



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, February 16, 2021
12:00 p.m.
Virtual Attendance**

Due to the COVID-19 Pandemic, Council met electronically as permitted by Council's Procedural Bylaw. Citizens and our Media Partners are encouraged to view the virtual meeting via the Public Live Stream Event at:
<https://video.isilive.ca/kenora/2021-02-16.html>

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**With** Mayor D. Reynard in the Chair, Councillor M. Goss, Councillor R. McMillan Councillor A. Poirier, Councillor K. Ralko, Councillor S. Smith, Councillor C. Van Wallegghem

**Staff:** Kyle Attanasio, CAO, Heather Pihulak, Manager of Administration/City Clerk, Jeff Hawley, Manager of Operations & Infrastructure, Adam Smith, Manager of Development Services, Stace Gander, Manager of Community Services, Charlotte Edie, Manager of Finance/Treasurer, Roberta Marsh, HR Manager

## **Call to Order**

Mayor Reynard called the meeting to order at 12:01 p.m.

## **Blessing & Land Acknowledgment**

*Delivered by Councillor Van Wallegghem*

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations and Metis people today. We continue to be thankful for the partnerships with our Indigenous people.

We give thanks for the many blessings we enjoy in the City of Kenora. We seek wisdom in our minds, clearness in our thinking, truth in our speaking and always love in our hearts, so that we may try always to unite the Citizens of Kenora. Let these principles guide us in our decision making.

## **Public Information Notices as per By-law Number 144-2007**

Mayor Reynard then read the following notices:-

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Amend the 2021 Operating & Capital Budget to withdraw funds from the Pavilion reserves in the amount of \$11,520 for the construction of the OPP office area
- Adopt a bylaw establishing Council's remuneration rates for 2020 and 2021
- Amend the 2021 Operating & Capital Budget to withdraw funds from the parkade reserves to perform an emergency repair to the parkade
- Approve an investment to the Lake of the Woods Regional Community Foundation

- Declare the property locally known as 1125 Highway 17E as surplus to the needs of the municipality
- Adopt a new Tariff of Fees and Charges By-law to give effect to new rates outlined in Schedule "D" of the bylaw
- Accept the Official Plan Policy Directions and Recommendations Report

### **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Reynard then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- On Today's Agenda or from a previous Meeting
  - From a Meeting at which a Member was not in Attendance
- There were none declared.

### **Confirmation of Minutes**

**1. Moved by C. Van Wallegem, Seconded by M. Goss & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – January 19, 2021

### **Deputations**

None

### **Additions to the Agenda**

#### **Review KDMA Resolutions**

Council reviewed the KDMA resolutions that are before the KDMA conference.

The resolution on the Health Unit is not supported by Council. Three members of Council plan to attend the conference.

### **Sustainability Advisory Committee Appointments**

**2. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That Council hereby appoints Councillor Rory McMillan, Stephanie Charles, Ben Reynolds and Natasha Stoyakovich to the Sustainability Advisory Committee for a term at the pleasure of Council no later than November 14, 2022.

### **2020 Q4 Contracts**

**3. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council hereby accepts the 2020 October – December Contracts & Expenditures Approved report.

### **December 2020 Financial Statements**

**4. Moved by R. McMillan, Seconded by K. Ralko & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at December 31, 2020.

## **2020 & 2021 Council Remuneration**

### **5. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That in accordance with Council's Annual Remuneration Policy #CC-15-1, Council hereby establishes Council's 2020 Remuneration to be set at Mayor \$39,461 and Council \$19,802 with per diems established at \$191 effective January 1, 2020; and further

That Council's 2021 Remuneration be set at Mayor \$40,053 and Council \$20,099 with per diems established at \$194 effective January 1, 2021; and further

That in accordance with Notice By-law #144-2007, notice is hereby given that Council intends to adopt a by-law establishing Council remuneration rates for 2020 and 2021 at its February 16, 2021 meeting; and further

That the appropriate by-law be passed for this purpose.

## **Boards & Committees Appointments Policy #CC-14-1 Amendment**

### **6. Moved by A. Poirier, Seconded by C. Van Wallegem & Carried:-**

That Council gives three readings to a bylaw to amend the City Boards & Committees Policy #CC-14-1 to reflect changes in application review by administration; and further

That bylaw number 72-2019 be hereby repealed.

