



## City of Kenora

### Committee of the Whole Agenda

Wednesday, January 11, 2023

9:00 a.m.

City Hall Council Chambers

Live Stream Link: <https://kenora.civicweb.net/Portal/>

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#### A. Public Information Notices

As required under Notice By-law #160-2022, the public is advised of Council's intention to adopt the following at its January 18, 2022 meeting:-

N/A

**Blessing & Land Acknowledgement** – Councillor Van Belleghem

#### B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance.

#### C. Confirmation of Previous Committee Minutes

##### Motion:

That the Minutes from the last regular Committee of the Whole Meeting held December 5, 2022 and the Special Committee of the Whole meeting held December 29, 2022 be confirmed as written and filed.

#### D. Deputations/Presentations

- Municipal Property Assessment Corporation Presentation – Steven DeRocco
  - Dave Schwartz – Old Miller Rapids Road/urban trail system

#### E. Reports:

### 1. Administration / Finance / Human Resources

#### Item Subject

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- 1.1. 2023 Conference Attendance
- 1.2. Bill 5 Advocacy Support
- 1.3. Community Safety & Well Being Coordinator Position
- 1.4. Amend Terms of Reference Crime Prevention & Community Well-Being Advisory Committee

## 2. Fire & Emergency Services

Item Subject

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No Reports

## 3. Engineering & Infrastructure

Item Subject

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3.1 Drinking Water Quality Management System Regulatory Approval

3.2 FoodCycler Household Organic Waste Diversion Phase 2 Budget  
Commitment

## 4. Community Services

Item Subject

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No Reports

## 5. Development Services

Item Subject

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No Reports

### Proclamations:

- Alzheimer Awareness Month

### Other:

#### Next Meeting

- Wednesday, February 8, 2023

### Motion - Adjourn to Closed Meeting:

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following: -

- i) Education & Training Members of Council (1 matter-Hospital Education)
- ii) Labour Relations (1 matter-Pay equity/compensation review)
- iii) Personal Matter about an Identifiable Individual (1 matter – Accessibility Advisory Committee appointment)
- iv) Disposition of Land (1 matter-offer to purchase municipal property)

**Adjournment.**



December 28, 2022

## City Council Committee Report

To: Kyle Attanasio, CAO

Fr: Heather Pihulak, Director of Corporate Services

Re: 2023 Conference Attendance

### Recommendation:

That Council directs Administration to register members of Council for the various 2023 conferences in accordance with discussions at the January 11, 2022 Committee of the Whole meeting.

### Background:

A 2023 Council meeting calendar was provided to Council at the December 5, 2022 Committee of the Whole meeting which outlined the various conferences available for attendance for members of Council, and administration.

Many of these conferences require registration months in advance and do sell out early. In order for Administration to ensure preferred conference registration is secured, we require commitment from members of Council on attendance.

Council should discuss interested attendance at the various conferences and provide administration with direction on registration.

As a reminder, the following conference options are available:

1. Rural Ontario Municipal Association (ROMA) – Toronto (January 22, 23, 24)

Registered Attendees Include:

Mayor Andrew Poirier  
Councillor Barbara Manson  
Councillor Kelsie Van Belleghem  
Councillor Robert Bernie

<https://www.roma.on.ca/roma-2023>

2. Federation of Canadian Municipalities (FCM) Sustainability Communities Conference – Ottawa (February 7, 8, 9, 10)

- No current attendees

<https://fcm.ca/en/events-training/conferences/sustainable-communities-conference-2023>

3. Rainy-Lake of the Woods Watershed 2023 Forum – International Falls, MN (March 8,9)

- No current attendees

[www.lowwsf.com/register](http://www.lowwsf.com/register)

4. Ontario Good Roads Association (OGRA) – Toronto (April 16, 17, 18, 19)

- No current attendees

<https://goodroads.ca/conference/>

5. Northwestern Ontario Municipal Association (NOMA) – Thunder Bay (April 26, 27, 28)

Interested Members of Council:

- Mayor Andrew Poirier
- Councillor Lindsay Koch

<http://www.noma.on.ca/>

6. Federation of Canadian Municipalities (FCM) Annual Conference – Toronto (May 25, 26, 27, 28)

- No current attendees

<https://fcm.ca/en/events-training/conferences/annual-conference-and-trade-show>

7. Association of Municipalities of Ontario (AMO) – London (August 20, 21, 22, 23)

Interested Members of Council:

- Mayor Andrew Poirier
- Councillor Lisa Moncrief

<https://www.amo.on.ca/2023-amc-conference>

\*Note: Kenora District Municipal Association (KDMA) is proposed to be scheduled in the summer, but no confirmed date has been provided by the Executive Committee at this time. In the past, this conference has occurred in early February, however, with the election and the resignation of the administrator, the conference has been postponed. Once confirmed, this information will be provided to Council.

**Budget:** In accordance with each conference, the costs vary. Each conference attendance cost is allocated to the applicable travel and conference budget for the attending member of Council.

**Risk Analysis:** There is a low risk associated with this report.

**Communication Plan/Notice By-law Requirements:** Conference registration and application lodging registration will be completed upon direction.

**Strategic Plan or other Guiding Document:** Council Travel & Conference Policy CC-7-1



January 2, 2023

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Heather Pihulak, Director of Corporate Services/City Clerk**

**Re: Bill 5, Stopping Harassment and Abuse by Local Leaders Act**

### **Recommendation:**

That given the Stopping Harassment and Abuse by Local Leaders Act has been reintroduced after the Provincial Election as Bill 5 and received first reading on August 10, 2022 the Council of the Corporation of the City of Kenora hereby supports endorsing this Act that would create a process for municipal councils to remove Councillors who violate workplace violence and harassment policies; and further

That a letter of support be directed to Minister Greg Rickford, Kenora-Rainy River District MPP, Premier Doug Ford, Steve Clark, Minister of Municipal Affairs and Housing, and the Association of Municipalities of Ontario (AMO).

### **Background:**

Bill 5 is a Private Member's Bill which received first reading August 10, 2022. This bill died last session provincially when the provincial election was called. This bill is now re-introduced as Bill 5. This is a non-partisan issue and amends the Municipal Act, 2001 and the City of Toronto Act, 2006.

The amendments require the code of conduct for municipal councillors and members of local boards to include a requirement for those councillors and members to comply with workplace violence and harassment policies.

The amendments also permit municipalities and local boards to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's inquiry determines that the member has contravened the code of conduct by failing to comply with the workplace violence or harassment policies. These applications may not be made during regular elections. Where a member's seat on the council of a municipality or a local board is vacated, the amendments contemplate restrictions on the member's ability to subsequently stand for election and be reappointed to the council of the municipality or the local board.

Given this is the third time the bill is on the floor, continued advocacy is required. The bill "requires that codes of conduct for municipal councillors and members of local boards include requirements for those councillors and members to comply with workplace violence and harassment policies, and creates an integrity commissioner and judicial process to remove them from office for egregious acts of sexual, emotional and psychological misconduct" (Hansard - Wednesday, August 10, 2022 | GovtMonitor). Collective accountability is critical in good governance and this is applicable to all municipally elected officials.

Should Council vote in support of this Bill, we will be joining the City of Barrie Council, Wasaga Beach and Springwater Township along with other municipalities in the coming months.

**Budget:** N/A

**Risk Analysis:** This advocacy is an important piece of legislation which protects the integrity of workplace harassment policies. This legislation will give municipal integrity commissioners the power to remove from office somebody who is guilty of something that severe.

**Communication Plan/Notice By-law Requirements:** Support letter including Council resolution, under the Mayor's signature, to be distributed to Minister Greg Rickford, Kenora-Rainy River District MPP, Premier Doug Ford, Steve Clark, Minister of Municipal Affairs and Housing, and the Association of Municipalities of Ontario (AMO).

**Strategic Plan or other Guiding Document:** Supporting Provincial Legislation and mandatory workplace policies



January 3, 2023

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Roberta Marsh, Director of Human Resources, Risk & Insurance**

**Re: Community Safety Well-being  
Increase to Core Staff Complement – 1 Full Time Equivalent (FTE)  
and Operating Budget**

### **Recommendation:**

That Council hereby approves an increase to the City of Kenora's core staff complement and operating budget by one (1) FTE, \$87,617 Step 3 of Band 17 of the Professional and Managerial Salary Grid, to reflect the addition of the Community Safety and Well-Being Coordinator; and further to provide an operating budget of \$75,000.00 for 2023.

That Council hereby directs Administration to begin recruitment to fill this position immediately.

### **Background:**

Effective January 1, 2019 the Province of Ontario mandated the development and implementation of community safety and well-being planning under the *Police Services Act*. Under legislation, municipalities were required to develop and adopt community safety and well-being plans working in partnership with a multi-sectoral advisory committee comprised of representation from the Police Service Board and other local service providers in health/mental health, education, community/social services and children/youth services.

Additional requirements were also outlined in legislation pertaining to conducting consultations, contents of the plan, and monitoring, evaluating, reporting, and publishing the plan. The prescribed approach required municipalities to take a leadership role in defining and addressing priority risks in the community through proactive, integrated strategies to ensure vulnerable populations receive the help they need from the providers best suited to support them.

Municipalities have the flexibility to engage in community safety and well-being planning individually, or in partnership with neighbouring municipalities and/or First Nation communities to develop a joint plan.

Community safety and well-being planning recognizes that complex risks to safety and well-being cannot be addressed in isolation by any one organization or sector. Too often, situations rooted in issues like mental health, substance use disorder, lack of safe and affordable housing, inadequate access to services, or social isolation require an emergency response from police, paramedics, hospital emergency department, or other crisis-driven services.

In 2015, the Kenora Substance Abuse and Mental Health Task Force (KSAMHTF), initially recognized the need for a community safety and wellbeing plan, understanding that a healthier, safer community for all would increase their effectiveness in preventing or reducing incidences and impacts of substance abuse and mental illness. The Task Force envisioned the ultimate benefit to the community at large and all residents, including those at risk. The initial Plan built on a strong history of partnering with our communities and positioned Kenora at the forefront of the emerging practice of community safety and well-being planning.

Since the creation of the initial Plan, there have been a number of successes that can either be directly or indirectly attributed to the involvement of the KSAMHTF such as the Managed Alcohol Program (MAP), the Kenora Youth Wellness Hub that officially opened in December 2019, and the Makwa Patrol Program that was launched in 2020.

Because of the complex nature of safety and well-being and because of the constant change in the context and demographics of a community, it is recommended that community safety and well-being plans be revised at least once every four years.

A key step in the process of updating the Kenora Community Safety and Well-Being Plan was the facilitation of an additional engagement session with stakeholders from several agencies and service providers in Kenora. The 6.5-hour engagement session was held on October 18, 2019 in Kenora. 35 participants were in attendance representing a broad array of agencies, including:

- Northwestern Health Unit
- Ontario Provincial Police
- Kenora District Services Board
- City of Kenora
- Kenora Fellowship Centre
- Kenora Chiefs Advisory
- Kenora & District Chamber of Commerce
- Harbourtown Centre Business Improvement Zone
- Centre for Addiction and Mental Health
- Canadian Mental Health Association Kenora Branch
- Ne-Chee Friendship Centre
- Anishinaabe Abinoojii Family Services
- Creighton Youth Centre
- Keewatin-Patricia District School Board
- Ontario Ministry of Colleges and Universities

Fundamentally, the Community Safety Well-being Plan articulates a collaborative approach to addressing the complex factors that compromise community safety and well-being. Collaborative approaches that are important for Kenora's Community Safety and Well-Being Plan 2.0 are:

- The creation of a system of specialists working in tandem rather than in isolation
- The use of existing resources more effectively through leveraging the collective
- The proactive management of risk
- The proactive targeting of upstream factors (social, economic, and cultural determinants of health and criminal behaviour)

A draft of the Community Safety and Well-being Plan was submitted to City Administration in November 2020. At the time, Council made the decision to move forward with the development of a Terms of Reference for the Crime Prevention & Community Well-Being Advisory Committee and appoint members to the committee and allow for committee input to the plan prior to adopting the final version. Due to the constraints with the pandemic, the committee did not meet and the plan was not formally finalized by Council.



Undoubtedly, the COVID-19 pandemic and resulting economic impact has had a huge impact for community safety. Rising crime, unemployment, poverty, homelessness, antisocial behaviour and increased inequality are a few of the potential impacts of lockdown and economic recession. Observations from community already document the closing of businesses, isolated families, frustrated people and increasing health and mental health concerns.

