



# City of Kenora

## Committee of the Whole Agenda

Tuesday, July 13, 2021

9:00 a.m.

Virtual Attendance

Council will be meeting electronically as permitted by the City of Kenora Procedural bylaw. Citizens and our Media Partners are encouraged to attend the virtual meeting via the Public Live Stream Event at:

<https://video.isilive.ca/kenora/>

### A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its July 20, 2021 meeting:-

- Council will appoint a replacement Councillor to City Council effective July 20, 2021 to fulfill the remaining term of Council
- Amend the 2021 Operating & Capital budgets for the following purposes:
  - \$366,402.24 of which \$358,402.24 is to be funded through the Police Station Replacement Reserve and \$8,000 to be funded from the Community Club Reserve to fund green space and amenity construction to take place at the Central Park Community Club Project
  - \$227,771.00 to be funded through the Investing in Canada Infrastructure Program – Resilience Infrastructure Stream for the purchase and installation of a dehumidifier in the Thistle Arena at the Kenora Recreation Centre
  - \$193,000 to allow for implementation of the 2021 Municipal Accommodation Tax (MAT) Operational Workplan
- Authorize a Certificate of Approval sanctioning and approving the expropriation of lands locally known as "Outen Strip" to enable the unencumbered future transfer of property containing the former Jaffray Melick municipal office.
- Enter into an Option to Purchase Agreement for the sale of a 16.17 acre parcel of vacant land located east of Veterans Drive and south of 14th Street North

### Blessing & Land Acknowledgement

Councillor Goss

### B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance.

### C. Confirmation of Previous Committee Minutes

**Motion:**

That the Minutes from the last regular Committee of the Whole Meeting held June 8, 2021 and

the Special Committee of the Whole meeting held June 28, 2021 be confirmed as written and filed.

## **D. Deputations/Presentations**

- Christina Zardo – Food Cycle Science (FoodCycler) – organic waste diversion

## **E. Reports:**

### **1. Administration & Finance**

**Item Subject**

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- 1.1. May 2021 Financial Statements
- 1.2. Fort Frances/International Falls International Bridge
- 1.3. Council Vacancy

### **2. Fire & Emergency Services**

**Item Subject**

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No Reports

### **3. Operations & Infrastructure**

**Item Subject**

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No Reports

### **4. Community Services**

**Item Subject**

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- 4.1 Budget Amendment – Central Community Club Construction Project
- 4.2 Budget Amendment – Recreation Centre Dehumidifier
- 4.3 Coney Island Shuttle Service Contract Execution
- 4.4 Vending Truck Agreement – Kenora Harbourfront

### **5. Development Services**

**Item Subject**

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- 5.1 Expropriate Land JM Former Municipal Office
- 5.2 Five Year Tourism & Economic Development Strategy
- 5.3 1430 River Street License Agreement
- 5.4 Option to Purchase Agreement – 14<sup>th</sup> St N Operations Lands

**Other:**

**Proclamations:**

- July 18 - 24, 2021 - National Drowning Prevention Week

**Next Meeting**

- Tuesday, August 10, 2021

**Motion - Adjourn to Closed Meeting:**

That this meeting now be adjourned to a closed session at \_\_\_\_\_ a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following: -

- i) Litigation or Potential Litigation Affecting the Municipality (1 matter)
- ii) Personal Matters about an Identified Individual (1 matter-Community Well-Being Advisory Committee Appointments)
  - iii) Labour Relations (1 matter-KPFFA Negotiations)
- iv) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality (1 matter-CPR Lands Compliance)

**Adjournment.**



July 6, 2021

## City Council Committee Report

To: Kyle Attanasio, CAO

Fr: Jon Ranger, Deputy Treasurer  
Charlotte Edie, Treasurer

Re: May 2021 Financial Statements

### Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at May 31, 2021.

### Background:

Attached for your information, please find the May 2021 summary expense and user fee statements for the City of Kenora and the Council department. At the end of May, the year is 41.67% complete, and therefore, not including any seasonal differences, should be 58.33% of the budget remaining.

### Overall:

- Expenses at the end of May 2021 are slightly below budget with 63.16% remaining to be spent. Water & Sewer 67.33% and Solid Waste 66.28% left in the budget.
- User fee revenues to the end of May 2021 are behind budget with 77.33% left to collect. Water & Sewer 66.91% and Solid Waste 59.54% is left to collect at the end of May.

### Expenditures:

- **General Government** - The General Government expenses to date are close to budget with 59.90% remaining in the budget.
  - **Mayor and Council** – Expenses are slightly over budget with 55.69% remaining, however this is in line with prior year spending.
  - **City Clerk** – Department is currently under budget. Advertising, legal and contracted services actuals are less than prior year at the end of May.
  - **Human Resources** – Close to budget at the end of May. Contracted services have exceeded budget, however legal expenses are significantly under budget.
  - **Building & Grounds Maintenance City Hall** – Materials and supplies, and repairs and maintenance currently below budget. Janitorial and phone services not yet recorded for May.
  - **IT** – Over budget at the end of May with 47.97% of the budget remaining. Many of the software annual fees have been paid for the year and materials and supplies have exceeded annual budget amounts. Contracted services is right on budget.
  - **Rentals** – Under budget at the end of May. No contracted services required to date. Medical Centre materials and supplies are over budget but actual spend is comparable to prior year at the end of May.

- **Protection** – The Protection expenses are close to budget with 58.93% remaining in the budget.
  - **Police Services Board** – Over budget, flyers purchased exceeded miscellaneous expense budget.
  - **911 Emergency access** – This budget only includes the Central Emergency Reporting Bureau contract, and this was paid for the entire year in February.
  - **Health and Safety Committee** – Right on budget at the end of May. The Industrial Ergonomic Report has now been billed.
  - **Facilities and Property Management** – slightly over budget, some wages still to be allocated to other departments based on budget.
  
- **Transportation** – The Transportation Department expenses to date are under budget with 68.18% remaining in the budget.
  - **Roads/Bridge Maintenance/Paved, Surface Treated, Loosetop Roads** – Overall spending is under budget however actuals are in line with prior years.
  - **Safety Devices Maintenance** – Currently under budget, however this budget is mainly related to line painting contracted services work. At the end of May actuals are in line with prior year and will expect this budget to be utilized once line painting work is complete.
  - **Warehouse** – Warehouse budget no longer includes utilities for all of the operations building, this has been reallocated to 390.
  - **Engineering** – Currently over budget, an allocation is to be made for engineering wages to be split between Water & Sewer which will bring actual expenses in engineering down.
  
- **Environmental** – The Environmental Department expenditures are under budget with 66.48% remaining. 67.33% left in the budget in Water & Sewer and 66.28% remaining in Solid Waste.
  - **Recycling Facility & Blue Box Collection** – Under budget but close to last year's actuals at the end of May.
  - **Storm Sewers** – Expenses under budget, more storm sewer work expected during the summer months.
  - **4R Initiatives** – No spending yet in 2021 in this department. Mainly used for recycling and cleanup programs.

**Water & Sewer** – Overall Water & Sewer expenses are below budget at the end of May.

- **Treatment Plants** – Both Water and Sewer treatment plant are currently under budget. Only 4 months of hydro recorded at the end of May which is a timing issue. This timing difference will bring us closer to budget. The treatment plants materials, chemicals and lab test expenses are currently under budget. Additional Water treatment Plant tests occur from June to October each year which will cause an increase in expenses during those months, so actuals are as expected at the end of May.
- **Sanitary and Waterworks** – Actuals are close to prior year spending. Wages can vary between Waterworks and Sanitary System as required.
- **Lift Stations** – Very little spent of the materials and supplies budget to date. These costs are dependent on the requirements of each Lift Station.

