



**City of Kenora**  
**Committee of the Whole Agenda**  
**Tuesday, January 11, 2022**  
**9:00 a.m.**

Council will be meeting electronically as permitted by the City of Kenora Procedural bylaw. Citizens and our Media Partners are encouraged to attend the virtual meeting via the Public Live Stream Event at:

<https://video.isilive.ca/kenora/>

**A. Public Information Notices**

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its January 18, 2022 meeting:-

- Adopt a new Tariff of Fees and Charges bylaw to reflect increases in tipping fees in the Environmental Services Division, Schedule D
- Acquire lands legally described as PIN 42164-0117 PT LANE PL 3 BTN PARK ST & FIRST ST S, BLK 4 AS CLOSED BY GR816; PT LT 39-40, 49-50 BLK 4 PL 3 AS IN RP7494; Kenora from the Keewatin Patricia District School Board (KPDSB)

**Blessing & Land Acknowledgement**

Councillor McMillan

**B. Declaration of Pecuniary Interest & the General Nature Thereof**

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance.

**C. Confirmation of Previous Committee Minutes**

**Motion:**

That the Minutes from the last regular Committee of the Whole Meeting held December 14, 2021 and Special Committee of the Whole meetings held December 8, December 13 and December 21 be confirmed as written and filed.

**D. Deputations/Presentations**

None

**E. Reports:**

**1. Corporate Services & Finance**

**Item Subject**

1.1. November 2021 Financial Statements

1.2. Civil Marriage Officiant Appointment

## 2. Fire & Emergency Services

Item Subject

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2.1 Fire & Emergency Services Q4 Report

## 3. Engineering & Infrastructure

Item Subject

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3.1 2021 Capital Project Carryover – Solid Waste Division

3.2 2021 Capital Project Carryover – Water & Wastewater Division (vehicle)

3.3 2021 Capital Project Carryover – Water & Wastewater Division (signs)

3.4 Environmental Services Fee Increases

## 4. Community Services

Item Subject

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4.1 No Reports

## 5. Development Services

Item Subject

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5.1 Acquisition of Land from the Keewatin Patricia District School Board

### Other:

#### Proclamation:

- Alzheimer Awareness Month – January 2022

#### Next Meeting

- Tuesday, February 8, 2022

Adjournment.



January 4, 2022

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Charlotte Edie, Director of Finance**

**Re: November 2021 Financial Statements**

### **Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at November 30, 2021.

### **Background:**

Attached for your information, please find the November 2021 summary expense and user fee statements for the City of Kenora and the Council department. At the end of November, the year is 11/12 complete, so not including any seasonal or timing differences, there should be 8.33% of the budget remaining.

This report addresses only those departments where it is forecasted that there will be a significant deviation from budget at year end. Most of the negative impacts are COVID related and will be funded by the Safe Start funding received in 2020.

### **Overall: General Operations**

- Expenses at the end of November 2021 were under budget to budget with 14.78% remaining to be spent.
- User fee revenues to the end of November 2021 are under budget with 40.34% left to collect.
- The term 'as of today's date' means: includes all expenses to today's date (more 2021 expenses will be recorded because of year end cut off where we accrue 2021 invoices received in 2022 – we do not perform this cut off on a monthly basis); unless otherwise stated revenues have been recorded until the end of November.

Significant pinch points in the general operations are as follows:

- Emergency Measures – Unbudgeted expenditures for direct COVID expenses are \$26K and for emergency evacuees \$61K. It is anticipated that both of these cost categories will be fully funded.
- Transit - Revenues continue to lag behind budget projections however they continue to improve from month to month. Revenue shortfall will be offset by COVID transit funding. Also, expenses are under budget as well which will offset the revenue loss.
- Metered Parking – revenues continue to lag behind budgeted amounts and last year's numbers. The revenue to the end of November is reflective of the final revenue for 2021 as December was declared a free parking month. The revenue loss is partially offset by the reduction in wage costs as a result of a vacant position for part of the year. COVID funding will be used to subsidize this department.
- KRC Complex – both revenues and expenditures are significantly under budget so far in 2021. Revenues are reflected until the end of October. Substantial cost savings are evident in cleaning, utilities and repairs and maintenance. As of today's date the

department is in a net deficit position of \$46K. This does not include \$5K in November revenue not recorded until December due to a new system implementation.

