



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, April 20, 2021
12:00 p.m.
Virtual Attendance**

Council met electronically as permitted by the City of Kenora Procedural bylaw. Citizens and our Media Partners are encouraged to view the public meeting via the Public Live Stream Event at:

<https://video.isilive.ca/kenora/2021-04-20.mp4.html>

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**With** Mayor D. Reynard in the Chair, Councillor M. Goss, Councillor R. McMillan Councillor A. Poirier, Councillor K. Ralko, Councillor S. Smith, Councillor C. Van Wallegghem

**Staff:** Kyle Attanasio, CAO, Heather Pihulak, Manager of Administration/City Clerk, Charlotte Edie, Manager of Finance/Treasurer, Adam Smith, Development Services Manager, Stace Gander, Community Services Manager & Acting Operations & Infrastructure Manager, Roberta Marsh, Human Resources Manager

## **Call to Order**

Mayor Reynard called the meeting to order at 12:00 p.m.

## **Blessing & Land Acknowledgment**

*Delivered by Councillor Ralko*

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations and Metis people today. We continue to be thankful for the partnerships with our Indigenous people.

We give thanks for the many blessings we enjoy in the City of Kenora. We seek wisdom in our minds, clearness in our thinking, truth in our speaking and always love in our hearts, so that we may try always to unite the Citizens of Kenora. Let these principles guide us in our decision making.

## **Public Information Notices as per By-law Number 144-2007**

Mayor Reynard then read the following notices:-

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Adopt an Investment Policy Statement for the City of Kenora Investments
- Amend the Operating & Capital Budgets for the following items:
  - \$10,000 for the preparation work and installation of a kiln for the Douglas Family Art Centre to be funded through the Douglas Family Art Centre Reserves
  - \$100,000 to develop a Parks & Recreational Master Plan to be funded through

- Contingency Reserves
- \$80,000 of which \$48,351.71 is to be funded through brand leadership reserves and \$31,648.29 is to be funded through MAT tax reserves to develop a Tourism Destination Marketing Strategy & Brand Redevelopment
  - \$18,616.75 to be funded through the Solid Waste Reserve to complete concrete work at the Jones Road Landfill
  - \$85,000 to be funded from the Sewer and Water Reserves to complete outstanding water and sewer projects identified in 2020 and not carried forward to the 2021 budget
- Adopt a new Tariff of Fees and Charges By-law to include rates for City engineering services provided to third parties and agencies and amendments to the rental fees for the Whitecap Pavillion to support public events
  - Declare part of a Road Allowance identified as PIN 42166-0849 as surplus needs to the requirements of the Municipality and sell said lands

### **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Reynard then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

There were none declared.

### **Confirmation of Minutes**

#### **1. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – March 16, 2021  
Special Council – April 1, 2021

### **Deputations**

None

### **Additions to the Agenda**

#### **2021 NOMA Conference Minister's Questions**

Council discussed potential issues to pose to the Ministers during the bear pit session at the upcoming NOMA conference. There have been three presented for Council consideration.

Downloading of the cost sharing of the NWHU by the province is significant to the municipality as we will be facing over \$300,000 impact to our budget to pay for the NWHU and this will be on the backs of the taxpayers. Now is not the time to download more onto the taxpayers and public health is not a municipal responsibility.

Perhaps resolutions at KDMA should have included the NWHU levy as it has huge impacts on municipal budgets. KDMA chose to put forward other resolutions rather than this one, the modernization of public health would be top of mind because all of our municipalities

will be financially impacted by this change. Need to be selective on the questions to put through for Minister responses.

Council suggested that we send all our questions to Minister Rickford, the Premier and the appropriate Minister regardless if they are asked during the NOMA conference.

### **Asset Management Plan Update**

#### **2. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That Council hereby approves the Updated Asset Management Plan for the City of Kenora as prepared by Public Sector Digest (PSD); and further

That Administration continue to improve the data underlying the plan and strategies with which to manage the City's infrastructure.

### **February 2021 Financial Statements**

#### **3. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at February 28, 2021.

### **2020 Q3 & Q4 Investments**

#### **4. Moved by C. Van Wallegghem, Seconded by A. Poirier & Carried:-**

That Council hereby accepts the 2020 third and fourth quarter investment report that includes details of the Kenora Citizens' Prosperity Trust Fund and other City of Kenora investments.

### **Investment Policy Statement**

#### **5. Moved by M. Goss, Seconded by C. Van Wallegghem & Carried:-**

That Council hereby accepts the changes to the Investment Policy Statement (IPS) for the City of Kenora investments; and further

That in accordance with By-law Number 144-2007, public notice is hereby given that Council intends to adopt the Investment Policy Statement which was authorized under Authorizing By-law #47-2020; and further

That Council give three readings to a By-law to adopt the Investment Policy Statement.