**Solid Waste** – Overall solid waste is below budget.

- **Garbage Collection** – Under budget but in line with prior year spending
  - **Transfer Facility** – Comparable to prior year spending. Repairs and maintenance, materials and supplies, and contracted services are under budget.
- **Health Services** – Health Services are right on budget at the end of May.
  - **Social and Family Services** – Social and Family Services are right on budget at the end of May.
  - **Community Services** – Overall Community Services expenses are below budget with 68.98% remaining.
    - **Parks/Coney/Ballfields** – All seasonal departments not expected to have much expenses until the summer months.
    - **Norman Park** - Majority of the expenses in the department are water bills related to the splash park. We won't see large expenses in this department until June 11<sup>th</sup> when the splash park opened.
    - **Anicinabe Park** – Close to budget with utilities, contracted services, and insurance being the main expenses.
    - **Harbourfront** – The flower contract began in May.
    - **KRC Complex** – Currently under budget and slightly behind last year actuals at the end of May. Contracted services, and repairs and maintenance actuals are lower than prior year. This is partially due to less janitorial work, and the facility being closed.
    - **Thistle & KM Arena** – Repairs and maintenance and wages are still ongoing in these departments, expenses are only slightly less than prior year.
    - **MSFC Pool** – Expenses are below budget and below last year's spending for the first five months in 2021 as expected with the recreation centre being closed for the majority of that time.
    - **Teams and clubs** – Budgeted \$8,000 to each community club, Central, Evergreen and Rideout. Rideout & Evergreen have been paid out at the end of May.
  - **Planning & Development** – Planning & Development expenses are below budget with 63.87% remaining in the budget. With the exception of below, most departments in Planning & Development were very close to budget.
    - **Planning Advisory Committee** – No expenses to date at the end of May.
    - **Labour Action Centre** – These expenses are fully funded, the program was extended for 3 months to the end of August.
    - **Tourism** – No travels expenses to date. Additional expenses expected as students will be working throughout the summer.

#### **User Fees:**

- Overall, user fees are below budget projections with 77.33% remaining to be collected at the end of May.
- **General Government**  
General Government overall is closer to budget with 61.27% left to collect at the end of May.
  - **City Clerk** – Under budget and below last year's revenues in May. Marriage licenses and lottery licensing fees seem to be the most affected by COVID.

- **Finance** – Accounting fees associated with the Labour Action Centre have been credited to the finance department.
  - **Rentals** – Rentals are in line with budget and comparable to prior year actuals at the end of May.
  - **Protection to Persons and Property**  
Protection to Persons and Property is right on budget at the end of May with 57.56% remaining.
    - **Fire Department** – Highway Rescue calls are up from prior year at the end of May.
    - **Building Inspection** – Building inspection higher than budget and higher than last year at this time. A significant amount of building inspection fees was received in May. Revenues can vary from month to month as they are dependent on development in the community.
    - **Provincial Offences** – These revenues are recorded on a quarterly basis and are dependent on fines assessed in the area. January to March has not yet been recorded.
  - **Transportation Services**  
Transportation user fees are under budget with 66.56% remaining.
    - **Conventional Transit** – Lower than prior year at the end of May. This is expected as COVID did cause a decline in ridership.
    - **Metered parking** – In 2020 we saw that COVID caused a reduction in traffic and parking, we see this continued reduction in parking and traffic moving into 2021. With the first five months recorded we are behind last year's actuals by \$31,240.
    - **Docks** – User fees in 2021 are currently better than last year at the end of May with only 13.17% remaining to be collected.
    - **Garage and shop** – Some unexpected work order billings by the shop in May has put user fees over budget.
  - **Environmental Services**  
Environmental services user fees are under budget with 83.77% of the revenues remaining. 66.91% of Water & Sewer User fees are also still to be collected and 59.54% of Solid Waste User fees.
    - **Blue box collection** – The first quarter of blue box collection users fees have been recorded and is in line with user fees for the first quarter of 2020.
- Water & Sewer**
- **Water and Sewer** - Water & Sewer user fees are typically one month behind budget. Water & Sewer user fees have 66.77% and 67.06% remaining in the budget respectively which is very close to the expected one month behind budget.
- Solid Waste**
- **Garbage Collection** – Bag Tag sales still higher than prior year at the end of May. This is in line with the increased bag tag sales trend in 2020 due to COVID.
  - **Transfer Facility** – Tipping fees currently lower than budget but in line with prior year's actuals. Typically we see higher volume at the transfer station during the summer months.

- **Kenora Area Landfill** – Currently right on budget with significantly higher actuals than prior year at the end of May. A boost of revenues in May was caused by a few large corporate tipping fee charges.
- **Community Services**  
Community Services are below budget with 94.76% left to collect. This is expected with all departments in the recreation centre, as the entire building has been closed due to COVID. The other departments in Community Services are seasonal and typically don't see revenues until the summer months.
- **Planning and Development**  
Planning and Development user fees are under budget with 77.50% remaining to be collected. User fees in planning and development vary from year to year and depend on activities and developments in the community. Much of the revenues in Planning and Development come from our tourism departments and these don't typically see revenues until the summer months. Planning operations user fees are higher than prior year in areas such as, zoning bylaw amendments, land purchase applications, compliance letters and site plan fees.

Please let me know if you have any questions, or would like to see any of the department statements in further detail.

**Strategic Plan or other Guiding Document:**

Fiscal Responsibility: We manage the municipal finances in a responsible, prudent and transparent manner.

**ERM Assessment:** Monitoring financial statements on a monthly basis mitigates some of the uncertainty related to projected costs vs actual expenditures.



July 4, 2021

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Heather Pihulak, Director of Corporate Services**

**Re: Fort Frances/International Falls International Bridge**

### **Recommendation:**

Whereas the Fort Frances, Ontario and International Falls, Minnesota International bridge is a critical economic and community link connecting not only the two communities, but all of Northwestern Ontario to the United States; and

Whereas the International Bridge sees more than 800,000 vehicle crossings annually which include for the purposes of tourism destinations throughout Northwestern Ontario, local travel for business, personal, recreational, medical, emergency, and family, commercial traffic serving the resource based economy west of Thunder Bay, and importing goods used in mining, forestry and agriculture sector; and

Whereas the International Bridge has been privately owned by the operators of the local paper mills since it was built in 1908 and is currently owned, through subsidiaries, by the Packaging Corporation of America and Resolute Forest Products which is required by the Customs Act to provide the Canada Border Services Agency with facilities on the Canadian side of the International Bridge; and

Whereas in Ontario, tolls on international bridges are authorized by the provincial Minister of Transportation under the Toll Bridges Act, but the bridge owners have placed their toll collection on the Minnesota side; and

Whereas these tolls have become a growing concern for the citizens of Fort Frances and the surrounding communities and deter American locals and visitors from crossing into Canada to support local businesses; and

Whereas the only other privately owned toll bridge connecting Canada and the United States is the Ambassador Bridge between Detroit and Windsor which is 7,500 feet in length and charges less per crossing; and

Whereas a January 31, 2006 public meeting revealed that one span of the International Bridge had only 15 to 20 years left in its lifespan before it needed to be replaced, at a then-estimated cost of \$8 million (USD); and

Whereas since 2006 it has been understood that high tolls were being charged by the bridge owners in order to rehabilitate the bridge in the 2020's but Resolute now indicates that it wishes to divest itself from ownership, after collecting these high tolls for many years; and

Whereas Council of the Town of Fort Frances adopted resolutions in 2005 and 2006 calling on the Government of Canada and the Province of Ontario to acquire the International Bridge and make it a public asset without tolls, but no response was received; and

Whereas the Town of Fort Frances and its neighbouring communities are concerned that new private ownership of the International Bridge will result in even higher tolls or that public access to the bridge will be compromised for safety or financial reasons; and

Whereas Ontario's Toll Bridges Act, R.S.O. 1990 permits the Province of Ontario to enter into agreements with any Canadian or foreign authority for the joint financing, construction or operation of any international bridge or tunnel and for any matter incidental thereto as reflected in the provincial and state governments \$30 million investment to replace the Rainy River-Baudette Bridge which continues to operate without tolls; and

Whereas access to the International Bridge facilitates treaty obligations, including under the Jay Treaty of 1794, which allows Indigenous people from Canada to live and work freely in the United States and allows access to traditional territories in northern Minnesota;

Therefore Be It Resolved that Council of the City of Kenora calls on the Government of Canada and the Province of Ontario to immediately intervene in the sale of the International Bridge and make all necessary efforts to acquire the International Bridge with their American counterparts, operate it as a public asset and remove tolls; and further

That a copy of this resolution be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Greg Rickford, Kenora-Rainy River MPP, Marcus Powlowski, Thunder Bay-Rainy River MP, Eric Melillo, Kenora MP, Sol Mamakwa, Kiiwetinoong MPP, the Honourable Caroline Mulroney, Minister of Transportation, the Honourable Omar Alghabra, Minister of Transport (Canada), and The Honourable Bill Blair, Minister of Public Safety Emergency Preparedness.

