



MINUTES

**Of a Meeting of the Council of the City of Kenora
Wednesday, May 17, 2023
5:00 p.m.**

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**With** Mayor A. Poirier in the Chair, Councillor B. Bernie, Councillor G. Chaze, Councillor L. Koch, Councillor B. Manson, Councillor L. Moncrief, Councillor K. Van Belleghem

**Staff:** Kyle Attanasio, CAO, Heather Pihulak, Director of Corporate Services/City Clerk, Roberta Marsh, Director of Human Resources, Risk & Insurance, David Pratt, Director of Fire & Emergency Services, Stace Gander, Director of Economic Growth & Recovery, Ryan Marsh, Director of Finance, Dave Mellor, General Manager of Engineering, Andrew Smith, General Manager of Recreation & Culture

### **Call to Order**

Mayor Poirier called the meeting to order at 5:00 p.m.

### **Land Acknowledgment Delivered by Councillor Bernie**

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations and Metis people today. We continue to be thankful for the partnerships with Indigenous people.

We give thanks for the many blessings we enjoy in the City of Kenora. We seek wisdom in our minds, clearness in our thinking, truth in our speaking and always love in our hearts, so that we may try always to unite the Citizens of Kenora. Let these principles guide us in our decision making.

### **Public Information Notices as per By-law Number 160-2022**

Mayor Poirier then read the following notices:-

As required under Notice By-law #160-2022, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Establish the 2023 tax rates & ratios
- Amend the 2023 Operating & Capital Budget for the following purposes:
  - to withdraw funds from debt financing in the amount of \$95,942 to offset the cost of the purchase of a fire tanker truck
  - to withdraw funds from the Roads Reserve in the amount of \$124,900 to offset the cost of the line painting works

### **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Poirier then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a member was not in Attendance  
There were none declared.

## **Confirmation of Minutes**

### **1. Moved by G. Chaze, Seconded by K. Van Belleghem & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – April 19, 2023

## **Deputations**

### **Philip Cone – Zoning Bylaw/Official Plan**

The Black Sturgeon Lake Property Owners Association represents over 150 properties on the Black Sturgeon Lake, and some functions of their association are to maintain the pristine nature of the water quality supported by policy within the City of Kenora Official Plan and guide surrounding built form on Black Sturgeon Lake through the provisions of the Kenora Zoning By-law. In addition, our function is to provide a forum for the exchange of information, concerns, and communication between Association and the City of Kenora.

The members of the Association have several concerns pertaining to the City, and it is the organization's wish to work with the City of Kenora's Council and Administration with greater communication and collaboration to work together regarding their concerns.

## **Additions to the Agenda**

### **2. Moved by K. Van Belleghem, Seconded by G. Chaze & Carried:-**

That approval be hereby given for the following additional item to be added to tonight's agenda:-

1. Food Cycle Science Funding Application Support

## **FoodCycler Support**

### **2a. Moved by L. Moncrief, Seconded by K. Van Belleghem & Carried:-**

That Council hereby supports Food Cycle Science with an application for funding for the final stage of the food waste reduction challenge with Agriculture and Agri-Food Canada; and further

That the Mayor be hereby authorized to provide a letter of support recognizing the City's past involvement with the challenge and future commitment to continued participation in the challenge.

**Discussion:** Food Cycle Science expressed appreciation to the City of Kenora for their ongoing partnership and support in the Food Waste Reduction Challenge being run by Agriculture and Agri-Food Canada.

Food Cycle Science was selected as a finalist in the Challenge for our FoodCycler project to help small, rural, remote, Indigenous and Northern communities keep food waste out of landfills.

They are excited to be applying for the final stage of the challenge, with the potential to receive \$1.5 million in funding. Past funding from the challenge has been 100% reinvested into our Canadian municipal partnerships and pilot programs and they are committed to offering any future funding back to their municipal partners, including Kenora, to expand your FoodCycler program.

