notice of them shall be published in the manner that the board determines.

21.2 The board shall hold at least four meetings each year as per Section 35 (1) of the Act.

21.3 Quorum shall be deemed a majority of the members of the board constitutes a quorum.

Subsection 35(4) authorizes a police services board to exclude the public from all or part of a meeting if it is of the opinion that:

(a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or

(b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

21.3 No person other than the Board Members, Secretary, Detachment Commander, or designate and other persons invited by the Chair, shall attend closed meetings of the Board, and persons other than the Board Members shall vacate the meetings if requested to do so by the Chair.

22. Availability of Information

22.1 Immediately following the distribution of the agenda information to all Members of the Board, the public agenda materials may be made available to the media and to any other member of the public requesting such information, provided the disclosure of such information does not relate to matters described as in-camera in nature.

23. By-Laws

23.1 Every by-law shall be introduced upon a motion by a Member, and introduced as one motion for each proposed bylaw.

23.2 Every by-law which has been passed by the Board shall be numbered, dated and signed by the Chair and Secretary, and shall be filed by the Secretary in City Hall in secure and proper facilities provided by the City of Kenora.

23.3 The Board Secretary shall provide the City Clerk for the City of Kenora with duplicate copies of all by-laws duly passed and all Board Minutes, once approved and adopted by the Board.

24. General

24.1 The procedures for the investigation of complaints against the Kenora Ontario Provincial Police Service shall be in accordance with the Police Services Act, under OPP Policies and Procedures.

24.2 The Board shall enter into and adhere to a reporting protocol with the Council of the City of Kenora, as required by Section 32. of O. Reg. 3/99, and such protocol shall be attached to, and form part of, this by-law as Appendix B.

25. Administration

25.1 This by-law shall come into force upon the day it is passed and all previous by-laws governing the proceedings of the Kenora Police Services Board are hereby repealed.

26. Effective Date

This by-law is hereby enacted by the Kenora Police Services Board on this 23rd day of February, 2023 and shall take effect on this date.

27. Repeal

That bylaw number 1-2019 is hereby repealed.

By-law read a First and Second Time this 23rd day of February, 2023

By-law read a Third and Final Time this 23rd day of February, 2023

The Kenora Police Services Board:-

Sara Dias, Board Chair

Heather Pihulak, Board Secretary

Appendix "A"

Members of Police Services Boards - Code Of Conduct

O. Reg. 421/97

1. Board members shall attend and actively participate in all board meetings.
2. Board members shall not interfere with the police force's operational decisions and responsibilities or with the day-to-day operation of the police force, including the recruitment and promotion of police officers.
3. Board members shall undergo any training that may be provided or required for them by the Solicitor General.
4. Board members shall keep confidential any information disclosed or discussed at a meeting of the board, or part of a meeting of the board, that was closed to the public.
5. No board member shall purport to speak on behalf of the board unless he or she is authorized by the board to do so.
6. A board member who expresses disagreement with a decision of the board shall make it clear that he or she is expressing a personal opinion.
7. Board members shall discharge their duties loyally, faithfully, impartially and according to the Act, any other Act and any regulation, rule or by-law, as provided in their oath or affirmation of office.
8. Board members shall uphold the letter and spirit of the Code of Conduct as set out in this Regulation and shall discharge their duties in a manner that will inspire public confidence in the abilities and integrity of the board.
9. Board members shall discharge their duties in a manner that respects the dignity of individuals and in accordance with the *Human Rights Code* and the *Charter of Rights and Freedoms* (Canada).
10. Board members shall not use their office to advance their interests or the interests of any person or organization with whom or with which they are associated.
11. (1) Board members shall not use their office to obtain employment with the board or the police force for themselves or their family members.
(2) For the purpose of subsection (1), "family member" means the parent, spouse or child of the person, as those terms are defined in section 1 of the *Municipal Conflict of Interest Act*.
12. A board member who applies for employment with the police force, including employment on contract or on fee for service, shall immediately resign from the board.
13. Board members shall refrain from engaging in conduct that would discredit or compromise the integrity of the board or the police force.
14. (1) A board member whose conduct or performance is being investigated or inquired into by the Commission under s. 25 of the Act or is the subject of a hearing before the Commission under that section shall decline to exercise his or her duties as a member of the board for the duration of the investigation or inquiry.
(2) If the application of subsection (1) results in a board not having enough members able to exercise their duties in order to constitute a quorum during an investigation, inquiry or hearing under section 25 of the Act, the chair of the

Commission may appoint that number of persons necessary to constitute a quorum, who shall act in the place of the members who are unable to exercise their duties.