**Background:**

The City was made aware of the ongoing challenges with the Fort Frances-International Falls International Bridge by Mayor June Caul in April of 2021. A letter of support was provided by Mayor Reynard on behalf of Council and the City which was addressed to the Honourable Greg Rickford, MP Eric Melillo and MP Marcus Powlowski. The letter outlined the significance of the International Bridge to Kenora and Northwestern Ontario as a whole. We requested the opportunity to participate with our regional partners and neighbouring municipalities to work with the Federal, Provincial and International governments to protect this vital link to our communities, province and country.

On June 21, the City received a resolution from the Town of Fort Frances which requests other surrounding municipalities to adopt similar to strengthen the message to the Province and the Federal Government of the importance of this connecting link. The above resolution outlines the need to make changes to this International Bridge.

**Budget:** N/A

**Risk Analysis:** There is a low risk associated with this report.

**Communication Plan/Notice By-law Requirements:** Copy of resolution provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Greg Rickford, Kenora-Rainy River MPP, Marcus Powlowski, Thunder Bay-Rainy River MP, Eric Melillo, Kenora MP, Sol Mamakwa, Kiiwetinoong MPP, the Honourable Caroline Mulroney, Minister of Transportation, the Honourable Omar Alghabra, Minister of Transport (Canada), and The Honourable Bill Blair, Minister of Public Safety Emergency Preparedness.

**Strategic Plan or other Guiding Document:**

3-13 - The City will continue to build and strengthen our working relations with other neighbouring municipalities and our Treaty 3 First Nations partners. Kenora Council and senior leadership are committed to annual meetings with our First Nations partners to identify issues of common concern and to discuss pathways for closer collaboration

Administration & Finance Division  
Planning & Development Division  
Phone: 807-274-5323  
Fax: 807-274-8479

Mailing Address for All Divisions:  
Civic Centre  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9



Operations & Facilities Division  
Phone: 807-274-9893  
Fax: 807-274-7360

Community Services Division  
Phone 807-274-4561  
Fax: 807-274-3799

email: [town@fortfrances.com](mailto:town@fortfrances.com)  
[www.fort-frances.com](http://www.fort-frances.com)

June 21, 2021

**JOINT LETTER** (various email addresses)

All Municipal Councils and First Nation Council (Rainy River & Kenora districts)  
Rainy River & Kenora District Municipal Associations  
Northwestern Ontario Municipal Association  
Rainy River & Kenora Chambers of Commerce  
Grand Council Treaty #3  
Sunset Country Metis Community  
Sunset Country Travel Association

To Whom It May Concern:

**Re: International Bridge Resolution**

At the recent meeting of Council held on Monday, June 14, 2021, Council unanimously approved the resolution attached. I have sent the attached letter and resolution to the Prime Minister of Canada and the Premier of Ontario along with several other Federal and Provincial representatives (listed in section 15 of the resolution). I have been directed to forward said correspondence to you requesting that you issue a supporting resolution or letter to the same individuals.

Council looks forward to obtaining your support in their effort to protect this vital economic and community link.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION



Elizabeth (Lisa) Slomke, AOMC  
Municipal Clerk

/es

Administration & Finance Division  
Planning & Development Division  
Phone: 807-274-5323  
Fax: 807-274-8479

Mailing Address for All Divisions:  
Civic Centre  
320 Portage Avenue  
Fort Frances, ON  
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Operations & Facilities Division  
Phone: 807-274-9893  
Fax: 807-274-7360

Community Services Division  
Phone 807-274-4561  
Fax: 807-274-3799

email: [town@fortfrances.com](mailto:town@fortfrances.com)  
[www.fort-frances.com](http://www.fort-frances.com)

June 21, 2021

Prime Minister Justin Trudeau  
Government of Canada  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2  
Via email: [pm@pm.gc.ca](mailto:pm@pm.gc.ca)

Premier Doug Ford  
Government of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1  
Via email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Prime Minister Trudeau & Premier Ford:

Re: **International Bridge Resolution**

At the recent meeting of Council held on Monday, June 14, 2021, the resolution attached to this letter was approved unanimously by Council. I have been directed to forward a copy of the resolution to a number of representatives which have been listed in the resolution and subsequently cc'd below.

Council looks forward to meeting with you to discuss your plan to protect this vital economic and community link.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION



Elizabeth (Lisa) Slomke, AOMC  
Municipal Clerk

/es

c.c. Hon. M. Powlowski, MP Thunder Bay-Rainy River ([Marcus.Powlowski@parl.gc.ca](mailto:Marcus.Powlowski@parl.gc.ca))  
E. Melillo, MP Kenora ([Eric.Melillo@parl.gc.ca](mailto:Eric.Melillo@parl.gc.ca))  
Hon. G. Rickford, MPP Kenora-Rainy River ([greg.rickford@pc.ola.org](mailto:greg.rickford@pc.ola.org))  
S. Mamakwa, MPP Kiiwetinoong ([SMamakwa-QP@ndp.on.ca](mailto:SMamakwa-QP@ndp.on.ca))  
J. Monteith-Farrell, MPP Thunder Bay-Atikokan ([JMonteith-Farrell-QP@ndp.on.ca](mailto:JMonteith-Farrell-QP@ndp.on.ca))  
Hon. C. Mulroney, Minister of Transportation (Ontario) ([caroline.mulroney@pc.ola.org](mailto:caroline.mulroney@pc.ola.org))  
Hon. O. Alghabra, Minister of Transport (Canada) ([Omar.Alghabra@parl.gc.ca](mailto:Omar.Alghabra@parl.gc.ca))  
Hon. B. Blair, Minister of Public Safety ([Bill.Blair@parl.gc.ca](mailto:Bill.Blair@parl.gc.ca))

Municipal Councils of Municipalities in Rainy River District: Alberton, LaVallee, Emo, Chapple, Morley, Dawson, Lake of the Woods, Rainy River and Atikokan (various e-mails)  
Municipal Councils of Municipalities in Kenora District: Dryden, Ear Falls, Ignace, Kenora, Machin, Pickle Lake, Red Lake, Sioux Lookout and Sioux Narrows-Nestor Falls (various e-mails)  
First Nation Councils located in the Rainy River and Kenora districts (various)  
Rainy River District Municipal Association (RRDMA) ([chapple@tbaytel.net](mailto:chapple@tbaytel.net))  
Northwestern Ontario Municipal Association (NOMA) ([admin@noma.on.ca](mailto:admin@noma.on.ca))  
Chamber of Commerce – Fort Frances District ([thefort@fortfranceschamber.com](mailto:thefort@fortfranceschamber.com))  
Chamber of Commerce – Kenora District ([info@kenorachamber.com](mailto:info@kenorachamber.com))  
Grand Council Treaty #3 ([reception@treaty3.ca](mailto:reception@treaty3.ca))  
Sunset Country Metis Community ([metisofsunsetcountry@gmail.com](mailto:metisofsunsetcountry@gmail.com))  
Sunset Country Travel Association ([info@visitsunsetcountry.com](mailto:info@visitsunsetcountry.com))  
Mayor and Council – City of International Falls (various)  
Mayor and Council – City of Ranier ([cityofrainier@frontiernet.net](mailto:cityofrainier@frontiernet.net))



