



City of Kenora

Committee of the Whole Agenda

Tuesday, April 13, 2021

9:00 a.m.

Virtual Attendance

Council will be meeting electronically as permitted by the City of Kenora Procedural bylaw. Citizens and our Media Partners are encouraged to attend the virtual meeting via the Public Live Stream Event at:

<https://video.isilive.ca/kenora/>

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its April 20, 2021 meeting: -

- Amend the Investment Policy Statement for the City of Kenora Investments
- Amend the Operating & Capital Budgets for the following items:
 - \$10,000 for the preparation work and installation of a kiln for the Douglas Family Art Centre to be funded through the Douglas Family Art Centre Reserves
 - \$100,000 to develop a Parks & Recreational Master Plan to be funded through Contingency Reserves
 - \$80,000 of which \$48,351.71 is to be funded through brand leadership reserves and \$31,648.29 is to be funded through MAT tax reserves to develop a Tourism Destination Marketing Strategy & Brand Redevelopment
 - \$75,000 to be funded through the Land Planning and Contingency Reserves to support the 2021 Community Improvement Plan (CIP) Program
 - \$18,616.75 to be funded through the Solid Waste Reserve to complete concrete work at the Jones Road Landfill
 - \$85,000 to be funded from the Sewer and Water Reserves to complete outstanding water and sewer projects identified in 2020 and not carried forward to the 2021 budget
- Adopt a new Tariff of Fees and Charges By-law to include rates for City engineering services provided to third parties and agencies and amendments to the rental fees for the Whitecap Pavillion to support public events
- Declare part of a Road Allowance identified as PIN 42166-0849 as surplus needs to the requirements of the Municipality

Blessing & Land Acknowledgement

Councillor Poirier

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance.

C. Confirmation of Previous Committee Minutes

Motion:

That the Minutes from the last regular Committee of the Whole Meeting held March 9, 2021 be confirmed as written and filed.

D. Deputations/Presentations

- James Hendy, River Air – Lease Reduction-COVID
- Economic Recovery Plan Implementation Presentation – Presented by City staff Megan Dokuchie, Josh Nelson, Allyson Pele
- Mai Abdou & Matt Vandommelen, Public Sector Digest – Asset Management Plan Presentation

E. Reports:

1. Administration & Finance

Item Subject

- 1.1. Asset Management Plan
- 1.2. February 2021 Financial Statements
- 1.3. 2020 Q3 & Q4 Investments
- 1.4. 2021 Investment Policy Statement Review
- 1.5. All Nations Health Partners Collaborative Decision Making Framework

2. Fire & Emergency Services

Item Subject

No Reports

3. Operations & Infrastructure

Item Subject

- 3.1 Budget Amendment – Jones Road Landfill Concrete Work 2021
- 3.2 Budget Amendment – Sewer & Water Projects
- 3.3 Consolidated Traffic and Parking Bylaw
- 3.4 Tariff of Fees & Charges – Engineering Cost Recovery

4. Community Services

Item Subject

- 4.1 Parking Lot Bylaw – Miikana Way Parking Lot Addition
- 4.2 Budget Amendment – Kiln Installation-Douglas Family Art Centre

- 4.3 Budget Amendment - Parks & Recreation Master Plan
- 4.4 Budget Amendment – Tourism Marketing Strategy Redevelopment
- 4.5 NOHFC Funding Application – Kenora Recreation Centre Enhancements

5. Development Services

Item Subject

- 5.1 Budget Amendment – Community Improvement Plan
- 5.2 Kenora Economic Recovery Plan 2021 Implementation
- 5.3 Declare Municipal Lands Surplus & Sell Lands – 96 Lakeside

Other:

Next Meeting

- Tuesday, May 11, 2021

Motion - Adjourn to Closed Meeting:

Pursuant to Section 239 of the Municipal Act, 2001, as amended, Committee will move into a Closed Session to discuss items pertaining to the following: -

- i) Labour Relations (1 matter-Community Safety & Well Being Implementation)

Adjournment.



April 5, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

**Fr: Jonathon Ranger, Deputy Treasurer
Charlotte Edie, Manager of Finance/Treasurer**

Re: Asset Management Plan for the City of Kenora

Recommendation:

That Council hereby approves the Updated Asset Management Plan for the City of Kenora as prepared by Public Sector Digest (PSD); and further

That Administration continue to improve the data underlying the plan and strategies with which to manage the City's infrastructure.

Background:

Kenora's Asset Management Plan as prepared by Public Sector Digest meets the requirements set out by the Minister of Infrastructure, Province of Ontario. This is a living document that will require constant updating and improvement. The basis for the latest update is to comply with Ontario Regulation 588/17. The regulation required that the latest Asset Management plan include current levels of service information in respect of its core municipal infrastructure assets by July 1, 2021. In a recent announcement this deadline has been extended by the Ministry of Infrastructure to July 1, 2022.

The City of Kenora with Public Sector Digest has spent significant work updating its Asset management Plan to be compliant with the Ontario Regulation. This updated version of the Asset Management Plan is still utilizing data from the previous version of the Plan. This update was completed to comply with the Ontario Regulation in 2021 but there is an expectation that the City will be completing a full overhaul of their Asset Management Plan later in 2021 as the City waits to be approved for funding through FCM's Municipal Asset Management Program.

This update was completed utilizing the consulting time allocated to the City through the 'AMP it Up' Program offered by the Municipal Finance Officers' Association of Ontario.

Budget: Administration plans to continue to use current resources for the review, updating and improvements under this plan unless provincial funding specific to the assets covered within this plan becomes available.

Risk Analysis:

Financial – the risk related to ongoing capital requirements has been assessed as high to critical, mitigated through a strong asset management plan to identify the right assets to replace at the right time to make the best use of our dollars.

Operations – the infrastructure deficit and need to ensure reliable infrastructure and ongoing capital programs has been assessed as critical, mitigated through the creation of a strong asset management plan.

Communication Plan/Notice By-law Requirements: The Asset Management Plan will be published on the City website and forwarded as required with any infrastructure funding applications.

Strategic Plan or other Guiding Document:

2-1 The City will ensure that our municipal infrastructure assets are managed and maintained using available resources through a robust asset management plan and process, with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems.

2-2 The City will keep in the forefront that there is a significant infrastructure deficit, and current and future Councils will need to continue to work towards allocating sufficient resources to be able to adequately address this issue.



April 1, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

Fr: Jon Ranger, Deputy Treasurer
Charlotte Edie, Manager of Finance/Treasurer

Re: February 2021 Financial Statements

Recommendation:

That Council hereby accepts the monthly financial statements of the Corporation of the City of Kenora at February 28, 2021.

Background:

Attached for your information, please find the February 2021 summary expense and user fee statements for the City of Kenora and the Council department. At the end of February, the year is 16.67% complete, and there should be 83.33% of the budget remaining.

Overall:

- Expenses at the end of February 2021 are below budget with 87.14% remaining to be spent. Water & Sewer 88.89% and Solid Waste 89.69% left in the budget.
- User fee revenues to the end of February 2021 are behind the budget with 94.44% left to collect. Water & Sewer 84.44% and Solid Waste 86.28% is left to collect at the end of February.

Expenditures:

- **General Government** - The General Government expenses to date are below budget with 86.76% remaining in the budget.
 - **Mayor and Council** – Expenses are up in compared to prior year, mainly due to the donations line item. Triple Play and Doctors recruitment amounts were paid out one month earlier in 2021.
 - **Human Resources** – Currently below budget, however significant expenses in March will bring actuals closer to budget.
 - **Finance and Admin, IT and Rentals** – Close to budget at the end of February.
- **Protection** – The Protection expenses are below budget with 84.21% remaining in the budget.
 - **911 Emergency access** – This budget only includes the Central Emergency Reporting Bureau contract, and this was paid for the entire year in February.
 - **Health and Safety Committee** – None of the budgeted training exercises or ergonomic initiatives have taken place in 2021 yet.

- **Transportation** – The Transportation Department expenses to date are under budget with 87.71% remaining in the budget.
 - **Bridge Maintenance/Paved, Surface Treated, Loosetop Roads** – Very little work is completed in these departments in January and February as is consistent with prior years.
 - **Winter Control Maintenance** – Winter control maintenance is in line with prior year actuals with 55.03% remaining at the end of February. Prior year at the end of February there was 59.05% of the budget remaining.
 - **Warehouse** – Expenses currently over budget, in 2021 the utilities budget for the operations building was moved from 391 to 390. Some utilities expenditures in 2021 are to be reallocated to 390.

- **Environmental** – The Environmental Department expenditures are under budget with 90.74% remaining. 88.89% left in the budget in Water & Sewer and 89.69% remaining in Solid Waste.
 - **Storm Sewers** – Expenses under budget but in line with prior year spending. Not much spending takes place in January and February for Storm Sewers.

Water & Sewer – Overall Water & Sewer expenses are below budget at the end of February.

 - **Water Treatment Plant** – Expenses are slightly higher than prior year. More Chemicals purchases at the Water Treatment Plant in February 2021 than prior year. Utilities were also posted earlier in 2021, but appear to be in line with prior year amounts.

Solid Waste – Overall solid waste is below budget but close to prior year spending.

 - **Garbage Collection** – Under budget but in line with prior year spending

- **Health Services** – Health Services are close to budget in February as the first 2 months for the Northwest Health Unit and Land Ambulance has been paid.
 - **Cemetery** – The budget is significantly higher in 2021 to be in line with prior year actuals. Expenses recorded in February in line with prior year.

- **Social and Family Services** – Social and Family Services is currently under budget as the first payment for Pinecrest Home for the Aged has not yet been remitted. Payment due dates for Pinecrest are typically April 1st, June 1st and Sept. 1st. We have now received the Levy for the Pinecrest Home for the Aged, and it is close to the projected budget at \$1,791,634, or \$3,300 more than budget.

- **Community Services** – Overall Community Services expenses are below budget with 90.39% remaining.
 - **Parks/Anicinabe/Coney/Norman/Harbourfront/Ballfields** – All seasonal departments not expected to have much expenses in January and February. Expenses are under budget but currently comparable to prior year actuals.
 - **KRC Complex** – Currently under budget however only a little behind last year's actuals at the end of February as there was significant repair work completed at the beginning of the year last year.
 - **Thistle & KM Arena** – Expenses are below budget and below prior year actuals, as expected with the arenas being closed for the season in 2021.

- **MSFC Pool** – Expenses are below budget and below last year’s spending for the first two months in 2021 as expected with the recreation centre being closed for the majority of that time.
- **Teams and clubs** – Budgeted \$8,000 to each community club, Central, Evergreen and Rideout. These are typically paid out once forms are submitted to the City’s Parks and Facilities Division Lead.
- **Planning & Development** – Planning & Development expenses are closer to budget with 85.22% remaining in the budget. With the exception of below, most departments in Planning & Development were comparable to prior year actuals.
 - **Planning Operations** – Planning Operations expenses are slightly higher than last year at the end of February, this is expected as last year at this time we did not have a full time City Planner.
 - **Starter Company** – The variance between 2021 and 2020 actuals is due to grants that were paid out in January 2021.
 - **Labour Action Centre** – These expenses are fully funded and we will expect this 1 year program to wrap up May 31, 2021.

User Fees:

- Overall, user fees are below budget projections with 94.44% remaining to be collected at the end of February.
- **General Government**

General Government overall is closer to budget with 87.22% left to collect at the end of February.

- **City Clerk** – Under budget and below last year’s revenues in February. COVID had not yet affected City clerk revenues at that time. Marriage licenses by February 2020 were already \$2,100.
- **Protection to Persons and Property**
Protection to Persons and Property is below budget at the end of January with 93.37% remaining.
 - **Fire Department** – At the end of 2019 there was significant Fire Marque revenues that were receivable. This receivable was reversed in January 2020 but the revenues were not recorded until March, causing the negative number in February 2020. This will balance out in March’s statements.
 - **Building Inspection** – Building inspection lower than budget and slightly lower than last year at this time. Revenues can vary from month to month as they are dependent on development in the community.
 - **Provincial Offences** – These revenues are recorded on a quarterly basis and are dependent on fines assessed in the area.
- **Transportation Services**
Transportation user fees are under budget with 90.78% remaining.
 - **Conventional Transit** – Lower than prior year at the end of February. This is expected as COVID did cause a decline in ridership, and in February 2020 COVID had not yet affected this.
 - **Metered parking** – In 2020 we saw that COVID caused reduction in traffic and parking, we see this in January as we moved into a stay-at-home order.

Comparing actuals at the end of February 2020 to February 2021 we see a difference of \$38,200.

- **Environmental Services**

Environmental services user fees are under budget with almost all of the revenues remaining. 84.44% of Water & Sewer User fees are also still to be collected and 86.28% of Solid Waste User fees.

- **Blue box collection** – These revenues are recorded on a quarterly basis and therefore only blue box sales have been recorded to date.