- Thistle Arena – as with most of the recreation departments both revenues and expenditures are under budget. Revenues are reflected until the end of October. Cost savings are more than revenue loss by over \$35K as of today's date. This does not include \$113K in November revenue (for both KRC and Keewatin) not recorded until December due to a new system implementation.
- Pool – although the pool is almost \$49K under budget in revenues (reflected until the end of October) there are significant cost savings in repairs and maintenance and salaries to offset the revenue loss. As of today's date the department is in a surplus position of \$256K. A significant part of this difference is the reduction in wages of both pool and maintenance staff.
- Keewatin Arena – revenues are considerable under budget (reflected until the end of October) with the shutdown of the arena early in 2021 and with the lack of summer ice. Currently there is a \$156K deficit in this department however a portion of the \$113K of unrecorded November revenue for the Thistle Arena belongs to Keewatin. The recreation staff is working to split the revenue out.

### **Overall: Water & Wastewater**

- Expenses at the end of November 2021 were under budget with 20.07% remaining to be spent.
- User fee revenues to the end of November 2021 are close to budget with 13.05% left to collect.

Fewer resources have been allocated to the sanitary and water systems especially for materials and supplies.

### **Overall: Solid Waste**

- Expenses at the end of November 2021 were under budget with 14.93% remaining to be spent.
- User fee revenues to the end of November 2021 are over budget by 2.3%.

Bag tag sales and landfill tipping fees have now exceeded budget by the end of November. Expenditures are close to budget. The forecast to year end looks positive impact for the solid waste department.

Please let me know if you have any questions, or would like to see any of the department statements in further detail.

### **Strategic Plan or other Guiding Document:**

Fiscal Responsibility: We manage the municipal finances in a responsible, prudent and transparent manner.

**ERM Assessment:** Monitoring financial statements on a monthly basis mitigates some of the uncertainty related to projected costs vs actual expenditures.



January 4, 2022

## City Council Committee Report

**TO: Kyle Attanasio, CAO**

**FR: Heather Pihulak, Director of Corporate Services**

**RE: Marriage Commissioner Contract**

### **Recommendation:**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and Barbara Crowley for the services of civil marriage commissioner for the City of Kenora on an as appointed basis effective January 1, 2022 ending December 31, 2023.

### **Background:**

The Marriage Act, R.S.O. 1990, Chapter M.3 and Ontario Regulation 285/04 provides that a Clerk of a local municipality is authorized to solemnize marriages under the authority of a license. Subsection 228 (4) and (5), of the Municipal Act, S.O. 2001, c25, as amended, provides that a Clerk may delegate in writing to any person, other than a member of Council, any of the Clerk's powers and duties under this and any other Act and that the Clerk may continue to exercise the delegated powers and duties, despite the delegation.

Since the introduction of the Act, Council deemed it desirable to offer civil marriage solemnization marriage commissioner services in the City of Kenora and this service continues to be a popular service in the City for our many cottagers and visitors as well as local residents.

The agreement for Barbara Crowley is a new commissioner who will primarily cover ceremonies based at Laclu Landing. Rolanda Peacock's appointment remains in effect.

**Budget:** Operating budget

**Communication Plan/Notice By-law Requirements:** N/A

### **Risk Analysis:**

There is a moderate to low risk associated with these agreements. The commissioners are well trained and well versed with the Marriage Act of Ontario and carry personal liability insurance which covers them for performing ceremonies outside of Municipal property.

**Strategic Plan or Other Guiding Document:** Administrative Only



January 4, 2022

## City Council Staff Report

To: Kyle Attanasio, CAO

Fr: Kent Readman, Fire Chief

Re: Fire & Emergency Services 2021 Q4 Report

### Recommendation:

That Council hereby receives the 2021 Q4 report from the Kenora Fire and Emergency Services Department.

