



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, July 19, 2022
City Hall Council Chambers**

Live Stream Recording: <https://kenora.civicweb.net/Portal/>
12:00 p.m.

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**With** Mayor D. Reynard in the Chair, Councillor G. Chaze, Councillor M. Goss, Councillor R. McMillan Councillor A. Poirier, Councillor S. Smith, Councillor C. Van Walleghem

**Staff:** Kyle Attanasio, CAO, Heather Pihulak, Director of Corporate Services/City Clerk, Stace Gander, Director of Community Services, Charlotte Edie, Director of Finance, Roberta Marsh, Director of Human Resources, Risk & Insurance, Marco Vogrig, Acting Director of Engineering & Infrastructure

## **Call to Order**

Mayor Reynard called the meeting to order at 12:00 p.m.

## **Blessing & Land Acknowledgment**

*Delivered by Councillor Goss*

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations and Metis people today. We continue to be thankful for the partnerships with Indigenous people.

We give thanks for the many blessings we enjoy in the City of Kenora. We seek wisdom in our minds, clearness in our thinking, truth in our speaking and always love in our hearts, so that we may try always to unite the Citizens of Kenora. Let these principles guide us in our decision making.

## **Public Information Notices as per By-law Number 144-2007**

Mayor Reynard then read the following notices:-

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Authorize a budget amendment in the amount of \$33,075.00, plus HST, of which \$8,740 is to be funded through the Parking Meter Reserves, and the balance of 24,335 + total HST is to be funded through the Parkade/Parking Rentals Reserve to upgrade the metered parking kiosk machine technology to EMV-enabled credit card transactions
  - Amend the Procedural bylaw to incorporate recommended administrative changes
  - Authorize a budget amendment in the amount of \$112,040 to be funded primarily through private sector donations for the purchase of the Walter J. Phillips' watercolour "Norman Bay, 1922"

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Reynard then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
  - ii) From a Meeting at which a Member was not in Attendance
- There were none declared.

## **Confirmation of Minutes**

### **1. Moved by A. Poirier, Seconded by R. McMillan & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – June 21, 2022  
Special Council – June 10, 2022

## **Deputations**

None

## **Additions to the Agenda**

### **2. Moved by G. Chaze, Seconded by R. McMillan & Carried:-**

That approval be hereby given for the following additional item to be added to today's agenda:

- Application to the Ontario Trillium Foundation (OTF) Community Investment Capital Grant

## **Additions to the Agenda – OTF Application**

### **2a. Moved by R. McMillan, Seconded by A. Poirier & Carried:-**

That Council approves an application to the Ontario Trillium Foundation (OTF) Community Investment Capital Grant in the amount of \$140,000 to support further upgrades at McLeod Park.

**Discussion:** With the submissions received to the tender for the McLeod Park project, there was some pricing that was submitted that were higher than anticipated. Some portions have been removed to the project and this submission for funding is part of that fulsome project.

## **May 2022 Financial Statements**

### **3. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at May 31, 2022.

## **Municipal Insurance Renewal**

### **4. Moved by M. Goss, Seconded by G. Chaze & Carried:-**

That Mayor and Council hereby accepts the proposal for renewal of the 2022/2023 Municipal Insurance Program as presented by Westland Insurance Group Ltd. and Intact Public Entities (IPE) in the amount of \$531,257.00 plus applicable taxes; further that

That Council directs Administration to explore Cyber Insurance and to present back options for coverage.

**Budget Amendment – Parking Meter Kiosks**

**5. Moved by C. Van Wallegghem, Seconded by R. McMillan & Carried:-**

That Council hereby approves a budget amendment in the amount of \$33,075.00, plus HST, of which \$8,740 is to be funded through the Parking Meter Reserves, and the balance of \$24,335 + total HST is to be funded through the Parkade/Parking Rentals Reserve to upgrade the metered parking kiosk machine technology to EMV-enabled credit card transactions; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2022 Capital Budget at its July 19, 2022 meeting for this purpose; and further

That Council gives three readings to a bylaw to amend the 2022 Operating & Capital Budget for this purpose.