Water & Sewer

- **Water and Sewer** at the end of February we still have the accrual to be recorded for the 2020 year end which will move some of the amounts billed in 2021 to 2020.

Solid Waste

- **Garbage Collection** – Bag Tag sales still higher than in January & February 2020 which is in line with the bag tag sales trend in 2020 due to COVID.
- **Transfer Facility** – Tipping fees currently lower than budget. Stay-at-home order in January could have had an effect on this. Actuals lower than prior year actuals at the end of February.

- **Community Services**

Community Services are below budget with 99.08% left to collect. This was expected with all departments in the recreation centre, as the entire building was closed for the month of January. Negative revenues in the Thistle Arena, caused by refunds that took place in January and February for ice rentals. The other departments in Community Services are seasonal and typically don't see revenues until the summer months.

- **Planning and Development**

Planning and Development user fees are under budget with 93.81% remaining to be collected. User fees in planning and development vary from year to year and depend on activities and developments in the community. Much of the revenues in Planning and Development come from our tourism departments and these don't typically see revenues until the summer months.

Please let me know if you have any questions, or would like to see any of the department statements in further detail.

Strategic Plan or other Guiding Document:

Fiscal Responsibility: We manage the municipal finances in a responsible, prudent and transparent manner.

ERM Assessment: Monitoring financial statements on a monthly basis mitigates some of the uncertainty related to projected costs vs actual expenditures.



April 6, 2021

City Council Committee Report

TO: Kyle Attanasio, CAO

FR: Charlotte Edie, Treasurer

**RE: Investment Report including Kenora Citizens' Prosperity Trust Fund –
Quarters 3 and 4**

Recommendation:

That Council hereby accepts the 2020 third and fourth quarter investment report that includes details of the Kenora Citizens' Prosperity Trust Fund and other City of Kenora investments.

Background Information:

Kenora Citizen's Prosperity Trust Fund (KCPTF):

In 2008, City Council approved the establishment of the Kenora Citizens' Prosperity Trust Fund. The proceeds of disposition from the sale of the KMTS entities of \$40,896,446 were transferred to this Fund.

In 2020 Council, on administration's recommendation moved the City's investments to the Prudent Investor regime. The regime removes restrictions on municipal investments and creates a new governance model. Municipalities delegate their investing powers to a Joint Investment Board. The City transferred investments as documented in Schedule 1.

The first KCPTF portfolio is with the ONE Public Sector Group of Funds. The book value is \$20,145,145 and accounts for over 48% of the Trust Fund. The market value of this investment at December 31, 2020 is \$20,836,544. This portfolio is held in bond, universal corporate bond and equity funds. The year to date actual return on these ONE fund investments until June 30 is -4.62%. The return for the 3rd and 4th quarters is 5.2%. This rate reflects the total return including market impact. These investments were transferred from the legal list ONE fund and RBC Dexia on July 2, 2020. As a result gains were triggered when the accumulated gains on investments were realized. The new investments now have a higher cost base.

In September a second portfolio of \$4,937,008 in securities from RBC Dexia were transferred to CIBC Mellon in trust to be monitored by the ONE JIB. The movement to 'in trust' status was to allow the securities to be moved over on a more gradual basis as opposed to liquidating all the securities at once. As the securities mature they will be moved to ONE Investments. The market value of these investments at December 31, 2020 is \$5,092,066.

The third portfolio of \$4,580,311 remained with Manulife Asset Management with RBC Dexia as custodians. Securities held in this portfolio are bank and federal and provincial government issues. The market value at the end of December is \$4,746,987. The year to date return is 5.7%. The rate of return since inception is 2.83%. These returns take the

market impact into account. These investments will be gradually liquidated when funds are required for debt financing purposes. The City receives quarterly reports and the December 31, 2020 report is attached.

In addition, the KCPTF holds \$11,749,037 (at December 31, 2019) in debt from the City of Kenora. The rate of return on this debt is 3% and 3.32%.

Other Investments:

The City of Kenora maintains investment portfolios separate from the Kenora Citizen's Prosperity Trust Fund. These investments were entirely held in the ONE Public Sector Group of Funds and most were transferred to the Prudent Investor regime as well. The market value of these investments at December 31, 2020 is \$19,048,063 and the book value is \$18,349,609. This portfolio is held in bond, universal corporate bond and equity funds. The year to date return for the contingency outcome portfolio is 7.4% and for the 3 to 5 year outcome portfolio is 3.6%. The City also holds \$5,755,356 in a high interest savings account outside the Prudent Investor regime in the ONE Public Sector Group of Funds.

The investment report from the ONE Public Sector Group of Funds has been provided as an attachment to this report.

Budget:

There is no expected budget impact as a result of this report.

Risk analysis:

The risk associated with this report is moderate. The risk impact is that the Funds do not earn the required 3% on investments. The shortfall of investment income is within the moderate range.

Communication Plan/Notice By-law Requirements:

For information only

Strategic Plan or other Guiding Document:

Report is required per policy CS 4-2.

Schedule 1
Citizen Prosperity Trust Fund Investments
(book values)

	<u>2020</u>	<u>2019</u>
Citizens' Trust Fund - RBC Dexia	\$4,580,311	\$12,806,065
Debentures	11,749,037	12,898,106
CIBC Mellon in trust	4,937,008	-
ONE Bond Fund - Citizens' Trust	<u>20,145,145</u>	<u>14,402,240</u>
	<u>\$41,411,501</u>	<u>\$40,106,411</u>



Date: March 8, 2021

The Corporation of the City of Kenora
1 Main Street South,
Kenora, ON P9N 3X2

Attention: Heather Pihulak, Manager of Administration/Clerk

Dear Ms. Pihulak,

Section 8.01 of the agreement between The Corporation of the City of Kenora, ONE Investment and the ONE Joint Investment Board (ONE JIB) provides that the ONE JIB shall prepare and provide to the council of each of the Participating Municipalities, at least annually, an investment report that includes a statement about the performance of the Participating Municipality's Managed Assets.

In accordance with the reporting requirements of Section 8.01 noted above, the ONE JIB has prepared an investment report that includes a statement about the performance of your municipality's Managed Assets for the period ending December 31, 2021.

I attach the Annual and Q4 Investment Report for The Corporation of the City of Kenora that was considered and approved by the ONE JIB at its meeting of February 17, 2021.

Please direct any questions to Susan Weiss at sweiss@oneinvestment.ca.

Respectfully,

A handwritten signature in black ink that reads "Denis Kelly".

Denis Kelly, Board Secretary



Cc: Charlotte Edie, Treasurer
Kyle Attanasio, Chief Administrative Officer



February 22, 2021

ONE Investment
200 University Ave, Suite 801
Toronto, ON, M5H 3C6

RE: Treasurer's Statement on Prudent Investor Annual Investment Report

In the opinion of the Treasurer; for The Corporation of the City of Kenora, all investments in the Prudent Investor Annual Investment Report for the year 2020 are consistent with the municipality's Investment Policy and the Investment Plan for the municipality.

Signature:

A handwritten signature in cursive script that reads "Charlotte Edie".

Name: Charlotte Edie, CPA, CA
Title: Manager of Finance/Treasurer
Mailing Address: 1 Main Street South, Kenora, ON P9N 3X2
Phone: 807-467-2013
Email: cedie@kenora.ca



QUARTERLY INVESTMENT REPORT

For The Period Ended December 31, 2020

Kenora General Account - Prudent Investor Portfolio

1 Main Street South
Kenora, ON
P9N 3X2

Charlotte Edie
Treasurer
cedie@kenora.ca
(807) 467-2013

ONE Investment

200 University Ave, Suite 801
Toronto, Ontario
M5H 3C6

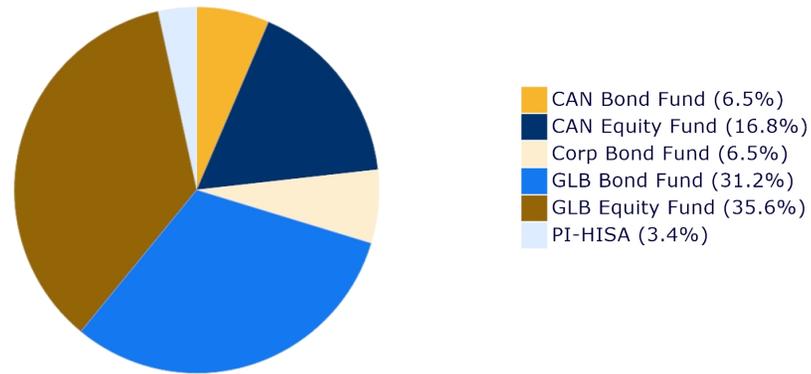
Relationship Manager

Wardah Mir, Client Service Representative
416-971-9856 x 351
wmir@oneinvestment.ca

Kenora General Account - Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2020

	Time-Weighted Rate of Return in CAD for Consolidated Holdings						Since Inception	Inception Date
	Quarter	Year to date	1 Year	2 Years	3 Years	5 Years		
Consolidated Portfolio Returns	3.9%	-	-	-	-	-	6.7%	07/02/2020

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	1,130,382.85	-	-	(2,172.85)	6,189.85	1,134,399.85
CAN Equity Fund	2,651,317.86	-	-	231,969.58	63,080.14	2,946,367.58
Corp Bond Fund	1,130,724.69	-	-	(380.08)	7,300.53	1,137,645.14
GLB Bond Fund	5,333,163.96	-	-	91,960.86	64,289.64	5,489,414.46
GLB Equity Fund	6,066,681.19	-	-	151,183.22	46,010.92	6,263,875.33
PI-HISA	600,160.56	-	-	-	1,370.04	601,530.60
Total	16,912,431.11	0.00	0.00	472,560.73	188,241.12	17,573,232.96

Kenora General Account - Prudent Investor Portfolio
Performance History At
December 31, 2020

Performance by Fund

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
One High Interest Savings Account	0.2	-	-	-	-	-	-	0.3	07/02/2020
ONE Canadian Equity Fund	11.1	-	-	-	-	-	-	17.2	07/02/2020
ONE Global Equity Fund	3.2	-	-	-	-	-	-	6.8	07/02/2020
ONE Canadian Corporate Bond Fund	0.6	-	-	-	-	-	-	1.3	07/02/2020
ONE Canadian Government Bond Fund	0.3	-	-	-	-	-	-	1.0	07/02/2020
ONE Global Bond Fund	2.9	-	-	-	-	-	-	4.7	07/02/2020

Performance by Outcome

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
Contingency Outcome	4.2	-	-	-	-	-	-	7.4	07/02/2020
Target Date 3-5 Year Outcome	2.1	-	-	-	-	-	-	3.6	07/02/2020

QUARTERLY REVIEW

A tumultuous year was capped off with an eventful quarter, the most significant event coming in the form of positive COVID-19 vaccine data. The vaccine news, coupled with resilient macroeconomic indicators, led to a rally in stocks and certain commodity prices with investors looking past COVID-19 infections rates and lockdown measures. Stock markets witnessed a large rotation away from growth and technology companies, which had led markets all year, preferring value names and cyclical industries, which had been laggards.

Canadian equities had strong performance in the quarter with the market up about 9%. Security selection had a strong positive impact, allowing the Fund to outperform the market. One key driver was the exposure to the consumer discretionary sector where the manager had a large overweight exposure achieved primarily via exposure to two stocks, Magna International and Gildan Activewear. These two stocks had stellar performance, up 48.9% and 36.6% in the quarter, which significantly impacted overall Fund performance. The sectors with weaker performance included the materials and consumer staples sectors. Having light exposure to the materials sector mitigated some of the downside, while good security selection within the consumer staples sector also helped. The financials sector, which is the largest segment of the Canadian equity market, performed very well in the quarter. The manager had relatively light exposure to the financials sector, which meant that the Fund only partially captured the strength in this sector.

The coming year is likely to be a year where lingering virus concerns (caution) will be pitted against the likelihood of re-opening as the vaccine rolls out (rational optimism). As capex levels rise in conjunction with economic recovery, we will likely see inflation, but flag an awareness that growth and inflation could surprise, putting upward pressure on interest rates. Policy makers' response is key to the recovery and there is indication that policy decisions will remain supportive for the economy and financial markets. The Fund remains balanced across defensive and pro-cyclical exposures, with a strong quality bias.

QUARTERLY REVIEW

The ongoing global pandemic remains the key feature impacting the global economy and financial markets. Yet with many countries grappling with surging COVID-19 infections in the fourth quarter, investors propelled global stock markets to record highs. To a large extent, this renewed optimism relates to positive vaccine developments which offer the potential to restore a semblance of normality to daily life and allow economic reopening. The financial markets seem to have looked past peaking Covid-19 infections. Households, that have reduced spending during the pandemic, have the potential to unleash pent-up demand as restrictions are gradually lifted. These improving prospects and promise of continued support from governments and central banks globally helped buoy equity markets during the quarter.