### Background:

The Kenora Fire and Emergency Services produces quarterly reports for Council that provide information and statistics on staffing levels, call volumes, response times, significant incidents, fire prevention activities and training initiatives.

Council will receive a quarterly update in the month following the end of each quarter, as well as an annual report summarizing the prior year within the first quarter of the following year.

The purpose of this report is to provide Council with information on the 2021 fourth quarter activities for the Kenora Fire and Emergency Services.

### Discussion:

This report will examine current staffing levels, call volumes, response times, significant incidents, fire prevention activities and training initiatives.

### Staffing Levels

The current Kenora Fire and Emergency Services staffing levels are outlined in the below table:

	2021 (4 <sup>th</sup> Quarter)	Target
Full Time Staff	13	14
Live-in Volunteer Firefighters	3	4
Volunteer Firefighters	24	45
Recruit Volunteer Firefighters	0	0
Total Volunteer Firefighters	27	49
<b>Total Personnel (staff &amp; volunteer)</b>	<b>40</b>	<b>63</b>

*\*The recruitment for the Deputy Chief position has begun and the position should be filled in Q1 2022.*

*\*A Volunteer Firefighter Recruitment will take place in Q1 2022. It is anticipated to intake 10 recruits into the new training program.*

## **Call Volume (Fourth Quarter 2021)**

In the fourth quarter of 2021, Kenora Fire and Emergency Services responded to a total of 105 calls (98 in Kenora and 7 outside of Kenora), broken down as follows:

- 30 Fire Alarm Activations (28.6%)
- 21 Motor Vehicle Collisions (20%)
- 10 Medical First Response (9.5%)
- 9 Carbon Monoxide Alarm Activations (8.6%)
- 8 Outdoor Fires (7.6%)
- 8 Human Perceived Emergencies (7.6%)
- 4 Structure Fires (3.8%)
- 4 Rescues (3.8%)
- 4 Hazardous Materials Emergencies (3.8%)
- 3 Vehicle Fires (2.9%)
- 2 Other Fires (1.9%)
- 2 Other (1.9%)

## **Firefighter Turnout & Response Times**

The below table outlines information related to firefighter turnout and response times for the 55 calls that occurred in the 4<sup>th</sup> quarter of 2020.

	2021 (4 <sup>th</sup> Quarter)	Target
Total Calls for Service	105	N/A
Average number of firefighters per call	3.42	4
Average Turnout time of first apparatus to all calls	2:15	1:20 (NFPA 1710)
Average response time of first apparatus to all calls	8:49	4:00 (NFPA 1710)
Time of first defibrillator to patient (medical calls)	9:03	4:00 (NFPA 1710)

## **Significant Incidents**

- On October 12<sup>th</sup> Kenora Fire and Emergency Services responded to a tractor trailer fire on Highway 17a. 6 pieces of apparatus and 12 firefighters responded.
- On November 16<sup>th</sup> Kenora Fire and Emergency Services responded to a fully involved garage fire on Mellick Avenue. 7 pieces of apparatus and 19 firefighters responded.
- On December 3<sup>rd</sup> Kenora Fire and Emergency Services responded to Train versus transport truck accident on Railway Street. 5 apparatus and 8 firefighters responded.

## **Training Initiatives**

The fourth quarter of 2021 saw Kenora Fire and Emergency Services complete a variety of training. Firefighters committed approximately 439 hours towards training covering the following content:

- Recruit Training
- Ventilation
- High Hazard business tours
- Airport mock disaster
- Incident Safety Officer

- Self-Contained Breathing Apparatus air consumption
- Ice Water Rescue
- Vehicle Lifting Bags
- Payroll Training
- CPR re-certification
- Propane/Natural Gas awareness
- Aerial Training
- Firefighter Survival
- Pumper Operations
- Cold Weather Operations
- Vehicle Stabilization Struts
- Water Supply
- Annual General Meeting
- DZ Driver's License Training
- Firefighter Safety Training

### **Fire Prevention Activities**

During the 4<sup>th</sup> quarter of 2021, Kenora Fire and Emergency Services completed 13 fire safety inspections. The current COVID-19 pandemic has continued to limit our inspection program focusing primarily on the inspections that present potential immediate life safety issues and provincially mandated inspections.