(3) The chair of the Board: -

(a) shall specify in an appointment made under subsection (2) that the appointee may only exercise such duties as are necessary for the effective operation of the board during the investigation, inquiry or hearing and, for such purpose, may specify the duties the appointee may or may not exercise; and

(b) shall cancel an appointment made under subsection (2) as soon as a member of the board who declined to exercise his or her duties under subsection (1) resumes exercising his or her duties or is replaced under subsection 25 (8) of the Act.

15. If the board determines that a board member has breached the Code of Conduct set out in this Regulation, the board shall record that determination in its minutes and may:

(a) require the member to appear before the board and be reprimanded;

(b) request that the Ministry of the Solicitor General conduct an investigation into the member's conduct; or,

(c) request that the Commission conduct an investigation into the member's conduct under Section 25 of the Act.

Appendix "B"

POLICE SERVICES BOARD - REPORTING PROTOCOL

Reference O. Reg. 3/99

1. The Kenora Police Services Board shall report to Kenora City Council at least annually, and provide such information not protected by the terms of the Police Services Act, sections 35 (4)(a)(b), and the Municipal Freedom of Information and Protection of Privacy Act, as requested by Council and deemed appropriate by the Board.
2. The Strategic Plan of the Kenora Police Services Board will be provided to the Council of the City of Kenora and will renew said plan every five years thereafter, and submit to the City Clerk by November 1st in each year of renewal.
3. The Annual Report of the Kenora Police Services Board will be provided to the Council of the City of Kenora by February 1st of the year following the year of activity.
4. Any Business Plan produced in accordance with article 2, will be made available for inspection by the public in the City Clerk's Office in Kenora, and other locations as the Board may direct from time to time, from the time it is approved by the Kenora Police Services Board until it is replaced, no later than three years after its approval by the Board.
5. The current Annual Report of the Police Services Board will be made available for inspection by the public in the City Clerk's Office in Kenora, and other locations as may be determined by the Board from time to time.
6. During the development of any Strategic Plan produced in accordance with article 2, the Board will consult with Kenora City Council, the Keewatin Patricia District School Board, the Kenora Catholic District School Board, community organizations and groups, businesses and members of the general public through direct consultation in the case of the Council and school boards, and through open house sessions or electronic means in the case of community organizations and groups, businesses and members of the general public. The Board shall determine the location, timing and format of all consultations.



Kenora Detachment
350 Hwy 17A
Kenora, On, P9N 3X7
807-548-5534

Inspector Jeffrey P. Duggan
Detachment Commander

Report to Kenora Police Services Board

NOV-DEC

2022

⋮

Financial:

See MPB Financial Report

Policing Annual Costs:

Actual Costs – 2011	\$ 6,171,359.00
Actual Costs – 2012	\$ 5,882,408.00
Actual costs – 2013	\$ 5,917,335.00
Actual costs – 2014	\$6,712,397.00
Actual Costs – 2015	\$6,464,472.00
Actual Costs – 2016	\$6,047,978.00
Actual cost – 2017	\$5,631,454.00
Actual Costs – 2018	\$5,813,375.00
Actual Costs – 2019	\$6,150,401.00
Estimated Costs – 2020	\$6,076,558.00
Actual Costs – 2020	\$ 5,991,453.00
Estimated Costs – 2021	\$6,471,490.00
Actual Cost – 2021	\$6,368,136.00
Estimated Costs -2022	\$6,663,375.00
Estimated Costs 2023	\$6,363,125.00

⋮

Operations:

Total Number of Calls for Service:

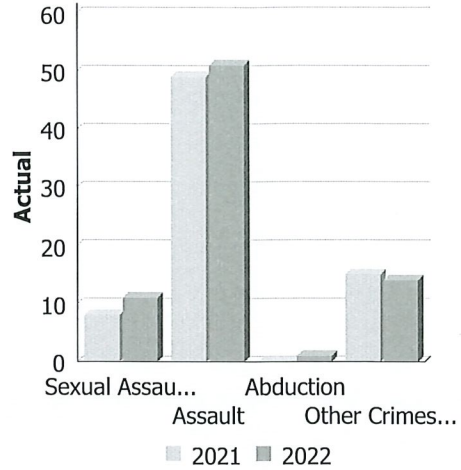
Nov
1226
Dec
1269

****** Excluding Criminal Record Checks and E Tickets******

Police Services Board Report for Kenora PSB NOV-DEC 2022 RMS
Records Management System
November to December - 2022