Food Cycle Science is requesting the City's support in their application by providing a letter of support. As an implementation partner with them since the early stages of the challenge, our support and partnership have been invaluable. They are seeking to have the City's endorsement as they move into the final stage of the competition.

### **Sustainability Advisory Committee Appointment**

#### **3. Moved by R. Bernie, Seconded by L. Koch & Carried:-**

That Council hereby appoints Lisa Devlin to the Sustainability Advisory Committee for a term at the pleasure of Council no later than November 14, 2026.

### **2023 Tax Rates & Ratios**

#### **4. Moved by L. Koch, Seconded by R. Bernie & Carried:-**

That Council hereby adopts Revenue Neutral Tax Ratios for 2023 to mitigate assessment impacts between property classes; and

That Council hereby provides three readings to the following By-laws:

A By-law to set tax ratios and to set tax rate increases for the prescribed property classes and subclasses for municipal purposes for the year 2023; and

A By-law to adopt the estimates for all sums required for the year, to establish rates to be levied for same and to provide for penalty and interest in default of payment thereof for 2023; and further

That in accordance with Notice By-law #160-2022, public notice is hereby given of Council's intention to set tax ratios and tax rates for 2023 at its May 17<sup>th</sup>, 2023 meeting.

### **2023 BIZ Levy**

#### **5. Moved by B. Manson, Seconded by L. Koch & Carried:-**

That Council hereby approves the Harbourtown Centre Business Improvement Board budget request in the amount of \$44,653.37 for 2023; and further

That Council gives three readings to a bylaw to adopt the estimates for funds to be raised for 2023 on behalf of the Harbourtown Centre Business Improvement Board; and further

That in accordance with Notice Bylaw Number 160-2022, public notice is hereby given that Council intends to formally adopt the 2023 Business Improvement Board Levy at its May 17<sup>th</sup> meeting.

### **Bail Reform Advocacy**

#### **6. Moved by G. Chaze, Seconded by R. Bernie & Carried:-**

Whereas the cost of Policing and Emergency Services in Northern Communities is harming a community's ability to support local Social and Health issues; and

Whereas a small percentage of those affected by an Addiction in the communities of Northern Ontario are committing crimes; and

Whereas many of those committing crimes are not housed in the correctional system, therefore, remain in our communities, often those that do require treatment for their addiction issue receive none; and

Whereas some committing crimes become violent, but are released back into the community, due to the negative impacts Federal Bill C75; and

Whereas the Federation of Northern Ontario Municipalities (FONOM) believes that more must be done by the Federal Government on Bail Reform;

Therefore Be It Resolved That the City of Kenora, aligned with the Federation of Northern Ontario Municipalities (FONOM) requests the Federal Government make these Legislative changes by;

1. Creating a Designation of a chronic persistent offender.
2. Allowing community impact statements at bail and at bail hearings.
3. Creating reverse onus in bail for all weapons offences.
4. All bail-related weapons charges go to the superior court for bail release; and

That a copy of this resolution be sent to the Prime Minister, Federal Justice Minister, Premier of Ontario, The Attorney General, the Solicitor General, Minister of Infrastructure, Minister of Municipal Affairs, the Honourable Greg Rickford, Kenora-Rainy River MPP, Eric Melillo, Kenora MP, Leaders of the Opposition, the Association of Municipalities of Ontario, and the Federation of Northern Ontario Municipalities.

### **Municipal Milestone and Retirement Policy #HR-2-15**

#### **7. Moved by K. Van Belleghem, Seconded by G. Chaze & Carried:-**

That Council hereby accepts the revised HR-2-15 Municipal Milestone and Retirement Policy; and further

That amended Policy #HR-2-15 form part of the City's Comprehensive Policy Manual; and further

That bylaw number 50-2018 be hereby repealed; and further

That three readings be given to a bylaw for this purpose.