As champions, Council expressed their commitment to community safety and well-being planning. In a special meeting on December 29, 2022, Council rallied support from the public and community agencies/organizations, leveraging their platform to motivate and mobilize others to participate.

Council renewed its commitment and responsibility to community safety and well-being by directing administration to undertake the necessary steps to hire a community safety and well-being coordinator to develop and advance a new community safety and well-being plan that will include future community consultations. These steps will provide long-term strategies and coordination of community partners.

The Community Safety and Well-Being Coordinator is responsible for the coordination/management of the plan, they will build working relationships with community members and agencies/organizations and hold inner passion about the community safety and well-being planning process.

The key tasks of the coordinator will include:

- Recruiting the appropriate agencies/organizations and individuals to become members of an advisory committee. This should include multi-sectoral representation and people with knowledge and experience in responding to the needs of community members.
- Planning and coordinating advisory committee meetings
- Participating on the advisory committee
- Planning community engagement sessions
- Ensuring the advisory committee decisions are acted upon
- Preparing documents for the advisory committee (for example, terms of reference, logic model(s), the plan)
- Receiving and responding to requests for information about the plan
- Ensuring the plan is made publicly available

**Budget / Financial Implications:**

Council approved FTE, inclusive of salary and benefits of approximately \$111,747.00 and the operating budget of \$75,000.00 for a total of \$186,747.00 will be built into the 2023 Operating Budget.

**Risk Analysis:**

Failure to provide human resourcing to engage community and local partners to advance and implement the Community Safety and Well-being Plan will result in:

Critical risk to financial investment in and reliance on incident response.

Critical risks to the safety and well-being to vulnerable groups, neighbourhoods, residents, and local businesses.

Impact x Likelihood = Risk Level

Likelihood	Impact				
	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Extreme (5)
Almost Certain (5)	M	H	H	C	C
Likely (4)	L	M	H	C	C
Possible (3)	L	M	M	H	H
Unlikely (2)	L	L	M	M	H

Critical risk to feelings of safety and being cared for, creating an environment that will discourage newcomers and those choosing to relocate or return to the community which will have a continued negative impact to the local labour market.

Major risk to the effectiveness and coordination of service delivery, including the duplication and competing of resources and responsibilities providing disjointed response to priority risks and needs.

Major risk to communication and collaboration among sectors, agencies and organizations resulting in significant financial, reputational, operational, and pure hazard risk for individuals with complex needs and victims of such.

Medium risk to families and potential impacts to healthy child development, more productive individuals that positively contribute to the community

Medium risk to service delivery, gaps in multi-sectoral data and evidence to better understand the community through identifying trends, gaps, priorities and successes.

**Communication Plan/Notice By-law Requirements:** Position will be publicly posted through our social media channels, City website, local newspaper, Indeed and other HR platforms. Media release outlining the approval of the position was released on December 30, 2022.

**Strategic Plan or other Guiding Document:**

Charting Our Course 2027 – Strategic Plan

03 COMMUNITY RECREATION, WELL-BEING, AND SAFETY

3.2 (A) Address community safety challenges and improve perceptions of safety in Kenora.

(B) Enhance emergency management, protective services and social services provided by City partners.

4.2 Maximize human capacity and capability

4.3 Improve the fiscal planning capacity of our administration.

4.4 Enhance City communications to the community on municipal services, developments and affairs.

**City Of Kenora**  
**Community Safety Well-being Coordinator**  
**External Job Posting**

Kenora provides a high quality of life for residents and unforgettable experiences for visitors by celebrating and embracing the community's rich heritage, diversity, and natural environment.

<b>DEPARTMENT</b>	XXXX	<b>HOURS OF WORK</b>	Monday - Friday
<b>CLASSIFICATION</b>	Non-Union	<b>SALARY</b>	Band 17

Reporting to the Office of the Chief Administrative Officer, the Community Safety and Well-Being Coordinator will serve as a resource, information gathering and advisory body to Council on matters relating to crime prevention and community well-being.

Key tasks of the coordinator(s)

- The key tasks include recruiting the appropriate agencies/organizations and individuals to become members of an advisory committee. This should include multi-sectoral representation and people with knowledge and experience in responding to the needs of community members.

**The Community Safety Well-being Coordinator will:**

- Coordinate community participatory processes, including problem solving, visioning, strategic planning, and the implementation of upstream prevention strategies in support of the implementation of the Community Safety and Well-Being Plan (CSWP);
- Support the creation of opportunities for joint planning and decision making between community members and other organizations who are working towards addressing the social, economic, and community determinants of community safety;
- Build trust and relationships internally and externally to organize and coordinate efforts.
- Identify and define needs, resources, and opportunities for integrated planning;
- Conduct research and analysis to develop and recommend project frameworks and policy direction;
- Consult with a variety of organizations, the public, workplaces, support groups, and to build partnerships with business owners and operators and associations with respect to neighbourhood and community activities;
- Plan events, coordinate, and deliver activities to hold community conversations to support and advance CSWP and create detailed work plans, databases, and tracking processes as required.
- Ensure all stakeholders are appropriately consulted, represented, and involved;
- Design and conduct program evaluations using a methodology that is meaningful to both the community, stakeholders and Council;
- Work collaboratively and in consultation with the Indigenous Relations Specialist; and
- Other duties as assigned.

**Qualifications:**

- Successful candidates in this position may come from a variety of academic backgrounds such as a diploma or degree in the fields of sociology, community development, social work, equity studies, human rights, plus progressively responsible related experience.
- Experience working in inter-sectoral linkages, community engagement, and advocacy.
- Experience and skill in people-centred community development with diverse racialized and Indigenous communities focused on needs assessment, program planning, resource development, facilitation, and project management.
- Demonstrated understanding of the impact of intersectionality and social determinants of health (SDOH) on health and wellness.
- Knowledge of and ability to comply with policies, procedures, and related legislation.
- Ability to conduct presentations to community organizations, neighbourhood groups, government committees, and at public meetings.
- Negotiation, facilitation, mediation, and conflict resolution skills, with acumen in relationship-building and organizing, preparing, and delivering communications for diverse audiences.
- Ability to write reports for public information, funders, and Council.
- Ability to create clear, concise funding proposals, teaching tools, professional reports, press releases and community newsletters, to share complex data and research information in manner that is accessible.
- Knowledge and skill in project management, driving and achieving results, and organizing and prioritizing work, with a proactive approach to problem solving.
- Research, assessment, and evaluation skills to collect, analyze and report on assigned projects
- Ability to work independently to assess and fulfill requirements for project completion.
- Ability to work in a fast-paced environment, serving a wide range of individuals and community groups with varied interests.
- Knowledge and skill interacting with municipal, provincial, and federal agencies.
- Computer skills with ability to use software such as Microsoft Office.

Qualified candidates are invited to submit a cover letter and resume that clearly indicates how they meet the full qualifications of the position no later than **end of day XXX, 2023** to:

**Human Resources | City of Kenora**  
**1 Main St. S, Kenora, ON P9N 3X2**  
**Fax: 807-467-2150 | Email: [hr@kenora.ca](mailto:hr@kenora.ca)**

Successful applicants will be subject to criminal and professional reference check.

The City of Kenora is an equal opportunity Employer and committed to building a workforce that reflects the rich diversity of the community we serve. We encourage applications from all qualified individuals including members of groups with historical and/or current barriers to equitable employment, including but not limited to, Indigenous Peoples, members of racialized communities or visible minorities, persons with visible and/or invisible disabilities, diverse sexual and gender identities, orientations and/or expressions, and others who may contribute to the further diversification of ideas.

The City of Kenora is committed to providing accommodation in all aspects of the recruitment and selection process in accordance with the *Ontario Human Rights Code* and the *Accessibility for Ontarians with Disabilities Act (AODA)*. If you require an accommodation, please advise the Human Resources department in advance to ensure your participation in the recruitment and selection process.

Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and is used to determine eligibility for potential employment.

We thank all candidates for their interest, however only those selected for an interview will be contacted.



January 5, 2023

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Heather Pihulak, Director of Corporate Services**

**Re: Amend Terms of Reference - Kenora Crime Prevention & Community Well-Being Advisory Committee**

### **Recommendation:**

That Council hereby amends the Terms of Reference for the Kenora Crime Prevention & Community Well-Being Advisory Committee; and further

That three readings be given to a bylaw to adopt a new Terms of Reference.

### **Background:**

In 2018, the Ontario Government passed the Safer Ontario Act mandating municipalities to work with police services and local service providers in health care, social services and education to develop community safety and well-being plans that proactively address locally identified community risks. Further, police services boards are required to participate in the planning led by municipalities, and to consider the Community Safety and Well-Being Plan when developing their strategic plans.

Under the new legislation, the City of Kenora assumed leadership of the Community Safety and Well-Being Plan, ensuring that it can effectively address community risks in the present and future. As per the Safer Ontario Act, an Advisory Committee must also be adopted and in place for the community. Council adopted bylaw number 63-2021 establishing the terms of reference for the Kenora Crime Prevention & Community Well Being Advisory Committee on May 18, 2021.

In accordance with the legislation, the committee, at a minimum, must consist of a number of members from different agencies as per s. 145 (3) of the Act outlined below:

1. A person who represents
  - a. A local health integration network for a geographic area in which the municipality is located, as determined under the Local Health System Integration Act, 2006, or
  - b. An entity that provides services to improve the physical or mental health of individuals in the community or communities
2. A person who represents an entity that provides educational services in the municipality
3. A person who represents an entity that provides community or social services in the municipality, if there is such an entity
4. A person who represents an entity that provides community or social services to children or youth in the municipality, if there is such an entity
5. A person who represents an entity that provides custodial services to children or youth in the municipality, if there is such an entity
6. An employee of the municipality or a member of the municipal council

7. A person who represents the board of the municipality or, if there is no board, the commander of the detachment of the Ontario Provincial Police that provides policing in the area or his or her delegate
- 7.1 A chief of police of a police force that provides in the area or his or her delegate
8. Any other prescribed persons

Council held a special meeting on December 29, 2022 to discuss safety concerns in the community. As a result of that meeting, Council had three priority directives for administration which included:

- Move forward with hiring a Community Safety & Well Being Coordinator
- Undertake the completion of a revised Community Safety & Well Being Plan
- Increase police presence in the downtown core

Administration has moved quickly on the direction prioritized by Council on December 29<sup>th</sup> with the job description and budget approval before you today and are presenting the committee in conjunction with the report to afford Council the opportunity to make amendments to the Terms of Reference for the committee. Amendments now does not preclude future amendments once the committee meets and may have further recommendations.

While Council reviews the attached bylaw and provides recommendations for changes, administration is recommending Council consider including some procedural matters and determine the parameters around this committee's meetings. There will be a great deal of community interest and it will be important to ensure there are procedural processes that will assist the Chair and guide the committee on process.

Consideration may be given to the entirety of the plan and updates will be made in accordance with Council direction at the meeting.

**Budget:** N/A

**Risk Analysis:** There is a low risk to leaving the committee as it exists today. While it is important for every Council to review Terms of Reference for their committees, this particular committee is important for the community at this time and special consideration and review should be given.

**Strategic Plan or Other Guiding Document:**

Goal 3.2 –

- (A) Address community safety challenges and improve perceptions of safety in Kenora.
- (B) Enhance emergency management, protective services and social services provided by City partners.

# The Corporation of the City of Kenora

## By-law Number 63 – 2021

### A By-law to Establish a Terms of Reference for the City of Kenora Crime Prevention & Community Well-Being Advisory Committee

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Whereas Section 7(2) of the Municipal Act, 2001, as amended authorizes a municipality to enact by-laws respecting matters within the spheres of jurisdiction; and

Whereas Bill 175, Safer Ontario Act (2018) mandates that: the council of every municipality shall prepare, and by resolution, adopt a community safety and well-being plan; and shall establish an advisory committee.

Now Therefore the Council of the Corporation of the City of Kenora hereby enacts as follows:

#### 1. Purpose

- 1.1 The Crime Prevention and Community Well-Being Advisory Committee will provide leadership to the City of Kenora Community Safety and Well-Being Plan.
- 1.2 The Crime Prevention and Community Well-Being Advisory Committee will serve as a resource, information gathering and advisory body to the Municipal Council on matters relating to crime prevention and community well-being in the City of Kenora.