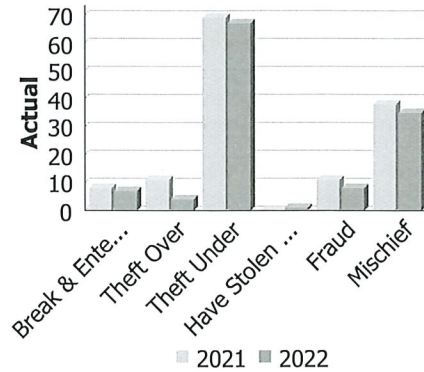
Violent Crime

Actual	November to December			Year to Date - December		
	2021	2022	% Change	2021	2022	% Change
Murder	0	0	--	1	0	-100.0%
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	8	11	37.5%	62	57	-8.1%
Assault	49	51	4.1%	318	342	7.5%
Abduction	0	1	--	0	2	--
Robbery	0	0	--	8	12	50.0%
Other Crimes Against a Person	15	14	-6.7%	108	112	3.7%
Total	72	77	6.9%	497	525	5.6%



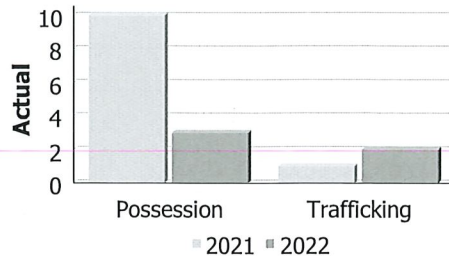
Property Crime

Actual	November to December			Year to Date - December		
	2021	2022	% Change	2021	2022	% Change
Arson	0	0	--	3	2	-33.3%
Break & Enter	8	7	-12.5%	102	92	-9.8%
Theft Over	11	4	-63.6%	41	38	-7.3%
Theft Under	69	67	-2.9%	504	600	19.0%
Have Stolen Goods	0	1	--	18	6	-66.7%
Fraud	11	8	-27.3%	78	98	25.6%
Mischief	38	35	-7.9%	265	324	22.3%
Total	137	122	-10.9%	1,011	1,160	14.7%



Drug Crime

Actual	November to December			Year to Date - December		
	2021	2022	% Change	2021	2022	% Change
Possession	10	3	-70.0%	39	41	5.1%
Trafficking	1	2	100.0%	9	21	133.3%
Importation and Production	0	0	--	0	0	--
Total	11	5	-54.5%	48	62	29.2%



Detachment: 2F - KENORA
 Location code(s): 2F00 - KENORA
 Area code(s): 2008 - Kenora
 Data source date:
 2023/02/11

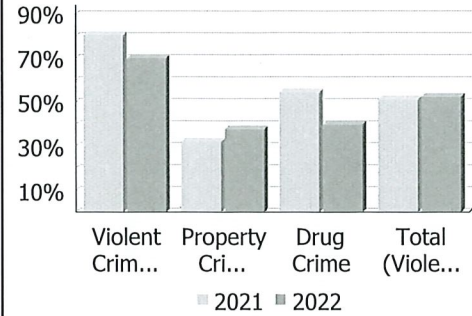
Report Generated by:
 Duggan, Jeffrey

Report Generated on:
 16-Feb-23 2:27:53 PM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Kenora PSB NOV-DEC 2022 RMS
Records Management System
November to December - 2022

Clearance Rate

Clearance Rate	November to December			Year to Date - December		
	2021	2022	Difference	2021	2022	Difference
Violent Crime	80.6%	70.1%	-10.4%	73.6%	69.9%	-3.7%
Property Crime	32.1%	37.7%	5.6%	33.5%	31.3%	-2.2%
Drug Crime	54.6%	40.0%	-14.6%	70.8%	62.9%	-7.9%
Total (Violent, Property & Drug)	51.3%	52.6%	1.3%	49.2%	46.1%	-3.0%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 2F - KENORA
Location code(s): 2F00 - KENORA
Area code(s): 2008 - Kenora
Data source date:
 2023/02/11