**Adoption of a new Procedural Bylaw**

**6. Moved by A. Poirier, Seconded by G. Chaze**

That three readings be given to a bylaw to adopt a new Procedural Bylaw which establishes the rules of order and procedures for Council for the Corporation of the City of Kenora; and further

That in accordance with Public Notices Bylaw 144-2007, public notice is hereby given that Council intends to amend its Procedural bylaw to incorporate recommended changes; and further

That bylaw number 135-2020 be hereby repealed.

**Motion to Amend Motion #6**

**6a. Moved by S. Smith, Seconded by C. Van Wallegghem & Carried:-**

That Motion #6 on today’s agenda with respect to the adoption of a new Procedural bylaw be amended to retain the Deputy Mayor rotation as currently exists in Procedural bylaw #135-2020 and to remove the August series of meetings.

**Discussion:** Council supported amending the bylaw to remove the August meeting series. The Deputy Mayor rotation is to remain the same as it is today as an 8 month deputy mayor rotation to all Councillors. The newly elected Council can review this rotation at a future date.

Councillor Smith requested a recorded vote:

| <b>Recorded Vote</b> | <b>AYE</b> | <b>NAY</b> | <b>Dec. of Interest</b> | <b>Absent</b> |
|----------------------|------------|------------|-------------------------|---------------|
| Councillor Chaze     |            | <b>X</b>   |                         |               |
| Councillor Goss      |            | <b>X</b>   |                         |               |

|                           |          |          |  |  |
|---------------------------|----------|----------|--|--|
| Councillor McMillan       | <b>X</b> |          |  |  |
| Councillor Poirier        | <b>X</b> |          |  |  |
| Councillor Smith          | <b>X</b> |          |  |  |
| Councillor Van Wallegghem | <b>X</b> |          |  |  |
| Mayor Reynard             |          | <b>X</b> |  |  |

### **Adoption of a new Procedural Bylaw**

#### **6, as amended. Moved by S. Smith, Seconded by C. Van Wallegghem & Carried:-**

That three readings be given to a bylaw to adopt a new Procedural Bylaw which establishes the rules of order and procedures for Council for the Corporation of the City of Kenora which includes the retention of the 8 month rotation for the Deputy Mayor position; and further

That in accordance with Public Notices Bylaw 144-2007, public notice is hereby given that Council intends to amend its Procedural bylaw to incorporate recommended changes; and further

That bylaw number 135-2020 be hereby repealed.

### **Blue Box Recycling Transition Decision**

#### **7. Moved by G. Chaze, Seconded by R. McMillan & Carried:-**

That Council hereby directs administration to opt in and provide Blue Box curb side collection services for single-family residences, multi-family residences, long-term care homes, retirement homes and schools, as a contractor to Circular Materials Ontario (CMO), for the transition period from July 1, 2023 to December 31, 2025.

### **Budget Amendment-Purchase of Walter J. Phillips Watercolour**

#### **8. Moved by R. McMillan, Seconded by G. Chaze & Carried:-**

That Council hereby approves a budget amendment in the amount of \$112,040 to be funded primarily through private sector donations for the purchase of the Walter J. Phillips' watercolour "Norman Bay, 1922"; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend the Douglas Family Art Centre 2022 Capital budget at its July 19, 2022 meeting for this purpose; and further

That Council give three readings to a By-law to amend the Douglas Family Art Centre 2022 Capital budgets for this purpose.

### **Community Museum Operating Grant Application**

#### **9. Moved by S. Smith, Seconded by G. Chaze & Carried:-**

That Council of the City of Kenora approves an application by The Muse to the Community Museum Operating Grant to assist with operational expenses at the Lake of the Woods Museum.

## **Recovery Fund for Heritage Organizations Application**

### **10. Moved by M. Goss, Seconded by C. Van Walleggem & Carried:-**

That Council hereby approves an application to the Museum Assistance Program to the Department of Canadian Heritage for the Recovery Fund for Heritage Organizations to assist with operating expenses for the Lake of the Woods Museum as a result of COVID.

## **Creighton Youth Centre Lease Extension-243 Rabbit Lake Rd**

### **11. Moved by C. Van Walleggem, Seconded by G. Chaze & Carried:-**

That Council authorizes the Mayor and Clerk to enter into an extended lease agreement between the Corporation of the City of Kenora and William W. Creighton Youth Services, for the term ending March 31, 2023 for the municipal property located at 243 Rabbit Lake Road, legally described as Part of Plan KR-810, being part of Part 1 of Parcel 25003; and further

That three readings be given to a by-law for this purpose.