Kenora Fire and Emergency Services Fire Prevention Week activities were all shifted on-line with multiple social media posts. This year's theme was "Learn the Sounds of Fire Safety" and focused on knowing the sounds of Smoke and Carbon Monoxide Alarms.

As the holiday's approached, Kenora Fire and Emergency Services held a 12 Days of Holiday Fire Safety campaign that featured daily posts on our social media outlets and radio announcements created by CKFES members aired on local radio.

**Budget:** N/A

**Risk Analysis:** N/A

**Communication Plan/Notice By-law Requirements:** Information only

**Strategic Plan or other Guiding Document:** N/A



January 4, 2022

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Jerry Derouard, Fleet Services Manager**

**Re: 2021 Capital Project Carryover – Solid Waste Division**

### **Recommendation:**

That Council hereby approves the carry forward of \$201,965.00 + HST to the 2022 solid waste budget which was included in the 2021 solid waste capital budget for the purchase of a 2021 53' (foot) Spector steel open walking floor garbage trailer and a 2021 Ram 1500 4X4 4-door crew cab pick-up truck for the solid waste division in advance of the 2022 budget approval.

### **Background:**

These projects include a 2021 53' (foot) Spector steel open walking floor garbage trailer and a 2021 Ram 1500 4X4 4-door crew cab pick-up truck. Council approved these fleet purchases in the 2021 Capital budget as regular items to maintain and update our fleet inventory. The crew cab truck was ordered March 3, 2021 and the trailer ordered March 22, 2021.

COVID has played a significant role in the delays associated with the vehicle arriving in 2021, as auto manufacturing plants were shut down for long periods of time and are still experiencing delays. Further, the global semi-conductor shortages has resulted in a delay on one of these units being manufactured and delivered.

The crew cab is scheduled to arrive in February 2022 and the trailer is estimated to arrive on January 31, 2022. This project will appear as a carry forward in the solid waste 2022 capital budget. In advance of the solid waste budgets being approved, the request is for Council to authorize the 2021 carry forward in advance of the 2022 budget approval.

**Budget:** A carry forward is required from the 2021 capital budget and the solid waste reserves to the 2022 capital budget for the Steel walking floor garbage trailer and Ram 1500 crew cab pick-up truck

**Risk Analysis:** As per the requirements in the City's ERM Policy, there is a low financial risk, to be mitigated by carrying forward the reserve funds from 2021 to 2022.

**Communication Plan/Notice By-law Requirements:** Resolution only required.

### **Strategic Plan or Other Guiding Document:**

2-1: The City will ensure that our municipal infrastructure assets are managed and maintained using available resources through a robust asset management plan and process, with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems



January 4, 2022

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Jerry Derouard, Fleet Services Manager**

**Re: 2021 Capital Project Carryover – Water & Wastewater Division**

### **Recommendation:**

That Council hereby approves the carry forward of \$338,085.00 + HST to the 2022 water/wastewater budget which was included in the 2021 water/wastewater capital budget for the purchase of a single axle freightliner mounted with vector ramjet and self-contained water tank heater for the water and wastewater division in advance of the 2022 budget approval.

### **Background:**

This project is a single axle freightliner mounted with vector ramjet and self-contained water tank heater vehicle. Council approved the fleet purchase in the 2021 Capital budget and the vehicle was ordered on June 7, 2021.

COVID has played a significant role in the delays associated with the vehicle arriving in 2021, as auto manufacturing plants were shut down for long periods of time and are still experiencing delays. Further, there are also electronic shortages for required chassis components which is affecting manufacturing of the vehicle and impacts the delivery timeline. This project will appear as a carry forward in the water/waste water 2022 capital budget.