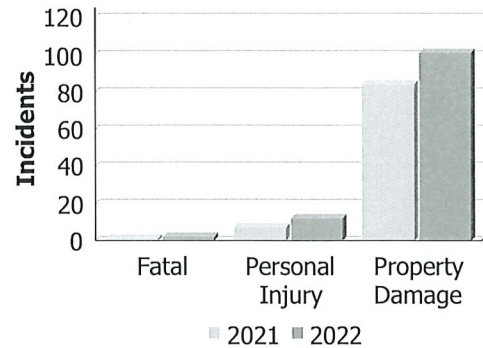
Report Generated by:
 Duggan, Jeffrey

Report Generated on:
 16-Feb-23 2:27:53 PM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Kenora PSB NOV-DEC 2022 CRS
Collision Reporting System
November to December - 2022

Motor Vehicle Collisions by Type

Incidents	November to December			Year to Date - December		
	2021	2022	% Change	2021	2022	% Change
Fatal	1	2	100.0%	3	2	-33.3%
Personal Injury	7	12	71.4%	35	36	2.9%
Property Damage	84	101	20.2%	281	461	64.1%
Total	92	115	25.0%	319	499	56.4%



Fatalities in Detachment Area

Incidents		November to December			Year to Date - December		
		2021	2022	% Change	2021	2022	% Change
Motor Vehicle Collision	Fatal Incidents	1	2	100.0%	3	2	-33.3%
	Alcohol Related	0	0	--	0	0	--
Off-Road Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--
Motorized Snow Vehicle	Fatal Incidents	0	0	--	0	0	--
	Alcohol Related	0	0	--	0	0	--

Persons Killed	November to December			Year to Date - December		
	2021	2022	% Change	2021	2022	% Change
Motor Vehicle Collision	1	3	200.0%	3	3	0.0%
Off-Road Vehicle	0	0	--	0	0	--
Motorized Snow Vehicle	0	0	--	0	0	--

Detachment: 2F - KENORA
Location code(s): 2F00-KENORA
Data source date:
 2023/02/15

Report Generated by:
 Duggan, Jeffrey

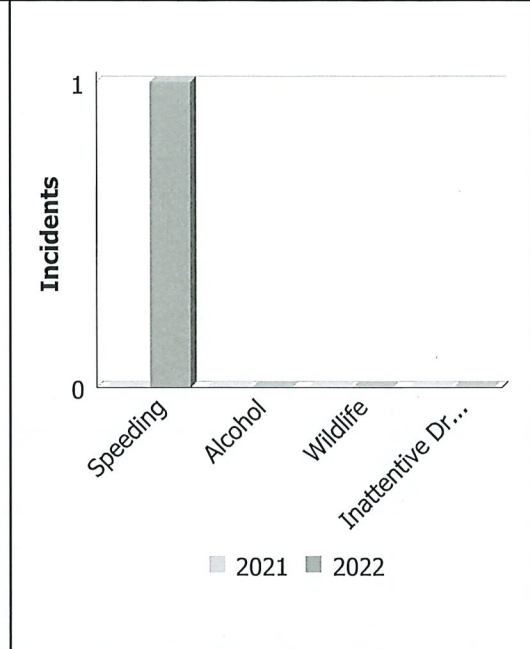
Report Generated on:
 16-Feb-23 2:25:26 PM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Kenora PSB NOV-DEC 2022 CRS
Collision Reporting System
November to December - 2022

Primary Causal Factors in Fatal Motor Vehicle Collisions

Incidents	November to December			Year to Date - December		
	2021	2022	% Change	2021	2022	% Change
Speeding as a contributing factor	0	1	0	1	1	0.00%
Where alcohol is involved	0	0	0	0	0	0
Wildlife as a contributing factor	0	0	0	0	0	0
Inattentive driver as a contributing factor	0	0	0	1	0	-100.00%

Persons Killed	November to December			Year to Date - December		
	2021	2022	% Change	2021	2022	% Change
Seatbelt as a contributing factor	1	0	-100.00%	3	0	-100.00%



Data Utilized

- SQL online application reporting system – OPP CRS 2.3.09
- Collision Reporting System Business Intelligence Cube

Detachment: 2F - KENORA
Location code(s): 2F00-KENORA
Data source date:
 2023/02/15

Report Generated by:
 Duggan, Jeffrey

Report Generated on:
 16-Feb-23 2:25:26 PM
 PP-CSC-Operational Planning-4300

Police Services Board Report for Kenora PSB Nov-DEC 2022
2022/Nov to 2022/Dec

Public Complaints	
Policy	0
Service	0
Conduct	0

Date information collected from Professional Standards Bureau Commander Reports: 2023-02-16

Data Source

Ontario Provincial Police, Professional Standards Bureau Commander Reports
- Includes all public policy, service and conduct complaints submitted to the Office of the Independent Police Review Director (OIPRD)