TOWN OF FORT FRANCES

COUNCIL

Session No. 068

Resolution No. 707

Moved by Judson

Dated: June 14, 2021

Seconded by McTaggart

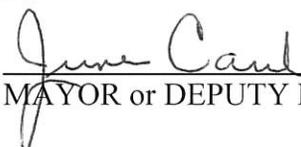
**WHEREAS:**

1. The Fort Frances—International Falls International Bridge [“International Bridge”] is a critical economic and community link connecting the Town of Fort Frances, Ontario and the City of International Falls, Minnesota;
2. The International Bridge sees more than 800,000 vehicle crossings annually, including:
  - a. tourists destined throughout Northwestern Ontario,
  - b. local trips for employment, business, recreational, educational, medical, emergency response, and family reasons,
  - c. commercial traffic serving the resource-based economy west of Thunder Bay, and
  - d. the importing of goods used in the mining, agricultural, and forestry sectors;
3. The International Bridge has been privately owned by the operators of local paper mills since it was built in 1908, and is currently owned, through subsidiaries, by the Packaging Corporation of America and Resolute Forest Products [“Resolute”], which is required by the Customs Act to provide the Canada Border Services Agency with facilities on the Canadian side of the International Bridge;
4. In Ontario, tolls on international bridges are authorized by the provincial Minister of Transportation under the Toll Bridges Act, but the bridge owners have placed their toll collection on the Minnesota side;
5. These tolls have become a growing concern for the citizens of Fort Frances and the surrounding communities, and deter American locals and visitors from crossing into Canada to support local businesses;
6. The only other privately-owned toll bridge connecting Canada and the United States is the Ambassador Bridge between Detroit and Windsor, which is 7,500 feet in length and charges less per crossing;
7. A January 31, 2006 public meeting revealed that one span of the International Bridge had only 15 to 20 years left in its lifespan before it needed to be replaced, at a then-estimated cost of \$8 million (USD);
8. Since 2006, it has been understood that high tolls were being charged by the bridge owners in order to rehabilitate the bridge in the 2020s, but Resolute now indicates that it wishes to divest itself from ownership, after collecting these high tolls for many years;
9. Council adopted resolutions in 2005 and 2006 calling on the Government of Canada and the Government of Ontario to acquire the International Bridge and make it a public asset without tolls, but those calls went unanswered;
10. The Town of Fort Frances and its neighbouring communities are concerned that new private ownership of the International Bridge will result in even higher tolls or that public access to the bridge will be compromised for safety or financial reasons;
11. Ontario’s Toll Bridges Act permits the Government of Ontario to enter into agreements with any Canadian or foreign authority for “the joint financing, construction or operation of any international bridge or tunnel and for any matter incidental thereto”, as reflected in the provincial and state governments’ \$30 million investment to replace the Rainy River—Baudette Bridge, which continues to operate without tolls;
12. Access to the International Bridge facilitates treaty obligations, including under the Jay Treaty of 1794, which allows Indigenous people from Canada to live and work freely in the United States, and allows access to traditional territories in northern Minnesota; and
13. The Town of Fort Frances’ strategic plan recognizes that the community is in a period of economic transition, with a renewed focus on tourism, forestry, and mining sectors, and that its prosperity requires improved border access and transportation links;

**THEREFORE IT IS RESOLVED** that Council of the Town of Fort Frances:

14. Calls on the Government of Canada and the Government of Ontario:
  - a. to immediately intervene in the sale of the International Bridge and make all necessary efforts to acquire the International Bridge with their American counterparts, operate it as a public asset, and remove tolls, and
  - b. to meet with Council and administration of the municipality to brief it on their efforts and plans to protect this vital economic and community link;
15. Directs that a copy of this resolution be sent to:
  - a. Marcus Powlowski, MP (Thunder Bay—Rainy River),
  - b. Eric Melillo, MP (Kenora),
  - c. The Hon. Greg Rickford, MPP (Kenora—Rainy River),
  - d. Sol Mamakwa, MPP (Kiiwetinoong),
  - e. Judith Monteith-Farrell, MPP (Thunder Bay—Atikokan),
  - f. The Hon. Doug Ford, Premier of Ontario,
  - g. The Hon. Caroline Mulroney, Minister of Transportation (Ontario),
  - h. The Hon. Omar Alghabra, Minister of Transport (Canada), and
  - i. The Hon. Bill Blair, Minister of Public Safety;
16. Directs that a copy of this resolution be forwarded to the below governments, organizations, and stakeholders, with a covering letter requesting that they issue a supporting resolution or letter to the individuals listed in the previous paragraph:
  - a. All municipal councils and First Nation councils located in the Rainy River and Kenora districts,
  - b. The district municipal associations for the Rainy River and Kenora districts and the Northwestern Ontario Municipal Association,
  - c. All chambers of commerce serving the Rainy River and Kenora districts,
  - d. Grand Council Treaty #3,
  - e. The Sunset Country Métis Community, and
  - f. The Sunset Country Travel Association; and
17. Directs that a copy of this resolution be forwarded to the Mayor and Council of the City of International Falls and the Mayor and Council of the City of Ranier, with a covering letter requesting that they adopt a similar resolution and bring both resolutions to the attention of their state and federal officials and representatives.

	Yea	Nay	Disclosure of Interest
M. Behan			
W. Brunetta			
J. Caul			
A. Hallikas			
D. Judson			
J. McTaggart			
R. Wiedenhoeft			

<input checked="" type="checkbox"/>	CARRIED
<input type="checkbox"/>	DEFEATED
 MAYOR or DEPUTY MAYOR	



July 4, 2021

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Heather Pihulak, Director of Corporate Services**

**Re: Council Vacancy**

### **Recommendation:**

That Council hereby accepts the resignation of Councillor Kirisi Ralko effective June 22, 2021; and further

That Council hereby appoints Graham Chaze as a Councillor for the City of Kenora to replace the vacancy created by Councillor Kirsi Ralko effective June 22, 2021; and further

That Councillor Graham Chaze be hereby appointed to the BIZ Executive replacing Councillor Ralko for a term at the pleasure of Council no later than November 14, 2022; and further

That Councillor Graham Chaze be hereby appointed as the alternate to the Kenora Library Board replacing Councillor Ralko for a term at the pleasure of Council no later than November 14, 2022.

### **Background:**

Council received notice from Councillor Kirsi Ralko on May 11, 2021 that she will be relocating to southern Ontario in August. This will create a vacancy on Council for the remainder of the term.

Section 259 (1) of the Municipal Act, defines a vacant seat being:

Vacant seat

259 (1) The office of a member of council of a municipality becomes vacant if the member,

- (a) becomes disqualified from holding the office of a member of council under section 256, 257 or 258;
- (b) fails to make the declaration of office before the deadline in section 232;
- (c) is absent from the meetings of council for three successive months without being authorized to do so by a resolution of council;
- (d) resigns from his or her office and the resignation is effective under section 260;
- (e) is appointed or elected to fill any vacancy in any other office on the same council;

(f) has his or her office declared vacant in any judicial proceeding;

(g) forfeits his or her office under this or any other Act; or

(h) dies, whether before or after accepting office and making the prescribed declarations. 2001, c. 25, s. 259 (1).

Under Section 263 (1) of the Municipal Act, filling vacancies, Council has the discretionary options under this section on how they intend to fill the vacancy:

263 (1) If a vacancy occurs in the office of a member of council, the municipality shall, subject to this section,

(a) fill the vacancy by appointing a person who has consented to accept the office if appointed; or

(b) require a by-election to be held to fill the vacancy in accordance with the Municipal Elections Act, 1996. 2001, c. 25, s. 263 (1).

Rules applying to filling the vacancy under Section 263 include:

- Within 60 days after the day a declaration of vacancy is made with respect to the vacancy under section 262, the municipality shall,
  - appoint a person to fill the vacancy under subsection (1) or (4), or
  - pass a by-law requiring a by-election be held to fill the vacancy under subsection (1).

Section 264 clarifies that a person appointed or elected to fill a vacancy under section 263 shall hold office for the remainder of the term of the person he or she replaced.

It is the discretion of Council to provide direction to Administration on how they wish to proceed with this vacancy, recognizing they have 60 days from today to proceed with one of the above two options.

With the vacancy of Councillor Ralko, her representation as the Council rep on two Boards will be required to be filled. Councillor Ralko was the alternate for Library Board and was the Council rep on the BIZ Executive. Council has the discretion to consider discussing all Council appointments and make changes once the new member of Council is appointed, or appoint the new Councillor to the vacant seats left by Councillor Ralko.

**Budget:** A by-election is estimated to cost approximately \$33,000 to administer. A Council direct appointment would have minimal budget impact.

**Risk Analysis:** There is a low risk associated with this report. This is a Council decision on direction of the Council vacancy. The risk associated with a by-election is higher to the continued success of Council priorities, versus selecting a candidate directly that they feel would be a suitable addition, however, the Municipal Act demonstrates that it is a Council decision.

**Communication Plan/Notice By-law Requirements:** Public Notice

**Strategic Plan or other Guiding Document:** Municipal Act



July 9, 2021

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Stace Gander, Director of Community Services  
Adam Smith, Director of Development Services  
Shaun Clifford, Parks and Facilities Division Manager**

**Re: Budget Amendment – Central Park Green Space and Amenity  
Construction Project**

### **Recommendation:**

That Council hereby approves a budget amendment in the amount of \$366,402.24 of which \$358,402.24 is to be funded through the Police Station Replacement Reserve and \$8,000 to be funded from the Community Club Reserve to fund green space and amenity construction to take place at the Central Park Community Club Project; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budget at its July 20, 2021 meeting to withdraw funds from the identified Reserves for a total amount of \$366,402.24 to complete this work; and further

That Council give three readings to a By-law to amend the 2021 Operating & Capital Budgets for this purpose.