#### 2. Mandate

- 2.1 The mandate of the City of Kenora Crime Prevention and Community Well-Being Advisory Committee is to:
  - a. Finalize and recommend to City Council a comprehensive and inclusive final Community Safety & Well-Being Plan and implementation plan;
  - b. Assist in and monitor the Plan's implementation;
  - c. Ensure outcomes are established and responsibilities for measurement are in place, and approving performance measure by which the plan will be evaluated;
  - d. Ensure that each section/activity under the plan for each priority risk is achievable;
  - e. Incorporate consultation with the broader community and organizations and agencies involved in community safety and well-being;
  - f. Align implementation and evaluation of the plan with the municipal planning cycle and other relevant sectors' specific planning and budgeting activities;
  - g. Initiate and facilitate working groups as necessary to assist in the development and promotion of crime prevention and community safety initiatives;
  - h. Report to City Council and the community of Kenora on areas of action and progress;
  - i. Encourage and promote innovation, partnerships, and creativity in community safety and well-being;
  - j. Increase awareness about the perception of crime, the risk factors associated with involvement in the criminal justice system, and protective factors that reduce risk.

### **3. Membership and Voting**

3.1 At the discretion of Council, the Committee can be comprised of up to fifteen (15) members representing various sectors. At minimum, it shall include representation from the following sectors:

#### **Voting Members:**

- An employee of the municipality;
- A person who represents the education sector; this may include:
  - Keewatin Patricia District School Board
  - Kenora Catholic District School Board
  - Seven Generations Education Institute
  - Confederation College
- A person who represents the health sector; this may include:
  - Northwestern Health Unit
  - Lake of the Woods District Hospital
  - Waasegiizhig Nanaandawe'iyewigamig
- A person who represents the mental health sector; this may include:
  - Canadian Mental Health Association Kenora Branch
  - Centre for Addiction and Mental Health
- A person who represents the community/social services sector; this may include:
  - Kenora District Services Board
  - Kenora Fellowship Centre
  - Kenora Chiefs Advisory
  - Ne-Chee Friendship Centre
  - Northwest Community Legal Clinic
  - Kenora Sexual Assault Centre
  - Saakaate House
- A person who represents the children/youth services sector; this may include:
  - Firefly
  - Kenora Youth Wellness Hub
- A person who represents an entity that provides custodial services to children/youth; this may include:
  - Kenora Creighton Youth Centre
  - Kenora Rainy River District Child and Family Services
  - Anishinaabe Abinoojii Family Services
  - Tikinagan Child & Family Services
- A person who represents the police services board or a Detachment Commander.
  - Ontario Provincial Police Kenora Detachment
- Members at large

3.2 Members are selected by resolution of Council. The term of the Committee is at the pleasure of Council, up to four years, and is concurrent with the term of Council. The Committee shall, from amongst its members, choose a Chair and a Vice Chair.

3.3 Committee Member appointments may, at any time, be revoked at the pleasure of Council and all appointments are in accordance with Council's Boards & Committees Policy.

3.4 Notwithstanding section (c) Council may reappoint a Board Member to the Committee for not more than one term.



- 3.5 Unless Council provides otherwise, the Committee appointments and re-appointments shall be in accordance with the City's Boards & Committees Policy, subject to any modification, to the extent necessary, required in order to comply with the appointment restrictions established in section 196 of the Municipal Act, 2001 and this By-law.
- 3.6 Any member of the Committee may terminate his or her term on the Crime Prevention and Community Well-Being Committee by submitting his or her resignation in writing to the Chair and the Vice-Chair of the Committee. Within seven (7) days of receipt of such resignation, shall be forwarded to the City Clerk.
- 3.7 Unless Council provides otherwise, meeting attendance requirements for the Committee Members and consequences for absences from such meetings shall be in accordance with the City's Boards & Committees Policy.
- 3.8 Vacancies on the Committee shall be filled in accordance with the City of Kenora's Boards and Committees Policy and this By-law. For greater certainty, decisions respecting the filling of vacancies rest solely with Council.

**Members will:**

- i. Have knowledge about the risks and vulnerable populations in the community;
- ii. Lived experience with risk factors or part of a vulnerable group in the community;
- iii. Understanding of protective factors needed to address those risks;
- iv. Experience developing effective partnerships in the community;
- v. Experience with ensuring equity, inclusion, and accessibility in their initiatives;
- vi. The authority to make decisions on behalf of their respective organizations regarding resources and priorities, or will be empowered to do so for the purposes of finalizing the Plan;
- vii. Be able to allocate sufficient time during the day for participation in regularly scheduled meetings; and
- viii. Be able to allocate sufficient time to review the agenda, minutes and any applicable documentation in advance of each regularly scheduled meeting;

3.10 Additional Committee Members may be appointed by Council pending the growth of activities undertaken.

**4. Remuneration**

4.1 All Committee Members shall act in all of their capacities with the Committee without remuneration.

4.2 Committee Members may be reimbursed for reasonable expenses incurred by them on behalf of the Committee, provided that such expenses were incurred in good faith for the purposes of the Committee and such expenses are authorized in the budget of the Committee.

**5. Chair**

5.1 The Committee shall elect a chairperson from its members at the first meeting of each year and hold the office for one year. In the case of absence of the chairperson, the Committee shall appoint a chairperson from among its members for that meeting.

## **6. Meetings and Administration**

6.1 Regular meeting dates are to be established by the Committee at the first meeting of the calendar year. The location and frequency of meetings will be at the discretion of the Committee, however, not less than five (5) meetings shall be held in one calendar year.

6.2 Special or emergency Committee meetings may be called by the Chair, on his or her own initiative, at the request of any Committee member, or at the request of the non-voting members and notice of the meeting shall be telephoned or electronically sent to each Committee Member, including non-voting, not less than three (3) days before the requested meeting.

6.3 A Committee meeting must be called if a requisition is signed by at least three (3) members of the Committee.

6.4 Reasons for the calling of the special or emergency meeting, including why it is being called on short notice, if applicable, shall be provided by the Chair with the notice of the calling of the meeting.

6.5 Members of the Committee should strive to attend committee meetings in order to provide for effective participation. The failure of any committee member to attend three (3) consecutive meetings without giving written notice to the chairperson will result in the termination of membership from the committee, in accordance with the City's Board and Committee's policy.

6.6 The City of Kenora will provide sufficient resources and staff for conducting the business of the Committee. This will include, but not be limited to; taking meeting minutes, assisting the chairperson in developing an agenda, the circulation of meeting notices and minutes and the advertisement and organization of public meetings.

6.7 The City of Kenora will also provide administrative support in any media releases, reports and recommendations developed by the committee.

6.8 Unless otherwise provided in this By-law, meetings shall be conducted according to the most recent edition of Robert's Rules of Order Newly Revised.

## **7. Quorum**

7.1 At any meetings of this Committee, the presence of a majority of the membership is necessary for a quorum and for the transaction of business.

7.2 Subject to section 7 of the Municipal Conflict of Interest Act, a majority of the members shall constitute a quorum.

7.3 Meetings may be held and motions may be voted upon in person or by electronic means. With respect to an electronic vote, such vote must be approved by the Committee in advance of the vote.

## **8. Board Member Conduct**

8.1 Members of the Committee shall carry out their duties in good faith and with the best interests of The Committee in mind.

8.2 With regards to their conduct, Committee Members are governed by all applicable laws and policies, including but not limited to the *Municipal Conflict of Interest Act*, Part V.1 of the *Municipal Act, 2001* and the Code of Conduct of the City for members of council and local boards.

## **9. Limits on Authority**

9.1 Notwithstanding any other provision in this By-law, the Committee is not authorized to do any of the following, all such authority remains solely with Council:

- a) incur any debts, liabilities or obligations that have not been approved by Council through its budget process;
- b) acquire any real property or sell or otherwise transfer or dispose of any real property; or
- c) subject to the limits established by Council from time to time, sell or otherwise dispose of any personal property that is acquired through Committee recommendations.

9.2 The Committee acts as a whole and no member of the Committee has authority to incur, and shall not purport to incur, any debt, liability or obligation on behalf of the Crime Prevention Council or the City, without having previously obtained the consent of Crime Prevention Council or Municipal Council, as the context requires.

## **10. Reporting to Council**

10.1 The Committee shall report to the municipal Council through presentation of the Community Safety and Well-Being Plan and subsequent updates and annual reports on progress on implementing the Plan and key indicators of community safety and well-being.

10.2 The Committee shall present additional reports and information it deems appropriate to inform the municipal Council and community at large of the actions, activities, and programs of the Committee.

## **11. Committee Minutes**

11.1 The City shall designate a person to be responsible for the recording of the Committee minutes.

11.2 The official copy of the minutes shall be forwarded to the City Clerk for safekeeping and shall be stored at City Hall, 1 Main Street South, Kenora, ON, or at such other location as Council may require.

## **12. Effective Date**

This By-law shall come into force and take effect on the final passing hereof.

**By-law read a First & Second Time this 18<sup>th</sup> day of May, 2021**

**By-law read a Third & Final Time this 18<sup>th</sup> day of May, 2021**

**The Corporation of the City of Kenora:-**

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**Daniel Reynard, Mayor**

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**Heather L. Pihulak, City Clerk**



December 22, 2022

## City Council Committee Report

**TO: Kyle Attanasio, CAO**

**FR: Marco Vogrig, Acting Director of Engineering & Infrastructure**

**RE: DWQMS Endorsement Signing**

### **Recommendation:**

That Council hereby approves the attached Drinking Water Quality Management System Commitment and Endorsement; and further

That Mayor Andrew Poirier be authorized to sign this document on behalf of the Corporation of the City of Kenora.

### **Background:**

An annual review and signing of the Drinking Water Quality Management System (DWQMS) Commitment and endorsement page is required as part of our operational plan and it indicates Council's continued commitment to the program. The endorsement of Council is formally required.

Attached to the report is the full DWQMS plan for elements 1 to 21 to provide context background to Council on its requirements.

**Budget:** N/A

**Risk Analysis:** There is a critical, positive risk associated with ensuring the annual review and approval of the endorsement page are completed and signed to ensure that we are in compliance with our DWQMS program.

### **Communication Plan/Notice By-law Requirements:**

Signed documents will be returned to Marco Vogrig for appropriate distribution.

### **Strategic Plan or other Guiding Document:**

City DWQMS program





January 3, 2023

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Danica Farion, Executive Assistant to the CAO**

**Re: FoodCycler Household Organic Waste Diversion Program – Phase 2**

### **Recommendation:**

That Council hereby approves an allocation of \$84,750.00 (plus applicable taxes) of which \$11,107.92 is to be funded through the Bearwise Funding Reserve, and \$73,642.08 is to be funded through the Solid Waste Reserve for a municipal subsidized purchase of 250 FoodCycler Units, in order to implement a FoodCycler expanded pilot program in partnership with Food Cycle Science Corporation in advance of the 2023 budget approvals.

### **Background:**

At the July 13, 2021 Regular Meeting of Council Christina Zardo presented, on behalf of Food Cycle Science Corporation, information on food waste diversion and an implementation partnership for Impact Canada Food Waste Reduction Challenge, which is funded by the Government of Canada.

At the August 24, 2021 Regular Meeting of Council, a Resolution (No 15) was passed wherein Council approved a budget amendment, to initiate the FoodCycler pilot program within the City of Kenora. This initial pilot program saw the City purchase 250 Food Cycler Units, which allowed 250 households to partake in this program at a subsidized cost. The original report to Council on August 24, 2021, outlined extensive rationale to pursue this program. The background section of that report has been added as an attachment to this report for a more fulsome understanding of this program.

This program had an expectation that participants provide feedback on their 12 week experience with the FoodCycler unit. The overall experience from participants was rated 4.6 out of 5, showing that a majority of participants (95%) would recommend the FoodCycler to others as a food waste diversion solution, and 99% of participants stating they will continue to use their FoodCycler units.

With 250 households using the FoodCycler FC-30 (2.5L Volume Capacity) the City of Kenora would be able to divert 60 metric tons (MT) (or 240kg per household) of solid waste from the landfill each year (based on statistics from the 12 week pilot program), however Food Cycle Science estimates annual potential diversion is closer to 300kg per household as there are more food scraps generated in summer months based on other pilot programs they have conducted. This would have a reduction in Green House Gas Emissions equivalent to removing 220 cars off the roads per year.

Not only is this a significant opportunity to showcase the City of Kenora as an environmental innovator and leader in Canada, this creates operational efficiencies at waste collection sites, less wildlife attraction to household waste, and creates increased awareness around waste and habits on an individual level as well as a community.

Feedback from the initial pilot program captured participants' request for a larger capacity FoodCycler. Feedback also indicated that 57.56% of participants would not be interested in purchasing a FoodCycler Unit at retail cost without the assistance of a subsidized municipal program (\$150), only 7.8% were willing to pay the full retail price (\$500), 27.81% were willing to pay somewhere in between (\$250-\$350), and 2.93% felt that waste diversion was strictly a government responsibility and would not contribute anything towards this in the future.