While the item was ordered in 2021, the item did not arrive in 2021 and is projected to arrive in March 2022. In advance of the water and wastewater budgets being approved, the request is for Council to authorize the 2021 carry forward in advance of the 2022 budget approval.

**Budget:** A carry forward is required from the 2021 capital budget and the water/waste water reserves to the 2022 capital budget for the single axle ramjet truck

**Risk Analysis:** As per the requirements in the City's ERM Policy, there is a low financial risk, to be mitigated by carrying forward the reserve funds from 2021 to 2022.

**Communication Plan/Notice By-law Requirements:** resolution only

### **Strategic Plan or Other Guiding Document:**

2-1: The City will ensure that our municipal infrastructure assets are managed and maintained using available resources through a robust asset management plan and process, with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems



January 4, 2022

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Jerry Derouard, Fleet Services Manager  
Roger Wilcott, Roads Manager**

**Re: 2021 Capital Project Carryover – Water & Wastewater Division**

### **Recommendation:**

That Council hereby approves the carry forward of \$50,097.00 plus HST to the 2022 water/wastewater budget which was included in the 2021 water/wastewater capital budget for the purchase of three (3) trailer mounted portable electronic LED signs for the water and wastewater division in advance of the 2022 budget approval.

### **Background:**

The Water and Wastewater Division have been using white boards to communicate to the public of road closures while they have the road under construction. These white boards are not visible when it is dark and have poor visibility from a distance, this is a safety concern for city staff and the public as it creates confusion and does not follow standardized signage for road closures. This an old practice and should be brought into compliance with the required legalized signage.

These portable electronic message signs would benefit all city departments as we can change the message it displays with direct communication to the public. For example, they can be used in an emergency situation to deliver a consistent message at each entrance to the City. This would allow departments to deliver a clear message when an event occurs or there is a message the city is trying to get out. This will give us further opportunity to achieve our goal within the new strategic plan to improve communication to the public.

These message signs feature customized messaging which displays your choice of text, graphics and/or images. This messaging can be switched between multiple messages, text sizes and speed responsive text which show driver speeds. The units will work effectively in operating temperatures of -40 degrees Celsius to 85 degrees Celsius which are normal conditions for the Kenora area. These units come mounted on a single axle hitch trailer with a trailer jack for easy maneuverability. These signs are equipped with 190 watt solar panel for an onboard charging system that will maintain the batteries while the units are being used in the field, it also has a remote 12 volt commercial charger located inside the battery box. These signs have a feature which instantly updates the sign messaging via backend cloud or even by a mobile device. They can also collect traffic data and statistics to conduct traffic studies which will allow us to create reports for traffic analysis. They include integrated flashing speed violator strobes to alert speeding drivers.

**Budget:** A carry forward is required from the 2021 Water & Wastewater capital budget and the Water & Wastewater reserves to the 2022 Water & Wastewater capital budget

for the Three (3) trailer mounted portable changeable message signs in the amount of \$50,097.00 plus HST

**Risk Analysis:** As per the requirements in the City's ERM Policy, there is a low financial risk, to be mitigated by carrying forward the reserve funds from 2021 to 2022.

**Communication Plan/Notice By-law Requirements:** Resolution required.

**Strategic Plan or Other Guiding Document:**

2-1 The City will ensure that our municipal infrastructure assets are managed and maintained using available resources through a robust asset management plan and process, with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems.



January 5, 2022

## City Council Committee Report

**TO: Kyle Attanasio, CAO**

**FR: Kevin Gannon, Director of Engineering and Infrastructure Services**

**RE: Environmental Services Division User Rate Increases**

### **Recommendation:**

That Council hereby approves user rate increases to the Environmental Services Division to align its tipping fees to provide adequate funding for the operation; and further

That in accordance with Notice Bylaw 144-2007, public notice is hereby given that Council intends to adopt a new Tariff of Fees and Charges bylaw to reflect the increase in tipping fees in the Environmental Services Division, Schedule D, at its January 18, 2022 Council meeting; and further

That three readings be given to a bylaw for this purpose.