### **Background:**

In 2021, the Central Community Club Board received \$596,000 of funding from the Provincial and Federal Infrastructure Funding to construct a new community club and ice surface. Prior to receiving this funding, Council allocated \$100,000 to the project and the Board had undertaken a number of fund raising activities raising \$70,000. Combined, the total funds available for the project is \$766,000.

In an effort to enhance the project, Council allocated a portion of land that had previously been utilized as a small baseball diamond effectively doubling the footprint previously being occupied by the Central Community Club. As part of the vision to enhance the project, amenities were added including bocce ball, beach volley ball and public green space.

City staff in conjunction with the Central Community Club Board initiated an expression of interest process for the rebuild of the new Central Community Club and adjoining green space. Submitted bids exceeded the budget. Staff have been working with the two contractors who submitted lowest bids in an effort to reduce the overall cost of the project however, the project remains over budget.

The City owns a building that was previously used as a police station on Hwy 17 east. Previous Councils saw fit to build up a reserve for that building recognizing that at some point in the future, the building would need to be replaced. That reserve currently has a balance of \$358,402.24. In 2020, Council made the decision to surplus that building and the building has since sold to a private sector investor and the transaction is

scheduled for completion in mid-July. As a result of this transaction, the Building Replacement Reserve will not be required for its intended purpose.

Staff feel that an allocation of the Building Reserve plus the unspent \$8,000 Central Community Club allocation to operating costs from 2020 in addition to the \$766,000 already raised, will provide adequate budget to complete this showcase project in the Community. Note that this excludes the previous monies allocated by Council to fund the civil infrastructure work that was previously awarded to Titan Contractors.

Proposed layout of amenities:



**Budget:**

\$358,402.24 of the funds will be used from the Police Station Replacement Reserve and \$8,000 from the 2020 Community Club Reserve that was unspent in 2020 because the Club was not operational.

**Risk Analysis:**

As per the requirements of the ERM policy, there would be a moderate operational risk if the work were not completed.

**Communication Plan/Notice By-law Requirements:** Public Notice & Bylaw

**Strategic Plan or Other Guiding Document:**

- 1-9 The City will promote Kenora as a 365-day lifestyle destination.
  
- 2-1 The City will ensure that our municipal infrastructure assets are managed and maintained using available resources through a robust asset management plan and process, with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems.
  
- 2-9 The City will support continuous improvements to creation and leisure amenities, particularly those that support the quality of life.



July 13, 2021

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Stace Gander, Director of Community Services**

**Re: Budget Amendment – Investing in Canada Infrastructure Fund  
Dehumidifier Project**

### **Recommendation:**

That Council hereby approves a budget amendment in the amount of \$227,771.00 to be funded through the Investing in Canada Infrastructure Program – Resilience Infrastructure Stream for the purchase and installation of a dehumidifier in the Thistle Arena at the Kenora Recreation Centre; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital budgets at its July 20<sup>th</sup>, 2021 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2021 Operating & Capital budgets for this purpose

### **Background:**

In December 2020, Council approved staff to submit an application through the Investing in Canada Infrastructure Program—Resilience Infrastructure Stream for the purchase and installation of a dehumidifier at the Kenora Recreation Centre. In the application staff requested the maximum contribution of \$227,771.00 and that 100% of the cost be covered.

On June 11<sup>th</sup>, 2021 the City of Kenora received notice that the City was successful in its application and received full funding in the amount of \$227,771.00.

Expected benefits of this project include:

- Ability to control humidity consistently which will decrease potential building damage (ie. Mildew, mold and rust). This will extend the longevity of the building.
- The ice and air temperature will be more consistent which in turn will provide a better quality of sheet of ice
- Energy use and load on operating systems will be reduced providing longer life cycle of the plant as well as potential lower energy cost.
- Summer ice at the Kenora Rec Centre can now be achieved, providing potential operating synergies by leveraging existing operations at the Rec. Centre.

### **Budget / Financial Implications:**

The capital costs associated with this project will be a maximum of \$227,771.00 to be funded through the Investing in Canada Infrastructure Program thereby representing no pressure to the City.

### **Risk Analysis:**

There is a low to insignificant risk associated with this project

**Communication Plan/Notice By-law Requirements:**

Community Services; Finance and Administration; Resolution and By-Law required

**Strategic Plan or other Guiding Document:**

- 1-9 The City will promote Kenora as a 365-day lifestyle destination.
  
- 2-1 The City will ensure that our municipal infrastructure assets are managed and maintained using available resources through a robust asset management plan and process, with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems.
  
- 2-9 The City will support continuous improvements to creation and leisure amenities, particularly those that support the quality of life.



July 9, 2021

## City Council Committee Report

**To:** Kyle Attanasio, CAO

**Fr:** Stace Gander, Director of Community Services  
Josh Nelson, Tourism & Recreation Manager

**Re:** Coney Island Shuttle Agreement

### **Recommendation:**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and Green Adventures for the operation of the 2021 Coney Island Shuttle Service.

### **Background:**

Council approved moving forward with an RFP for a Coney Island Shuttle service for 2021 which would be funded through the MAT tax dollars as a summer project to provide regular access to one of the City's pristine beaches, Coney Island. The success of this project is contingent on the approval of the Tourism and Economic Development Strategic plan by City of Kenora Council.

The shuttle will operate seven (7) days a week between the hours of 10:00 a.m. and 6:00 p.m. between July 1st, 2021 and September 6th, 2021. The shuttle service is dedicated between the Kenora Harbourfront and Coney Island.

The fee structure includes:

\$8.85 + HST – Return trip per person

\$4.42 + HST – One-way trip per person

Children 3 and under will be free.

The RFP closed June 29, 2021 and there was only one submission to the tender in the amount of \$10,000 + HST.

The Lessee must obtain comprehensive general liability insurance in an amount of not less than \$5,000,000.00 inclusive, adding the City of Kenora as the additional insured.

**Budget:** \$10,000 for the project is included in the MAT tax operational plan.

**Risk Analysis:** There is a low risk associated with awarding this contract. The contract enhances tourism and promotes visiting a local beach that is otherwise inaccessible to anyone without a boat. The contractor has provided the required insurance.

**Communication Plan/Notice By-law Requirements:** bylaw required

**Strategic Plan or other Guiding Document:**

1-10 The City will promote and leverage its recreation and leisure amenities as a means ' to support local economic activity, tourism and to strengthen community ties with our regional neighbours

1-11 The City will support Kenora's "North America's Premier Boating Destination" brand implementation strategy

1-12 The City will support, promote and expand the tourism industry. In recognition of the growing importance of tourism within the economy, Kenora will pursue the recruitment and facilitation of a new event(s) which celebrates Kenora as a thriving and dynamic year-round destination

2-9 The City will support continuous improvements to recreation and leisure amenities, particularly those that support the quality of life

2-10 The City will continue to explore opportunities to develop and improve our beaches, parks & trails



July 9, 2021

## City Council Committee Report

**To:** Kyle Attanasio, CAO

**Fr:** Stace Gander, Director of Community Services  
Josh Nelson, Tourism & Recreation Manager

**Re:** BDI Vending Agreement

### **Recommendation:**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and Bridge Drive In Ice Cream for the purposes of a vending Agreement for the 2021 season.

### **Background:**

The RFP for 2021 vending trucks was issued and one submission was received by BDI Ice Cream.

The vendor will locate the vendor food truck at the Kenora Harbourfront and will pay weekly rent.

The Lessee must obtain comprehensive general liability insurance in an amount of not less than \$5,000,000.00 inclusive, adding the City of Kenora as the additional insured.

**Budget:** Weekly rent is included in the operating budget.

**Risk Analysis:** There is a low risk associated with awarding this contract. The contract enhances tourism. The contractor has provided the required insurance.