Secondary Employment

Daily Activity Reporting Patrol Hours	
Total Hours	2022/Nov to 2022/Dec
Number of Cruiser Patrol Hours	810.75
Number of Motorcycle Patrol Hours	0.00
Number of Marine Patrol Hours	0.00
Number of ATV Patrol Hours	0.00
Number of Snowmobile Patrol Hours	11.00
Number of Bicycle Patrol Hours	0.00
Number of Foot Patrol Hours	373.25
Number of School Patrol Hours	104.75

Data source (Daily Activity Reporting System) date: 2023/02/11

Detachment: 2F - KENORA
Location code(s): 2F00 - KENORA
Area code(s): 2008 - Kenora (old association)

Report Generated by:
Duggan, Jeffrey

Report Generated on:
16-Feb-23 2:22:56 PM
PP-CSC-Operational Planning-4300



Compliance

Breaks down the number of occurrences with a Mental Health UCR code present vs. the number of occurrences with a BMHS form present.

Region/Detachment	Occs w/ MH UCR Code where contact made	Occs w/ MH UCR Code where NO contact made (8529.0020)	Occs w/ Empty BMHS Forms	Occs w/ Complete BMHS Forms	BMHS Compliance (excludes empty forms and where no contact made)
2F	108	9	0	107	99%

Police Action

Counts the number of times each police action is taken.

Region/Detachment	Voluntary Escort to Hospital	Involuntary Apprehension	Apprehension Under Existing Order	Referral to Community Agency	Transferred to MCRT	Caseworker/Probation Notified	Charges Pending
2F	20/109 (18.35%)	12/109 (11.01%)	2/109 (1.83%)	14/109 (12.84%)	58/109 (53.21%)	36/109 (33.03%)	5/109 (4.59%)

Indicators of Disordered Thought and Violence

Counts each 'Indicator of Disordered Thought' and 'Violence' exhibited in the last 24 hours, displaying the five most frequent.

Region/Detachment	Most Frequent	Second Most Frequent	Third Most Frequent	Fourth Most Frequent	Fifth Most Frequent
2F	Abnormal thought process (72/109) (66.06%)	Delusions (61/109) (55.96%)	Intoxication by drug or alcohol (43/109) (39.45%)	Hallucinations (41/109) (37.61%)	Pressure speech or racing though (36.70%)

Previous Police Contact - Last 30 Days

Region/Detachment	No Contact	Any Contact, No Mental Health Apprehension	Any Contact, Mental Health Apprehension	Unspecifie
2F	29/109 (26.61%)	73/109 (66.97%)	4/109 (3.67%)	3/109 (2.75%)

Time in Emergency Department

Totals the amount of time officers spent in the hospital emergency department.

Region/Detachment	Number of Forms with a Valid Arrival and Release Time	Total Time in Emergency Department	Mean Time in Emergency Department
2F	30	1 day, 21:59	01:31

Disposition Following Psychiatric Assessment

Total counts of dispositions following a psychiatric assessment.

Region/Detachment	Admitted	Released	Unspecified/Invalid
2F	10/109 (9.17%)	17/109 (15.60%)	82/109 (75.23%)

Raw Data Listing [\(show\)](#)

A listing of all occurrences that have either a Mental Health UCR code, or a BMHS form present.

**CITY OF KENORA
VIOLENT OCCURRENCE COUNTS AND CLEARANCE RATES**

Data extracted: February 7, 2023

Submission date: February 7, 2023

TOTAL VIOLENT OCCURRENCES [ALL 1* VIOLATIONS - FIRST LEVEL]

FOR A LIST OF INCLUDED VIOLATIONS [Click here](#)

(all months)

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE	YTD2022 CLR RATE	YTD2021 CLR RATE
2F00 - KENORA	37	44	45	40	45	65	73	57	55	61	40	48	610	607	0%	70%	75%

ASSAULT OCCURRENCES [FIRST LEVEL]

FOR A LIST OF INCLUDED VIOLATIONS [Click here](#)

(all months)

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE	YTD2022 CLR RATE	YTD2021 CLR RATE
2F00 - KENORA	22	16	24	22	25	42	40	35	35	40	21	29	351	342	3%	75%	80%

SEXUAL ASSAULT OCCURRENCES [FIRST LEVEL]

FOR A LIST OF INCLUDED VIOLATIONS [Click here](#)

(all months)

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE	YTD2022 CLR RATE	YTD2021 CLR RATE
2F00 - KENORA	1	10	6	3	9	5	9	7	5	4	7	9	75	84	-11%	61%	75%