The positive market backdrop helped the Global Equity Fund appreciate approximately 3% in the quarter. Strong returns in the Fund's holdings in the consumer discretionary and information technology sectors made a significant contribution to returns. The manager's allocation choices across other sectors were less of a driver of performance than the choice of individual securities held. The manager focuses on companies that have a durable competitive advantage which should lead to solid returns over the long term. The result is a portfolio that prioritizes resilience and that is less exposed to cyclical or lower-quality stocks. Adhering to an investment philosophy means that performance doesn't always fully participate in the shorter-term themes impacting equity markets. The manager's focus remains on wealth-creating businesses, excellent management teams, and stocks priced at a discount to intrinsic value. This approach is intended to provide meaningful downside protection in weak markets but may tend to not fully capture the upside in rising markets.

QUARTERLY REVIEW

Global fixed-income markets advanced in the fourth quarter, capping a solid year of performance. A continued resurgence in coronavirus cases in many regions of the world led to increasingly stringent restrictions and lockdowns, which put downward pressure on global economic activity. Despite this, the rollout of vaccines for the virus began in many countries, sparking optimism about a return to normality, which contributed to a sharp rally in corporate bonds, especially in lower credit quality bonds. This is a sign of recovering investor confidence that saw strength in investments, such as high yield bonds and equities.

The improvement in credit markets is a continuing trend. In March 2020, investors reacted to the news of a global pandemic by reducing risk, leading to a sell off in equities and lower credit quality bonds. This resulted in a dramatic widening of credit spreads which peaked in March. The credit spread, which is the yield premium investors receive for assuming credit risk, has continued to contract for 3 consecutive quarters and now are below the historical average. This has prompted our fixed income investment managers to trim the size of their overweight exposure to corporate credit.

The Canadian fixed income exposure is focused on very high credit quality bonds, with no exposure to BBB rated or high yield bonds. This allowed the Canadian Government Bond Fund and the Canadian Corporate Bond Fund to generate modest returns of about 0.3% and 0.6% respectively in the period. This is in contrast to the Global Bond Fund that generated returns closer to 3% due to its exposure to lower credit quality investment grade bonds and its holdings in high yield bonds. Additionally, currency management had a meaningful contribution to Global Bond Fund performance, driven by an underweight to the US dollar, euro and Japanese yen, which weakened against the Canadian dollar.

Kenora General Account - Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2020

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
PI-HISA	601,530.600	1.00	601,530.60	1.00	601,530.60	3.42%
CAN Equity Fund	2,568.617	1,003.14	2,576,704.91	1,147.06	2,946,367.58	16.77%
GLB Equity Fund	6,079.756	1,001.06	6,086,254.91	1,030.28	6,263,875.33	35.64%
Corp Bond Fund	1,134.263	1,000.03	1,134,298.67	1,002.98	1,137,645.14	6.47%
CAN Bond Fund	1,133.169	1,000.01	1,133,187.94	1,001.08	1,134,399.85	6.46%
GLB Bond Fund	5,340.315	1,000.46	5,342,802.60	1,027.91	5,489,414.46	31.24%
					17,573,232.96	100.00%

Kenora General Account - Prudent Investor Portfolio
Holdings by Account
At December 31, 2020

Account Name: Kenora - Contingency Outcome
Account Number: 570050161

For the Quarter Ending
December 31, 2020

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
Corp Bond Fund	816.37	1,000.03	816,399.72	1,002.98	818,808.26	5.6%	(273.54)	5,254.48
CAN Equity Fund	2,476.76	1,003.14	2,484,565.10	1,147.06	2,841,009.77	19.6%	223,675.15	60,824.48
CAN Bond Fund	815.58	1,000.01	815,600.27	1,001.08	816,471.89	5.6%	(1,564.04)	4,455.08
GLB Bond Fund	3,843.63	1,000.46	3,845,426.75	1,027.91	3,950,948.78	27.3%	66,187.94	46,271.80
GLB Equity Fund	5,862.35	1,001.06	5,868,617.85	1,030.28	6,039,886.44	41.7%	145,777.04	44,365.62
			<u>13,830,609.69</u>		<u>14,467,125.14</u>	100.0%	<u>433,802.55</u>	<u>161,171.46</u>

Kenora General Account - Prudent Investor Portfolio
Performance History
At December 31, 2020

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	4.2	-	-	-	-	-	-	7.4	07/02/2020

% Calendar Year Returns

	2019	2018	2017	2016	2015
Return Net of Fees	-	-	-	-	-

Kenora General Account - Prudent Investor Portfolio
Holdings by Account
At December 31, 2020

Account Name: Kenora - Target Date 3 to 5 Year Outcome
Account Number: 570050187

For the Quarter Ending
December 31, 2020

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
PI-HISA	601,530.60	1.00	601,530.60	1.00	601,530.60	19.3%	0.00	1,370.04
Corp Bond Fund	317.88	1,000.03	317,898.95	1,002.98	318,836.88	10.2%	(106.54)	2,046.05
CAN Equity Fund	91.85	1,003.15	92,139.81	1,147.06	105,357.81	3.3%	8,294.43	2,255.66
CAN Bond Fund	317.58	1,000.01	317,587.67	1,001.08	317,927.96	10.2%	(608.81)	1,734.77
GLB Bond Fund	1,496.67	1,000.46	1,497,375.85	1,027.91	1,538,465.68	49.5%	25,772.92	18,017.84
GLB Equity Fund	217.40	1,001.06	217,637.06	1,030.28	223,988.89	7.2%	5,406.18	1,645.30
			<u>3,044,169.94</u>		<u>3,106,107.82</u>	100.0%	38,758.18	27,069.66

Kenora General Account - Prudent Investor Portfolio
Performance History
At December 31, 2020

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	2.1	-	-	-	-	-	-	3.6	07/02/2020

% Calendar Year Returns

	2019	2018	2017	2016	2015
Return Net of Fees	-	-	-	-	-

Kenora General Account - Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2020

TRANSACTION SUMMARY

Account Name: Kenora - Contingency Outcome

Account Number: 570050161

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Capital Gains	GLB Bond Fund	12/31/2020	12/31/2020	10.68	10,983.06
Reinvested Capital Gains	GLB Equity Fund	12/31/2020	12/31/2020	163.89	168,857.32
Reinvested Distributions	CAN Bond Fund	12/31/2020	12/31/2020	4.45	4,455.08
Reinvested Distributions	Corp Bond Fund	12/31/2020	12/31/2020	5.23	5,254.48
Reinvested Distributions	GLB Bond Fund	12/31/2020	12/31/2020	45.01	46,271.80
Reinvested Distributions	CAN Equity Fund	12/31/2020	12/31/2020	53.02	60,824.48
Reinvested Distributions	GLB Equity Fund	12/31/2020	12/31/2020	43.06	44,365.62

Kenora General Account - Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2020

TRANSACTION SUMMARY

Account Name: Kenora - Target Date 3 to 5 Year Outcome

Account Number: 570050187

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Capital Gains	GLB Bond Fund	12/31/2020	12/31/2020	4.16	4,276.71
Reinvested Capital Gains	GLB Equity Fund	12/31/2020	12/31/2020	6.07	6,262.06
Reinvested Distributions	CAN Bond Fund	12/31/2020	12/31/2020	1.73	1,734.77
Reinvested Distributions	Corp Bond Fund	12/31/2020	12/31/2020	2.04	2,046.05
Reinvested Distributions	GLB Bond Fund	12/31/2020	12/31/2020	17.52	18,017.84
Reinvested Distributions	CAN Equity Fund	12/31/2020	12/31/2020	1.96	2,255.66
Reinvested Distributions	GLB Equity Fund	12/31/2020	12/31/2020	1.59	1,645.30
Reinvested Interest	PI-HISA	10/05/2020	10/05/2020	451.33	451.33
Reinvested Interest	PI-HISA	11/04/2020	11/04/2020	466.70	466.70
Reinvested Interest	PI-HISA	12/03/2020	12/03/2020	452.01	452.01

**Kenora General Account - Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2020**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2020 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

APPENDIX

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	



YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2020

City Of Kenora - General Account

ONE Investment
200 University Ave, Suite 801
Toronto, Ontario
M5H 5C6

Relationship Manager
Wardah Mir, Client Service Representative
416-971-9856 x 351
wmir@oneinvestment.ca



Book Value Summary by Security

Security	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
Canadian Govt Bond Fund	0.00	1,122,508.09		10,679.89			-0.04	1,133,187.94
Canadian Corp Bond Fund	0.00	1,122,508.09		11,790.57				1,134,298.67
Global Bond Fund	0.00	5,238,371.09		89,171.90	15,259.77		-0.16	5,342,802.60
Canadian Equity Fund	0.00	2,513,624.83		63,080.14			-0.05	2,576,704.92
Global Equity Fund	0.00	5,865,124.61		46,010.92	175,119.38			6,086,254.91
	0.00	15,862,136.71	0.00	220,733.42	190,379.15	0.00	-0.24	16,273,249.04

Market Value Summary by Security

Security	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
Canadian Govt Bond Fund	0.00	1,122,508.09		10,679.89		1,211.87	1,134,399.85
Canadian Corp Bond Fund	0.00	1,122,508.09		11,790.57		3,346.48	1,137,645.14
Global Bond Fund	0.00	5,238,371.09		89,171.90	15,259.77	146,611.70	5,489,414.46
Canadian Equity Fund	0.00	2,513,624.83		63,080.14		369,662.61	2,946,367.58
Global Equity Fund	0.00	5,865,124.61		46,010.92	175,119.38	177,620.42	6,263,875.33
	0.00	15,862,136.71	0.00	220,733.42	190,379.15	698,453.08	16,971,702.36

High Interest Savings Account Summary

Opening Balance	Deposits	Withdrawals	Interest	Closing Balance
0.00	599,227.67		2,302.93	601,530.60





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Book Value Summary by Group



Group	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
JIB1KENCONT	0.00	13,465,226.00		185,543.53	179,840.38		-0.22	13,830,609.69
JIB3KENTD35	0.00	2,396,910.71		35,189.89	10,538.77		-0.03	2,442,639.34
	0.00	15,862,136.71	0.00	220,733.42	190,379.15	0.00	-0.24	16,273,249.04



City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Market Value Summary by Group

Group	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB1KENCONT	0.00	13,465,226.00		185,543.53	179,840.38	636,515.23	14,467,125.14
JIB3KENTD35	0.00	2,396,910.71		35,189.89	10,538.77	61,937.85	2,504,577.22
	0.00	15,862,136.71	0.00	220,733.42	190,379.15	698,453.08	16,971,702.36



City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Book Value Summary by Account for CDN Govt Bond Fund

Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
570050161	0.00	807,913.56		7,686.74			-0.03	815,600.27
570050187	0.00	314,594.53		2,993.15			-0.01	317,587.67
	0.00	1,122,508.09	0.00	10,679.89	0.00	0.00	-0.04	1,133,187.94



City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Book Value Summary by Account for CDN Corp Bond Fund



Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
570050161	0.00	807,913.56		8,486.14			0.02	816,399.72
570050187	0.00	314,594.53		3,304.43			-0.01	317,898.95
	0.00	1,122,508.09	0.00	11,790.57	0.00	0.00	0.01	1,134,298.67





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Book Value Summary by Account for Global Bond Fund



Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
570050161	0.00	3,770,263.28		64,180.55	10,983.06		-0.14	3,845,426.75
570050187	0.00	1,468,107.81		24,991.35	4,276.71		-0.02	1,497,375.85
	0.00	5,238,371.09	0.00	89,171.90	15,259.77	0.00	-0.16	5,342,802.60





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Book Value Summary by Account for CDN Equity Fund



Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
570050161	0.00	2,423,740.68		60,824.48			-0.06	2,484,565.10
570050187	0.00	89,884.15		2,255.66				92,139.81
	0.00	2,513,624.83	0.00	63,080.14	0.00	0.00	-0.05	2,576,704.92





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Book Value Summary by Account for Global Equity Fund

Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
570050161	0.00	5,655,394.92		44,365.62	168,857.32			5,868,617.85
570050187	0.00	209,729.69		1,645.30	6,262.06			217,637.06
	0.00	5,865,124.61	0.00	46,010.92	175,119.38	0.00	0.00	6,086,254.91





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Market Value Summary by Account for CDN Govt Bond Fund

Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
570050161	0.00	807,913.56		7,686.74		871.59	816,471.89
570050187	0.00	314,594.53		2,993.15		340.28	317,927.96
	0.00	1,122,508.09	0.00	10,679.89	0.00	1,211.87	1,134,399.85



City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Market Value Summary by Account for CDN Corp Bond Fund

Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
570050161	0.00	807,913.56		8,486.14		2,408.56	818,808.26
570050187	0.00	314,594.53		3,304.43		937.92	318,836.88
	0.00	1,122,508.09	0.00	11,790.57	0.00	3,346.48	1,137,645.14