### **Background:**

The bag tag system was implemented in Kenora in 1999 as a mechanism to capture revenue through a user pay system. At inception, the rate of bag tags were established at \$1.00/tag. Since that time, there has only been one increase to \$2.00/tag for all users in 2002 and has remained at the rate of \$2.00 for now 20 years. For the past ten (10) years, inflation has increased in Ontario at a rate of approximately 1.51% compounded annually reducing our available purchasing power without an annual fee increase and therefore placing stresses on our ability to provide services. General taxation revenue through this period was utilized to subsidize the operation and therefore moving away from a full cost recover / user pay system.

In approximately 2015 the Environmental Services Division had to align its tipping fees to provide adequate funding for its operation. Recent capital project improvements as well as future projects require us to adjust our fees to ensure adequate funding is available. This funding will allow for us to adjust quickly to potential changes in our regulatory responsibilities, improvements in waste reduction initiatives as well as providing adequate reserves for future maintenance, growth and replacements of our facilities.

In order to ensure fairness in rates between customers our options include a tiered rate system between the residents of the City of Kenora and the non-residents. Non-residents are individuals who do not own property or live within the City of Kenora's corporate boundaries. The taxpayers of Kenora have paid for the existing infrastructure in place through property taxation. To align with a full cost recovery user pay system non-residents will be required to pay a higher user rate fee. This will remove the subsidy that was inadvertently in place and will realign and capture the infrastructure funding and long term management costs more equitably between all customers.

Another change to the operation is that the garbage bag maximum weight is proposed to be increased from 25 lbs. to 35 lbs. to accommodate those customers occasionally go above the current weight limit. This will allow for less bags being turned away for exceeding the weight restriction.

If approved, all rates with exception of the bag tag increase would take effect March 1, 2022. The team will utilize the implementation lead time to make changes to its financial processes as well as to rollout communications to our customers.

The proposed increase for the bag tags will be in effect May 1, 2022 after Council approves the rate increase. During this implementation lead time, staff will make the appropriate changes to its financial processes, order distinct non-resident bag tags for the non-residential customers, as well as ensure appropriate communications is distributed amongst our customers.

Option	Minimum charge	Commercial Garbage	Industrial Ash	Sewere sludge	Jones Road construction	Bag Tag	Total Revenue
	23,428 nos	5,886 Tons	2,674 Tons	2,597 Tons	4700+ est 1000 Tons Contaminated soil	258, 902 tags	Increased \$
Option 1	\$ 15.00	\$ 90.00	\$ 35.00	\$ 90.00	\$ 65.00	25 lbs max weight \$ 2.00 \$ 0.16 lb	\$ -
Option 2	\$ 77,312.00	\$ 101,532.00	\$ 26,740.00	\$ 38,955.00	\$ 65,550.00	\$ 158,734.00 35 lbs max weight	\$ 468,823.00
City of Kenora	\$ 18.00	\$ 105.00	\$ 45.00	\$ 105.00	\$ 75.00	\$ 2.50	
Non- Residents	\$ 20.00	\$ 120.00			\$ 85.00	\$ 3.00 \$0.07-0.09 lb	
Option 3	\$ 77,312.00	\$ 101,532.00	\$ 26,740.00	\$ 38,955.00	\$ 65,550.00	\$ 278,322.00 35 lb max weight	\$ 588,411.00
City of Kenora	\$ 18.00	\$ 105.00	\$ 45.00	\$ 105.00	\$ 75.00	\$ 3.00	
Non- Residents	\$ 20.00	\$ 120.00			\$ 85.00	\$ 3.50 \$0.09-0.10	

**Budget/Finance Implications:** 2022 Operating Budget Administration would propose that Council approve option 2 within the above table. The increase to baggage tags will reflect an average increase of \$ 0.08 per pound between residential and non-residential customers. The rate increase is expected to generate an estimated \$ 468,823.00 of required revenue where approximately 33 % is funded through the increases to baggage tag rates.