## **Budget Amendment – Kenora Pavilion Renovations**

### **7. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby approves a budget amendment in the amount of \$11,520 towards the construction of an office area in the Kenora Pavillon for an OPP downtown office presence; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budget at its February 16, 2021 meeting to withdraw funds from the Pavillion reserves in the amount of \$11,520 for the construction of the OPP office area; and further

That Council give three readings to a by-law to amend the 2021 capital budget for this purpose.

## **Tariff of Fees & Charges Bylaw–Schedule D–Roads Department Fees**

### **8. Moved by M. Goss, Seconded by C. Van Wallegem & Carried:-**

That Council hereby approves an amendment to Schedule "D" of the Tariff of Fees and Charges By-law to include rates for various roadwork on an hourly basis; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-law at its February 16, 2021 meeting to give effect to this rate outlined in the revised Schedule "D"; and further

That By-law Number 149-2020 be hereby repealed.

### **Budget Amendment – Parkade Emergency Repairs**

#### **9. Moved by C. Van Walleggem, Seconded by A. Poirier & Carried:-**

That Council hereby approves a budget amendment in the amount of \$6,350 to be funded through the parkade reserves to perform an emergency repair on the upper barrier connection for the concrete barrier panel and a fence repair to the lower storage area; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budget at its February 16, 2021 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2021 operating and capital budget for this purpose.

### **Agreement with Debbie’s Greenhouse**

#### **10. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That the Mayor and Clerk be hereby authorized to enter into a three (3) year Agreement with Debbie’s Greenhouse & Garden Centre for planting and maintaining plants and shrubs in the City of Kenora; and further

That the appropriate by-law be passed for this purpose.

### **Agreement with Boreal Concepts – Rec Centre Vending**

#### **11. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That Council gives three readings to a bylaw authorizing an agreement between the Corporation of the City of Kenora and Boreal Concepts for the purpose of Vending Machine Services at the Kenora Recreation Centre & Keewatin Memorial Arena for the term of March 1, 2021 to February 28<sup>th</sup>, 2026; and further

That the Mayor and City Clerk be hereby authorized to execute the Agreement.

### **Investment of the Big Picture Legacy Fund to the Community Foundation**

#### **12. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That Council approve the investment of The Big Picture Legacy Fund for the Douglas Family Art Centre as an Agency Fund with the Kenora and Lake of the Woods Regional Community Foundation; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to approve an investment to the Lake of the Woods Regional Community Foundation at its February 16, 2021 meeting.

### **The Muse Summer Student Funding Application**

#### **13. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby approves an application to Young Canada Works in Heritage Organizations to assist with employment costs for summer students at the Lake of the Woods Museum and the Douglas Family Art Centre.

### **Ontario Government Budget Consultation Submission**

#### **14. Moved by C. Van Wallegghem, Seconded by A. Poirier & Carried:-**

That Council hereby approves a submission to the Government of Ontario's 2021 Budget Consultation.

### **Declaration of Surplus Land – 1125 Hwy 17E**

#### **15. Moved by M. Goss, Seconded by C. Van Wallegghem & Carried:-**

That Council hereby declares the property locally known as 1125 Highway 17E, Kenora, Ontario and otherwise known as the 'former Ontario Provincial Police Service (OPP) detachment' as surplus to the needs of the municipality; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to declare the property locally known as 1125 Highway 17E as surplus to the needs of the municipality at its February 16, 2021 meeting; and further

That three readings be given to a by-law for this purpose.

### **Purchase & Sale Agreement-Nature Conservancy of Canada-Sale of Town Island**

#### **16. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That Council hereby enters into an Agreement of Purchase and Sale between the Corporation of the City of Kenora and the Nature Conservancy of Canada (NCC), in the amount of \$2.25 million; and further

That Council commits \$75,000 towards the NCC Stewardship Endowment Fund upon conditions of the sale being satisfied; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends enter into a purchase and sale agreement for the sale of Town Island at its February 16, 2021; and further

That three readings be given to the respective by-laws for these purposes.