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Market Value Summary by Account for Global Bond Fund



Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
570050161	0.00	3,770,263.28		64,180.55	10,983.06	105,521.89	3,950,948.78
570050187	0.00	1,468,107.81		24,991.35	4,276.71	41,089.81	1,538,465.68
	0.00	5,238,371.09	0.00	89,171.90	15,259.77	146,611.70	5,489,414.46





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Market Value Summary by Account for CDN Equity Fund

Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
570050161	0.00	2,423,740.68		60,824.48		356,444.61	2,841,009.77
570050187	0.00	89,884.15		2,255.66		13,218.00	105,357.81
	0.00	2,513,624.83	0.00	63,080.14	0.00	369,662.61	2,946,367.58



City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Market Value Summary by Account for Global Equity Fund

Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
570050161	0.00	5,655,394.92		44,365.62	168,857.32	171,268.58	6,039,886.44
570050187	0.00	209,729.69		1,645.30	6,262.06	6,351.84	223,988.89
	0.00	5,865,124.61	0.00	46,010.92	175,119.38	177,620.42	6,263,875.33



City Of Kenora
For the Period Jan 1 to Dec 31, 2020
HISA Summary by Account



Account	Opening Balance	Deposits	Withdrawals	Interest	Closing Balance
049021979310	0.00	599,227.67		2,302.93	601,530.60
	0.00	599,227.67	0.00	2,302.93	601,530.60



Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at June 30, 2020, the permitted duration range for the Fund is 4.5 to 7.51 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at June 30, 2020, the permitted duration range for the Bond Fund is 1.73 to 3.73 years. MFS aims to outperform the benchmark, which is:

- 95% FTSE Canada Short-Term Government Bond Index +
- 5% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment's Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, 'in-kind' securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and 'tier discounts' that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a payment of interest or dividends made by ONE Investment from a portfolio. Distributions are automatically reinvested.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.



ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as ‘solution’. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash: The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency: The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves: The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return: The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date: The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist "on paper" until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Annual return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized return:** the total return generated by investments in periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.

- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- Time-weighted returns: returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost: the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

Calculation notes

Certain numbers displayed in this report have been rounded up or down. There may therefore be discrepancies between the actual totals of the individual amounts in the tables and the totals shown. All percentage changes and key figures were calculated using the underlying data.

The column labeled "Change in Market Value" in the quarterly report is inclusive of unrealized capital gains in the period and reinvested capital gains distributions. Capital gain distributions only occur in the fourth quarter of the calendar year. The details of distributions are elaborated in greater detail in the year-end supplemental report.



QUARTERLY INVESTMENT REPORT

For The Period Ended December 31, 2020

Kenora CPTF - Prudent Investor Portfolio

1 Main Street South
Kenora, ON
P9N 3X2

Charlotte Edie
Treasurer
cedie@kenora.ca
(807) 467-2013

ONE Investment

200 University Ave, Suite 801
Toronto, Ontario
M5H 3C6

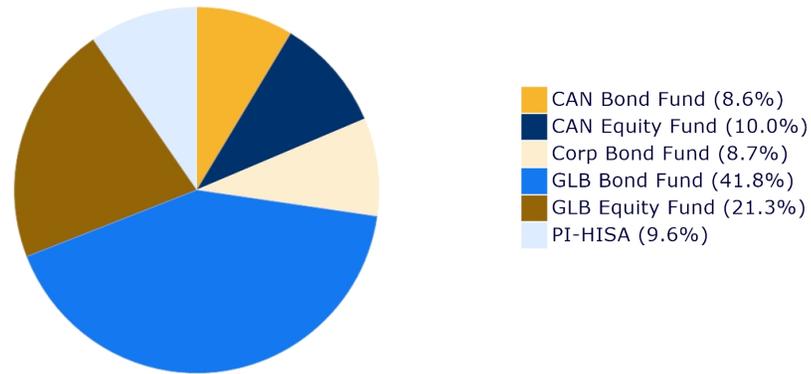
Relationship Manager

Wardah Mir, Client Service Representative
416-971-9856 x 351
wmir@oneinvestment.ca

Kenora CPTF - Prudent Investor Portfolio
Executive Summary for the Quarter Ended December 31, 2020

	Time-Weighted Rate of Return in CAD for Consolidated Holdings					Since Inception	Inception Date	
	Quarter	Year to date	1 Year	2 Years	3 Years			5 Years
Consolidated Portfolio Returns	3.0%	-	-	-	-	-	5.2%	07/02/2020

Overall Asset Allocation



Consolidated Portfolio Activity for Quarter

Portfolio	Starting Balance	Contribution	Withdrawals	Change in Market Value	Income	Ending Balance
CAN Bond Fund	1,975,761.25	-	-	(3,797.94)	10,819.05	1,982,782.36
CAN Equity Fund	2,069,475.61	-	-	181,063.17	49,236.96	2,299,775.74
Corp Bond Fund	1,976,360.23	-	-	(665.06)	12,760.38	1,988,455.55
GLB Bond Fund	9,321,684.92	-	-	160,735.73	112,370.03	9,594,790.68
GLB Equity Fund	4,735,323.89	-	-	118,005.07	35,913.64	4,889,242.60
PI-HISA	2,183,393.29	23,202.56	-	-	5,011.00	2,211,606.85
Total	22,261,999.19	23,202.56	0.00	455,340.97	226,111.06	22,966,653.78

Kenora CPTF - Prudent Investor Portfolio
Performance History At
December 31, 2020

Performance by Fund

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
One High Interest Savings Account	0.2	-	-	-	-	-	-	0.3	07/02/2020
ONE Canadian Equity Fund	11.1	-	-	-	-	-	-	17.2	07/02/2020
ONE Global Equity Fund	3.2	-	-	-	-	-	-	6.8	07/02/2020
ONE Canadian Corporate Bond Fund	0.6	-	-	-	-	-	-	1.3	07/02/2020
ONE Canadian Government Bond Fund	0.3	-	-	-	-	-	-	1.0	07/02/2020
ONE Global Bond Fund	2.9	-	-	-	-	-	-	4.7	07/02/2020

Performance by Outcome

	% Annualized Returns							Since Inception	Inception Date
	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years		
Stable Return Outcome	3.0	-	-	-	-	-	-	5.2	07/02/2020

QUARTERLY REVIEW

A tumultuous year was capped off with an eventful quarter, the most significant event coming in the form of positive COVID-19 vaccine data. The vaccine news, coupled with resilient macroeconomic indicators, led to a rally in stocks and certain commodity prices with investors looking past COVID-19 infections rates and lockdown measures. Stock markets witnessed a large rotation away from growth and technology companies, which had led markets all year, preferring value names and cyclical industries, which had been laggards.

Canadian equities had strong performance in the quarter with the market up about 9%. Security selection had a strong positive impact, allowing the Fund to outperform the market. One key driver was the exposure to the consumer discretionary sector where the manager had a large overweight exposure achieved primarily via exposure to two stocks, Magna International and Gildan Activewear. These two stocks had stellar performance, up 48.9% and 36.6% in the quarter, which significantly impacted overall Fund performance. The sectors with weaker performance included the materials and consumer staples sectors. Having light exposure to the materials sector mitigated some of the downside, while good security selection within the consumer staples sector also helped. The financials sector, which is the largest segment of the Canadian equity market, performed very well in the quarter. The manager had relatively light exposure to the financials sector, which meant that the Fund only partially captured the strength in this sector.

The coming year is likely to be a year where lingering virus concerns (caution) will be pitted against the likelihood of re-opening as the vaccine rolls out (rational optimism). As capex levels rise in conjunction with economic recovery, we will likely see inflation, but flag an awareness that growth and inflation could surprise, putting upward pressure on interest rates. Policy makers' response is key to the recovery and there is indication that policy decisions will remain supportive for the economy and financial markets. The Fund remains balanced across defensive and pro-cyclical exposures, with a strong quality bias.

QUARTERLY REVIEW

The ongoing global pandemic remains the key feature impacting the global economy and financial markets. Yet with many countries grappling with surging COVID-19 infections in the fourth quarter, investors propelled global stock markets to record highs. To a large extent, this renewed optimism relates to positive vaccine developments which offer the potential to restore a semblance of normality to daily life and allow economic reopening. The financial markets seem to have looked past peaking Covid-19 infections. Households, that have reduced spending during the pandemic, have the potential to unleash pent-up demand as restrictions are gradually lifted. These improving prospects and promise of continued support from governments and central banks globally helped buoy equity markets during the quarter.

The positive market backdrop helped the Global Equity Fund appreciate approximately 3% in the quarter. Strong returns in the Fund's holdings in the consumer discretionary and information technology sectors made a significant contribution to returns. The manager's allocation choices across other sectors were less of a driver of performance than the choice of individual securities held. The manager focuses on companies that have a durable competitive advantage which should lead to solid returns over the long term. The result is a portfolio that prioritizes resilience and that is less exposed to cyclical or lower-quality stocks. Adhering to an investment philosophy means that performance doesn't always fully participate in the shorter-term themes impacting equity markets. The manager's focus remains on wealth-creating businesses, excellent management teams, and stocks priced at a discount to intrinsic value. This approach is intended to provide meaningful downside protection in weak markets but may tend to not fully capture the upside in rising markets.

QUARTERLY REVIEW

Global fixed-income markets advanced in the fourth quarter, capping a solid year of performance. A continued resurgence in coronavirus cases in many regions of the world led to increasingly stringent restrictions and lockdowns, which put downward pressure on global economic activity. Despite this, the rollout of vaccines for the virus began in many countries, sparking optimism about a return to normality, which contributed to a sharp rally in corporate bonds, especially in lower credit quality bonds. This is a sign of recovering investor confidence that saw strength in investments, such as high yield bonds and equities.

The improvement in credit markets is a continuing trend. In March 2020, investors reacted to the news of a global pandemic by reducing risk, leading to a sell off in equities and lower credit quality bonds. This resulted in a dramatic widening of credit spreads which peaked in March. The credit spread, which is the yield premium investors receive for assuming credit risk, has continued to contract for 3 consecutive quarters and now are below the historical average. This has prompted our fixed income investment managers to trim the size of their overweight exposure to corporate credit.

The Canadian fixed income exposure is focused on very high credit quality bonds, with no exposure to BBB rated or high yield bonds. This allowed the Canadian Government Bond Fund and the Canadian Corporate Bond Fund to generate modest returns of about 0.3% and 0.6% respectively in the period. This is in contrast to the Global Bond Fund that generated returns closer to 3% due to its exposure to lower credit quality investment grade bonds and its holdings in high yield bonds. Additionally, currency management had a meaningful contribution to Global Bond Fund performance, driven by an underweight to the US dollar, euro and Japanese yen, which weakened against the Canadian dollar.

Kenora CPTF - Prudent Investor Portfolio
Consolidated Portfolio Holdings in CAD
As of December 31, 2020

Security	Quantity	Unit Cost	Book Value	Price	Market Value	% Weight
PI-HISA	2,211,606.850	1.00	2,211,606.85	1.00	2,211,606.85	9.63%
CAN Equity Fund	2,004.924	1,003.14	2,011,236.90	1,147.06	2,299,775.74	10.01%
GLB Equity Fund	4,745.529	1,001.06	4,750,602.45	1,030.28	4,889,242.60	21.29%
Corp Bond Fund	1,982.544	1,000.03	1,982,608.43	1,002.98	1,988,455.55	8.66%
CAN Bond Fund	1,980.631	1,000.01	1,980,667.05	1,001.08	1,982,782.36	8.63%
GLB Bond Fund	9,334.184	1,000.46	9,338,532.80	1,027.91	9,594,790.68	41.78%
					22,966,653.78	100.00%

**Kenora CPTF - Prudent Investor Portfolio
Holdings by Account
At December 31, 2020**

**Account Name: Kenora - Stable Return Outcome
Account Number: 570050179**

**For the Quarter Ending
December 31, 2020**

Holdings	Quantity	Unit Cost	Book Value	Price	Market Value	Weight	Market Value Gain (Loss)	Income Received
PI-HISA	2,211,606.85	1.00	2,211,606.85	1.00	2,211,606.85	9.6%	0.00	5,011.00
Corp Bond Fund	1,982.54	1,000.03	1,982,608.43	1,002.98	1,988,455.55	8.6%	(665.06)	12,760.38
CAN Equity Fund	2,004.92	1,003.14	2,011,236.90	1,147.06	2,299,775.74	10.0%	181,063.17	49,236.96
CAN Bond Fund	1,980.63	1,000.01	1,980,667.05	1,001.08	1,982,782.36	8.6%	(3,797.94)	10,819.05
GLB Bond Fund	9,334.18	1,000.46	9,338,532.80	1,027.91	9,594,790.68	41.7%	160,735.73	112,370.03
GLB Equity Fund	4,745.52	1,001.06	4,750,602.45	1,030.28	4,889,242.60	21.2%	118,005.07	35,913.64
			<u>22,275,254.48</u>		<u>22,966,653.78</u>	100.0%	455,340.97	226,111.06