### **All Nations Health Partners Collaborative Decision Making Framework**

#### **6. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby authorizes the City of Kenora, as a participating member, to be a signatory of the Collaborative Decision Making Agreement of the All Nations Health Partners; and further

That the CAO is hereby authorized to execute the agreement on behalf of the Corporation of the City of Kenora.

## **Budget Amendment – Jones Road Landfill Concrete Work 2021**

### **7. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That Council hereby approves a budget amendment in the amount of \$18,616.75 to be funded through the Solid Waste Reserve to complete concrete work at the Jones Road Landfill; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Solid Waste Operating & Capital Budget at its April 20, 2021 meeting to withdraw funds from the Solid Waste Reserve in the amount of \$18,616.75 to complete this work; and further

That Council give three readings to a by-law to amend the 2021 Solid Waste Operating & Capital budgets for this purpose.

## **Budget Amendment – Sewer & Water Projects**

### **8. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That Council hereby approves a budget amendment in the amount of \$85,000 to be funded from the Sewer and Water Reserves to complete outstanding water and sewer projects identified in 2020 and not carried forward to the 2021 budget; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budget at its April 20, 2021 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2021 Sewer and Water Operating & Capital budget for this purpose.

## **Tariff of Fees & Charges – Engineering Cost Recovery**

### **9. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That Council hereby approves an amendment to Schedule "D" of the Tariff of Fees and Charges By-law to include rates for City engineering services provided to third parties and agencies; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-law at its April 20, 2021 meeting to give effect to this rate outlined in the revised Schedule "D"; and further

That By-law Number 16-2021 be hereby repealed.

## **Parking Lot Bylaw – Miikana Way Parking Lot Addition**

### **10. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That Council hereby approves an amendment to Schedule "A" to Parking Lots By-Law Number 082-2018 to add Anicinabe Park boat launch overflow parking lot; and further

That Council gives three readings to a By-law for this purpose.

## **Budget Amendment – Kiln Installation-Douglas Family Art Centre**

### **11. Moved by C. Van Wallegghem, Seconded by A. Poirier & Carried:-**

That Council hereby approves a budget amendment in the amount of \$10,000 to be funded through the Douglas Family Art Centre Reserve for the preparation work and installation of a kiln; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budget at its April 20, 2021 meeting for this purpose; and further

That Council give three readings to a by-law to amend the 2021 Operating & Capital budgets for this purpose.

## **Budget Amendment – Parks & Recreation Master Plan**

### **12. Moved by M. Goss, Seconded by C. Van Wallegghem & Carried:-**

That Council hereby directs staff to undertake a request for proposal process to develop a Parks & Recreational Master Plan; and further

That Council hereby approves a budget amendment in the amount of \$100,000 to be funded through Contingency Reserve to fund the project; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Capital Budget at its April 20, 2021 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2021 capital budget for this purpose.

**Discussion:** We have been working with a very outdated Beaches, Parks and Trails plan and this gives us an opportunity to develop a current recreational master plan which will incorporate all aspects of our recreation.

## **Budget Amendment – Tourism Marketing Strategy Redevelopment**

### **13. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby directs staff to undertake a request for proposal process to develop a tourism destination marketing strategy & brand redevelopment; and further

That Council hereby approves a budget amendment in the amount of \$80,000 of which \$48,351.71 is to be funded through brand leadership reserves and \$31,648.29 is to be funded through MAT tax reserves for this project; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budgets at its April 20, 2021 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2021 Operating & Capital budgets for this purpose.

**Discussion:** The former brand wasn't given the proper funding to develop and grow it. We need to commit MAT tax dollars to assure there are proper funds allocated to develop this brand.

### **NOHFC Funding Application – Kenora Recreation Centre Enhancements**

#### **14. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That Council hereby directs staff to complete an application to the Northern Ontario Heritage Fund Community Enhancement Stream related to planned upgrades at the Kenora Recreation Centre grounds and green space in the 2021 Capital Plan in the amount of \$800,000; and further

That Council hereby approves any cost overruns associated with the project.

**Discussion:** Until such time as Phase 1 has been submitted and acknowledged so any costs until that time would be deemed ineligible so until we receive that notice from NOHFC we will not be able to move forward with these projects.