Impact Canada has granted Food Cycle Science Corporation additional funding towards this initiative. As the City of Kenora was a ground floor participant in the initial program, right of first refusal to partake in this expanded program has been offered. In order to benefit from these substantial savings, the City of Kenora must enter into an Agreement with Food Cycle Science Corporation prior to January 31<sup>st</sup>, 2023.

At the recommendation of Food Cycle Science Corporation, City administration is eager to pursue an expanded pilot program. This would allow double the amount of households within the City of Kenora to participate in this initiative. Food Cycle Science Corporation assessed participant feedback and developed a larger capacity FoodCycler unit to offer to households. This expanded pilot program would allow City administration to see if there is a larger demand for household participation before moving forward with a City wide comprehensive program. This would still be a significant step towards a greener Kenora, GHG emission reduction, waste diversion, and operational efficiencies, with a lesser impact to City financials compared to a comprehensive program.

Food Cycle Science Corporation has proposed the following for an expanded pilot program for the City of Kenora:

250 Units (125/FC-30 and 125/Maestro) for participation from 250 Households at **a municipal investment of \$28,500.00 plus HST.**

	Price	Quantity	Total
Municipal Price FC-30	\$250.00	125	\$31,250.00
Municipal Price Maestro	\$400.00	125	\$50,000.00
Shipping Estimate			\$3,500.00
<b>Total Invoiced Amount</b>			<b>\$84,750.00</b>

*\*plus applicable taxes*

The resident contribution of \$150.00/unit (FC 30) and \$300.00/unit (Maestro) will further offset the program costs by the following amount:

	Price	Quantity	Total
Total Invoiced Amount			\$84,750.00
Less Res. Resale FC 30	\$150.00	125	\$18,750.00
Less Res. Resale Maestro	\$300.00	125	\$37,500.00
<b>Net Municipal Cost</b>			<b>\$28,500.00</b>

*\*plus applicable taxes*

Payment is due in full prior to shipping. The Municipality would be responsible for paying the total invoiced amount (\$84,750.00 + applicable taxes); however, if all 250 units are sold to residents at the subsidized prices of \$150/\$300 (+ shipping + HST) the net cost to the City of Kenora is \$28,500.00 (+ HST).

Additional Financial implications to consider:

- Replacement filter packs may be purchased at a price of:
  - \$22.15 (+HST) – RF-35 in increments of eighteen (18);
  - \$50.00 (+HST) – RC-35 in increments of nine (9); and

- \$22.15 (+HST) – RF-30 in increments of twenty (20).
- Spare Buckets may be purchased at a price of \$50.00 (+HST) in increments of six (6).
- Warranty: 1-year standard manufacturer’s warranty starting on date of delivery of all FoodCycler units to the City of Kenora. They will repair or replace any defects during that time. Extended warranties may be purchased at additional cost of \$25.00/year for up to five (5) years.
- Buyback clause: FoodCycler will buy back any unsold units after a period of 1 year from the delivery date. All units must be in new and unopened condition. The Municipality is responsible for return shipping to the warehouse in Cornwall, ON plus a \$25/unit re-stocking fee.

**Options:**

**FoodCycler Expanded Pilot Program Option #1**

	<b>Price</b>	<b>Quantity</b>	<b>Total</b>
Total Invoiced Amount			\$84,750.00
Less Res. Resale FC 30	\$150.00	125	\$18,750.00
Less Res. Resale Maestro	\$300.00	125	\$37,500.00
<b>Net Municipal Cost</b>			<b>\$28,500.00</b>

Option #1 is the purchase of 250 FoodCycler Units only, with not additional accessories.

**FoodCycler Expanded Pilot Program Option #2**

	<b>Price</b>	<b>Quantity</b>	<b>Total</b>
Total Invoiced Amount			\$84,750.00
Less Res. Resale FC 30	\$150.00	125	\$18,750.00
Less Res. Resale Maestro	\$300.00	125	\$37,500.00
Various Add On Accessories			\$5,000.00
<b>Net Municipal Cost</b>			<b>\$33,500.00</b>

Option #2 is the purchase of 250 FoodCycler Units only, with an additional \$5,000.00 allocated towards replacement filters and spare buckets at a discounted rate that the City can then sell to Participants of the Program when replacements are required. It should be noted that there is no buy back clause from Food Cycle Science Corporation for any unsold accessories.

**FoodCycler Expanded Pilot Program Option #3**

	<b>Price</b>	<b>Quantity</b>	<b>Total</b>
Total Invoiced Amount			\$84,750.00
Less Res. Resale FC 30	\$150.00	125	\$18,750.00
Less Res. Resale Maestro	\$300.00	125	\$37,500.00
Various Add On Accessories			\$10,000.00
<b>Net Municipal Cost</b>			<b>\$38,500.00</b>

Option #3 is the purchase of 250 FoodCycler Units only, with an additional \$10,000.00 allocated towards replacement filters and spare buckets at a discounted rate that the City can then sell to Participants of the Program when replacements are required. It should be noted that there is no buy back clause from Food Cycle Science Corporation for any unsold accessories.

As in the initial pilot program in 2021, City Administration will work with the Food Cycle Science Corporation to ensure a smooth roll out of inventory to participating households. Each participant will be expected to track their weekly amount of food waste that they divert throughout a 12 week duration. At the end of the 12 week program, participants must report their usage and answer a number of survey questions which will be provided by Food Cycle Science Corporation/Impact Canada and approved by the City of Kenora.



The City will be responsible for administering the survey, data collection, ensuring personal information of participants is removed, and share with the partnering companies. Food Cycle Science Corporation will prepare a report summarizing program performance including waste diversion, potential for expansion, and other factors deemed relevant by May 15, 2023.

The City of Kenora's initial pilot program sold out of units within six (6) days. Given these statistics and the overwhelming positive feedback from the first pilot program, City Administration and Food Cycle Science Corporation strongly recommend pursuing this expanded pilot program, allowing a further reach to households within the City of Kenora. Should this expanded pilot program receive a similar outcome as the first, the City of Kenora can explore a comprehensive program with Food Cycle Science Corporation. Conducting an expanded pilot program will allow the City of Kenora to investigate whether there is an additional community desire to partake in such waste diversion initiatives without the financial impact of rolling out a City Wide program without additional statistics to support doing so.

**Budget:** The upfront costs of this expanded pilot program are \$84,750.00 + HST, however, the net municipal cost after units are sold at a subsidized rate to residents, will be \$28,500.00 + HST. The initial payment will show \$11,107.92 be funded through the Bearwise Funding Reserve and \$73,642.08 funded through the Solid Waste Reserve. Costs recovered (\$56,250.00) from the sale of the FoodCycler Units will be put back into the Solid Waste Reserves.

Costs recovered from the sale of the FoodCycler Units will be put back into the Solid Waste Reserves, therefore the actual costs to the City of Kenora will be \$11,107.92 from the Bear Wise Reserve and \$17,392.08 from the Solid Waste Reserve.

Should Option #2 be adopted, there will be an additional allocation of \$5,000.00 towards this program, with no buy back clause should the add on accessories not be sold.

Should Option #3 be adopted, there will be an additional allocation of \$10,000.00 towards this program, with no buy back clause should the add on accessories not be sold.

**Risk Analysis:** There is a medium level of risk associated with this recommendation. If approved, the expanded pilot program serves as an opportunity to divert organic waste from the landfill and contribute to the intent of the Sustainability Action Plan. Data collected from this expanded pilot program may also be used to inform future grant applications for more long-term composting related projects.

There is also a low financial risk associated with the sale of the units. In the event that all units are not sold, FoodCycler will buy back unsold units up to a period of 1 year from the delivery date. The cost to the municipality is only \$25/per unit, plus return shipping.

**Communication Plan/Notice By-law Requirements:** The program will receive public notice including social media support, local newspaper and community newsletter.

**Strategic Plan or Other Guiding Document:** Goal 1.3 - Seek sustainable solutions to reduce environmental impacts of City Operations. Sustainability Action Plan – Local Food Production and Waste Reduction.



# FOODCYCLER™ MUNICIPAL PILOT PROGRAM



Lake of the Woods  
**KENORA**



Tuesday, December 6, 2022

City of Kenora  
1 Main Street South  
Kenora, ON P9N 3X2  
807-467-2000

## The FoodCycler™ Food Waste Diversion Municipal Pilot Program

Dear City of Kenora Staff and Council,

Thank you for your continued interest in food waste diversion in your community. Food waste and loss is a huge problem in Canada and worldwide with global food waste accounting for 8% of worldwide greenhouse gas emissions.

The purpose of the FoodCycler™ Pilot Program is to measure the viability of on-site food waste processing technology as a method of waste diversion. By reducing food waste at home, you can support your environmental goals, reduce residential waste, reduce your community's carbon footprint, and extend the life of your community's landfill(s).

Based on the feedback and success of your initial pilot program, we are proposing expanding the FoodCycler program to include an additional 250 households in the City of Kenora. We are also pleased to present you with the opportunity to be one of the first communities in the world to access our brand new FoodCycler Maestro.

The **FoodCycler FC-30** and **Maestro** devices can process 2.5 L and 5 L (respectively) of food waste per cycle and converts it into a nutrient-rich soil amendment that can be added to plants / gardens or pelletized for home heating purposes. Power consumption per cycle is ~0.8 kWh (FC-30) / ~1.3 kWh (Maestro) and takes less than 8 hours to complete (overnight).

Every FoodCycler deployed is estimated to divert at least 2 tonnes of food over its expected lifetime. Based on market rates of \$100/tonne of waste, 250 households participating would divert 500 tonnes of food waste and save the municipality an estimated \$50,000.00 in costs. Please note that this analysis is based on market rates and depending on remaining landfill lifespan and closure costs, local rates for waste disposal may vary.

Every tonne of food waste diverted from landfill is estimated to reduce greenhouse gas emissions by 1.3 tonnes of CO<sub>2</sub>e before transportation emissions. Based on this, 250 households could divert approximately 325 tonnes of greenhouse gas emissions.

Food Cycle Science is excited to have you on board for this exciting and revolutionary program. The FoodCycler™ Municipal Solutions Team is always available to answer any questions you might have.

Warm regards,  
*The FoodCycler™ Municipal Team*



# Impact Canada/AAFC Food Waste Reduction Challenge

Food Cycle Science is a finalist of Impact Canada's Food Waste Reduction Challenge, which is a three-stage initiative from the Government of Canada through Agriculture and Agri-Food Canada to support business model solutions that prevent or divert food waste at any point from farm to plate. FoodCycler has been chosen as a finalist for our project titled: "Residential On-Site Food Waste Diversion for Northern, Rural, and Remote Communities".

The challenge objectives and assessment criteria are for solutions that:

1. **Can measurably reduce food waste** – in dollars and metric tonnes;
2. **Are innovative and disruptive to the status quo** – the old way of doing business is out;
3. **Are ready to scale up** – it is time to deploy high-impact and wide-reaching solutions across the Canadian food supply chain;
4. **Have a strong business case** – there is a demand for your solution;
5. **Make a difference to our communities** – creating jobs and increasing access to safe, nutritious, and high-quality food is a priority; and,
6. **Improve our environment** – reducing food waste means shrinking our GHG footprint and conserving natural resources.

As a finalist, Food Cycle Science is the recipient of a \$400,000 grant that is being 100% redistributed to our Canadian municipal partners in support of their FoodCycler initiatives and pilot programs. The City of Kenora was an early "Implementation Partner" in Stage 1 of the challenge and as such is eligible to receive a portion of the Stage 2 grant money to put towards offsetting the costs of a program expansion.

More information can be found here: <https://impact.canada.ca/en/challenges/food-waste-reduction-challenge>



IMPACT CANADA FINALISTS



As of the date of this proposal, there are a total of 43 Canadian municipalities who have signed on to participate in a FoodCycler program. Through this partnership, the City of Kenora can achieve immediate and impactful benefits, acquire valuable insight about food waste diversion in your region, and showcase itself as an environmental leader and innovator in Canada.

