



City of Kenora
Planning Advisory Committee
60 Fourteenth Street N., 2nd Floor
Kenora, Ontario P9N 4M9
807-467-2292

Minutes
City of Kenora Special Meeting of the
Planning Advisory Committee
by way of Zoom Meeting
August 10, 2021 at 7:00 p.m. (CST)

Present:

Bev Richards	Member
Tanis McIntosh	Member
John Barr	Member
John McDougall	Member
Robert Kitowski	Member
Melissa Shaw	Secretary-Treasurer
Kevan Sumner	City Planner
Adam Smith	Director Development Services
Heather Pihulak	Director Administration/ City Clerk

- i. Ray Pearson, Vice-Chair called the meeting to order at 7:00 p.m. and reviewed the meeting protocol and Land Acknowledgement
- ii. Additions to the Agenda- there were none.
- iii. Declaration of Interest by a member for this meeting or at a meeting at which a member was not present- there were none.
- iv. New Business
 - Election of the position of Chair – 2021-2022

The Secretary- Treasurer reviewed the duties of the Chair from the 2021 Term of Reference.

The Secretary-Treasurer reviewed the election protocol. Any member meets the qualifying criteria to be a candidate nominated for the position of chair. The Secretary Treasurer would ask three times for nomination of the position of chair. If there is more than one member nominated, only then, will we arrange for a vote

As the Committee is meeting virtually 'Ballots' have not been circulated, vote by show of hands. All members of PAC have the inherent right to vote in the election. A Majority of votes cast elect. If a tie is struck, the names of the nominees are drawn from a hat.

The Secretary-Treasurer asked for nominations for the position of Chair. John Barr nominated Mr. Ray Pearson. Mr. Pearson graciously declined the nomination.

Member Bev Richards nominated Robert Kitowski. Member, Robert Kitowski accepted the nomination.

After a third request for nominations for the position of Chair there were no other nominations brought forward.

Member, Robert Kitowski elected Chair of the Planning Advisory Committee for the term of current Council.

i. Adjourn to a closed session

Pursuant to Section 239 of the Municipal Act, 2001, as amended, at 7:06 p.m. the Committee moved into a Closed Session to discuss items pertaining to the following:

- Education & Training Members of the Planning Advisory Committee ((2 matters- Planning Advisory Committee Terms of Reference, Meeting Procedures

ii. At 8:10 p.m. the Committee reconvened to open session.

iii. Adjourn

Moved by: John Barr

That the August 10, 2021 Special Meeting of the Planning Advisory Committee be adjourned at 6:42 p.m.

Minutes of the Kenora Planning Advisory Committee meeting, Tuesday August 10, 2021 are approved this 17th day of August, 2021.

Robert Kitowski, Chair

Melissa Shaw, Secretary-Treasurer