### **Kenora Economic Recovery Plan 2021 Implementation**

#### **15. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

Whereas the COVID-19 global pandemic has had a devastating effect on the City of Kenora business community; and

Whereas Council approved Kenora's Economic Recovery Plan in July 2020 which identified four priority areas including: Bring Tourists Back to Kenora, Restoration of Downtown Activity, Grow the Resiliency of the Business Community and Infrastructure that Supports Recovery;

Now Therefore Be It Resolved That Council reaffirms the waiving of fees for the purpose of the establishment of Outdoor Commercial Patios as established in DS-6-2 Outdoor Commercial Patios, subject to staff application approval; and further

That Council approves free metered parking in the Harbourtown Centre for July 2021 excluding municipal parking lots; and further

That Council approves amendments to rental fees for the Whitecap Pavilion to support public events; and further

That Council approves amendments to allow for free evening and weekend parking at the Park Street municipal parking lot; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law at its April 20, 2021 meeting to give effect to these rates outlined in the revised Schedule "E".

**Discussion:** There is a \$45,000 additional impact to the budget as a result of these approvals. These are also the proposed fees going forward so will be a long term impact on revenues for the Whitecap.

We need to look closely at what we rent the Pavillion out for. This asset is meant to contribute to a vibrant Harbourfront and therefore we need to look closely at how we want this venue used. We should not be supporting events that closes down the Harbourfront as it is meant to be access to the water at all times. As we move forward talking about redevelopment of the Harbourfront we should keep this in mind.

**Declare Municipal Lands Surplus & Sell Lands – 96 Lakeside Cresc  
16. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That the Council of the City of Kenora hereby declares part of a Road Allowance identified as PIN 42166-0849 as surplus needs to the requirements of the Municipality; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to declare these described lands as surplus to the needs of the municipality at its April 20, 2021 meeting; and further

That Council hereby authorizes a purchase and sale agreement between the Corporation of the City of Kenora and Gregg and Elizabeth Wiebe for the sale of the identified lands in the amount of \$1,930.00; and further

That the property be merged with the adjacent property owned by the purchasers; and further;

That three readings be given to two by-laws for these purposes.

**Summer Student Bylaw Enforcement Appointment  
17. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That Council hereby appoints Chase Birch as a summer student By-Law Enforcement Officer in and for the City of Kenora under the authority of the Police Services Act; and further

That this appointment is hereby authorized for the period of April 26, 2021 to September 15, 2021.

**Consulting Agreement –Wake Marketing & NWBC  
18. Moved by C. Van Walleghem, Seconded by A. Poirier & Carried:-**

That three readings be given to a bylaw to execute a consulting agreement with Wake Marketing & Design for the provision of the Professional Services for COVID-19 Recovery Aid for the Northwest Business Centre; and further

That the Mayor and Clerk be authorized to execute the agreement.

### **Consulting Agreement – Kim Kaschor – Municipal Podcast**

#### **19. Moved by M. Goss, Seconded by C. Van Walleghem & Carried:-**

That three readings be given to a bylaw to execute a consulting agreement with Kim Kaschor for the provision of professional services for the development of a municipal podcast; and further

That the Mayor and Clerk be authorized to execute the agreement.

**Discussion:** Kyle Attansio noted he is pleased with the quality of the candidate who is leading this process and looking forward to getting the podcast going.

### **Council Remuneration - NWHU**

#### **20. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council receive the reports prepared by Charlotte Edie, Manager of Finance/Treasurer dated April 9, 2021 as required under Section 284 of The Municipal Act, 2001, as amended, setting out the Annual Statement of Remuneration and Expenditures for Members of Council in accordance with Remuneration By-law #48-2013.

### **Ministry of Transportation – Dedicated Gas Tax Agreement**

#### **21. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That three readings be given to a by-law to authorize the execution of a letter of agreement between the City of Kenora and the Ministry of Transportation with respect to the Dedicated Gas Tax Funds for Public Transportation Program for future years; and further

That the Mayor and Treasurer be authorized to execute this agreement.

### **Ministry for Seniors & Accessibility Agreement-Inclusive Community**

#### **22. Moved by K. Ralko, Seconded by R. McMillan & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Ministry for Seniors and Accessibility for an Inclusive Community Grants Program to proceed with accessibility improvements at Norman Park; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **Agreement with Moncrief Construction–2021 Municipal Paving Program**

#### **23. Moved by A. Poirier, Seconded by K. Ralko & Carried:-**

That Council accepted the bid of Moncrief Construction related to the 2021 Municipal Paving works at a Special meeting of Council held April 1, 2021; and further

That Council hereby authorizes the Mayor and Clerk to execute an agreement between the Corporation of the City of Kenora and Moncrief Construction; and further

That three readings be given to a by-law for this purpose.

**Agreement with Office of the Fire Marshall-Fire Safety Grant  
24. Moved by C. Van Wallegghem, Seconded by A. Poirier & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and the office of the Fire Marshall for the provision of a Fire Safety Grant; and further

That the Mayor & Clerk be authorized to execute this agreement.

