



City of Kenora
Committee of the Whole
Minutes
Tuesday, February 9, 2021
9:00 a.m.
Virtual Attendance

Council met electronically as permitted by the City of Kenora Procedural bylaw. Citizens and our Media Partners are encouraged to watch the virtual meeting via the Public Live Stream Event at:

<https://video.isilive.ca/kenora/2021-02-09.html>

Present: Mayor Daniel Reynard
Councillor Mort Goss
Councillor Rory McMillan
Councillor Andrew Poirier
Councillor Kirsi Ralko
Councillor Sharon Smith
Councillor Chris Van Wallegem

Staff: Kyle Attanasio, CAO, Heather Pihulak, Manager of Administration/City Clerk, Jeff Hawley, Manager of Operations & Infrastructure, Adam Smith, Manager of Development Services, Stace Gander, Manager of Community Services, Charlotte Edie, Manager of Finance/Treasurer, Roberta Marsh, Human Resources Manager

Blessing & Land Acknowledgment
By Councillor Poirier

As we gather, we recognize that we are on Treaty Three Lands which are steeped in rich Indigenous history and home to many First Nations and Metis people today. We continue to be thankful for the partnerships with our Indigenous people.

We give thanks for the many blessings we enjoy in the City of Kenora. We seek wisdom in our minds, clearness in our thinking, truth in our speaking and always love in our hearts, so that we may try always to unite the Citizens of Kenora. Let these principles guide us in our decision making.

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its February 16, 2021 meeting:-

- Amend the 2021 Operating & Capital Budget to withdraw funds from the Pavillion reserves in the amount of \$11,520 for the construction of the OPP office area
- Adopt a bylaw establishing Council's remuneration rates for 2020 and 2021
- Amend the 2021 Operating & Capital Budget to withdraw funds from the parkade

- reserves to perform an emergency repair to the parkade
- Approve an investment to the Lake of the Woods Regional Community Foundation
- Declare the property locally known as 1125 Highway 17E as surplus to the needs of the municipality
- Adopt a new Tariff of Fees and Charges By-law to give effect to new rates outlined in Schedule "D" of the bylaw
- Accepts the Official Plan Policy Directions and Recommendations Report

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance.

There were none declared.

C. Confirmation of Previous Committee Minutes

Resolution #1 - Moved by Councillor R. McMillan, Seconded by K. Ralko & Carried:

That the Minutes from the last regular Committee of the Whole Meeting held January 12, 2021 and the Special Committee of the Whole meetings held December 14, 2020, January 4 & 5, 2021 be confirmed as written and filed.

D. Deputations/Presentations

Kathleen Lynch, President of Confederation College

Kathleen Lynch, President of Confederation College was joined by Laura Christie, Campus Director and Evelyn O'Flaherty, Member of the Board of Directors of Confederation College.

The presentation provided Council the new strategic plan presentation Kaa-anokaatekin. They have over 7,700 students studying across 58 programs prior to COVID. The pandemic restricted the International students from attending this school year. They have over 52,000 alumni and they intend to grow their contact with their alumni students in coming years.

They serve an area of some 550,000 kms and have a vast array of programs that are available in these areas. They are currently doing some renovations to the existing campus and look forward to continuing to provide many programs at the local campus.

Mayor Reynard thanked the delegation for their presentation and a copy was left with the Clerk.

E. Reports:

1. Administration & Finance

1.1 2020 Q4 Contracts

Recommendation:

That Council hereby accepts the 2020 October – December Contracts & Expenditures Approved report.

1.2 December 2020 Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at December 31, 2020.

Discussion: Charlotte Edie, Manager of Finance/Treasurer advised this is the start of the year end numbers for 2020. You will still see year-end adjustments to these numbers as final invoices come in for 2020 and finance continues to make year-end adjustments to various departments. The story of 2020 variances of course are COVID. There are many areas that are under revenues and various departments expenditures are down because of the closures and staff layoffs. We did receive funding from Ministry of Municipal Affairs which will fill in the gaps in revenues where we are short in 2020.