**Food Cycle Science** is looking to achieve the following through this proposed partnership:

- 🌱 Receive high-quality data from pilot program participants regarding food waste diversion
- 🌱 Receive high-quality feedback from residents, staff, and council regarding the feasibility of a FoodCycler food waste diversion program for the City of Kenora and similar communities
- 🌱 Demonstrate the viability of our technology and solutions in a municipal setting so the model can be re-deployed in other similar communities in Canada
- 🌱 Demonstration of a program regarding food waste diversion in small/rural Canada to support Phase 3 of Impact Canada’s Food Waste Reduction Challenge

**The City of Kenora** would receive several benefits through this partnership:

- 🌱 Opportunity to trial a food waste diversion solution at a cost well below market prices utilizing federal funding intended for food waste reduction in our country
- 🌱 Reduced residential waste generation thus increasing diversion rates
- 🌱 Reduced costs associated with waste management (collection, transfer, disposal, and landfill operations)
- 🌱 The reduction of greenhouse gas (GHG) emissions from transportation and decomposition of food waste in landfills
- 🌱 Extend the life of your landfill(s)
- 🌱 Opportunity to support Canadian innovation and clean tech
- 🌱 Opportunity to provide residents with an innovative solution that reduces waste and fights climate change, at an affordable price
- 🌱 Obtaining data that could be used to develop a future organic waste diversion program

**Residents** of the City of Kenora would receive several benefits through this partnership:

- 🌱 Opportunity to own an at-home food waste diversion solution at a cost well below market prices
- 🌱 Support climate change goals by reducing waste going to landfill
- 🌱 Ability to fertilize their garden soil by generating a nutrient-rich soil amendment
- 🌱 Reduce the “ick factor” of garbage to keep animals and vermin away
- 🌱 Reduce trips to the waste site and save on excess waste fees where applicable

In the pages that follow, we will offer a pilot program recommendation for consideration.



## The FoodCycler Product Family

The FoodCycler Product Family offers closed-loop solutions to food waste, with zero emissions or odours. This sustainable process reduces your organic waste to a tenth of its original volume. Small and compact, FoodCycler products can fit anywhere! FoodCycler products operate quietly and efficiently, using little energy.

**FOODCYCLER™  
FC-30**



2.5 L	VOLUME CAPACITY	5.0 L
30.5 L	UNIT VOLUME	28.9 L
4-8 HOURS	PROCESSING TIME	6-8 HOURS
0.8 kWh	POWER CONSUMPTION PER CYCLE	1.3 kWh
2 REFILLABLE FILTERS	ODOUR CONTROL	1 REFILLABLE FILTER
BACK	VENT LOCATION	TOP

**FOODCYCLER™  
MAESTRO**



The FoodCycler FC-30 is perfect for smaller households and multi-residential units. For families of 3+ people, we recommend the Maestro for greater capacity.

The recommendations we make in the following pages include a 50/50 split on these units. Residents will have the ability to choose the device best suited for their household. We also offer the ability for the municipality to exchange FC-30 for Maestro (and vice versa) based on demand.



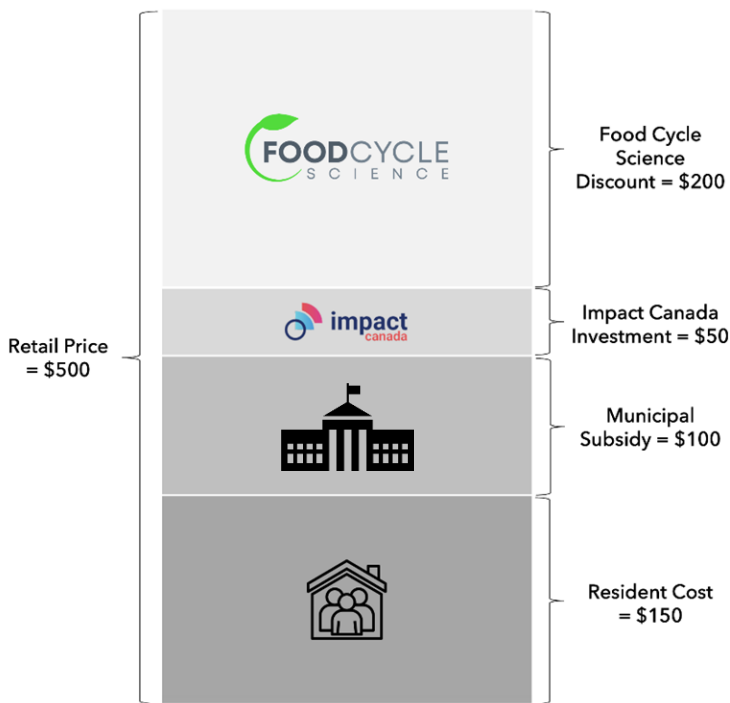
# FoodCycler Funded Program Recommendation

Based on the demographics and current waste management system in place at the City of Kenora, Food Cycle Science is recommending a pilot program involving **250 households**.

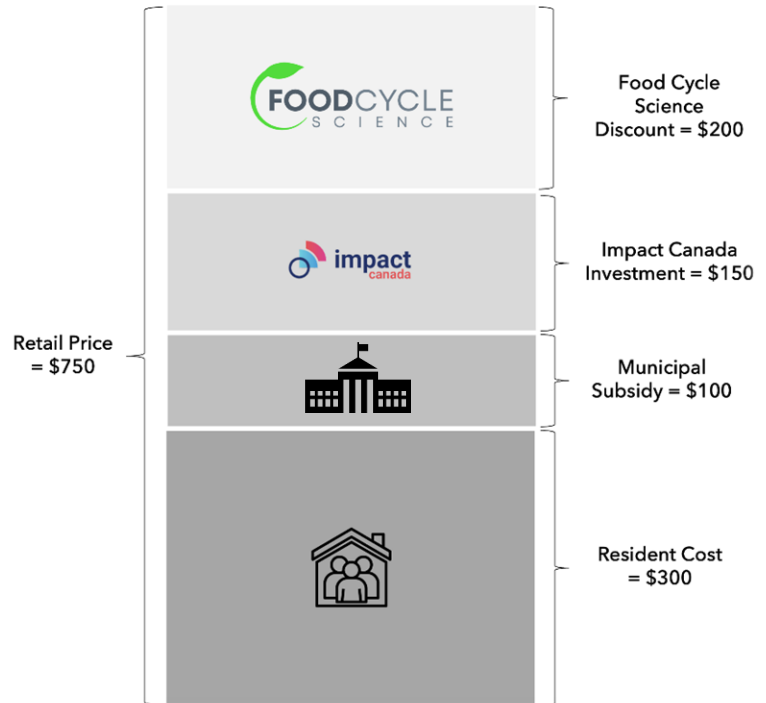
Based on feedback from residents in the initial pilot program, there was a strong demand for more processing capacity. We therefore recommend providing 2 options for residents: the FC-30 and the Maestro

The funded pilot program is based on a cost subsidy model where Food Cycle Science provides an initial discount, we contribute an investment from Impact Canada, the City of Kenora provides a subsidy, and the resident provides the remaining contribution. The purpose of this model is to make this technology accessible to more Canadians at an affordable price.

**FoodCycler Pilot Subsidy Model  
FC-30**



**FoodCycler Pilot Subsidy Model  
Maestro**



The total investment from Impact Canada for a 250-household pilot would amount to **\$25,000.00**. After the discounts and funding amounts are applied, the invoiced and net municipal contributions are outlined on the following page.

**Total Invoiced Amount:**

	Price	Qty	Total
Municipal Price FC-30	\$250.00	125	\$31,250.00
	\$400.00	125	\$50,000.00
Shipping Estimate			\$3,500.00
<b>Total Invoice Amount</b>			<b>\$84,750.00</b>

*Plus applicable taxes.*

The resident contribution of \$150.00 per unit on the FC-30 and \$300.00 per unit on the Maestro will further offset program costs by the following amount:

**Net Municipal Cost:**

	Price	Qty	Total
Total Invoiced Amount			\$84,750.00
Less Resident Resale FC-30	\$150.00	125	\$18,750.00
Less Resident Resale Maestro	\$300.00	125	\$37,500.00
<b>Net Municipal Cost</b>			<b>\$28,500.00</b>

*Plus applicable taxes.*



## Purchase and Program Terms

**Shipping:** Shipping estimates to your location may range from \$3,000.00 – \$4,000.00 and the \$3,500.00 quoted is an estimated average based on today's shipping rates. The Municipality may choose the shipping option that best suits their budget and needs. The higher cost shipping options will generally provide superior shipping accuracy.

**Confirmation Deadline:** Confirmation of order (Council resolution or signed quote) to be received no later than January 31, 2023.

**Payment Terms:** 100% Payment due upon receipt of goods.

**Accessories:** Additional filters and other accessories may be purchased from FoodCycler at wholesale rates for resale to residents under the pilot program with no additional freight cost provided they are included in the initial order.

- **\*NEW\* RF-35 Replacement Filter Pack (Refillable):** Includes 2 refillable filter cartridges with carbon included, good for 1 filter change. One-time purchase only to convert to the refillable system. May be purchased at a price of \$22.12 + tax and must be purchased in increments of 18.
- **\*NEW\* RC-35 Carbon Filter Packs:** Includes 8 carbon packets, good for 4 filter changes. Compatible only with RF-35 refillable filter system. May be purchased at a price of \$50.00 + tax and must be purchased in increments of 9.
- **BK-30 Spare Buckets:** May be purchased at a price of \$50.00 + tax and must be purchased in increments of 6.
- **RF-30 Replacement Filter Pack:** Includes 2 disposable filter cartridges with carbon included, good for 1 filter change. May be purchased at a price of \$22.12 + tax and must be purchased in increments of 20.
  - RF-30 Replacement Filter Packs may also be purchased by residents directly through [Vitamix.com](https://www.vitamix.com) for \$29.95 + shipping + tax.
  - RF-35 and RC-35 refillable accessories are strictly limited to our municipal partners at this time and not available through Vitamix.

**Warranty:** 1-year standard manufacturer's warranty starting on date of delivery of all FoodCycler units to the City of Kenora. We will repair or replace any defects during that time. Extended warranties may be purchased at additional cost of \$25.00 per year for up to 5 years.

**Buyback Guarantee:** Food Cycle Science will buy back any unsold units after a period of 1 year from the delivery date. All units must be in new and unopened condition. The municipality is responsible for return shipping to our warehouse in Ottawa, ON plus a \$25.00/unit restocking fee.

**Marketing and Promotion:** The City of Kenora and Food Cycle Science mutually grant permission to use the name and/or logo or any other identifying marks for purposes of marketing, sales, case studies, public relations materials, and other communications solely to recognize the partnership between Food Cycle Science and the City of Kenora. The City of Kenora staff may be asked to provide a quote / video testimonial regarding the program.

**OPTIONAL: Surveys / Tracking:**

- The trial / survey period will be for 12 weeks starting on or before March 31, 2023.
- Residents will be asked to track weekly usage of the FoodCycler during each week of the trial. Tracking sheets will be provided as part of a Resident Package prepared by Food Cycle Science.
- At the end of the 12 weeks, residents must report their usage and answer a number of survey questions. Survey is to be provided by Food Cycle Science and approved by the City of Kenora.
- The survey is to be administered either by the City of Kenora or by Food Cycle Science, by request and with permission. All survey results are to be shared between the City of Kenora and Food Cycle Science. The City of Kenora shall ensure all personal information of participants is removed from any data ahead of sharing with Food Cycle Science.
- The City of Kenora may administer additional touchpoints with participants at their discretion.

**Report:** At the request of City of Kenora, Food Cycle Science will prepare a report summarizing program performance including waste diversion, potential for expansion, and other factors deemed relevant by the City of Kenora. A report must be completed and included in our submission to Impact Canada by May 15, 2023.

**Customer Support / Replacement Units:**

- Food Cycle Science has a dedicated municipal support team that is available to assist customers with any troubleshooting, repairs, or replacement when required.
- Food Cycle Science may provide a small number of spare FoodCycler FC-30 units with the initial order to be used for replacements if/when required. The City of Kenora would be tasked with assisting residents with replacements where necessary. Replacement units will be supplied at no cost to the municipality and represent approximately 2% of the total initial order. This represents our anticipated/accepted failure rates.
- Any unused spare units remaining after the warranty period shall be donated to a local school, with priority given to schools participating in EcoSchools Canada programs.

## Summary and Acceptance of Terms

We respectfully ask that you confirm your participation no later than January 31, 2023 in order to respect the timeline of the Impact Canada Food Waste Reduction Challenge.

Summary of recommended program:

Description	Participating Households	Invoice Amount	→	Net Municipal Cost
Expansion Program	250	\$84,750	→	\$28,500

Terms Accepted and Agreed by City of Kenora:

\_\_\_\_\_  
Name / Title

\_\_\_\_\_  
Name / Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Food Cycle Science looks forward to working with the City of Kenora to reduce the amount of food waste going to landfill in a manner that is convenient and cost-effective.