**Risk Analysis:** As per the requirements of the ERM policy, there are moderate financial and operational risk to the City by not proceeding with generating additional revenue to keep pace with inflationary pressures.

**Communication Plan/Notice By-law Requirements:** The City will develop a comprehensive communication plan to ensure users are aware of the price increases as well as the change to split into resident and non-resident rates. Retailers who sell the bag tags will be provided education and information to provide to the users with clear explanations.

Distribution: M. Pokharel Manager Environmental Services  
H. Pihulak

**Strategic Plan or other Guiding Document:**

- 2.1 The City will ensure that our municipal infrastructure is maintained using available resources with the intent of moving towards all City infrastructure being in good state of repair to ensure certainty, security and long-term stability of our systems.
- 2.2 The City will keep in the forefront that there is a significant infrastructure deficit, and current and future Councils will need to continue to work towards allocating sufficient resources to be able to adequately address this issue.



January 3, 2022

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Adam Smith, Director of Development Services**

**Re: Land Purchase–Keewatin Patricia District School Board Central Park**

**Recommendation:**

That Council approves the acquisition of lands from the Keewatin Patricia District School Board (KPDSB) legally described as PIN 42164-0117 PT LANE PL 3 BTN PARK ST & FIRST ST S, BLK 4 AS CLOSED BY GR816; PT LT 39-40, 49-50 BLK 4 PL 3 AS IN RP7494; KENORA; and further

That the Mayor and Clerk are hereby authorized to execute a purchase and sale agreement in the amount of one dollar (\$1.00) and all other related documents to complete this purchase; and further

That three readings be given to a bylaw for this purpose.

**Background:**

As staff commenced with changes to land use for the western section of Central Park, review of title on the property indicated a small parcel of land on the eastern section that was owned by the Keewatin Patricia District School Board. While this land has always been used as park space and would have continued to fulfill a public purpose with investments made as part of the Central Park redevelopment project, staff are seeking to have title to the land to mitigate any potential risk to the project.

Acquiring the property is not intended for any future transfer of land in the area but would serve to enable without restriction, a broad array of recreational uses. Fortunately, the KPDSB has agreed to sell the land to the municipality for one dollar to facilitate these uses.

**Budget:** There will be legal costs associated with the transfer of the land however, this can be covered though the Operating Budget of the department.

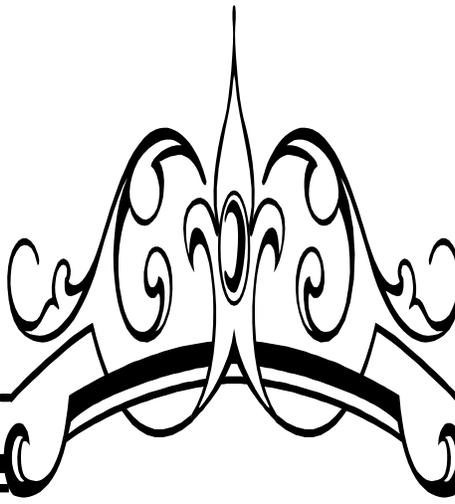
**Risk Analysis:**

There is a moderate operational risk of having the land remain under KPDSB ownership. Based on the latest plans for the area, amenities would need to avoid the land to which the City does not have title and as such could impact the extent of recreational amenities offered.

**Communication Plan/Notice By-law Requirements:** Public Notice & Bylaw

**Strategic Plan or other Guiding Document:**

2-7 The City will encourage and support the development of vacant and transitional lands for uses that support our vision.



**PROCLAMATION**

By Virtue of Authority

Vested in me

I hereby proclaim

January, 2022

As Alzheimer Awareness Month in and for the City of  
Kenora and request its observance as

Such by our citizens.

Proclaimed at the City of Kenora this 11th Day of

January, 2022



His Worship Mayor Daniel Reynard