### **Official Plan Statutory Public Meeting Recommendation**

#### **17. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That Council directed staff to prepare a new Official Plan for the City of Kenora to guide land-use decisions over the next 10 years; and further

That Council hereby accepts the Policy Directions and Recommendations Report in preparation of the new Official Plan; and further

That Council give such direction as deemed necessary, based on public input and Council discussion.

### **Agreement-Business Advisory Centre Durham Inc**

#### **18. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Business Advisory Centre Durham Inc. for the Ontario Small Business COVID-19 Recovery Network Program; and further

That the CAO be authorized to execute these agreements.

### **Agreement-Min of Agriculture & Rural Affairs-Harbourtown Beautification**

#### **19. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That three readings be given to a bylaw to execute an amending agreement between the Corporation of the City of Kenora and the Province of Ontario for the delivery of the Harbourtown Centre Beautification and Urban Forest project; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **Various Committee Minutes**

#### **20. Moved by M. Goss, Seconded by C. Van Walleghem & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- December 15, 2020 & January 28, 2021 – The Muse
- January 27, 2021 – Heritage Kenora
- January 27, 2021 – Kenora Public Library

That Council hereby receives the following Minutes from other various Committees:

- November 26, 2020 - Kenora Police Services Board
- January 13, 2021 – Kenora Handi Transit
- November 20 & December 18, 2020- Northwestern Health Unit; and further

That these Minutes be circulated and ordered filed.

### **Water Wastewater Systems Monthly Summary December 2020**

#### **21. Moved by C. Van Walleghem, Seconded by A. Poirier & Carried:-**

That Council of the City of Kenora hereby accepts the December 2020 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Approval of By-laws**

#### **22. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

#12-2021 Confirmatory

- #13-2021 2020 & 2021 Council Remuneration
- #14-2021 Boards & Committees Appointments Policy #CC-14-1
- #15-2021 Budget Amendment – Kenora Pavilion Renovations
- #16-2021 Tariff of Fees & Charges-Schedule D–Roads Department Fees
- #17-2021 Budget Amendment – Parkade Emergency Repairs
- #18-2021 Debbie’s Greenhouse Agreement Garden & Shrub Maintenance contract
- #19-2021 Agreement-Boreal Concepts Vending Services-Rec Centre
- #20-2021 Declaration of Surplus Lands- 1125 Hwy 17E
- #21-2021 Purchase & Sale Agreement – Nature Conservancy Sale of Town Island
- #22-2021 Funding Agreement-Nature Conservancy Stewardship Endowment Fund
- #23-2021 Business Advisory Centre Durham Inc Agreement
- #24-2021 Amending Agreement Min Agriculture Rural Affairs

### **Notices of Motion**

None

### **Proclamations**

None

### **Announcements**

#### **The following was highlighted by Council:**

1. Councillor Goss expressed that businesses should be very cautious as we reopen and caution is essential as we continue through the pandemic.
2. Councillor Smith was very pleased to see how many members of our community were present at the special meeting this morning. Over 200 submissions to the official plan consultation. That tells me that this community is vested in our community and a vision of how they would like it to look. Pleased to see recommendations coming out of those recommendations. Continue to comment and this is our opportunity to shape our community moving forward.
3. KDMA AGM on Thursday Councillor Van Wallegghem feels it was a good conference last year and doing it via Zoom this year may be more challenging. Will keep Council updated on the conference and appreciate being part of the Board.
4. Mayor Reynard noted that it is so important that citizens and the business community be part of the process of the Official Plan. He encouraged everyone to become engaged and get a better understanding. He expressed concern for Chief Waylon Scott and his community for the challenges they are going through and extend our thanks to them for being leaders through this challenging time.

### **Adjourn to Closed Session**

#### **23. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 12:34 p.m. to discuss items pertaining to the following:-

- i) Education & Training Members of Council (2 matters-CAO & Mayor Update)
- ii) Personal Matters about an Identifiable Individual (1 matter-Heritage Kenora Appointment)

**Reconvene to Open Meeting**

Council reconvenes to open session at 1:41 p.m. with one report from its closed session.

**Heritage Kenora Appointment**

**23a. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That Council hereby appoints Chirag Patney to Heritage Kenora for a term at the pleasure of Council no later than November 14, 2022.

**Close of Meeting**

**24. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That this meeting be now declared closed at 1:41 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2021**

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**Mayor**

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**City Clerk**