



MINUTES

Of a Special Meeting of the Council of the City of Kenora

Tuesday, February 23, 2021

1:00 p.m.

Virtual Attendance

Due to the COVID-19 Pandemic, Council met electronically as permitted by Council's Procedural Bylaw. You may view the Public Live Stream Event at:

<https://video.isilive.ca/kenora/2021-0223.html>

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**With** Mayor D. Reynard in the Chair, Councillor M. Goss, Councillor R. McMillan, Councillor A. Poirier, Councillor K. Ralko, Councillor S. Smith, Councillor C. Van Wallegghem

**Staff:** Kyle Attanasio, CAO, Heather Pihulak, Manager of Administration/City Clerk, Adam Smith, Manager of Development Services, Charlotte Edie, Manager of Finance/Treasurer, Stace Gander, Manager of Community Services, Roberta Marsh, HR Manager

## **Call to Order**

Mayor Reynard called the meeting to order.

## **Blessing & Land Acknowledgment**

***Delivered by Councillor Goss***

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations and Metis people today. We continue to be thankful for the partnerships with our Indigenous people.

We give thanks for the many blessings we enjoy in the City of Kenora. We seek wisdom in our minds, clearness in our thinking, truth in our speaking and always love in our hearts, so that we may try always to unite the Citizens of Kenora. Let these principles guide us in our decision making.

## **Public Information Notices as per By-law Number 144-2007**

Mayor Reynard then read the following notices:-

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Enter into a purchase and sale agreement for the sale of 1125 Highway 17 East

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Reynard then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
  - ii) From a Meeting at which a Member was not in Attendance
- There were none declared.

## **Presentations/Deputations**

### **Presentation of the Service Delivery Review – Optimus SBR**

Michelle Lenarduzzi, Mariam Ali of Optimus SBR presented the findings and overview of the service delivery review.

The project mission was to undertake a comprehensive service delivery review of City of Kenora to evaluate how services are currently being delivered and identify opportunities to strengthen service delivery effectiveness and efficiency.

Each service had a detailed current state assessment conducted that was refined and updated when the project resumed. For each service we have developed key recommendations, based on our understanding of the current state. Recommendations were developed and validated to ensure they align with operating realities and are actionable.

There were 13 services selected for a detailed review and recommendations development. The focus area for each is outlined as it aligns to the SDR Framework. Based on the current state City-wide themes there were overarching recommendations developed.

The final report has been designed to include information for each recommendation:

- An overview of Current State findings that precipitated the recommendation;
- Detailed information related to the proposed recommendation;
- An overview of the financial impact, including the main cost drivers for the City for each recommendation and implementation considerations to support next steps planning; and,
- A summary of benefits if the recommendation is adopted.

In addition to the content provided for each recommendation, the report is designed to act as a standalone document, containing:

- The final current state report; and,
- Implementation and prioritization considerations for the City

An implementation strategy was included and recommendations for the City on implementation of the recommendations.

Council thanked Optimus SDR for the presentation and a copy was left with the Clerk.

### **Service Delivery Review Report**

#### **1. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That Council hereby receives the 2021 Service Delivery Review Report as prepared by Optimus SBR under the Municipal Modernization Funding program.

### **Purchase and Sale Agreement – 1125 Hwy 17E**

#### **2. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That Council hereby enters into a conditional Agreement of Purchase and Sale between the Corporation of the City of Kenora and Space Holdings Ltd., in the amount of \$1.25 million; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends enter into a purchase and sale agreement for the sale of 1125 Highway 17 East at its February 23, 2021 special meeting; and further

That three readings be given to the respective by-laws for these purposes.

**Adoption of Bylaw**

**3. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

#25-2021 – Purchase and Sale Agreement – 1125 Hwy 17 E

**Adjourn to Closed Session**

**4. Moved by R. McMillan, Seconded S. Smith & Carried:-**

That Council now adjourn to a closed session at 1:54 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

- i) Educating & Training Members of Council (1 matter-CSWBP update)
- ii) Labour Relations (1 matter-Confidential Staff Matter)

**Reconvene to Open Meeting**

Council reconvenes to open session at 3:10 p.m. with no reports from its closed session.

**Close of Meeting**

**5. Moved by R. McMillan, Seconded S. Smith & Carried:-**

That this meeting be now declared closed at 3:10 p.m.

**The Corporation of the City of Kenora**

**Confirmed As Written This .....Day**

**Of.....2021**

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**Mayor**

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**City Clerk**