**Q1 Human Resources Risk & Insurance Department Report  
8. Moved by G. Chaze, Seconded by K. Van Belleghem & Carried:-**

That Council hereby receives the 2023 First Quarter Report for the Human Resources, Risk and Insurance Department.

**Q1 Corporate Services Department Report  
9. Moved by R. Bernie, Seconded by L. Koch & Carried:-**

That Council hereby receives the 2023 First Quarter Report for the Corporate Services Department.

**Fire Services Master Plan  
10. Moved by L. Koch, Seconded by R. Bernie & Carried:-**

That Council receives the Fire Services Master Plan as completed by BEHR Integrated Solutions; and further

That the Fire Services Master Plan be used as a guiding reference document for Council and staff to develop a strategic approach to the delivery of fire services for the City of Kenora over the next five to ten years.

**Budget Amendment – Fire Tanker Truck and Award of Contract  
11. Moved by B. Manson, Seconded by L. Koch & Carried:-**

That Council hereby accepts the tender submission from Fort Garry Fire Trucks for the purchase of a Fire Tanker Truck in the amount of \$545,942; and further

That Council hereby approves an additional allocation of \$95,942 to be funded through internal debt financing for the purchase of a Fire Tanker Truck; and

That in accordance with Notice By-law Number 160-2022, public notice is hereby given that Council intends to amend its 2023 Operating & Capital Budget at its May 17, 2023 meeting to withdraw funds from the debt financing in the amount of \$95,942 to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2023 budget for this purpose.

**Q1 Fire & Emergency Services Department Report  
12. Moved by K. Van Belleghem, Seconded by G. Chaze & Carried:-**

That Council hereby receives the 2023 First Quarter Report for Fire & Emergency Services.

**Budget Amendment–2023 Municipal Line Painting Contract  
13. Moved by K. Van Belleghem, Seconded by G. Chaze & Carried:-**

That Council hereby accepts the tender submission from North West Lines to complete the municipal street line painting contract in the amount of \$350,000 (excl. HST); and further

That Council hereby approves an additional allocation of \$124,900 to be funded from the Roads Reserve to complete the 2023 Municipal Line Painting and Marking Contract; and further

That in accordance with Notice By-law Number 160-2022, public notice is hereby given that Council intends to amend its 2023 Operating & Capital Budget at its May 17, 2023 meeting to withdraw funds from the Roads Reserve in the amount of \$124,900 to offset the cost of this purchase; and further

That Council give three readings to a by-law to amend the 2023 budget for this purpose.

### **Accessible Parking Addition-Moncrief Construction Sports Centre**

#### **14. Moved by G. Chaze, Seconded by K. Van Belleghem & Carried:-**

That Council hereby approves an amendment to the Traffic Regulation By-law Number 180-2015, Schedule "L" – Accessible Parking Spaces on Municipal or Private Property to add two additional accessible parking spaces; and further

That three readings be given to an amending by-law for this purpose.

### **Accessible Parking Removal-Knox United Church**

#### **15. Moved by R. Bernie, Seconded by L. Koch & Carried:-**

That Council hereby approves an amendment to the Traffic Regulation By-law Number 180-2015, Schedule "K" – Accessible Parking on Municipal Streets and Schedule "C" – Limited/Restricted parking on Municipal Streets to remove a designated accessible parking spot outside the Knox United Church located on 2nd Street S and be replaced with a 15-Minute Waiting-Anytime parking space; and further

That three readings be given to an amending by-law for this purpose.

### **Q1 Engineering & Infrastructure Department Report**

#### **16. Moved by L. Koch, Seconded by R. Bernie & Carried:-**

That Council hereby receives the 2023 First Quarter Report for the Engineering and Infrastructure Department.

### **Request for User Fees to be Waived at Moncrief Construction Sports Centre**

#### **17. Moved by B. Manson, Seconded by L. Koch & Carried:-**

That Council hereby supports a reduction in user fees for use of the Moncrief Construction Sports Centre for It's a Dogs Life rental August 10, 11 and 12, 2023 and the Kenora Minor Baseball League rental May 13, 2023 in the amount of 30% of the established rental rates for the facility.