There are not a lot of variances that have changed from November. The COVID expenses that we have been able to isolate are over \$100,000 now and that may go up as we accrue payables. Winter control maintenance we do have our November and December expenses recorded and pending any further invoices we do have 12.66% remaining in that budget. We have a positive variance of almost \$122,000 currently in the winter control department. The 2020 winter has not been a regular winter. We are a little over budget under family and social services as we did set our budgets before the DSAB and Pinecrest budget requests were received so those were under budgeted in 2020. We still do not have Pinecrest 2021 budget request so we do not know if we will be in line with their request.

Mayor Reynard questioned the water and sewer budget and when will we see the finals for revenues for 2020. There are calculations required for billing and calculations to split the revenues for 2020 revenue in for end of 2020 so hoping by end of February should have those numbers.

The COVID expenses that show in the Council budget line, it just shows under Council so it doesn't show in any other department budget to make reporting easier. It represents the City's direct COVID expenses, and not a reflection of the Mayor and Council budget. It is simply the department placeholder.

1.3 2020 & 2021 Council Remuneration

Recommendation:

That in accordance with Council's Annual Remuneration Policy #CC-15-1, Council hereby establishes Council's 2020 Remuneration to be set at Mayor \$39,461 and Council \$19,802 with per diems established at \$191 effective January 1, 2020; and further

That Council's 2021 Remuneration be set at Mayor \$40,053 and Council \$20,099 with per diems established at \$194 effective January 1, 2021; and further

That in accordance with Notice By-law #144-2007, notice is hereby given that Council intends to adopt a by-law establishing Council remuneration rates for 2020 and 2021 at its February 16, 2021 meeting; and further

That the appropriate by-law be passed for this purpose.

1.4 Boards & Committees Appointments Policy #CC-14-1 Amendment

Recommendation:

That Council gives three readings to a bylaw to amend the City Boards & Committees Policy #CC-14-1 to reflect changes in application review by administration; and further

That bylaw number 72-2019 be hereby repealed.

1.5 Budget Amendment – Kenora Pavilion Renovations

Recommendation:

That Council hereby approves a budget amendment in the amount of \$11,520 towards the construction of an office area in the Kenora Pavilion for an OPP downtown office presence; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budget at its February 16, 2021 meeting to withdraw funds from the Pavilion reserves in the amount of \$11,520 for the construction of the OPP office area; and further

That Council give three readings to a by-law to amend the 2021 capital budget for this purpose.

Discussion: This is a successful partnership with the Kenora OPP and will provide a presence in the downtown for the OPP. It provides an office space in the Pavilion and will provide a presence in an area that is needed.

1.6 2020 City Successes

Discussion:

2020 proved to be a challenging year for the City, country and world as we all faced a world-wide pandemic together. While the 2020 goals and objectives for the City were already established by Council, administration needed to quickly adapt to how these goals could be achieved through the challenges that the pandemic inflicted. Council remained committed to projects and moving our community forward through these challenging times which afforded administration the opportunity to ensure we could still achieve our targets working within the health recommendations.

The achievements outlined in the report are a reflection of the hard work, dedication and commitment from City staff to ensure the City continued to grow and make improvements to our City throughout the pandemic. Council and staff are proud of the achievements that were accomplished in 2020 despite the adversities they faced.

2. Fire & Emergency Services

No Reports

3. Operations & Infrastructure

3.1 Tariff of Fees & Charges – Schedule D – Roads Department Fees

Recommendation:

That Council hereby approves an amendment to Schedule "D" of the Tariff of Fees and Charges By-law to include rates for various roadwork on an hourly basis; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-law at its February 16, 2021 meeting to give effect to this rate outlined in the revised Schedule "D"; and further

That By-law Number 149-2020 be hereby repealed.