Sincerely,

**Christina Zardo**

Director of Municipal Solutions

christinaz@foodcyclers.com | +1 613-402-7999



Food Cycle Science Corporation

371A Richmond Road, Suite #4

Ottawa, ON K2A 0E7

[www.foodcyclers.com](http://www.foodcyclers.com)

## **Attachment 2** - August 2021 Background Committee Report

### **Background:**

At the July 13, 2021 Regular Meeting of Council, Christina Zardo presented on behalf of the Food Cycle Science Corporation, information on food waste diversion and an implementation partnership for Impact Canada Food Waste Reduction Challenge, which is funded by the Government of Canada.

The presentation also recommended that Council consider the following:

1. 250 units for participation from 250 households at a municipal investment of \$32,770 including HST.

Retail price	\$125,000 + HST
Municipal Discount	\$50,000 + HST
Impact Canada Contribution	\$12,500 + HST
City of Kenora Subsidy (\$100)	\$25,000+ HST
Total cost to resident	\$37,500 + HST for 250 residents
<i>*average cost per household per unit is \$150 +HST</i>	

Estimated shipping cost:	\$4,000 +HST
Cost of shipping is to be added to the final cost to residents and will be based on actual cost incurred at time of shipment.	

An invoice to the municipality would contain the following line items:

250 FoodCycler-30 Units	\$62,500
Shipping Charges	\$4,000
HST	\$8,645
Total Invoice	\$75,145

Payment is due in full prior to shipping. The municipality would be responsible for paying the total invoice amount; however, if all 250 units are sold to residents at the subsidized price of (\$150 +shipping + HST), the net cost to the City of Kenora is \$32,770 (incl. HST).

Additional financial implications to consider:

- Replacement filter packs may be purchased at a price of \$22.12 +HST (\$25 tax included) per filter pack. Filter packs are packaged in boxes of 20 and must be purchased in increments of 20 with no additional freight cost provided that they are included in the initial order.
- Additional fixtures or other accessories may be purchased from FoodCycler at wholesale rates for resale to residents under the pilot program.
- Warranty: 1-year standard manufacturer's warranty starting on date of delivery of all FoodCycler units to the City of Kenora. They will repair or replace any defects during that time. Extended warranties may be purchased at additional cost.
- Buyback clause: FoodCycler will buy back any unsold units after a period of 1 year from the delivery date. All units must be in new and unopened condition. The municipality is responsible for return shipping to the warehouse in Cornwall, ON plus a \$25/unit re-stocking fee.

Staff have worked with Food Cycle Science Corporation to provide a second option for 150 households and a net cost to the municipality of \$19,210 (incl. HST). The total invoice for 150 households would amount to \$44,635.

## **Attachment 2** - August 2021 Background Committee Report

The accompanying attachment(s) to this report outlines both proposals. Staff are recommending the option for 250 households.

The Province of Ontario has identified keeping food and organic waste out of the disposal stream as a high priority for the province. Results from the engagement activities from Phase 1 and 2 of the Sustainability Action Plan project have identified composting as being a priority for the final Plan.

The Province of Ontario Food and Organic Waste Policy Statement (published April 30, 2018) identified targets for waste reduction and resource recovery of food and organic waste in larger municipalities, multi-unit residential buildings, industrial and commercial facilities, educational institutions and hospitals from 50% to 70% by 2025. These targets are not applicable to the City of Kenora, as we are a municipality in Northern Ontario that has a population less than 50,000; however, the targets provide an idea of the scale of diversion that is being worked on. The following policies do apply to the City of Kenora.

Section 3.3: Municipalities shall develop and implement their own promotion and education programs aimed at preventing food waste. The focus of the education program should primarily be on reaching consumers directly through information that will assist consumers in preventing and reducing food waste.

Section 4.6: Where collection of food and organic waste is not provided subject to policies 4.1 to 4.5, municipalities shall provide for the resource recovery of food and organic waste through means such as home composting, community composting, and local event days.

To date, the City of Kenora has utilized promotion and education in regard to leaf and yard waste composting as the primary tool to assist residents in diverting organic waste from landfill and meeting the requirements of the Provincial Policy Statement. A strategy for reducing and diverting organic waste from landfills as a Sustainability Action Plan goal, has yet to be established.

While backyard composting is valuable and viable as a tool for organics diversion, it does have its challenges. Attracting pests, bears, insects are all concerns that prevent people from utilizing backyard composters. While these issues aren't likely to occur if composting is done properly, these remain concerns for many people, causing hesitancy.

FoodCycler is a closed-loop indoor compost alternative, which speeds up the natural decomposition process through aerobic digestion of waste. The unit dries and grinds food waste into a dry, odourless, nutrient-dense by-product that is significantly reduced in weight and volume from its unprocessed state. The product is free from bacteria and weed seeds and food-borne pathogens are eliminated in the process.

Participating in this pilot project has many benefits to the City of Kenora. It is an opportunity to trial a food waste diversion solution at a cost well below market prices, reduce food waste going to the landfill, which supports the City's declaration of a climate emergency and the development of the Sustainability Action Plan. It will also provide valuable data and feedback from residents, staff and council, regarding the feasibility of a FoodCycler food waste diversion program for the City of Kenora and similar communities. Data collected could also be used to inform future grant applications (such as to FCM) for an expanded composting program, if feasible. The data would also be submitted to Impact Canada, who is running the Government of Canada's Food Waste Reduction Challenge.

## **Attachment 2** - August 2021 Background Committee Report

### Other details:

Internal discussions have taken place between the Department of Development Services and the Department of Operations and Infrastructure regarding project roll out and staff resources. Staff will continue to explore the most appropriate options for storage of the units and administering payment. This budget amendment will allow staff to commence with the project and finalize administrative details. A subsequent report will proceed as a housekeeping item to formalize Council's commitment.

Each participant will be expected to track the weekly amount of food waste they have diverted throughout the pilot duration to estimate the total impact of the pilot program. At the end of the 12 weeks, participants must report their usage and answer a number of survey questions, which will be provided by FoodCycler/Impact Canada and approved by City of Kenora. The City will be responsible for administering the survey, data collection, and ensuring personal information of participants is removed from any data in advance of sharing with FoodCycler/Impact Canada. The City will also be expected to prepare and deliver a report to FoodCycler/Impact Canada no later than March 1, 2022 that summarizes program performance, potential for expansion, and other factors deemed relevant.

It has also been shared with Staff that Food Cycle Science Corporation has their own marketing team that would have promotional materials to share with participants of the pilot project in the City of Kenora. City Staff would be expected to distribute the materials through communications and manage the sign-up process.

FoodCycler has been chosen as a semi-finalist in the Government of Canada's Food Waste Reduction Challenge run by Impact Canada and Agriculture and Agri-Food for their project titled "Residential On-Site Food Waste Diversion for Northern, Rural, and Remote Communities."

The City of Kenora will also have the option to place one repeat order with the same terms as outlined in this report and attachment (whichever option Council chooses). This means that if the launch of this project is successful, the City has the option to buy additional units well below market price to offer to members of the public. The request to reorder must be confirmed before December 31, 2021.



# FOODCYCLER™

## On-Site Organics Diversion Program Update

Prepared for:  
City of Kenora  
April 2022

Presented by:  
Food Cycle Science  
Christina Zardo  
Manager, Municipal Solutions



# ABOUT US + UPDATES

- We offer **food waste diversion solutions** using on-site technology called the **FoodCycler**
- We collect and analyze data for our municipal partners to help communities make **evidence-based decisions**
- We've partnered with schools to incorporate lessons about food waste into classrooms across Canada
- Recent Awards:
  - Finalists in Impact Canada's Food Waste Reduction Challenge
  - Selected as one of the 2021 Deloitte Fast 50 CleanTech award winners
  - # 137 on Globe & Mail's Canada's Top Growing Companies for 2022
  - Approved supplier through Canoe Procurement of Canada

**42**  
Canadian  
Municipal  
Partnerships  
... and counting!

**canoe**  
APPROVED SUPPLIER

Government of Canada / Gouvernement du Canada  
**Canada**

**Deloitte.**  
Technology Fast50

**Sobey's** INC.

**impact**  
canada

**Apple**

Agriculture and Agri-Food Canada

**BGIS**

SUPPORTING EDUCATORS & LEARNERS  
**THE OUTDOOR LEARNING STORE**  
OUTDOORLEARNINGSTORE.COM

**ecoschools**  
**écoécoles**  
CANADA



# TRUSTED MUNICIPAL SOLUTION

From Coast to Coast to Coast



Thirty-Six Municipal Partners  
... and counting!

# RECAP – PILOT PROGRAM

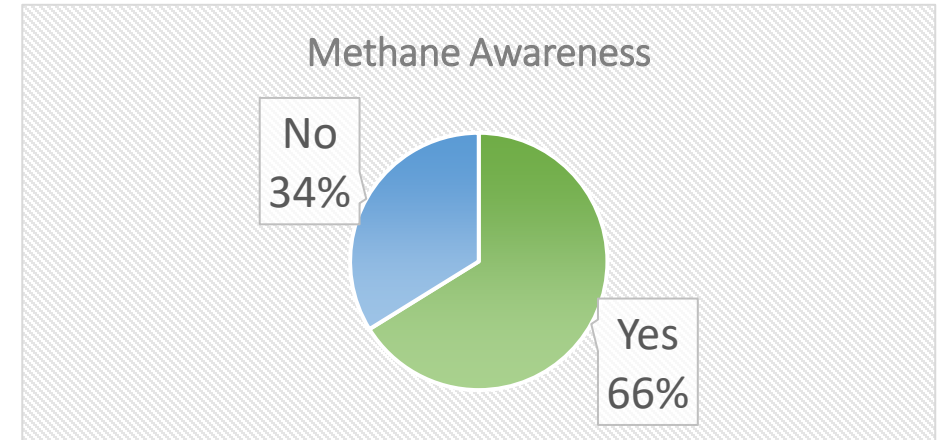
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- With support from Impact Canada's Food Waste Reduction Challenge, a pilot program was run in Kenora that included 250 participating households
- Net cost to the Municipality was \$27,560 + HST (includes shipping costs)
- Program ran from October 2021 to January 2022
  - Usage was tracked for 12 weeks to calculate diversion
  - Participants completed a survey to provide data and feedback
  - 205/250 responses collected (82%)
- The program was managed by **Adam Smith and the Customer Service team** – thank you very much for the amazing job!



# RESULTS – PILOT PROGRAM

○ Are you aware that food waste is responsible for generating methane (a potent greenhouse gas)?



○ How important is greenhouse gas reduction to you?

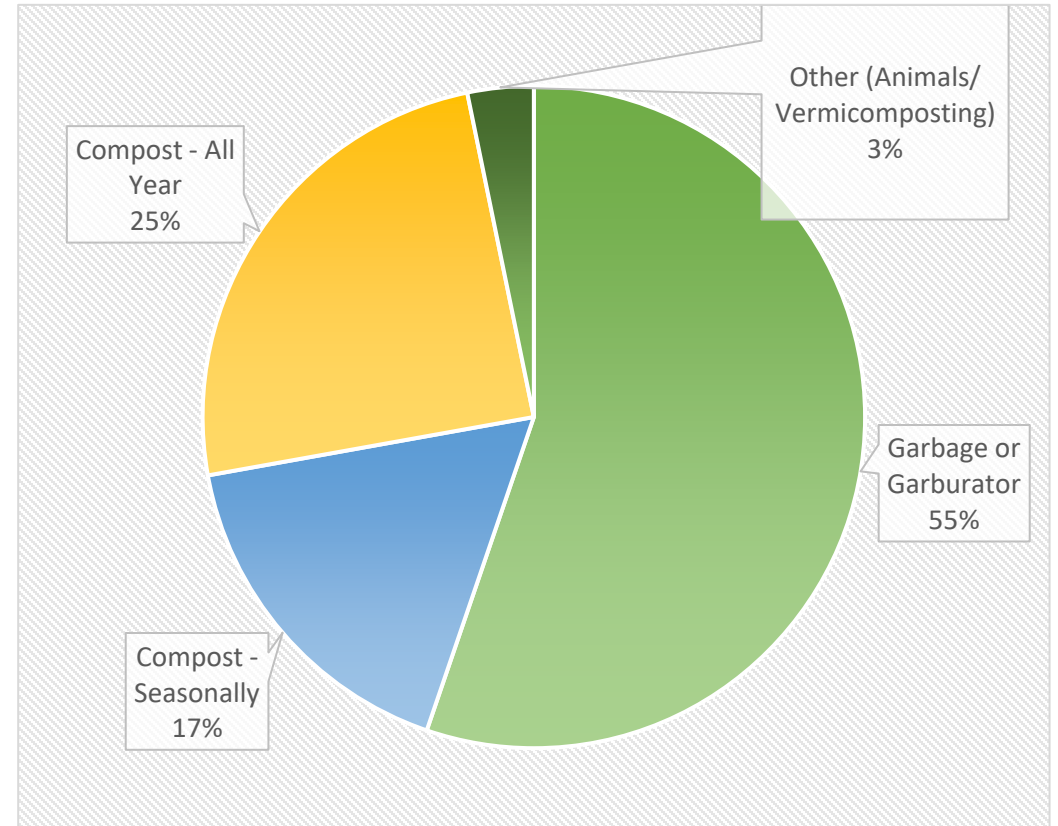


○ How important is waste reduction to you?