**Agreement with Titan Contractors-2021 Sewer & Water Reconstruction  
25. Moved by M. Goss, Seconded by C. Van Wallegghem & Carried:-**

That Council accepted the bid of Titan Contractors related to the 2021 Sewer and Water Reconstruction works at a Special meeting of Council held April 1, 2021; and further

That Council hereby authorizes Mayor and Clerk to execute an agreement between the Corporation of the City of Kenora and Titan Contractors; and further

That three readings be given to a by-law for this purpose.

**Various Committee Minutes**

**26. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- February 25, 2021 – The Muse
- March 17, 2021 – Heritage Kenora

That Council hereby receives the following Minutes from other various Committees:

- January 28, 2021 – Northwestern Health Unit
- March 10, 2021 – Kenora Handi Transit
- February 25, 2021 - Kenora Police Services Board
- March 18, 2021 – KDMA Executive Committee
- February 11, 2021 - District of Kenora Home for the Aged Board of Management; and further

That these Minutes be circulated and ordered filed.

**February 2021 Water & Wastewater Systems Monthly Summary  
27. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That Council of the City of Kenora hereby accepts the February 2021 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

**Approval of By-laws**

**28. Moved by C. Van Wallegghem, Seconded by A. Poirier & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

- #36-2021 - Confirmatory
- #37-2021 - Investment Policy Statement
- #38-2021 - All Nations Health Partners Collaborative Decision Making Framework
- #39-2021 - Budget Amendment – Jones Road Landfill Concrete Work 2021
- #40-2021 - Budget Amendment – Sewer & Water Projects
- #41-2021 - Tariff of Fees & Charges–Engineering Cost Recovery & Whitecap Pavillion Fees
- #42-2021 - Amend Parking Lot Bylaw–Miikana Way Parking Lot Addition & Park Street
- #43-2021 - Budget Amendment – Kiln Installation-Douglas Family Art Centre
- #44-2021 - Budget Amendment – Parks & Recreation Master Plan
- #45-2021 - Budget Amendment – Tourism Marketing Strategy Redevelopment
- #46-2021 - Declare Municipal Lands Surplus – 96 Lakeside Crescent
- #47-2021 - Authorize a Purchase & Sale Agreement – 96 Lakeside Crescent
- #48-2021 - Summer Student Bylaw Enforcement Appointment
- #49-2021 - Consulting Agreement with Wake Marketing & Northwest Business Centre
- #50-2021 - Consulting Agreement with Kim Kaschor - municipal podcast
- #51-2021 - Ministry of Transportation Dedicated Gas Tax Agreement
- #52-2021 - Ministry for Seniors & Accessibility Agreement Inclusive Community Grants
- #53-2021 - Agreement with Moncrief Construction – 2021 Municipal Paving Program
- #54-2021 - Agreement with Office of the Fire Marshall for a Fire Safety Grant
- #55-2021 - Agreement with Titan Contractors – 2021 Sewer & Water Reconstruction

### **Notices of Motion**

None

### **Proclamations**

None

### **Announcements**

#### **The following was highlighted by Council:**

1. Councillor Goss is concerned with the ongoing challenges with finding housing in Kenora. Overall the challenges continue with people needing housing. Council has made changes to make properties available. We are on the cusp of a housing crisis and we need to put pressure on the government to make housing available.
2. Councillor Smith stressed again all the safety measures with related to the pandemic. It is being questioned why we are shut down and people need to recognize it isn't about numbers anymore. It is about capacity in the hospitals and health care workers are going to make difficult decisions on who lives or dies. When we look at our hospital capacity across our catchment area, there are only 11 beds ICU. The situation is dire right across the province and we are no better off than other health units.
3. Councillor Poirier publicly stated that the interprovincial borders have been shut down by the province and not the Council of the City of Kenora. We have to follow what the province puts in place and the OPP are monitoring it.
4. Councillor Ralko noted that today is her second consecutive lockdown birthday.
5. Councillor McMillan acknowledged Earth Day and some of the things the City is doing regarding environmental efforts in our community.

6. Mayor Reynard reminded people in the community to be patient and kind to others. There are people who live and work here and provide important services to our community that are permitted to be here. Please be respectful of others. We are all in this together.

**Adjourn to Closed Session**

**29. Moved by K. Ralko, Seconded by A. Poirier & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 1:01 p.m. to discuss items pertaining to the following:-

- i) Labour Relations (1 matter-IBEW Bargaining)
- ii) Education & Training Members of Council (3 matters – CAO, Mayor & Development Services updates)

**Reconvene to Open Meeting**

Council reconvenes to open session at 4:19 p.m. with no reports from its closed session.

**Close of Meeting**

**30. Moved by A. Poirier, Seconded by S. Smith & Carried:-**

That this meeting be now declared closed at 4:19 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2021**

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**Mayor**

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**City Clerk**