## **Q1 Recreation & Culture Department Report**

### **18. Moved by L. Moncrief, Seconded by K. Van Belleghem & Carried:-**

That Council hereby receives the 2023 First Quarter Report for the Recreation and Culture Department.

## **Development Contribution Analysis and Review**

### **19. Moved by K. Van Belleghem, Seconded by G. Chaze & Carried:-**

That Council hereby directs Administration to proceed with the creation of a development Contribution by-law for certain developments that provide public benefit to the City of Kenora from private sector development.

## **Amendment to the Municipal Capital Facilities By-law**

### **20. Moved by G. Chaze, Seconded by K. Van Belleghem & Carried:-**

That Council authorizes an amendment to the City of Kenora Municipal Capital Facilities By-law number 84-2022 for Municipal Housing Project Facilities to reflect alignment with the most recent Ministry of Municipal Affairs housing tables and other administrative revisions; and further

That three readings be given to an amending by-law for this purpose.

## **Q1 Economic Growth & Recovery Department Report**

### **21. Moved by R. Bernie, Seconded by L. Koch & Carried:-**

That Council hereby receives the 2023 First Quarter Report for the Economic Growth and Recovery Department.

## **NOHFC Funding Application Resolution of Support**

### **22. Moved by L. Koch, Seconded by R. Bernie & Carried:-**

That Council hereby authorizes the City of Kenora's total contribution in the amount of \$166,000 for the project; and further

That the applications to the Northern Ontario Heritage Fund Corporation (NOHFC) under its Rural Enhancement Funding Stream have been completed with the requested contribution of \$490,000; and further

That the City be responsible for any cost overruns or any costs deemed ineligible for these projects.

## **Water & Wastewater Systems Monthly Summary – March 2023**

### **23. Moved by B. Manson, Seconded by L. Koch & Carried:-**

That Council of the City of Kenora hereby accepts the March 2023 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.



## **Various Minutes**

### **24. Moved by L. Moncrief, Seconded by K. Van Belleghem & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- February 9, 2023 – Accessibility Advisory Committee
- February 23 & March 23, 2023 – The Muse Board Minutes
- February 22 Special Meeting & February 22, March 3 & April 26, 2023 Regular Meeting – Kenora Public Library Board; and further

That Council hereby receives the following Minutes from other various Committees:

- March 2, 2023 – District of Kenora Home for the Aged
- January 27, March 3 and March 24, 2023 Northwestern Health Unit Board; and further

That these Minutes be circulated and ordered filed.

## **Various Agreements**

### **25. Moved by K. Van Belleghem, Seconded by G. Chaze & Carried:-**

That the Mayor and Clerk be hereby authorized to execute the following agreements on behalf of the Corporation of the City of Kenora:

- BDI Ice Cream – Food vendor at Harbourfront
- RSM Building Consultants – Professional Services
- Englobe Corp. – geotechnical investigation
- Circular Materials – Blue Box Materials
- Derouard Motors – (2) 1500 Ram Tradesman Trucks
- Kenora District Services Board – public washroom amendment

That three readings be given to bylaws for this purpose.

## **Approval of By-laws**

### **26. Moved by K. Van Belleghem, Seconded by G. Chaze & Carried:-**

That the following By-law be now read a First & Second Time, and approved in its present form and presented for Third & Final Reading:~

50-2023 - Confirmatory

51-2023 - 2023 Tax Ratios

52-2023 - 2023 Tax Rates

53-2023 - 2023 BIZ Levy

54-2023 - Municipal Milestone and Retirement Policy #HR-2-15

55-2023 - Budget Amendment – Fire Tanker Truck and Award of Contract

56-2023 - Budget Amendment–2023 Municipal Line Painting Contract

57-2023 - Accessible Parking Changes-Moncrief Construction Sports Centre/Knox United Church