# RESULTS – PILOT PROGRAM

- Prior to having the FoodCycler, where did you dispose of your food waste?
- For those who don't compost, why not?
  - Concerns about bears, racoons, pests, vermin (38%)
  - Concerns about odours (11%)
  - Don't want to invest in equipment (4%)
  - Don't know how (9%)
  - Too much work (14%)
  - Not enough space (5%)



# RESULTS – PILOT PROGRAM

- Average of 4.6 cycles per week
  - Equivalent to ~240 kg per year per household
  - Total of **60 MT** diverted from landfill per year from 250 FoodCyclers in use
  - We estimate annual potential diversion is closer to 300kg per household per year as there are more food scraps generated in summer based on other pilots



Week	1	2	3	4	5	6	7	8	9	10	11	12
Cycles	4.7	4.6	4.6	4.6	4.5	4.3	4.4	4.5	4.4	4.5	4.8	4.8

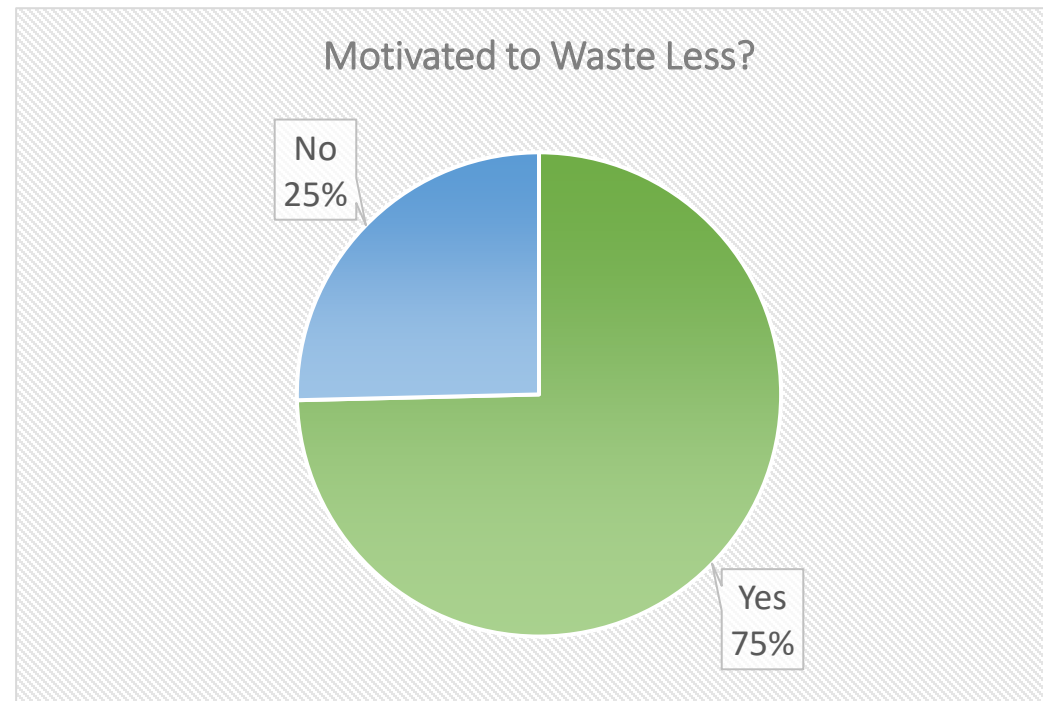
# RESULTS – PILOT PROGRAM

- How many bags did you reduce by diverting your food waste using the FoodCycler?
  - 86% reduced by at least 1 bag



# RESULTS – PILOT PROGRAM

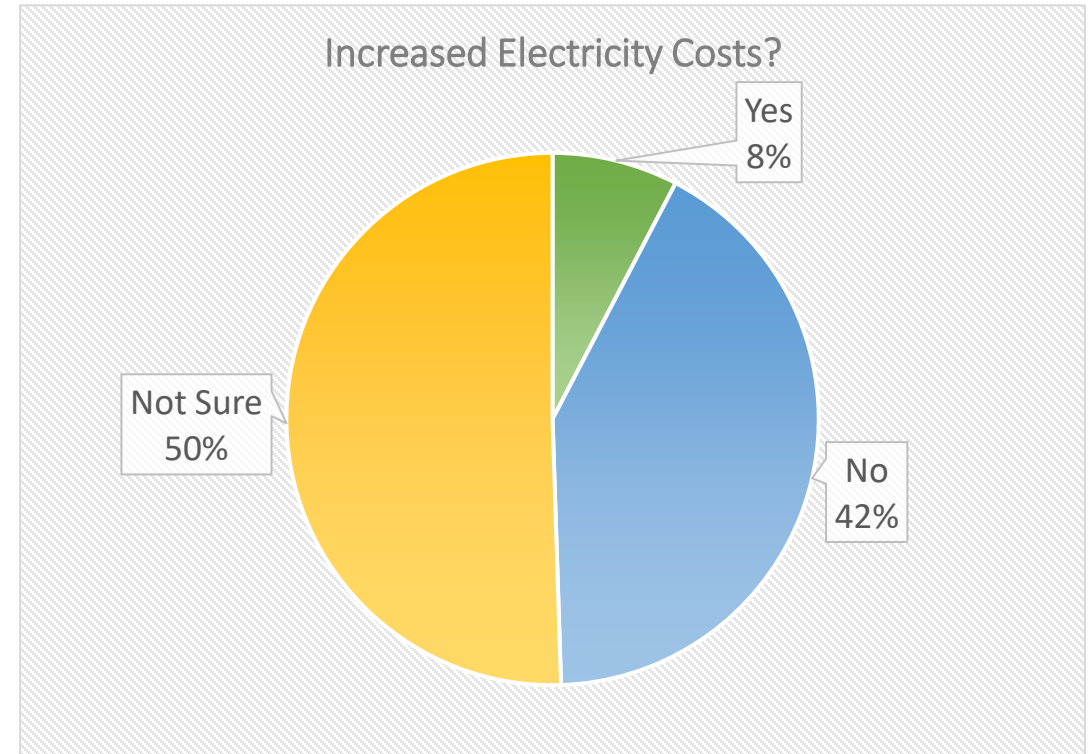
- Did increased awareness motivate you to waste less food in the first place?



# RESULTS – PILOT PROGRAM

- Did you notice increased electricity costs as a result of using the FoodCycler?

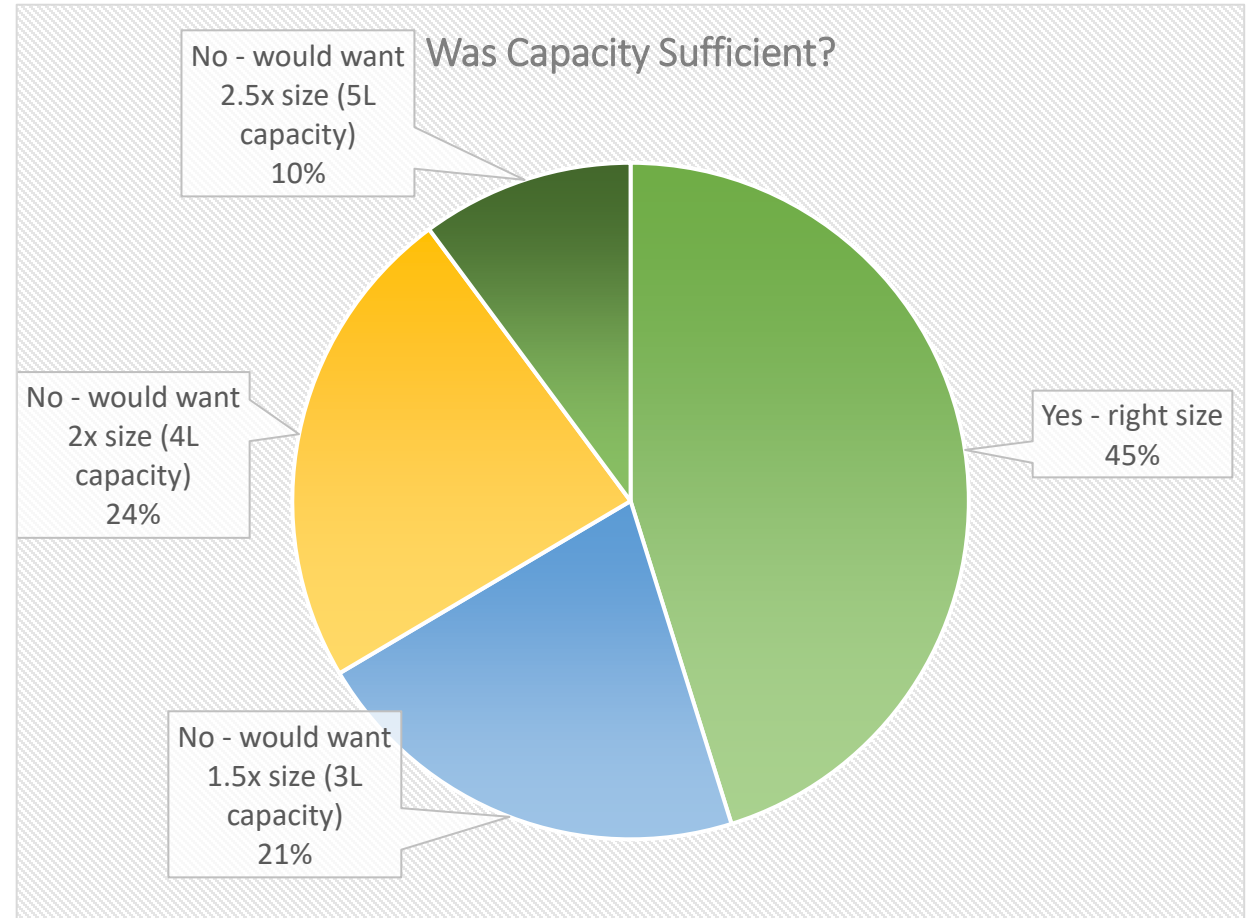
\*Indicates that increased electricity costs are negligible / acceptable.