4. Community Services

4.1 Budget Amendment – Parkade Emergency Repairs

Recommendation:

That Council hereby approves a budget amendment in the amount of \$6,350 to be funded through the parkade reserves to perform an emergency repair on the upper barrier connection for the concrete barrier panel and a fence repair to the lower storage area; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budget at its February 16, 2021 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2021 operating and capital budget for this purpose.

4.2 Garden & Shrub Bed Maintenance Contract

Recommendation:

That the Mayor and Clerk be hereby authorized to enter into a three (3) year Agreement with Debbie's Greenhouse & Garden Centre for planting and maintaining plants and shrubs in the City of Kenora; and further

That the appropriate by-law be passed for this purpose.

4.3 Vending Services Contract Agreement – Recreation Centres

Recommendation:

That Council gives three readings to a bylaw authorizing an agreement between the Corporation of the City of Kenora and Boreal Concepts for the purpose of Vending Machine Services at the Kenora Recreation Centre & Keewatin Memorial Arena for the term of March 1, 2021 to February 28th, 2026; and further

That the Mayor and City Clerk be hereby authorized to execute the Agreement.

4.4 Investment of the Big Picture Legacy Fund to the Community Foundation

Recommendation:

That Council approve the investment of The Big Picture Legacy Fund for the Douglas Family Art Centre as an Agency Fund with the Kenora and Lake of the Woods Regional Community Foundation; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to approve an investment to the Lake of the Woods Regional Community Foundation at its February 16, 2021 meeting.

4.5 The Muse Summer Student Funding Application

Recommendation:

That Council hereby approves an application to Young Canada Works in Heritage Organizations to assist with employment costs for summer students at the Lake of the Woods Museum and the Douglas Family Art Centre.

5. Development Services

5.1 Ontario Government Budget Consultation Submission

Recommendation:

That Council hereby approves a submission to the Government of Ontario's 2021 Budget Consultation.

5.2 Declaration of Surplus Land – 1125 Highway 17E

Recommendation:

That Council hereby declares the property locally known as 1125 Highway 17E, Kenora, Ontario and otherwise known as the former Ontario Provincial Police Service (OPP) detachment as surplus to the needs of the municipality; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to declare the property locally known as 1125 Highway 17E as surplus to the needs of the municipality at its February 16, 2021 meeting; and further

That three readings be given to a by-law for this purpose.

5.3 Purchase and Sale Agreement with Nature Conservancy of Canada for the Sale of Town Island

Recommendation:

That Council hereby enters into an Agreement of Purchase and Sale between the Corporation of the City of Kenora and the Nature Conservancy of Canada (NCC), in the amount of \$2.25 million; and further

That Council commits \$75,000 towards the NCC Stewardship Endowment Fund upon conditions of the sale being satisfied; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends enter into a purchase and sale agreement for the sale of Town Island at its February 16, 2021; and further

That three readings be given to the respective by-laws for these purposes.

F. Proclamations

None

G. Other

None

H. Next Meeting

- Tuesday, March 9, 2021

I. Adjourn to Closed

Resolution #2 - Moved by Councillor Goss, Seconded by Councillor Smith & Carried:

That Council now adjourn to a closed session at 9:59 a.m.; and further

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Committee of the Whole Meeting Minutes

That pursuant to Section 239 of the Municipal Act, 2001, as amended, the Closed Session will discuss items pertaining to the following:-

- i) Educating & Training Members of Council (1 matter – Team Kenora update)
- ii) Labour Relations (1 matter-CUPE Negotiations Debriefing)
- iii) Personal Matter about an Identifiable Individual (1 matter-Sustainability Committee Appointments)

J. Reconvene to Open Meeting

Council reconvenes to open session at 12:48 p.m. with the following reports from its closed session:-

Sustainability Advisory Committee Appointments

Recommendation:

That Council hereby appoints Councillor Rory McMillan, Stephanie Charles, Ben Reynolds and Natasha Stoyakovich to the Sustainability Advisory Committee for a term at the pleasure of Council no later than November 14, 2022.

K. Close Meeting

Meeting adjourned at 12:49 p.m.