58-2023 - Amendment to the Municipal Capital Facilities By-law

59-2023 - Services Agreement - BDI Ice Cream – Food vendor at Harbourfront

60-2023 - Services Agreement - RSM Building Consultants – Professional Services

61-2023 - Agreement - Englobe Corp. – geotechnical investigation



62-2023 - Agreement - Derouard Motors – (2) 1500 Ram Tradesman Trucks  
63-2023 - Agreement - Kenora District Services Board – public washroom amendment

### **Notices of Motion**

Councillor Van Belleghem provided two notices of Motion for the June 21, 2023 Council meeting:

- Support to Province of Ontario to provide sustainable and adequate funding for mental health care and mental health care resources in the Northwest including addressing treatment care in our region.
- Support to call on Minister Leche and the Province of Ontario to meaningful consult with active groups in the province regarding Bill 98 on Better Schools and Outcome Act and ensure any legislated changes are done in a way to address student needs and not political outcomes.

Councillor Chaze provided a notice of Motion for the June 21, 2023 Council meeting:

- To discuss a budget amendment to direct staff to hire a communication and public relations position. There is a desperate need to reevaluate how the City communicates our projects and other information in the City.

### **Proclamations**

Mayor Andrew Poirier read the following proclamations:

- Victims and Survivors of Crime Week - May 14–20, 2023
- International Day Against Homophobia and Transphobia – May 17, 2023
- Canadian Royal Purple Week – May 14-20, 2023

### **Announcements**

**The following was highlighted by Council:**

1. Councillor Koch announced the Glad you are Here event at the Discovery Centre this Friday. On May 20<sup>th</sup> is the Spring Fling market at the Pavillion. June 4<sup>th</sup> is the Pregnancy and Infant Walk. Mother’s Day Run last weekend hosted by BBSS. Councillor Koch encouraged everyone to read the quarterly reports that were provided in the Committee of the Whole package this week. They really outline all the work being done by the City on projects and events. Playa Vida official re-grand opening event today. Kenora held its first Moose Hide campaign event on May 11 which focuses on ending violence against women and children. These events are only a fragment of the positive things that are happening in our community.
2. Councillor Bernie recognized the OPP officer, Sgt Eric Mueller who was killed in the line of duty and called for a moment of silence. It is a sad situation. 10 officers have been killed in the line of duty in Canada, 6 that were in Ontario, since last September and this is becoming common now and change needs to be implemented to stop this happening in our country.
3. Councillor Van Belleghem noted Kenora Harvest had their AGM and will be starting gardening events again held along with mini farmers markets. On June 1 City of Kenora Pride flag will be raised. Acknowledge how proud we are of our City and community for supporting diversity in our community.
4. Councillor Moncrief attended the spring feast on Saturday at Tunnel Island. The conversation was then moved to the Minis Hall to talk about the future of the land. The Winnipeg Symphony Orchestra will be held on July 2 and tickets are available now.

5. Mayor Poirier advised that the Symphony reaches out annually and Council usually purchases a table together. The Glad You are Here event this Friday from 3-6 p.m. at the Discovery Centre. There are lots of capital works being performed throughout the City and it is always great to see. Mayor Poirier is attending FCM last week of May in Toronto.

**Adjourn to Closed Session**

**27. Moved by R. Bernie, Seconded by L. Koch & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 6:00 p.m. to discuss items pertaining to the following:-

- i) Education & Training Members of Council (3 matters – CAO, Mayor, Development Services updates)

**Reconvene to Open Meeting**

Council reconvenes to open session at 8:30 p.m. with no reports from its closed session.

**Close of Meeting**

**28. Moved by L. Koch, Seconded by R. Bernie & Carried:-**

That this meeting be now declared closed at 8:30 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2023**

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**Mayor**

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**City Clerk**