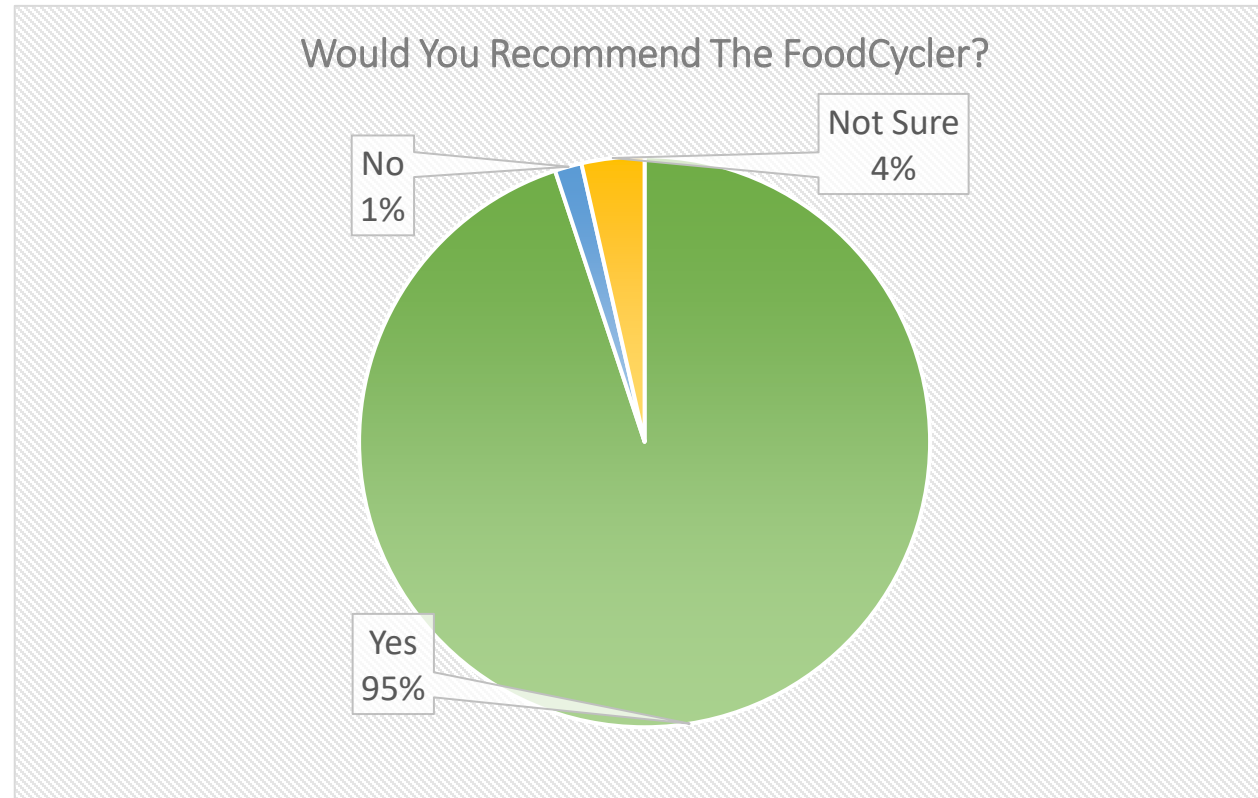
# RESULTS – PILOT PROGRAM

- Was the capacity sufficient for the amount of food waste generated in your household?
- 55% would like to see larger capacity
- Consider 2<sup>nd</sup> bucket
- Consider new FoodCycler model released Q4 '22



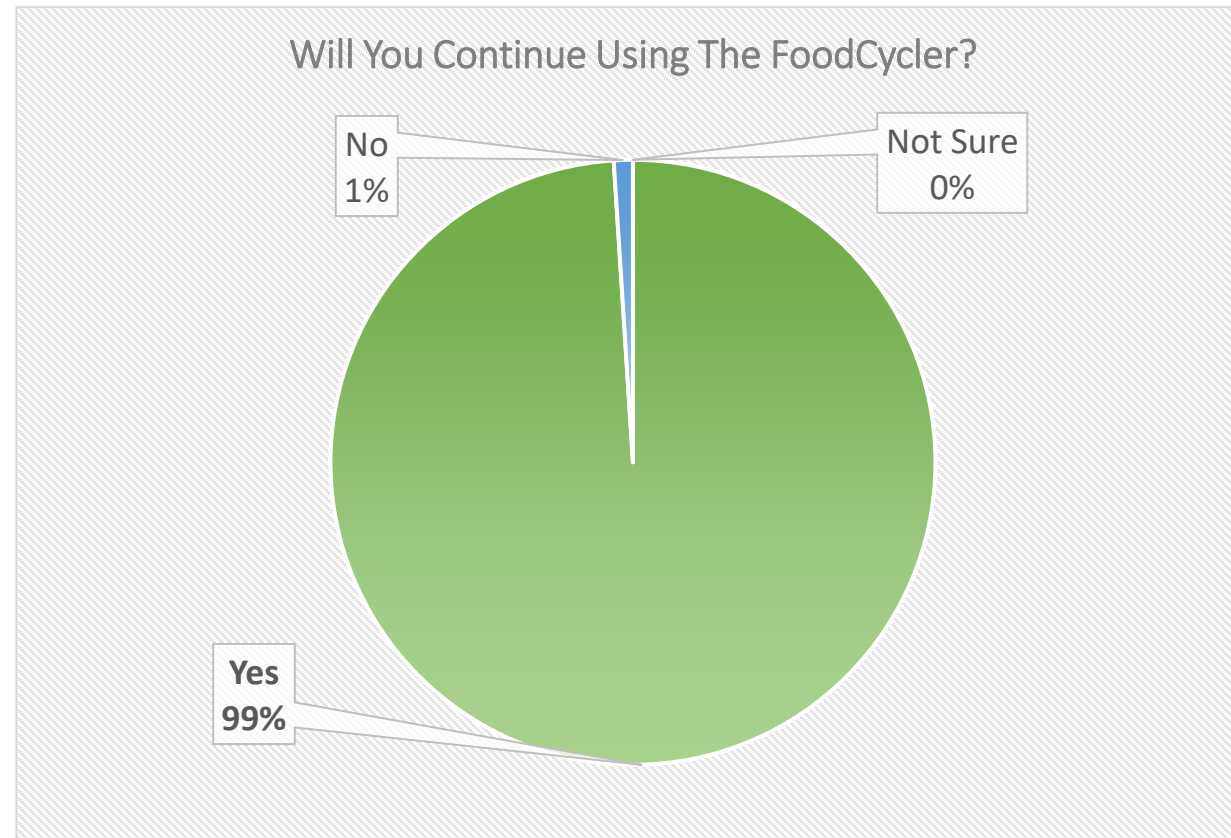
# RESULTS – PILOT PROGRAM

- Would you recommend the FoodCycler to others as a food waste diversion solution?



# RESULTS – PILOT PROGRAM

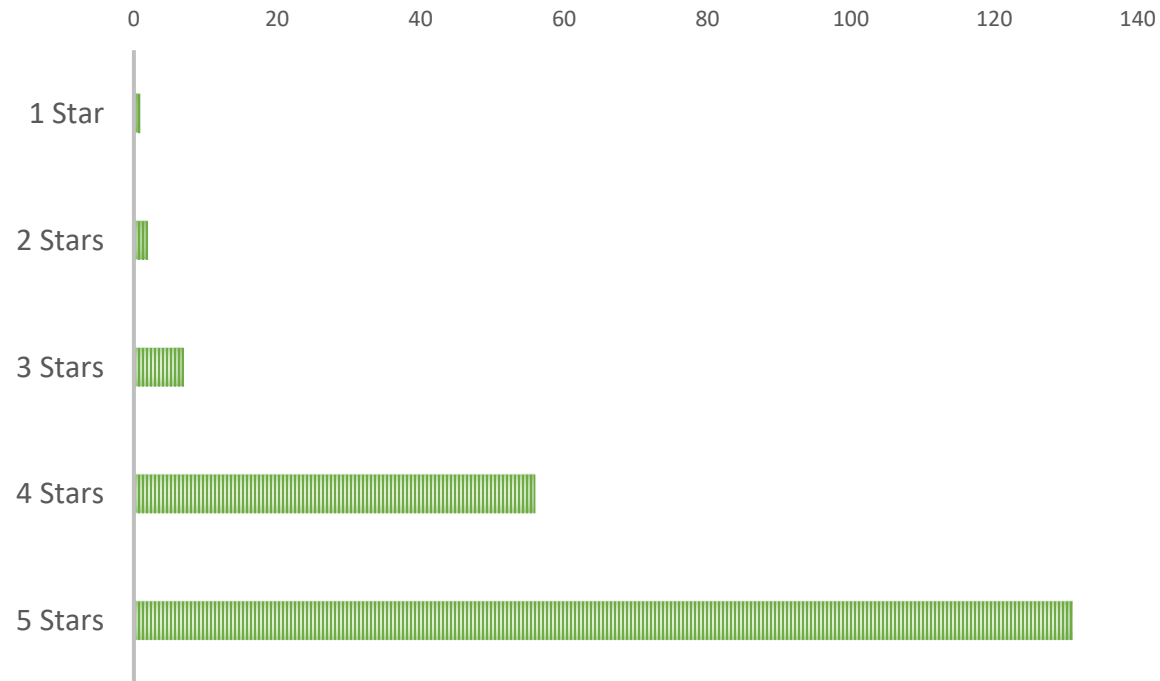
○ Will you continue using the FoodCycler?



# RESULTS – PILOT PROGRAM

🕒 Please rate your overall user experience: **4.6/5**

OVERALL USER EXPERIENCE RATING



# RESULTS – PILOT PROGRAM

- If a municipal program was not available, would you consider purchasing a FoodCycler?

Yes, I would pay the full retail price of \$500	16
Yes, but only if there was a Provincial / Federal / Municipal rebate that brought the cost to \$350 or less	11
Yes, but only if there was a Provincial / Federal / Municipal rebate that brought the cost to \$250 or less	46
Yes, but only if there was a Provincial / Federal / Municipal rebate that brought the cost to \$150 or less	118
No, waste is a local government responsibility, and they must provide solutions	6



## COMMENTS – PILOT PARTICIPANTS

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- I gave 4 out of 5 stars only because of the size of the recycler. I often needed a slightly larger capacity [...]
- I am 86 years old and I found the bucket a little too heavy.
- Easier access to the filters, have to order online as far as I know.
- Biodegradable filter canisters. lots of plastic in this unit to discard of for ongoing and end of life use.
- Its a great product but the cost makes an unlikely purchase for most families.
- Hopefully the city will have a program where we can drop off our end product/soil at the waste station.



# COMMENTS – PILOT PARTICIPANTS

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- Absolutely loved this pilot project. The food cycler has been on my wish list for years so was grateful for the opportunity to afford it through this program. I know a number of people who are sad they missed out on this project and a very large number of people who voiced interest in doing this project again if it's offered in future. Found the machine quiet and effective.
- Love the product thanks for the opportunity to help the environment.
- It works well for my family because we can't compost because of the amount of wildlife in town.
- We are very happy with our FoodCycler! We are more aware of our food waste now and we look forward to using our "soil" in the garden this spring.
- The Foodcycler has empowered us to control our household waste and look for other ways to reduce our carbon footprint starting at home.
- Great program. I hope the city continues to invest in ways to reduce waste (especially food waste) to help reduce green house gasses. Thank you for this initiative.



# PROGRAM EXPANSION

## Assumptions:

- Based on pilot results, there will be significant interest and uptake
- Larger capacity is desired
  - Consider 2nd bucket
  - Consider new model with 2x capacity
- Cost to residents will play a factor: Residents less likely to participate if they must pay out of pocket, with a perceived ceiling of \$150 per unit.

## Benefits:

- Less bears / raccoons / other pests & vermin getting into garbage
- Operational efficiencies at waste sites
- Increased awareness around waste and habits
  - “The best waste is no waste.”
- Waste Diversion: ~300 kg per household per year
- GHG reduction:
  - 250 households: 450 tonnes CO<sub>2</sub>e per year (220 cars off the road\*)
    - \*assuming cars drive 15,000km per year at 206g CO<sub>2</sub>e/km, 1 tonne CH<sub>4</sub> = 84 tonnes CO<sub>2</sub>e (Data from NRCan, EPA)
- **Opportunity to showcase the City of Kenora as an environmental innovator and leader in Canada**



# PROGRAM EXPANSION

## WHAT'S NEXT?

### What's New:

- Refillable filters now available for FC-30
- New FoodCycler Maestro with 2x capacity available Jan 2023
- Federal funding from Impact Canada available until April 2023 or until funding is fully allocated (whichever comes sooner)

### Option 1: Expanded Pilot Program

- Easy implementation – Community interest
- Achieve higher levels of food waste diversion
- Ability to include the all new FoodCycler Maestro with 2x capacity

### Option 2: Comprehensive Program

- Designed for you by Food Cycle Science
- Opt-in model (only pay for those who will use it)
- Include extended warranties and bulk filter refill station



# THE FOODCYCLER PRODUCT FAMILY

**FOODCYCLER™  
FC-30**



2.5 L

30.5 L

4-8 HOURS

0.8 kWh

2  
REFILLABLE  
FILTERS

BACK

VOLUME CAPACITY

UNIT VOLUME

PROCESSING TIME

POWER CONSUMPTION  
PER CYCLE

ODOUR CONTROL

VENT LOCATION

5.0 L

28.9 L

6-8 HOURS

1.3 kWh

1  
REFILLABLE  
FILTER

TOP

**FOODCYCLER™  
MAESTRO**





## Proposed Next Steps:

- Receive feedback from Council
- If there is interest or intention to expand the program, refer to Staff to develop a tailored recommendation.

**THANK YOU!**  
ANY QUESTIONS?

**Christina Zardo**  
Director of Municipal Solutions  
Email: [christinaz@foodcycler.com](mailto:christinaz@foodcycler.com)  
Phone: 613-402-7999





**PROCLAMATION**

By Virtue of Authority

Vested in me

I hereby proclaim

January, 2023

As Alzheimer Awareness Month in and for the City of  
Kenora and request its observance as

Such by our citizens.

Proclaimed at the City of Kenora this 11th Day of

January, 2023



His Worship Mayor Andrew Poirier