**Kenora CPTF - Prudent Investor Portfolio
Performance History
At December 31, 2020**

% Annualized Returns

	Quarter	Year to Date	1 Year	2 Years	3 Years	4 Years	5 Years	Since Inception	Inception Date
Return Net of Fees	3.0	-	-	-	-	-	-	5.2	07/02/2020

% Calendar Year Returns

	2019	2018	2017	2016	2015
Return Net of Fees	-	-	-	-	-

Kenora CPTF - Prudent Investor Portfolio
Transaction Summary for the Quarter Ended December 31, 2020

TRANSACTION SUMMARY

Account Name: Kenora - Stable Return Outcome

Account Number: 570050179

TRANSACTION TYPE	SECURITY	TRADE DATE	SETTLEMENT DATE	QUANTITY	TRADE AMOUNT (CAD)
Reinvested Capital Gains	GLB Bond Fund	12/31/2020	12/31/2020	25.94	26,672.12
Reinvested Capital Gains	GLB Equity Fund	12/31/2020	12/31/2020	132.67	136,688.74
Reinvested Distributions	CAN Bond Fund	12/31/2020	12/31/2020	10.80	10,819.05
Reinvested Distributions	Corp Bond Fund	12/31/2020	12/31/2020	12.72	12,760.38
Reinvested Distributions	GLB Bond Fund	12/31/2020	12/31/2020	109.31	112,370.03
Reinvested Distributions	CAN Equity Fund	12/31/2020	12/31/2020	42.92	49,236.96
Reinvested Distributions	GLB Equity Fund	12/31/2020	12/31/2020	34.85	35,913.64
Reinvested Interest	PI-HISA	10/05/2020	10/05/2020	1,641.95	1,641.95
Reinvested Interest	PI-HISA	11/04/2020	11/04/2020	1,707.18	1,707.18
Reinvested Interest	PI-HISA	12/03/2020	12/03/2020	1,661.87	1,661.87
Transfer In	PI-HISA	10/16/2020	10/16/2020	23,202.56	23,202.56



**Kenora CPTF - Prudent Investor Portfolio
COMPLIANCE CERTIFICATE
December 31, 2020**

In accordance with the terms of section 8.02 of the ONEJIB Agreement dated as of July 2, 2020 (the "ONE JIB Agreement") ONE Investment confirms as follows:

With respect to the quarter ended December 31, 2020 to the best of the knowledge and belief of ONE Investment, all assets of the Participating Municipality under the management and control of ONE JIB pursuant to the ONE JIB Agreement have been invested and are held in accordance with the terms of the ONE JIB Agreement, and in a manner consistent with the IPS and the Investment Plan of the Participating Municipality.

A handwritten signature in black ink that reads "Keith Taylor".

Keith Taylor, Chief Investment Officer, ONE Investment
On the behalf of the ONE Joint Investment Board

APPENDIX

**City Of Kenora - CPTF
Securities Pledged to ONE JIB
As at December 31, 2020**

Identifier	Description	Maturity	Price	Quantity	Market Value
CA68333ZAK36	PROVINCE OF ONTARIO-MTN 1.75%	2025-09-08	104.738	140,000.00	146,633.20
CA154728AN92	CENTRAL 1 CREDIT UNION 2.60%	2022-11-07	103.389	130,000.00	134,405.70
CA40427HTG88	HSBC BANK CANADA 2.253% FIXED RATE	2022-09-15	102.752	91,000.00	93,504.32
CA62957ZGE93	NHA MBS SCOTIA CAPITAL INC 1.900%	2024-07-01	100.000	46,293.41	46,293.41
CA110709GB20	PROVINCE OF BRITISH COLUMBIA 2.70%	2022-12-18	104.491	77,000.00	80,458.07
CA013051DG93	PROVINCE OF ALBERTA 2.55% BOND	2022-12-15	104.345	62,000.00	64,693.90
CA064151UU54	BANK OF NOVA SCOTIA 1.830% SENIOR	2022-04-27	101.938	194,000.00	197,759.72
CA68333ZAB37	PROVINCE OF ONTARIO - MTN 2.60%	2023-09-08	105.825	276,000.00	292,077.00
CA13596Z4B88	CANADIAN IMPERIAL BANK OF COMMERCE	2023-07-11	106.052	295,000.00	312,853.40
CA13596ZNQ41	CANADIAN IMPERIAL BANK OF COMMERCE	2022-03-21	101.993	228,000.00	232,544.04
CA064151WY58	BANK OF NOVA SCOTIA 2.29% SENIOR	2024-06-28	105.476	387,000.00	408,192.12
CA891160K519	TORONTO DOMINION BANK 1.994% FIXED	2022-03-23	102.010	303,000.00	309,090.30
CA06368BJ907	BANK OF MONTREAL 2.89% DEPOSIT	2023-06-20	105.714	150,000.00	158,571.00
CA13596ZSZ94	CANADIAN IMPERIAL BANK OF COMMERCE	2022-07-11	102.869	239,000.00	245,856.91
CA780086QC12	ROYAL BANK OF CANADA 2.949% SENIOR	2023-05-01	105.557	225,000.00	237,503.25
CA748148RY18	PROVINCE OF QUEBEC 2.25% GLOBAL	2024-02-22	105.671	212,000.00	224,022.52
CA62620DAJ06	MUNICIPAL FINANCE AUTHORITY OF	2024-06-03	105.219	110,000.00	115,740.90
CA68333ZAF41	PROVINCE OF ONTARIO - 2.30% MTN	2024-09-08	106.334	106,000.00	112,714.04
CA13509PHJ53	CANADA HOUSING TRUST NO 1 1.80%	2024-12-15	105.121	80,000.00	84,096.80
CA803854JW90	PROVINCE OF SASKATCHEWAN 3.20%	2024-06-03	108.983	82,000.00	89,366.06
CA13509PHN65	CANADA HOUSING TRUST NO 1 0.950%	2025-06-15	101.585	89,000.00	90,410.65
CA8911452R48	TORONTO DOMINION BANK 2.621%	2021-12-22	102.214	181,000.00	185,007.34
CA626209JP62	MUNICIPAL FINANCE AUTHORITY OF	2024-10-14	108.597	93,000.00	100,995.21
CA69363TAH55	PSP CAPITAL INC 3.29% NOTES SERIES	2024-04-04	108.896	529,000.00	576,059.84
CA891288DJ86	TORONTO ONTARIO 3.40% NON CALLABLE	2024-05-21	109.460	52,000.00	56,919.20
CA614852NP21	MONTREAL QUEBEC 3.50% 01-SEP-2024	2024-09-01	110.608	66,000.00	73,001.28
CA06367XYL95	BANK OF MONTREAL 1.61% FIXED RATE	2021-10-28	101.065	311,000.00	314,312.15
CA891145T792	TORONTO DOMINION BANK 3.226%	2024-07-24	108.877	88,000.00	95,811.76
				Total =	\$5,078,894.09

ONE JIB - Outcome Framework - Target Allocations

Outcome							<u>Allocation</u>			
	HISA	Canadian Equity Fund	Global Equity Fund	Canadian Government Bond Fund	Canadian Corporate Bond Fund	Global Bond Fund	Equity	Fixed Income	Cash	Total
Cash	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%			100.0%	100%
Stable Return	10.0%	9.0%	21.0%	9.0%	9.0%	42.0%	30.0%	60.0%	10.0%	100%
Contingency	0.0%	18.0%	42.0%	6.0%	6.0%	28.0%	60.0%	40.0%		100%
Asset Management	0.0%	27.0%	63.0%	1.5%	1.5%	7.0%	90.0%	10.0%		100%
Target Date 3-5	20.0%	3.0%	7.0%	10.5%	10.5%	49.0%	10.0%	70.0%	20.0%	100%
Target Date 5-10	0.0%	15.0%	35.0%	7.5%	7.5%	35.0%	50.0%	50.0%		100%
Target Date 10+	0.0%	22.5%	52.5%	3.75%	3.75%	17.5%	75.0%	25.0%		100%

ONE JIB - Outcome Framework - Defined

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon	Allocation		
					Equity	Fixed Income	Cash
Cash	Cash	Preservation of Capital	Low risk; high liquidity	< 3 years			100%
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)	30%	60%	10%
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)	60%	40%	
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth; low liquidity	> 10 years (Perpetual)	90%	10%	
Target Date	Target Date 3-5 yrs.	Preservation of capital	Low risk; high liquidity	3 - 5 years	10%	70%	20%
	Target Date 5-10 yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years	50%	50%	
	Target Date 10+ yrs.	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years	75%	25%	



YEAR-END TRANSACTION REPORT

For The Period Ended December 31, 2020

City Of Kenora- CPTF

ONE Investment
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Book Value Summary by Security

Security	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
Canadian Govt Bond Fund	0.00	1,962,000.00		18,667.05				1,980,667.05
Canadian Corp Bond Fund	0.00	1,962,000.00		20,608.38			0.05	1,982,608.43
Global Bond Fund	0.00	9,156,000.00		155,861.03	26,672.12		-0.35	9,338,532.80
Canadian Equity Fund	0.00	1,962,000.00		49,236.96			-0.06	2,011,236.90
Global Equity Fund	0.00	4,578,000.00		35,913.64	136,688.74		0.07	4,750,602.45
	0.00	19,620,000.00	0.00	280,287.06	163,360.86	0.00	-0.29	20,063,647.63

Market Value Summary by Security

Security	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
Canadian Govt Bond Fund	0.00	1,962,000.00		18,667.05		2,115.31	1,982,782.36
Canadian Corp Bond Fund	0.00	1,962,000.00		20,608.38		5,847.17	1,988,455.55
Global Bond Fund	0.00	9,156,000.00		155,861.03	26,672.12	256,257.53	9,594,790.68
Canadian Equity Fund	0.00	1,962,000.00		49,236.96		288,538.78	2,299,775.74
Global Equity Fund	0.00	4,578,000.00		35,913.64	136,688.74	138,640.22	4,889,242.60
	0.00	19,620,000.00	0.00	280,287.06	163,360.86	691,399.01	20,755,046.93

High Interest Savings Account Summary

Opening Balance	Deposits	Withdrawals	Interest	Closing Balance
0.00	2,203,202.56		8,404.29	2,211,606.85





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Book Value Summary by Group



Group	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
JIB2KENCSTAB	0.00	19,620,000.00		280,287.06	163,360.86		-0.29	20,063,647.63
	0.00	19,620,000.00	0.00	280,287.06	163,360.86	0.00	-0.29	20,063,647.63





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Market Value Summary by Group



Group	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
JIB2KENCSTAB	0.00	19,620,000.00		280,287.06	163,360.86	691,399.01	20,755,046.93
	0.00	19,620,000.00	0.00	280,287.06	163,360.86	691,399.01	20,755,046.93





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Book Value Summary by Account for CDN Govt Bond Fund



Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
570050179	0.00	1,962,000.00		18,667.05				1,980,667.05
	0.00	1,962,000.00	0.00	18,667.05	0.00	0.00	0.00	1,980,667.05





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Book Value Summary by Account for CDN Corp Bond Fund

Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
570050179	0.00	1,962,000.00		20,608.38			0.05	1,982,608.43
	0.00	1,962,000.00	0.00	20,608.38	0.00	0.00	0.05	1,982,608.43





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Book Value Summary by Account for Global Bond Fund



Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
570050179	0.00	9,156,000.00		155,861.03	26,672.12		-0.35	9,338,532.80
	0.00	9,156,000.00	0.00	155,861.03	26,672.12	0.00	-0.35	9,338,532.80





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Book Value Summary by Account for CDN Equity Fund



Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
570050179	0.00	1,962,000.00		49,236.96			-0.06	2,011,236.90
	0.00	1,962,000.00	0.00	49,236.96	0.00	0.00	-0.06	2,011,236.90





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Book Value Summary by Account for Global Equity Fund



Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Realized Gain/(Loss)	Cost Basis Adjustment	Closing Balance
570050179	0.00	4,578,000.00		35,913.64	136,688.74		0.07	4,750,602.45
	0.00	4,578,000.00	0.00	35,913.64	136,688.74	0.00	0.07	4,750,602.45





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Market Value Summary by Account for CDN Govt Bond Fund



Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
570050179	0.00	1,962,000.00		18,667.05		2,115.31	1,982,782.36
	0.00	1,962,000.00	0.00	18,667.05	0.00	2,115.31	1,982,782.36





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Market Value Summary by Account for CDN Corp Bond Fund



Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
570050179	0.00	1,962,000.00		20,608.38		5,847.17	1,988,455.55
	0.00	1,962,000.00	0.00	20,608.38	0.00	5,847.17	1,988,455.55





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Market Value Summary by Account for Global Bond Fund

Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
570050179	0.00	9,156,000.00		155,861.03	26,672.12	256,257.53	9,594,790.68
	0.00	9,156,000.00	0.00	155,861.03	26,672.12	256,257.53	9,594,790.68





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Market Value Summary by Account for CDN Equity Fund

Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
570050179	0.00	1,962,000.00		49,236.96		288,538.78	2,299,775.74
	0.00	1,962,000.00	0.00	49,236.96	0.00	288,538.78	2,299,775.74





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
Market Value Summary by Account for Global Equity Fund

Account	Opening Balance	Purchases	Redemptions	Reinvested Income	Reinvested Capital Gains	Change in Market Value	Closing Balance
570050179	0.00	4,578,000.00		35,913.64	136,688.74	138,640.22	4,889,242.60
	0.00	4,578,000.00	0.00	35,913.64	136,688.74	138,640.22	4,889,242.60





City Of Kenora
For the Period Jan 1 to Dec 31, 2020
HISA Summary by Account



Account	Opening Balance	Deposits	Withdrawals	Interest	Closing Balance
049021978012	0.00	2,203,202.56		8,404.29	2,211,606.85
	0.00	2,203,202.56	0.00	8,404.29	2,211,606.85



Glossary and Definitions for Quarterly Reports

Account

ONE Investment clients have one or more custodial accounts. All Prudent Investor Funds will be administered with ONE Investment's custodian, CIBC Mellon. Unlike Legal List accounts, MNRI invested in the ONE Investment Prudent Investor Funds will be under the control of the ONE Joint Investment Board. In most cases, the Prudent Investor clients will have multiple accounts with the custodian, with the account structure based on the investment outcomes assigned to each client. This will allow reporting to the municipal client based on the investment outcome framework.