## **Adoption of Site Plan Control Bylaw**

### **12. Moved by A. Poirier, Seconded by G. Chaze & Carried:-**

That Council hereby approves amendments to By-Law 189-2010 and Bylaw 78-2016, as amended, to bring the by-laws into compliance with changes required by Bill 109, the *More Homes for Everyone Act*, 2022, and implement additional minor updates; and further

That bylaw number 189-2010 and bylaw number 78-2016 be hereby repealed; and further

That Council gives three readings to a new site plan control bylaw for this purpose.

## **Open & Establish a Public Highway – Dufresne Island North**

### **13. Moved by G. Chaze, Seconded by R. McMillan & Carried:-**

That Council gives three readings to a bylaw to open up and establish a public highway of the Corporation of the City of Kenora; and further

That the consent of the Minister of Transportation (“the Minister”) to such opening is required pursuant to Subsection 24(3) of the Public Transportation and Highway Improvement Act R.S.O. 1990, c. 50; and further

That the following lands as identified in Schedule ‘A’ described as 10 metres east, 1 metre north, 10 metres west and 1 metre south of property legally described as PT LT 26 PL M133 PT 1 23R11889; KENORA; Being a portion of PIN 421802505 (LT); and established as a road bearing no name; and further

The Mayor and Clerk be hereby authorized and directed to take such action and execute such documents, under the Corporate Seal of the Corporation where required, as may be necessary and expedient to give effect to this By-law.

## **NWBC Agreement-Ontario Business Improvement Area (OBIAA) Assoc**

### **14. Moved by R. McMillan, Seconded by G. Chaze & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Ontario Business Improvement Area Association for the Digital Service Squad Program; and further

That the Mayor and Clerk be authorized to execute these agreements.

## **Private Road Agreement - 2839441 Ontario Inc.**

### **15. Moved by S. Smith, Seconded by G. Chaze & Carried:-**

That the Mayor and Clerk of the City of Kenora be authorized to execute a Private Road Agreement between the City of Kenora and 2839441 Ontario Inc.; and further

That the appropriate bylaw be passed for this purpose.

## **Various Agreements**

### **16. Moved by M. Goss, Seconded by R. McMillan & Carried:-**

That the Mayor and Clerk be hereby authorized to execute the following agreements on behalf of the Corporation of the City of Kenora:

Behr Integrated Solutions Inc.–Fire Master Plan  
FedNor-Harbourfront Business Plan Funding Amendment  
NOHFC-Norman Park Playground; and further

That three readings be given to bylaws for this purpose.

## **Approval of By-laws**

### **17. Moved by C. Van Wallegem, Seconded by G. Chaze & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

- #100-2022 - Confirmatory
- #101-2022 - Budget Amendment – Parking Meter Kiosks software upgrades
- #103-2022 - Budget Amendment-Purchase of Walter J. Phillips Watercolour
- #104-2022 - Creighton Youth Centre Lease Extension-243 Rabbit Lake Rd
- #105-2022 - Adoption of Site Plan Control Bylaw
- #106-2022 - Open & Establish a Public Highway – Dufresne Island North
- #107-2022 - NWBC Agreement -Ontario Business Improvement Area (OBIAA) Association
- #108-2022 - Private Road Agreement - 2839441 Ontario Inc.
- #109-2022 - Behr Integrated Solutions Inc. Agreement–Fire Master Plan
- #110-2022 - FedNor Funding Amendment - Harbourfront Business Plan
- #111-2022 – NOHFC Funding Agreement -Norman Park Playground

## **Approval of By-law**

### **18. Moved by A. Poirier, Seconded by R. McMillan & Carried:-**

That the following By-law be now read a First & Second Time, and approved in its present form and presented for Third & Final Reading:~

#102-2022 - Adoption of a new Procedural Bylaw, as amended

**Notices of Motion**

None

**Proclamations**

None

**Announcements**

**The following was highlighted by Council:**

- 1. Kyle Attanasio announced the City has appointed a new Director of Finance, Ryan Marsh as Charlotte Edie is retiring in early 2023.

**Close of Meeting**

**18. Moved by G. Chaze, Seconded by R. McMillan & Carried:-**

That this meeting be now declared closed at 12:38 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2022**

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**Mayor**

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**City Clerk**