CRIMINAL HARASSMENT OCCURRENCES [FIRST LEVEL]

FOR A LIST OF INCLUDED VIOLATIONS [Click here](#)

(all months)

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE	YTD2022 CLR RATE	YTD2021 CLR RATE
2F00 - KENORA	4	2	4	2	6	3	3	NA	2	1	2	1	30	36	-17%	60%	59%

DOMESTIC DISTURBANCE OCCURRENCES [ALL LEVELS]

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE
2F00 - KENORA	63	57	57	53	55	48	63	67	64	61	35	43	666	666	0%

**CITY OF KENORA
PROPERTY OCCURRENCE COUNTS AND CLEARANCE RATES**

Data extracted: February 7, 2023

Submission date: February 7, 2023

TOTAL PROPERTY OCCURRENCES [ALL 2* VIOLATIONS - FIRST LEVEL]

FOR A LIST OF INCLUDED VIOLATIONS [Click here](#)

(all months)

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE	YTD2022 CLR RATE	YTD2021 CLR RATE
2F00 - KENORA	72	100	98	113	98	111	162	170	128	142	84	51	1329	1203	10%	31%	32%

B & E OCCURRENCES [FIRST LEVEL]

FOR A LIST OF INCLUDED VIOLATIONS [Click here](#)

(all months)

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE	YTD2022 CLR RATE	YTD2021 CLR RATE
2F00 - KENORA	6	9	14	10	10	10	13	11	13	15	5	3	119	133	-11%	36%	40%

THEFT OVER OCCURRENCES [FIRST LEVEL]

FOR A LIST OF INCLUDED VIOLATIONS [Click here](#)

(all months)

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE	YTD2022 CLR RATE	YTD2021 CLR RATE
2F00 - KENORA	5	6	6	2	4	5	10	2	3	3	4	2	52	54	-4%	30%	47%

THEFT UNDER OCCURRENCES [FIRST LEVEL]

FOR A LIST OF INCLUDED VIOLATIONS [Click here](#)

(all months)

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE	YTD2022 CLR RATE	YTD2021 CLR RATE
2F00 - KENORA	35	56	46	60	50	47	67	103	70	72	47	30	683	572	19%	32%	31%

MISCHIEF [FIRST LEVEL]

FOR A LIST OF INCLUDED VIOLATIONS [Click here](#)

(all months)

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE	YTD2022 CLR RATE	YTD2021 CLR RATE
2F00 - KENORA	18	16	23	24	25	38	62	40	31	34	21	12	344	322	7%	28%	28%

CITY OF KENORA CHARGES

Data extracted: February 7, 2023

Submission date: February 7, 2023

CRIMINAL CODE CHARGES

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE
2F00 - KENORA	106	125	102	149	142	146	181	178	88	156	152	172	1697	1575	8%

CONTROLLED DRUGS & SUBSTANCES ACT CHARGES

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE
2F00 - KENORA	5	13	7	9	12	12	5	18	2	8	17	2	110	105	5%

CITY OF KENORA

PROVINCIAL OFFENCE NOTICES - SUMMONS - eTICKET WARNINGS

Data extracted: February 7, 2023

Submission date: February 7, 2023

PART 1 - PROVINCIAL OFFENCE NOTICES - ALL STATUTES/ACTS

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE
2F00 - KENORA	34	44	83	130	91	133	143	129	124	126	102	34	1173	1004	17%

PART 3 SUMMONS - ALL STATUTES/ACTS

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE
2F00 - KENORA	6	6	13	9	8	13	25	10	18	8	0	0	116	110	5%

HTA PART 1 & 3 CHARGES

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE
2F00 - KENORA	35	47	90	130	88	139	145	126	130	119	98	33	1180	974	21%

CAIA PART 1 & 3 CHARGES

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE
2F00 - KENORA	3	2	4	5	2	4	5	9	8	11	3	1	57	32	78%

LLCA CHARGES

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE
2F00 - KENORA	0	0	3	0	7	2	9	4	4	3	0		32	47	-32%

LLCA OCCURRENCES [ALL LEVEL]

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC	YTD2021 DEC	YTD % CHANGE
2F00 - KENORA	44	60	103	99	129	142	205	161	134	94	64	84	1319	1367	-4%

eTICKET WARNINGS

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	YTD2022 DEC
2F00 - KENORA	14	24	29	58	75	48	52	43	66	93	55	55	612