Annual and Annualized Returns: please see Returns below.

Asset Allocation

Asset allocation is the single biggest driver of fund returns and should be set taking into account municipal risk tolerance. Also known as asset mix, it is the combination of asset classes in a fund and is normally shown as the percentage weights in each. Example asset classes are money market, Canadian bonds, global bonds, Canadian stocks and global stocks. Each of the ONE JIB Outcomes has an associated asset allocation that is designed to be appropriate for the intended investment Outcome.

Asset Mix: See Asset allocation.

Benchmark

The Benchmark is the standard against which investors compare their portfolio returns to understand its performance. Benchmark can be set either at the asset class level or for the overall portfolio. At the asset class level, benchmarks are usually chosen to represent the entire market; active managers seek to outperform their benchmarks by at least the amount of fees they charge.

For example, a typical benchmark for Canadian stocks is the S&P/TSX Composite Index which is calculated by Standard and Poor's (S&P) and for Canadian money market, the typical benchmark is the FTSE 182-Day Treasury Bill Index from the Financial Times Stock Exchange Group (FTSE). For a portfolio that aims to have risk halfway between these two asset classes, the total portfolio benchmark might be 50% S&P/TSX Composite Index and 50% FTSE 182-Day Treasury Bill Index.

Benchmark returns are always time weighted. (See Returns below for more detail on time weighted returns)

Blended Benchmark

A blended benchmark is a benchmark that is constructed from two or more underlying benchmarks. The weights of each underlying benchmark used in a blended benchmark remain constant over time.

Canadian Corporate Bond Fund

The ONE Investment Canadian Corporate Bond Fund holds short and mid-term Canadian bonds managed by MFS. Based on the benchmark duration at June 30, 2020, the permitted duration range for the Fund is 4.5 to 7.51 years. MFS aims to outperform the benchmark, which is:

- 48% FTSE Canada Universe All Government Bond Index +
- 40% FTSE Canada Short-Term Corporate A Index +
- 10% FTSE Canada Universe Corporate AAA/AA Index +
- 2% FTSE Canada 91-Day Treasury Bill Index.

Canadian Equity Fund

The ONE Canadian Equity Fund holds Canadian stocks managed by Guardian Capital. Guardian aims for below-market risk, achieved with a ONE-imposed constraint on the weight of Material and Energy sectors because of the expected above-market volatility of these sectors.

Canadian Government Bond Fund

This ONE Government Canadian Bond Fund holds short-term Canadian bonds managed by MFS. Based on the benchmark duration at June 30, 2020, the permitted duration range for the Bond Fund is 1.73 to 3.73 years. MFS aims to outperform the benchmark, which is:

- 95% FTSE Canada Short-Term Government Bond Index +
- 5% FTSE Canada 91-Day Treasury Bill Index.

Book Value

Book value is the Unit Cost of each holding multiplied by the number of units. It represents the amount originally paid to invest in the holding and takes into account all contributions and withdrawals.

CAD

This is a short form for “Canadian dollars”. Although the outcomes have exposure to foreign securities, all returns in the report reflect Canadian dollar-based returns. Foreign holdings will be impacted by movements in foreign currencies which may impact investment returns. This impact can be reduced by currency hedging strategies. The global equity exposure does not hedge currency exposure, but the global bond exposure may use hedging. The degree to which global bond exposure is hedged back to the Canadian dollar may vary and will reflect the currency hedging strategy of the external manager.

Consolidated Holdings

Consolidated holdings are the aggregate value of all investments with ONE Investment. Consolidated holdings detailed in this report only reflect MNRI balances invested in ONE Investment's Prudent Investor Funds and HISA balances under the control of the ONE JIB. In certain cases, clients may hold ONE Investment Legal List portfolios or HISA which will not be reflected in consolidated holdings in this report. Additionally, 'in-kind' securities pledged to the ONE JIB will not be reflected in this report.

Discounts

Certain fee discounts apply for investors in the ONE Investment Prudent Investor offering. These discounts include a 4bps discount that applies to AUM of Founding Members, and 'tier discounts' that apply for any investors with balances in excess of certain thresholds. These discounts would not apply to HISA balances but would apply to balances in Legal List portfolios (if applicable). Discounts will be rebated to the municipalities on a quarterly basis. These discounts are not taken into consideration in the performance details in this investment report.

Distribution: a payment of interest or dividends made by ONE Investment from a portfolio. Distributions are automatically reinvested.

Duration

This statistic applies to bonds and is similar in concept to term to maturity. The difference is that duration also takes into account the size and timing of interest payments. A bond with higher coupon payments will have a shorter duration than one with the same term to maturity and lower coupon payments: the reason is that the higher-coupon bond receives more of its return earlier. The higher the duration of a bond, the higher its sensitivity to interest rate movements.

Fees

Fees include all expenses involved in managing the fund: external investment manager fees, custody costs, ONE Investment's costs and administrative costs.

Global Bond Fund

The ONE Global Bond Fund is an unconstrained global bond mandate managed by Manulife Asset Management. The unconstrained nature of the mandate means that the fund will contain a mix of global government, corporate and securitized debt, including emerging markets and high-yield securities. The mandate is not constrained by sector or currency. Manulife aims to outperform the benchmark, which is Bloomberg Barclays Multiverse Index Unhedged.

Global Equity Fund

The ONE Global Equity Fund holds Global stocks managed by Mawer Investment Management. Mawer aims to outperform the benchmark, which is MSCI All Country World Index (ACWI). This mandate invests in both emerging and developed markets. Manager will allocate capital to the best global opportunities, which may include both large and small capitalization companies. This mandate is intended to be a broadly diversified portfolio of wealth-creating companies bought at discounts to their intrinsic values that typically employ a long-term holding period.

High Interest Savings Account (HISA)

This bank account is provided by CIBC. Its very short-term nature precludes it from being considered an investment. Interest income from HISA will be reflected only in the executive summary page as will a list of HISA transitions. As the HISA product is a demand deposit, its value of his does not fluctuate daily. In this way it differs from the ONE Investment fund whose price change in response to changes in the value of underlying investments. Returns for individual accounts holding HISA will not be presented in the report beyond what is disclosed in the executive summary. HISA balances held in the Prudent Investor Offering reflect MNRI and will be under the control of the ONE JIB.

Holdings: the ONE Investment funds or HISA Balances held in client accounts.

Inception Date

The inception is the first date that an investment was made. For each account, this will be the first time funds were transferred in; for funds offered by ONE Investment, it is the date the funds started. For ONE JIB Founders, the Inception date is July 2, 2020.

Income

Income is a cash flow generated by an investment and normally includes interest on bonds and dividends on stocks. It is differentiated from capital gains, which also contribute to returns, but which are not considered income.

Investment Manager

Investment managers are external firms hired by ONE Investment to create funds to our specifications. These are MFS Investment Management Canada for Canadian fixed income, Manulife Asset Management for global fixed income, Guardian Capital Group Ltd for Canadian equity, and Mawer Investment Management Ltd for global equity.

Market Value

The value of an investment at current market prices, calculated by multiplying the Price (defined below) by the number of units held.



ONE Joint Investment Board (ONE JIB)

The joint board established by founding municipalities as a municipal services board under section 202 of the Act as required under Part II of the Regulation, and is the duly appointed Joint Investment Board for the municipality, as constituted from time to time and acting pursuant to the Terms of Reference set out in the ONE JIB Agreement.

Outcome

Outcome means, in the context of the Investment Plan, the same thing as 'solution'. Investment Outcomes are a set of investment allocations with varying risk/return characteristics. The Outcomes assigned to each municipal investor are intended to reflect the needs and circumstances of the municipality. ONE JIB has five pre-defined basic outcomes:

Cash: The Cash Outcome is designed for investments with a time horizon of less than 3 years. Preservation of capital and liquidity are the highest priorities. Investments allocated to this outcome are expected to be transferred back to the care and control of the municipal treasurer when the funds are reclassified as MRI.

Contingency: The Contingency outcome is designed for investing contingency reserves. The funds in this outcome may be drawn upon to meet unexpected needs and infrequent events. The investment horizon for this outcome is typically greater than 5 years, with an emphasis placed on long-term growth and preservation of purchasing power is a key consideration.

Asset Management Reserves: The Asset Management Reserve Outcome is specifically designed for very long investment horizons with a well-defined purpose. Allocations to this Outcome are intended to generate returns to help fund asset management objectives. The long-term nature of asset management reserves allows this Outcome to emphasize long-term growth.

Stable Return: The Stable Return Outcome is designed to provide an annual income while preserving the value of the principal investment. The principal amount is often invested in perpetuity with no intent to withdraw for the foreseeable future. This outcome is frequently used by municipalities looking to replace the income stream of a utility that has been sold, with some or all proceeds of the sale acting as the principal.

Target Date: The Target Date Outcomes are designed for contributions toward planned capital projects. There are three target date designs for different time horizons: 3 to 5 years; 5 to 10 years; and greater than 10 years. For capital projects in the 3-to-5-year range, preservation of capital is prioritized. For projects in the 5-to-10-year range, emphasis is placed on inflation mitigation and meeting target funding requirements. For projects in the greater-than-10-year range, emphasis is placed on longer-term inflation adjusted growth.

Price

The price of ONE funds is the unit price at a point in time, also known as the net asset value, which is calculated daily by CIBC Mellon. This price takes into account the last traded prices of all securities held by the manager, the bid/ask spread where no recent trade is available and a daily accrual for all fees including investment management and administration.

Prudent Investor Standard

The standard requiring ONE JIB, when investing money under section 418.1 of the Act, to exercise the care, skill, diligence and judgement that a prudent investor would exercise in making such an investment but does not restrict the securities in which a municipality can invest. The Prudent Investor standard applies to the entire portfolio of Long-Term Funds under control of ONE JIB rather than to individual securities.

Quality

This statistic refers to the creditworthiness of bonds based on ratings provided by bond rating agencies such as S&P, DBRS, Fitch and Moody's. The highest quality bonds are rated AAA and range down from there to AA, A and BBB, all of which are investment grade ratings. Ratings below BBB are considered high yield. The lower a credit rating, the higher a bond's yield to maturity and commensurate risk of default on interest payments or principal. The credit rating on an entire fund is calculated as a weighted average.

Realized and Unrealized Gains

Capital gains reflect the movement in the Price of investments as they rise over time relative to their average Unit Cost. Negative gains are losses, meaning that the Price of the units in the account is lower than the average Price paid for them (Unit Cost). Because gains / losses are calculated based on net asset values, they are diminished by the amount of fees. (Please see Fees, Price and Unit Cost.)

- **Unrealized gains** exist "on paper" until the investment is sold in return for cash, at which point they become realized.
- **Realized gains** are generated by withdrawals from accounts during the time period in question based on the unit Price compared to the Unit Cost.

Returns

Returns measure the percentage increment in value generated by investments over a period of time. Unless otherwise noted, time-weighted total returns are reported here, which include all forms of income and capital gains. There are different aspects to return calculations explained below.