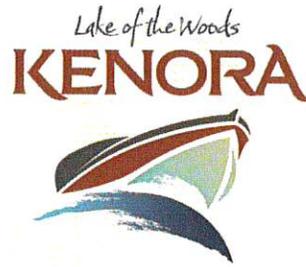
**Communication Plan/Notice By-law Requirements:** bylaw required

### **Strategic Plan or other Guiding Document:**

1-10 The City will promote and leverage its recreation and leisure amenities as a means ' to support local economic activity, tourism and to strengthen community ties with our regional neighbours

1-12 The City will support, promote and expand the tourism industry. In recognition of the growing importance of tourism within the economy, Kenora will pursue the recruitment and facilitation of a new event(s) which celebrates Kenora as a thriving and dynamic year-round destination

2-9 The City will support continuous improvements to recreation and leisure amenities, particularly those that support the quality of life



Corporation of the City of Kenora  
Request for Proposals  
For  
2021 Vending Trucks  
(Food and Other Business Opportunities)

**1.0 Introduction**

The City of Kenora invites proposals from qualified businesses to operate a vending truck at the Kenora Harbourfront throughout the 2021 summer season. Proponents are required to provide a detailed outline on proposed operations as shorter-term leases will be considered through this process – minimum duration of two weeks.

**2.0 Background**

The City of Kenora is located in the heart of the continent, on the Canadian Shield, in the Northwest corner of Ontario. It is just 50 km from the Manitoba border and 2 hours from Winnipeg, on the Trans-Canada Highway. It is perched on the north shore of Lake of the Woods and its 14,522 islands. It is that iconic image of Canada painted by the Group of Seven - the granite, the pines, and the water.

Kenora has a population of 15,100 with a service area of approximately 25,000. In the summer months, it is cottage country for Manitoba, and the mid-west US, which doubles the population as visitors are drawn to this water-based playground.

The Harbourfront is located in the heart of the City of Kenora downtown, the Harbortown Centre, along the shores of Lake of the Woods. This venue is home to many signature Kenora events including the Matiowski Farmers' Market, the largest market in Northwestern Ontario, which draws over 2,000 visitors each Wednesday weekly throughout the summer.

### **3.0 Scope of Work and Deliverables**

Successful proponents will be required to provide all the services necessary to operate a self-contained vending truck. All participants are required to make note of the following:

Must provide a detailed schedule of operations for the proposed lease – applicants are encouraged to apply for a full season, however, the City of Kenora will consider submissions related to shorter timeframes (minimum of two weeks);

Vendors must provide proof of a valid City of Kenora Business License, if approved through this process;

Vendors must be compliant with the Northwestern Health Unit (NWHU) Food Safety, which includes maintenance and operation. If the NWHU finds that the vendor does not comply with the requirements of the NWHU, the vendor will be shut down until it is in compliance;

Vendors shall ensure that appropriate measures are in place to protect the municipal sidewalk and property from damage, deterioration or disrepair. Vendors will be responsible for keeping their area neat and tidy, including washing their sidewalk area with a recommended environmentally friendly cleaner to ensure that their venue does not leave a stain on the City infrastructure;

Vendors are not permitted to set up tables and chairs;

Vendors at the Harbourfront tent will have an opportunity to enter into an agreement with Harbourfest and/or KBI directly for the duration of those events;

Vendors will have access to the City Water via a garden hose;

Vendors are required to properly dispose of their grey water and will not be granted access to City Sewer services for pump out;

Vendors will be required to pay weekly rent - \$105.00 + \$35.00 (Electrical) plus applicable taxes, prorated as required;

Vendors must be able to provide a valid insurance certificate;

Vendors must have an electrical inspection before set up is permitted – permit must be submitted to Tourism and Recreation Lead;

Vendors to ensure that they have their own condiments readily available for customers;

Vendors to dispose of their garbage on a regular daily basis and not be left outside of the unit.

## **4.0 Reporting Requirements**

The City of Kenora is responsible for the operations at the Whitecap Pavilion and Thistle Pavilion at the Kenora. The primary point of contact for the proponent will be the Tourism and Recreation Division Lead or Designate.

The Tourism and Recreation Division Lead or Designate will:

- Act as the primary contact person
- Provide the vendor with any assistance required to set up the operation.

## **5.0 Timeframe**

The vendor will be permitted to have the booth open on the Harbourfront from June 1- August 31, 2021. Special requests beyond this period will be considered.

Vendors must detail proposed operating hours and duration of lease in submissions.

Certain events such as Harbourfest, Kenora Bass International (KBI) and/or other special events as approved by the Special Events Coordinator will be excluded from this agreement. Contracts with certain event organizers must be negotiated directly.

## **6.0 Content of Proposal**

The proponent shall prepare a proposal which clearly indicates how the proponent will carry out its food booth operations.

The proposal must contain, but not be limited to:

- The name(s) and contact information for the individual(s) who will serve as the client contact;
- Size and description of food vending unit, including photo of unit;
- Electrical requirements;
- Plan for maintaining a clean site;
- A detailed menu outlining the food items that will be sold in the booth;
- Proposed operations, including days of the week, hours and duration of lease (minimum of two weeks);
- References for similar or related projects and/or experience

## **7.0 Evaluation Criteria**

The City of Kenora reserves the right to reject any or all proposals submitted. Should more proposals be received than locations available, vendors will be selected based on:

### **Proposed Vendor Operation – 40 points**

- Days of the week and hours;
- Duration of lease for occupation

**Menu- 40 points**

Food and beverage selection

**Experience - 20 points**

Previous experience in operations

**8.0 Reference Material**

Reference materials will be sent electronically upon request. Site Plan detailing location.

**9.0 Contract**

The Proponent shall enter into a contract with the City of Kenora. The contract shall include this RFP and the Proponent Proposal.

Successful vendors will be required to provide:

Proof of insurance, upon entering into an agreement vendors must provide a valid insurance certificate (\$5,000,000) naming "The Corporation of the City of Kenora" as an additional insured - exceptions for \$2,000,000 insurance provisions will be considered subject to the approval of the City of Kenora Risk Management and Loss Prevention Officer;

Copy of City of Kenora business license;

Proof of Northwestern Health Unit approvals.

**9.1 Changing the Contract**

The contract may be revised during the project provided a complete analysis of the effect of any proposed change is submitted and agreed upon in writing by both parties. This analysis would include an assessment of the impact on target dates and costs.



July 2, 2021

## City Council Committee Report

To: Kyle Attanasio, CAO

Fr: Kevan Sumner, City Planner

Re: Authorization to Expropriate Land – Former Jaffray Melick  
Municipal Office

### Recommendation:

That Council has authorized staff to proceed with the publication and service of a Notice of Application for Approval to Expropriate the lands described in Schedule A; and further

That the Mayor and Clerk be hereby authorized and directed to execute a Certificate of Approval sanctioning and approving the expropriation of the lands more particularly described in Schedule "A" appearing that due publication and service of the Notice of Application was given and no requests for an Inquiry having been received from the owner of the said lands; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to proceed with the publication and service of a Notice of Application for Approval to Expropriate the lands locally known as "Outen Strip"; and further

That three readings be given to a bylaw for this purpose.

### Background:

In September, 2020, Council directed administration to acquire property known as the "Outen Strip" to enable the unencumbered future transfer of property containing the former Jaffray Melick municipal office.

In January, Council authorized and directed the City Planner to proceed with the publication and service of a Notice of Application for Approval to Expropriate the lands in question, and direct the City Planner to report to Council with respect to any Notice requesting an Inquiry filed by the owner of any lands affected by the Application.

Notice of Expropriation has now been served and published as required and there was no request for an inquiry under Subsection 6(2) of the *Expropriations Act*.

The next step in the process of acquisition as set out in the *Expropriation Act*, is to request a Surveyor to prepare the Expropriation Plan. That process has been initiated. When the Plan has been received and registered, title to the property will be vested in the City. The Act also requires publication of a Notice of Expropriation, Notice of Election and Notice of Possession, as well as an Offer of Compensation and appraisal Report prior to completion of the process.

**Budget:**

There will be costs associated with the preparation of the Expropriation Plan by an Ontario Land Surveyor, publication of notices, a property appraisal, and legal fees. Staff anticipate the costs to be recovered via future disposition.

**Risk Analysis:**

With no request for an inquiry being received, no risk has been identified in completing the expropriation process.

