



# MINUTES

**Of a Meeting of the Council of the City of Kenora  
Tuesday, January 18, 2022  
12:00 p.m.  
Virtual Attendance**

Council met electronically as permitted by the City of Kenora Procedural bylaw. Citizens and our Media Partners are encouraged to view the public meeting via the Public Live Stream Event at:

<https://video.isilive.ca/kenora/2022-01-18.html>

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**With** Mayor D. Reynard in the Chair, Councillor G. Chaze, Councillor M. Goss, Councillor R. McMillan, Councillor A. Poirier, Councillor S. Smith, Councillor C. Van Wallegghem

**Staff:** Kyle Attanasio, CAO, Heather Pihulak, Director of Corporate Services/City Clerk, Adam Smith, Director of Development Services, Charlotte Edie, Director of Finance, Kent Readman, Fire Chief, Kevin Gannon, Director of Engineering & Infrastructure, Stace Gander, Director of Community Services, Roberta Marsh, Director of Human Resources

## **Call to Order**

Mayor Reynard called the meeting to order at 12:00 p.m.

## **Blessing & Land Acknowledgment**

### ***Delivered by Councillor Chaze***

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations and Metis people today. We continue to be thankful for the partnerships with Indigenous people.

We give thanks for the many blessings we enjoy in the City of Kenora. We seek wisdom in our minds, clearness in our thinking, truth in our speaking and always love in our hearts, so that we may try always to unite the Citizens of Kenora. Let these principles guide us in our decision making.

## **Public Information Notices as per By-law Number 144-2007**

Mayor Reynard then read the following notices:-

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- ~~• Adopt a new Tariff of Fees and Charges bylaw to reflect increases in tipping fees in the Environmental Services Division, Schedule D (deferred)~~
- Acquire lands legally described as PIN 42164-0117 PT LANE PL 3 BTN PARK ST & FIRST ST S, BLK 4 AS CLOSED BY GR816; PT LT 39-40, 49-50 BLK 4 PL 3 AS IN RP7494; Kenora from the Keewatin Patricia District School Board (KPDSB)

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Reynard then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
  - ii) From a Meeting at which a Member was not in Attendance
- There were none declared.

## **Confirmation of Minutes**

### **1. Moved by A. Poirier, Seconded by G. Chaze & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – December 21, 2021

## **Deputations**

None

## **Additions to the Agenda**

None

## **November 2021 Financial Statements**

### **2. Moved by G. Chaze, Seconded by R. McMillan & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at November 30, 2021.

## **Civil Marriage Ceremony Officiant Appointment**

### **3. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and Barbara Crowley for the services of civil marriage commissioner for the City of Kenora on an as appointed basis effective January 1, 2022 ending December 31, 2023.

## **Fire & Emergency Services Q4 Report**

### **4. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby receives the 2021 Q4 report from the Kenora Fire and Emergency Services Department.

## **2021 Project Carry Forward – Solid Waste**

### **5. Moved by M. Goss, Seconded by C. Van Walleggem & Carried:-**

That Council hereby approves the carry forward of \$201,965.00 + HST to the 2022 solid waste budget which was included in the 2021 solid waste capital budget for the purchase of a 2021 53' (foot) Spector steel open walking floor garbage trailer and a 2021 Ram 1500 4X4 4-door crew cab pick-up truck for the solid waste division in advance of the 2022 budget approval.

## **2021 Capital Project Carry Forward – Water & Wastewater (vehicle)**

### **6. Moved by C. Van Walleggem, Seconded by A. Poirier & Carried:-**

That Council hereby approves the carry forward of \$338,085.00 + HST to the 2022 water/wastewater budget which was included in the 2021 water/wastewater capital budget for the purchase of a single axle freightliner mounted with vector ramjet and self-contained water tank heater for the water and wastewater division in advance of the 2022 budget approval.

## **2021 Capital Project Carry Forward – Water & Wastewater (signs)**

### **7. Moved by A. Poirier, Seconded by G. Chaze & Carried:-**

That Council hereby approves the carry forward of \$50,097.00 plus HST to the 2022 water/wastewater budget which was included in the 2021 water/wastewater capital budget for the purchase of three (3) trailer mounted portable electronic LED signs for the water and wastewater division in advance of the 2022 budget approval.

### **Councillor Smith Introduced Motion #8a**

## **Motion to Defer Motion #8 (Environmental Services Fee Increases)**

### **8a. Moved by S. Smith, Seconded by A. Poirier & Carried:-**

That Motion Number 8 on today's agenda with respect to approving rate increases for the Environmental Services Division be hereby tabled until the March 15, 2022 Council meeting.

### **Motion Deferred.**

**Discussion:** Administration has received additional questions from Council and administration will be providing an expanded report on these fee increases at a future date.