- **Annual return:** reflects the total return generated by investments in the specified year any between January 1 to December 31.
- **Annualized return:** the total return generated by investments in periods greater than one year. Annualized returns are the geometric average over a multi-year period, meaning they represent the compound return. For periods of one year or less, the actual return is shown without the effect of compounding.

- Returns in this report are calculated net of fees based on the Prices of the ONE Investment funds. These are calculated daily by CIBC Mellon and take into account all fees and costs associated with managing the fund.
- Return details in this report do not account for fee discounts that may apply for some Prudent Investor clients.
- Time-weighted returns: returns in this report are time-weighted in order for them to be compared to the benchmarks. Time-weighted returns are calculated in a way that excludes the effect of the timing of contributions and withdrawals (cash flows) from the fund. (To capture the effect of cash flows and measure their impact on returns, investors would instead need use dollar-weighted return calculations.)

Unit Cost: the weighted average Price paid for all the Fund units held in the account and reflects the impact of units bought and sold over time.

Unrealized Gains: Please see Realized and Unrealized Gains

Value Added: The return generated by an investment manager above (or below, if negative) the benchmark.

Year to Date: The time period beginning January 1 and ending at the most recent quarter end.

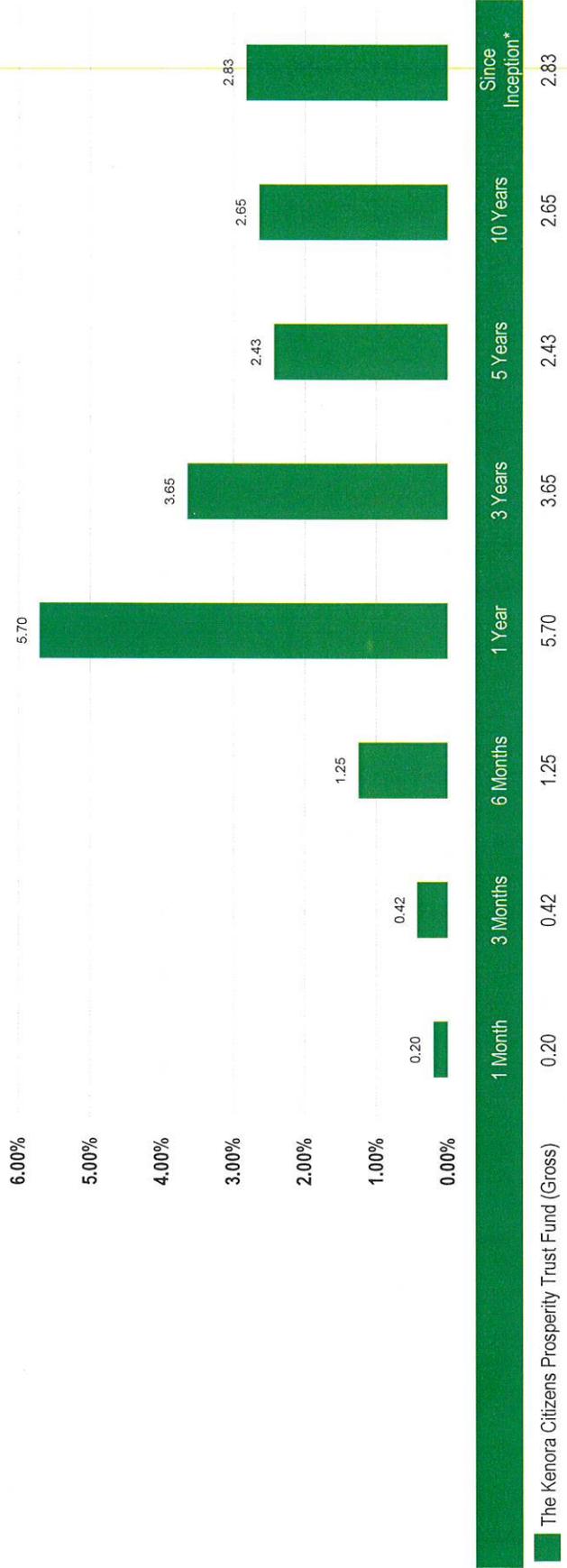
Calculation notes

Certain numbers displayed in this report have been rounded up or down. There may therefore be discrepancies between the actual totals of the individual amounts in the tables and the totals shown. All percentage changes and key figures were calculated using the underlying data.

The column labeled "Change in Market Value" in the quarterly report is inclusive of unrealized capital gains in the period and reinvested capital gains distributions. Capital gain distributions only occur in the fourth quarter of the calendar year. The details of distributions are elaborated in greater detail in the year-end supplemental report.

Investment Results

The Kenora Citizens Prosperity Trust Fund
Quarter Ending 31 Dec 2020 in CAD - Final



*Since Inception Date: 1 May 2009
Returns for periods greater than one year are annualized.

Holdings

The Kenora Citizens Prosperity Trust Fund
Quarter Ending 31 Dec 2020 in CAD - Final

Units	Security Description	Security ID	Rating	Local Price	Original Cost	Accruals	Accrued Market Value	% of Portfolio
Fixed Income								
Provincial Bond								
Municipal								
100,000,000	Municipal Finance Authority of British Columbia	62620DAJ0	AAA	105.5020 CAD	101,043.00	170.82	105,672.81	2.23
Provincial								
57,000,000	Province of Alberta	013051DG9	AA	104.3974 CAD	57,067.83	67.70	59,574.21	1.25
11,000,000	Province of British Columbia	110709GB2	AAA	104.7361 CAD	11,284.35	11.39	11,532.36	0.24
253,000,000	Province of Ontario	68333ZAB3	AA	105.8155 CAD	254,330.56	2,072.52	269,785.82	5.68
98,000,000	Province of Ontario	68333ZAF4	AA	106.3938 CAD	99,915.50	710.16	104,976.11	2.21
122,000,000	Province of Ontario	68333ZAK3	AA	104.8093 CAD	122,356.09	672.67	128,540.00	2.71
194,000,000	Province of Quebec	748148RY1	AA	105.7637 CAD	197,651.45	1,578.58	206,760.14	4.36
76,000,000	Province of Saskatchewan	80385AJW9	AA	109.0585 CAD	81,028.16	193.23	83,077.70	1.75
				Total Provincial	823,634.34	5,306.25	864,246.34	18.21
				Total Provincial Bond	924,677.34	5,477.07	969,919.15	20.43
				Total Fixed Income	4,557,309.55	25,128.92	4,724,223.40	99.52
Cash Equivalent								
Cash								
6,010,070	CAD Cash	164362001CAD1	AAA	1.0000 CAD	6,010.07	0.00	6,010.07	0.13
16,753,390	CAD Cash	164362001CADF	AAA	1.0000 CAD	16,753.39	0.00	16,753.39	0.35
				Total Cash	22,763.46	0.00	22,763.46	0.48
				Total Cash Equivalent	22,763.46	0.00	22,763.46	0.48
				Total Portfolio	4,580,073.01	25,128.92	4,746,986.86	100.00

Holdings

The Kenora Citizens Prosperity Trust Fund
Quarter Ending 31 Dec 2020 in CAD - Final

Units	Security Description	Security ID	Rating	Local Price	Original Cost	Accruals	Accrued Market Value	% of Portfolio
Fixed Income								
Corporate Bond								
Financial								
125,000,000	Bank of Montreal	06368B190	AA	105.7559 CAD	128,965.00	118.77	132,313.65	2.79
179,000,000	Bank of Nova Scotia/The	064151UU5	AA	101.9050 CAD	177,932.41	592.32	183,002.26	3.86
348,000,000	Bank of Nova Scotia/The	064151WY5	AA	105.5717 CAD	352,680.27	87.33	367,476.76	7.74
210,000,000	Canadian Imperial Bank of Commerce	13596ZKQ4	AA	102.0294 CAD	207,364.50	1,197.17	215,458.89	4.54
220,000,000	Canadian Imperial Bank of Commerce	13596ZSZ9	AA	102.8650 CAD	216,788.00	2,412.16	228,715.18	4.82
271,000,000	Canadian Imperial Bank of Commerce	13596Z4B8	AA	106.0518 CAD	269,737.14	3,836.91	291,237.16	6.14
120,000,000	Central 1 Credit Union	154728AN9	A	103.4193 CAD	119,516.40	470.14	124,573.31	2.62
275,000,000	Federation des Caisses Desjardins du	31430WCG7	A	105.6516 CAD	289,924.25	1,620.71	292,162.51	6.15
84,000,000	HSBC Bank Canada	40427HTG8	A	102.9051 CAD	84,749.28	559.98	87,000.25	1.83
199,000,000	Royal Bank of Canada	780086QC1	AA	105.5575 CAD	200,068.63	980.76	211,040.09	4.45
167,000,000	Toronto-Dominion Bank/The	8911452R4	AA	102.2286 CAD	170,658.97	119.92	170,841.68	3.60
278,000,000	Toronto-Dominion Bank/The	891160K51	AA	101.9842 CAD	276,145.53	1,518.72	285,034.87	6.00
80,000,000	Toronto-Dominion Bank/The	891145T79	AA	108.9513 CAD	85,041.60	1,138.38	88,299.40	1.86
				Total Financial	2,579,571.98	14,653.27	2,677,156.01	56.40
				Total Corporate Bond	2,579,571.98	14,653.27	2,677,156.01	56.40
Federal Agency Bond								
Federal								
3,000,000	Canada Housing Trust No 1	13509PHJ5	AAA	105.0818 CAD	3,046.13	2.52	3,154.97	0.07
222,000,000	Canada Housing Trust No 1	13509PHN6	AAA	101.7488 CAD	224,691.29	98.23	225,980.61	4.76
117,000,000	Canada Housing Trust No 1	13509PFA6	AAA	106.4738 CAD	124,913.88	106.26	124,880.65	2.63
479,000,000	PSP Capital Inc	69363TAH5	AAA	109.0037 CAD	507,853.66	3,842.63	525,970.14	11.08
				Total Federal	860,504.96	4,049.64	879,786.37	18.53
				Total Federal Agency Bond	860,504.96	4,049.64	879,786.37	18.53
Federal Bond								
75,000,000	Government Of Canada	135087F82	AAA	103.4221 CAD	78,057.75	63.70	77,630.29	1.64
Municipals								
Municipal								
60,000,000	City of Montreal	614852NP2	AA	110.4866 CAD	63,762.00	701.92	66,993.89	1.41
48,000,000	City of Toronto	891288DJ8	AA	109.4883 CAD	50,735.52	183.32	52,737.69	1.11
				Total Municipal	114,497.52	885.24	119,731.58	2.52
				Total Municipals	114,497.52	885.24	119,731.58	2.52



April 1, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

Fr: Charlotte Edie, Manager of Finance/Treasurer

Re: Investment Policy Statement Review - 2021

Recommendation:

That Council hereby accepts the changes to the Investment Policy Statement (IPS) for the City of Kenora investments; and further

That in accordance with By-law Number 144-2007, public notice is hereby given that Council intends to amend the Investment Policy Statement which was passed under Authorizing By-law #47-2020; and further

That Council give three readings to a By-law to amend the IPS.

Background Information:

On February 18, 2020, Council reviewed and approved the new IPS which was formally adopted through the Authorizing By-law #47-2020. At least annually, Council is required to review and update, if required. Administrative amendments have been proposed by the ONE JIB. The revised IPS is attached.

At the time of the initial investment, the City transferred approximately \$18 million of general funds and \$25 million of the Citizens' Prosperity Trust Funds to the Prudent Investor regime. The breakdown of investments was based on the following weightings:

Outcome	Allocation (\$)	Allocation Weight (%)	Account
Stable Return	21,800,000	57.0	CPTF
Contingency	13,465,226	35.2	General
Target Dates 3-5 yrs	3,000,000	7.8	General
Total	38,265,226	100.0	

** five million in in-kind bonds will represent MNRI that is part of the CPTF. These amounts are not represented in the table above.*

The review of the IPS must consider the adequacy of funding for capital works, the City's ability to reduce other spending, and the flexibility of the time frame to payout and sensitivity of loss.

Based on the capital funding requirements for 2021 retaining this balance as MNRI (money not required immediately) will still allow for adequate funds for capital works in 2021. As well in reviewing the funds required for the upcoming expected obligations for the next 24 months, it is expected that the City will have the ability to meet current obligations even if revenues are impacted by COVID. Also, it is expected that this time, that the City has flexibility based on current funding levels for payouts required. The sensitivity to loss is reduced due to the City's capital plan which spreads capital spending across several years. A portion of the funds are held in a High Interest Savings Account which gives the City access to the funds if needed.

Budget: There is no expected budget impact as a result of this report.

Risk analysis: The risk associated with this report is low.

Communication Plan/Notice By-law Requirements: bylaw and public notice

INVESTMENT POLICY STATEMENT

FOR

THE CITY OF KENORA (the “Municipality”)

[DATE]

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The City of Kenora

Investment Policy Statement

OVERVIEW

Municipalities that are subject to the *Municipal Act, 2001* (the “Act”) have no general power to invest money. Such powers must be found either in express provisions of the Act or by necessary implication.