**Communication Plan/Notice By-law Requirements:**

Director of Development Services, Director of Community Services, Municipal Solicitor

**Strategic Plan or other Guiding Document:**

2-7 The City will encourage and support the development of vacant and transitional lands for uses that support our vision

# The Corporation of the City of Kenora

By-law Number \_\_\_\_-2021

**A By-law to expropriate certain lands for the purpose of vesting/confirming title in the Municipal Corporation of land used for office, garage, storage yard and related purposes.**

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**WHEREAS** Subsection 6(1) of The *Municipal Act* provides that the Council of every Municipal Corporation may pass By-laws for acquiring or expropriating any land required for the purposes of the Corporation;

**AND WHEREAS** the hereinafter described lands are necessary for \_\_\_\_\_;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF KENORA ENACTS AS FOLLOWS:**

1. That the Corporation of the City of Kenora hereby expropriate the lands and premises more particularly described in Schedule "A" attached to and forming part of this By-law.
2. That the proper officers of the Corporation be and the same are hereby authorized to take such steps as are necessary and expedient to obtain a vesting of the said lands in the name of The Corporation of the City of Kenora and to take such steps thereafter as are necessary and expedient to obtain possession of the said lands.
3. This By-law shall come into force and take effect upon the final passing hereof.

**By-Law Read a First and Second time this \_\_\_\_ day of \_\_\_\_\_, 2021.**

**By-Law Read a Third and Final time and passed this \_\_\_\_ day of \_\_\_\_\_, 2021.**

**The Corporation of the City of Kenora**

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**Daniel Reynard, Mayor**

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**Heather Pihulak, City Clerk**

## Schedule "A"

Lands described as follows:

PCL 4032 SEC DKF; PT LT 5 CON 6 JAFFRAY PT 1, 23R6322;  
RESERVING AN ALLOWANCE OF ONE CHAIN IN PERPENDICULAR  
WIDTH FOR A ROAD ALONG THE SHORE OF RABBIT LAKE; KENORA

BEING THE WHOLE OF THE PIN 42172-0083(LT)

*THE EXPROPRIATIONS ACT,*  
R.S.O. 1990, CHAPTER E.26;

## **CERTIFICATE OF APPROVAL**

IN THE MATTER OF an Application by  
The Council of The Corporation of the City of Kenora  
for approval to expropriate land being  
Parcel 4032, Part of Lot 5, Con 6 JAFFRAY Part 1, Plan 23R6322,  
in the City of Kenora, in the District of Kenora  
for the purposes of Municipal office, garage, storage yard and related purposes.

THE COUNCIL OF THE CORPORATION OF THE CITY OF KENORA hereby certifies that approval was given to THE CORPORATION OF THE CITY OF KENORA on the \_\_\_\_ day of \_\_\_\_\_, 2021, to expropriate the lands more particularly described in Schedule "A" attached hereto, being the lands described in the Application.

The Corporation of the City of Kenora

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Daniel Reynard, Mayor

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Heather Pihulak, City Clerk

## Schedule "A"

Lands described as follows:

PCL 4032 SEC DKF; PT LT 5 CON 6 JAFFRAY PT 1, 23R6322;  
RESERVING AN ALLOWANCE OF ONE CHAIN IN PERPENDICULAR  
WIDTH FOR A ROAD ALONG THE SHORE OF RABBIT LAKE; KENORA

BEING THE WHOLE OF THE PIN 42172-0083(LT)

THE CORPORATION OF THE CITY OF KENORA

Resolution Number \_\_\_\_\_

A resolution to authorize certain proceedings under *The Expropriations Act* R.S.O. 1990, CHAPTER E.26, in respect of the lands more particularly described in Schedule "A" hereto.

BE IT RESOLVED that the Mayor and Clerk be and the same are hereby authorized and directed to execute on behalf of the Council of The Corporation of the City of Kenora a Certificate of Approval sanctioning and approving the expropriation of the lands more particularly described in Schedule "A" hereto, it appearing that due publication and service of the Notice of Application was given and no requests for an Inquiry having been received from the owner of the said lands.

## Schedule "A"

Lands described as follows:

PCL 4032 SEC DKF; PT LT 5 CON 6 JAFFRAY PT 1, 23R6322;  
RESERVING AN ALLOWANCE OF ONE CHAIN IN PERPENDICULAR  
WIDTH FOR A ROAD ALONG THE SHORE OF RABBIT LAKE; KENORA

BEING THE WHOLE OF THE PIN 42172-0083(LT)



July 6, 2021

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Adam Smith, Director of Development Services  
Stace Gander, Director of Community Services  
Josh Nelson, Tourism and Recreation Manager  
Megan Dokuchie, Economic Development Officer**

**Re: Five Year Tourism and Economic Development Strategy and  
Budget Amendment**

### **Recommendation:**

That Council hereby accepts the Five Year Tourism and Economic Development Strategy, as prepared by Urban Systems; and further

That Council hereby approves a budget amendment in the amount of \$193,000 to allow for implementation of the 2021 Municipal Accommodation Tax (MAT) Operational Workplan; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budget at its July 20, 2021 meeting to allocate funds from the MAT reserves; and further

That Council give three readings to a by-law to amend the 2021 Operating & Capital budgets for this purpose.

### **Background:**

The City of Kenora approved the implementation of the Municipal Accommodation Tax (MAT) to come into effect October 2018. Revenues generated beyond those directed to the Kenora Hospitality Alliance in the amount of \$140,309 per year were approved to be allocated to a reserve to fund tourism and economic development activities.

The Five Year Tourism Kenora Strategy and the 2017-2019 LOWDC Strategic Plan sunsetted at the end of 2019. This, alongside the MAT revenues, presented an opportunity to undertake a robust planning process to outline a strategy for the next five year period for both tourism and economic development. This plan would provide a clear and detailed action strategy for the use of MAT revenues to ensure they are utilized effectively, transparently and in alignment with the City of Kenora's broader economic and tourism development objectives.

The City of Kenora engaged Urban Systems to deliver this initiative. The planning process involved comprehensive engagement including a business and investor survey, internal staff workshops as well as sessions targeted to tourism and economic development partners and stakeholders. In addition, a virtual open house was developed and presented to the community to allow for broader feedback.

The final strategy outlines broader goals and objectives for tourism, economic development and foundations for both service areas. Each objective includes a number of tactics and actions to support the implementation of the goal. Work has also included the development of an operational plan to allocate MAT funds over the next five years which are detailed in the attachment to this report. This workplan will be reviewed on an annual basis and projects will be shared with Council at the external budget presentations. Further, the strategy outlines performance measures for each of the tactics and actions to assist in measuring progress over time.

Key tactics of note identified in the strategy include, but are not limited to:

- Supporting event development and growth in Kenora;
- Supporting and developing effective marketing and promotion of local and regional tourism product;
- Undertaking initiatives to enhance infrastructure and services that promote lake access and use;
- Improving the investment readiness of publically owned residential, commercial and industrial lands;
- Positioning Kenora to take advantage of strategic sector opportunities;
- Prioritizing support of COVID-19 response and relief efforts to assist the local business community;
- Partnering with Indigenous communities and organizations to advance tourism and economic development opportunities;
- Facilitating housing development to support community economic growth; and
- Implementing recommendations of the Harbourfront Business Development Plan.

Urban Systems presented the draft strategy at a Special Meeting of Council on June 30<sup>th</sup> and the revised final plan is now recommended for acceptance.

MAT revenues have been collected to date, as follows, with not all properties reporting for 2021:

Date of Collection	Total MAT Collected
October 1 – December 31, 2018	\$87,895.57
January 1 – December 31, 2019	\$508,771.53
January 1 – December 31, 2020	\$354,889.57
January 1 – May 31, 2021	\$87,210.44
Total Collected as of May 31, 2021	\$1,038,767.11

The total remitted to the KHA to date is \$386,398.72. The balance of the MAT deferred revenue account is currently \$435,101.60 to the end of 2020.

**Budget:** An amendment in the amount of \$193,000 is requested to increase the budget to allow for implementation of the 2021 MAT Operational Workplan. This funding will be allocated from MAT deferred revenue.

**Risk Analysis:** There is low risk to accepting the final strategy as it will allow staff to proceed with implementation activities.

**Communication Plan/Notice By-law Requirements:** Resolution required.

**Strategic Plan or other Guiding Document:**

1-1 The City will provide clear and decisive leadership on all matters of economic growth in Kenora and the surrounding district.



July 7, 2021

## City Council Committee Report

**To: Kyle Attanasio, CAO**

**Fr: Kevan Sumner, City Planner**

**Re: License Agreement for City Infrastructure Easements at 1430 River Street**

### **Recommendation:**

That the Mayor and Clerk be hereby authorized and directed to execute a License Agreement with the Government of Ontario to utilize a portion of the lands at 1430 River Street to access easements in favour of the City of Kenora; and further

That three readings be given to a bylaw for this purpose.