**The Clerk announced that Motion #16, the bylaw to authorize the increases, is automatically deferred by Motion #8a.**

## **Environmental Services Fee Increases**

### **8. (motion deferred by Motion #8a)**

That Council hereby approves user rate increases to the Environmental Services Division to align its tipping fees to provide adequate funding for the operation; and further

That in accordance with Notice Bylaw 144-2007, public notice is hereby given that Council intends to adopt a new Tariff of Fees and Charges bylaw to reflect the increase in tipping fees in the Environmental Services Division, Schedule D, at its January 18, 2022 Council meeting; and further

That three readings be given to a bylaw for this purpose.

## **Acquisition of Land from the Keewatin Patricia District School Board**

### **9. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That Council approves the acquisition of lands from the Keewatin Patricia District School Board (KPDSB) legally described as PIN 42164-0117 PT LANE PL 3 BTN PARK ST & FIRST ST S, BLK 4 AS CLOSED BY GR816; PT LT 39-40, 49-50 BLK 4 PL 3 AS IN RP7494; KENORA; and further

That the Mayor and Clerk are hereby authorized to execute a purchase and sale agreement in the amount of one dollar (\$1.00) and all other related documents to complete this purchase; and further

That three readings be given to a bylaw for this purpose.

### **NOHFC Phase II Funding Applications**

#### **10. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby authorizes the City of Kenora's total contribution in the amount of \$416,666.67 for the Parks repairs and improvement project (\$166,666.67), Norman Park Playground and interpretive area upgrade/improvement project (\$100,000) and Museum Retrofit projects (\$150,000); and further

That three applications to the Northern Ontario Heritage Fund Corporation (NOHFC) under its Rural Enhancement Funding Stream have been completed with the requested contributions Parks repairs and improvement project (\$500,000), Norman Park Playground and interpretive area upgrade/improvement project (\$450,000) and Museum Retrofit projects (\$400,000); for a combined amount of \$1,350,000; and further

That the City be responsible for any cost overruns or any costs deemed ineligible for these projects.

### **FCM Funding Agreement – Asset Management**

#### **11. Moved by M. Goss, Seconded by C. Van Walleghem & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Federation of Canadian Municipalities for the provision of a Municipal Asset Management Program; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **FedNor Funding Amending Agreement – Strategic Planning**

#### **12. Moved by C. Van Walleghem, Seconded by A. Poirier & Carried:-**

That three readings be given to a bylaw to execute an amending agreement between the Corporation of the City of Kenora and FedNor for the provision of the strategic planning process; and further

That the Mayor and Clerk be authorized to execute this agreement.

### **Various Committee Minutes**

#### **13. Moved by A. Poirier, Seconded by G. Chaze & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- December 8 – Heritage Kenora

That Council hereby receives the following Minutes from other various Committees:

- October 27 & November 25, 2021 – District of Kenora Home for the Aged Board of Management; and further

That these Minutes be circulated and ordered filed.

### **November 2021 Water & Wastewater Report**

#### **14. Moved by G. Chaze, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby accepts the November 2021 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Approval of By-laws**

#### **15. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

- #1-2021 – Confirmatory
- #2-2021 - Civil Marriage Ceremony Agreement – Barbara Crowley
- #4-2021 - Acquisition of Land from the Keewatin Patricia District School Board
- #5-2021 - FCM Funding Agreement – Asset Management
- #6-2021 - FedNor Funding Amending Agreement – Strategic Planning

### **Approval of By-laws**

#### **16. (deferred by Motion #8a)**

That the following By-law be now read a First & Second Time, and approved in its present form and presented for Third & Final Reading:~

- #3-2021 - Tariff of Fees & Charges - Environmental Services Fee Increases

### **Notices of Motion**

None

### **Proclamations**

None

### **Announcements**

#### **The following was highlighted by Council:**

1. Councillor Goss provided appreciation to the Roads crews for doing a great job on snow removal and clearing. Councillor Goss suggested that the City should be advocating to senior levels of Government for improvements to our provincial highways as we have experienced extremely high volumes of road closures and accidents on the provincial highways this winter season.

2. Councillor Chaze thanked City staff and administration for the work done over the holidays during the ongoing pandemic and the challenges that we continue to face. He encouraged everyone to remain positive and there are great things coming in the City in 2022.

**Adjourn to Closed Session**

**17. Moved by M. Goss, Seconded by C. Van Walleghem & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 12:22 p.m. to discuss items pertaining to the following:-

- i) Education & Training Members of Council (3 matters – Development Services update, CAO & Mayor updates)
- ii) Labour Relations (1 matter-new position)

**Reconvene to Open Meeting**

Council reconvenes to open session at 3:29 p.m. with one report from its closed session.

**Close of Meeting**

**17a. Moved by A. Poirier, Seconded by S. Smith & Carried:-**

That recruitment be initiated to fill the position of Executive Assistant to the Chief Administrative Officer in accordance with HR-1-1 Recruitment Policy; and further

That the position of Executive Assistant to the Chief Administrative Officer be included in the 2022 Operating Budget as a full time continuing position.

**Close of Meeting**

**18. Moved by C. Van Walleghem, Seconded by A. Poirier & Carried:-**

That this meeting be now declared closed at 3:30 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2022**

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**Mayor**

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**City Clerk**