### **Background:**

The City of Kenora has water line and sanitary sewer lines that cross the property at 1430 River Street, which is the site of the Kenora Jail. These lines extend across Laurenson Lake to provide service to properties on Transmitter Road. These lines were installed several decades ago, but despite several attempts, the City of Kenora has never been successful in obtaining easements from the Province of Ontario to grant legal access for maintenance of our infrastructure.

In granting approvals for the new expansion project that is ongoing at the jail, staff were able to open up a dialogue that has led to Infrastructure Ontario agreeing to survey out and register easements in favour of the City. In doing so, Infrastructure Ontario has requested that we enter into a ten year, renewable License Agreement that sets out rights and responsibilities pertaining to that access.

### **Budget:**

The License Agreement requires that the City of Kenora pay a fee of \$1. All costs associated with surveying and registering the easement are being born by Infrastructure Ontario.

### **Risk Analysis:**

This Agreement reduces risk to the City of Kenora, by clearly identifying our right to access municipal infrastructure that was installed across provincial government property.

### **Communication Plan/Notice By-law Requirements:** bylaw

Director of Development Services, Director of Engineering and Infrastructure

### **Strategic Plan or other Guiding Document:**

2-1 The City will ensure that our municipal infrastructure assets are managed and maintained using available resources through a robust asset management plan and process, with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security, and long-term stability of our system.



July 8, 2021

## City Council Committee Report

**TO: Kyle Attanasio, CAO**

**FR: Adam Smith, Director of Development Services**

**RE: Option to Purchase Agreement – 14th St. North ‘Operations Lands’**

### **Recommendation:**

That Council hereby enters into an Option to Purchase Agreement between the Corporation of the City of Kenora and 5901058 Manitoba Ltd. in the amount of \$323,000.00 and further;

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends enter into an Option to Purchase Agreement for the sale of a 16.17 acre parcel of vacant land located east of Veterans Drive and south of 14<sup>th</sup> Street North at its July 20, 2021 meeting; and further

That three readings be given to the respective by-law for this purpose.

### **Background:**

The subject property illustrated in Figure 1 has been identified as a medium-term disposition target as part of the City's Vacant Land Disposition Strategy. The Option to Purchase Agreement with 5901058 Manitoba Ltd. will allow the proponent until May 2024 to complete the necessary due diligence to execute the sale of the lands for the purpose of a manufactured home community.

The conditions that the proponent will be required to fulfill prior to execution of a purchase agreement include completion of a reference plan of survey, and any necessary environmental and feasibility studies to support required planning applications. Alongside the processing of such applications, the City will also need to provide notice and pass a surplus of land by-law.

### **Budget:**

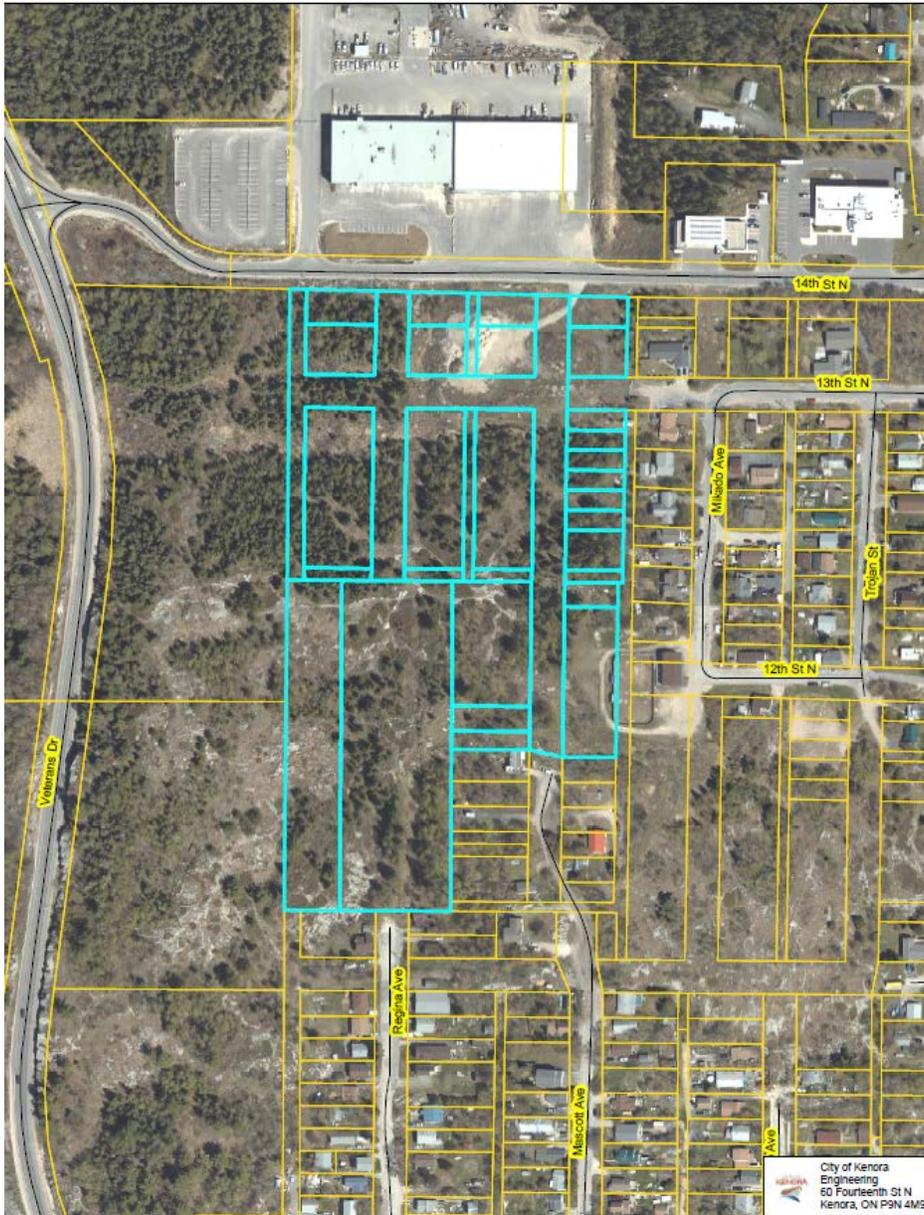
The net proceeds from this sale will be placed into a reserve for the purposes of future land development.

### **Risk Analysis:**

There is a high governance risk as these are large parcels of land with significant value that could serve a variety of municipal purposes. Despite the revenue potential, without a development plan to evaluate, staff do not have much information beyond the future use being a manufactured home community. The risk is reduced through an agreement specifying the necessary planning that will be required prior to the closing of the sale.

There is also a high risk to service delivery but this is deemed to be an opportunity to leverage City-owned land as a means to support a major community priority being the

development of a wide-range of housing options. As such, this opportunity should be pursued.



**Figure 1: Subject Lands**

**Communication Plan/Notice By-law Requirements:**

By-law required.

**Strategic Plan or other Guiding Document:**

2-7 The City will encourage and support the development of vacant and transitional lands for uses that support our vision;



# P R O C L A M A T I O N

## National Drowning Prevention Week July 18 - 24, 2021

Whereas the mission of the Lifesaving Society Canada is to prevent drowning throughout this great country, and even one drowning in Ontario is one too many; and

Whereas most drownings are preventable in a Water Smart community, and only through Water Smart education and a healthy respect for the potential danger that any body of water may present can we truly enjoy the beauty and recreation opportunities offered by these bodies of water; and

Whereas the Lifesaving Society urges Canadians and residents of Kenora to supervise children who are in and around water, to refrain from drinking alcoholic beverages while participating in aquatic activities, and to wear a Personal Flotation Device or lifejacket at all times when boating; and

Whereas the Lifesaving Society of Canada has declared July 18<sup>th</sup> – 24<sup>th</sup>, 2021 as National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year;

Now therefore, I, Daniel Reynard, Mayor for the City of Kenora, do hereby proclaim July 18<sup>th</sup> – 24<sup>th</sup>, 2021 as **National Drowning Prevention Week** in and for the City of Kenora and do commend its thoughtful recognition to all citizens.

Proclaimed at the City of Kenora this 13th day of July, 2021

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**Mayor Daniel Reynard**