Historically, municipalities that are subject to the Act had very limited express investment powers under section 418 of the Act. Section 418 continues to apply to all municipalities that are subject to the Act unless they elect to pass a by-law pursuant to the new section 418.1. Section 418 of the Act provides that “money that is not required immediately” can only be invested in securities prescribed by the Province in O. Reg. 438/97 (the “Regulation”). These prescribed securities are generally referred to as the “Legal List Securities” and are included in Part I of the Regulation.

Effective January 1, 2019, the new section 418.1 of the Act came into force. Section 418.1 provides that “money that is not required immediately” can be invested under that section in any security, provided that in making the investment the municipality exercises the care, skill, diligence and judgment that a prudent investor would exercise in making the investment. If a municipality elects to pass a by-law under section 418.1, the effect will be that its “money that is not required immediately” must be invested in accordance with the prudent investor regime. The rules, conditions and procedures that apply to investments under section 418.1 are set out in Part II of the Regulation.

Investing “money that is not required immediately” (MNRI) in Legal List Securities or in accordance with the prudent investor regime are mutually exclusive alternatives. That is to say, section 418 does not apply to a municipality that has adopted the prudent investor regime under section 418.1.

Every municipality, regardless of whether section 418 or 418.1 applies to it, has MNRI and also money that is required immediately (MRI). Municipalities retain the management and control of their MRI. The Act does not include any express provisions that deal with the investment of MRI. However, it is consistent with prudent practice to invest such money until it is actually spent, in order to preserve the capital value of that money. Accordingly, it is necessarily implied that a municipality has the power to invest such money on a short-term basis. Because the Act is silent as to how municipalities are to deal with MRI and because of the historical investment powers under the Act, a conservative approach is to invest MRI in appropriate Legal List Securities.

Municipalities that elect to pass a by-law pursuant to the new section 418.1 include in their investment policy (i) the basis upon which they distinguish between MNRI and MRI, and (ii) principles governing the investment of each category of money. This Investment Policy Statement (IPS) is intended to respond to the foregoing requirements:

1. GLOSSARY AND DEFINITIONS

The following capitalized terms are defined terms which have the meanings set out below:

Act: means the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended from time to time.

Agent: means any administrator, Custodian, payment servicer, portfolio manager, investment counsel, consultant, banker, broker, dealer or other service provider engaged or appointed by ONE JIB and authorized by ONE JIB to exercise any of the functions of ONE JIB pursuant to a written agreement, in the manner and to the extent provided in the Regulation and without limiting the generality of the foregoing, Agent includes ONE Investment.

Asset Class: An asset class is a specific category of assets or investments, such as cash, fixed income, equities, alternative investments, real estate etc.

Asset Mix (or Asset Allocation): means the proportion of each asset class in a portfolio. Asset classes include bank deposits, money market securities, bonds and equities, among other things.

Authorizing By-law: means a by-law of a Founding Municipality which authorizes: (i) the entering into of the Initial Formation Agreement; (ii) the establishment of ONE JIB; (iii) the approval of the Client Questionnaire and the adoption of the IPS; and (iv) the entering into of the ONE JIB Agreement.

Benchmark: means an index that is representative of a specific securities market (e.g. the S&P/TSX Composite Index, the FTSE/TMX 91 Day T-bill Index, etc.) against which investment performance can be compared. Performance benchmarks refer to total return indices in Canadian dollar terms.

CFA Institute: refers to the global, not-for-profit professional association that administers the Chartered Financial Analyst (CFA) and the Certificate in Investment Performance Measurement (CIPM) curricula and examination programs worldwide, publishes research, conducts professional development programs, and sets voluntary, ethics-based professional and performance reporting standards for the investment industry.

Credit Risk: means the possibility of a loss resulting from a borrower's failure to repay a loan or meet contractual obligations. That is, the risk that a lender may not receive the owed principal and interest.

Custodian:— means a specialized financial institution that is responsible for safeguarding a municipality's investments and is not engaged in "traditional" commercial or consumer/retail banking. Global custodians hold investments for their clients in multiple jurisdictions around the world, using their own local branches or other local custodian banks ("sub-custodians" or "agent banks").

Derivative: A derivative is a contract between two or more parties whose value is based on an agreed-upon underlying financial asset (like a security) or set of assets (like an index). Common underlying instruments include bonds, commodities, currencies, interest rates, market indexes, and stocks.

Environmental, Social and Governance (ESG) Investing: means considering and integrating ESG factors into the investment process, rather than eliminating investments based on ESG factors alone. Integrating ESG information can lead to more comprehensive analysis of a company.

External Portfolio Managers: means external third-party investment management firms whose investment offerings are accessed by ONE JIB directly or through services provided to a Pooled Fund. External Portfolio Managers are agents authorized by ONE JIB in accordance with Part II of the Regulation.

Interest Rate Risk: refers to the possibility that the value of a bond or other fixed- income investment will suffer as the result of a change in interest rates. Interest rate risk can be managed to help improve investment outcomes.

Internal Controls:- means a system of controls that may include authorities, policies, procedures, separation and segregation of duties, compliance checks, performance measurement and attribution, reporting protocols, measures for safekeeping of property and data, and the audit process.

Investment Plan: means the investment plan applicable to the Long-Term Funds investments and adopted by ONE JIB under the Regulation, as it may be amended from time to time.

Investment Policy Statement (IPS): means the investment policy applicable to the Municipality's investments adopted and maintained by the Council of the Municipality for Long-Term Funds under the Regulation, and for Short-Term Funds, as the same may be amended from time to time. The IPS may also apply to the money and investments held by the Municipality for the benefit of persons other than the Municipality itself and may make reference to source(s) of money in which the Municipality may have an indirect interest but which the Municipality has no authority to invest.

JIB: is short for Joint Investment Board and means a joint municipal service board that is established under section 202 of the Act by two or more municipalities for the purposes of Part II of the Regulation.

Legal List Securities: means the securities and other investments and financial instruments that are included from time to time in Part I of the Regulation.

Leverage: means an investment strategy of using borrowed money—specifically, the use of various financial instruments or borrowed capital—to increase the potential return of an investment. Typically leverage also tends to increase investment risks.

Local Distribution Corporation or LDC: -means a corporation incorporated under section 142 of the *Electricity Act, 1998*.

Long-Term Funds: -means ~~the Municipality's money that is to be used to meet financial obligations that become due more than 24 months following the date of receipt of such money~~the municipality has defined as long-term and ~~is~~ characterized as money that is not required immediately by the Municipality as described in section 5.2. Monies that are Long Term Funds will be invested in accordance with the Prudent Investor Standard.

Modern Portfolio Theory: -means a theory of portfolio management that looks towards the portfolio as a whole, rather than towards the prudence of each investment in the portfolio. -This is found in the CFA Institute Standards of Practice Handbook.

Municipality: means the City of Kenora.

ONE JIB: means ONE Joint Investment Board, established by certain founding municipalities under section 202 of the Act as a JIB for purposes of Part II of the Regulation, which is the duly appointed JIB for the Municipality, as constituted from time to time and which acts in accordance with the Act, the Regulation, the ONE JIB Agreement, including the Terms of Reference, this IPS and the Investment Plan.

ONE JIB Agreement: means the agreement effective as of June-July 12, 2020, entered into in accordance with the requirements of the Regulation, pursuant to which ONE JIB has control and management of the Municipality's Long-Term Funds.

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Outcome: in the context of the municipality's IPS the word 'outcome' is used interchangeably with 'solutions'. Investment outcomes are a set of investment allocations with varying risk/return characteristics. The outcomes assigned to each investor are intended to reflect the needs and circumstances of the municipality. MNRI may be invested into several outcomes based on the characteristics of the municipality's accounts/reserves and its saving and spending needs.

ONE JIB's Outcome Framework: a set of Investment Outcomes designed by the ONE JIB to categorize the potential goals of investing MNRI. Each Outcome has a unique Asset Allocation with risk/return characteristics that are aligned with the intended use of the funds assigned to the outcome.

Participating Municipality: means from time to time each of the municipalities for whom ONE JIB acts as the JIB under the terms of the ONE JIB Agreement.

Pooled Fund: means a unit trust established under a trust instrument, generally not available to the public, in which institutional, sophisticated or high net worth investors contribute funds that are invested and managed by an External Portfolio Manager. Funds are pooled or combined with funds of other investors.

Portfolio: means any collection of funds that are grouped together and required for specific purposes.

Proxy Voting: means a legal transfer to another party of a shareholder's right to vote thereby allowing shareholders who cannot attend meetings to participate. External Portfolio Managers usually vote proxies on behalf of their clients.

Prudent Effective Date: means June 12, 2020, the date on which the prudent investor regime applies to the Municipality.

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Prudent Investor Standard: means the standard that applies when the Municipality invests money that it does not require immediately under section 418.1 of the Act. It requires the Municipality to exercise the care, skill, diligence and judgment that a prudent investor would exercise in making such an investment and the standard does not restrict the securities in which the Municipality can invest. The Prudent Investor Standard makes use of Modern Portfolio Theory and applies the standard of prudence to the entire portfolio in respect of the Municipality's Long-Term Funds rather than to individual securities. It identifies the fiduciary's central consideration

as the trade-off between risk and return as found in the CFA Institute Standards of Practice Handbook.

Regulation: means Ontario Regulation 438/97.

Risk: means the uncertainty of future investment returns.

Risk Tolerance: means the financial ability and willingness to absorb a loss. ~~Risk tolerance increases with the build-up of capital funding, in return for greater potential for gains.~~

Securities Lending: -means loaning a security to another market participant.- The borrower is required to deliver to the lender, as security for the loan, acceptable collateral with value greater than the value of the securities loaned. The Securities Lending program is managed by the Custodian on behalf of investors. A Securities Lending program is widely used by institutional investors to generate additional marginal returns on the total portfolio.

Short-Term Funds:- means money that is required immediately by the Municipality as described in section 5.1 and which remains under the control and management of the Municipality. The funds can be invested in appropriate Legal List Securities.

Sinking Fund:- means a fund established to fulfil the requirements to make annual contributions in respect of various debenture issues wherein money is to be regularly set aside for the payment of the principal of the debentures at maturity.

Sinking Fund Required Contributions (Annual Sinking Fund Requirement): -means the amount of money to be set aside each year for deposit into a sinking fund or a retirement fund, as applicable, for each sinking fund and term debenture issue in accordance with the Municipality's debenture by-laws ~~when such debentures are issued.~~

Sinking Fund Required Earnings:- means the investment earnings needed for the Sinking Fund Contributions to continue to grow to a value sufficient to repay the principal at maturity for each issue of sinking fund and term debentures.

Sinking Fund Excess Earnings: -means the investment earnings in excess of the required earnings.

2. PURPOSE AND LEGISLATIVE FRAMEWORK

2.1 Purpose of Policy

This IPS governs the investment of the Municipality's MNRI and MRI. It is intended, among other things, to direct the Manager of Finance/Treasurer in the investment of MRI and to direct ONE Joint Investment Board (ONE JIB) in the investment of MNRI by implementing the Authorizing By-law (by-law name/number) pursuant to which the Municipality authorized the establishment of guidelines for the prudent management of the Municipality's MNRI pursuant to section 418.1 of the Act.

In addition to the Municipality's MRI and MNRI, the Municipality is from time to time entrusted with the management of money and investments for a third-party beneficiary ("third-party trust funds").

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There are also source(s) of money in which the Municipality may have an indirect interest but which the Municipality currently has no authority to invest. Such source(s) of money, referred to in this IPS as "designated funds", are listed in Schedule A attached hereto. The designated funds are identified in this IPS for the sole purpose of enabling the Municipality to better see, on an aggregated basis, the various financial assets in which the Municipality has an interest. The Municipality is not responsible for the investment activities or performance of designated funds.

The goals of this IPS are to:

- Define and assign responsibilities for investment of MRI and MNRI;
- Describe the Municipality's responsibilities with respect to third-party trust funds and designated funds
- Ensure compliance with the applicable legislation;
- Direct ONE JIB as to the Municipality's investment goals and risk tolerance;
- Provide guidance and limitations regarding the investments and their underlying risks;
- Establish a basis of evaluating investment performance and the underlying risks; and,
- Establish a reporting standard to Council.

This IPS applies to employees of the Municipality, to ONE JIB and to the employees of ONE Investment. ONE JIB, the Manager of Finance/Treasurer, and any agent or advisor providing services to ONE JIB in connection with the investment of the portfolio shall accept and strictly adhere to this IPS.

2.2 Governing Legislation

Investments of MRI will, in accordance with this IPS, only be made in Legal List Securities.

Investments of MNRI are governed by the Prudent Investor Standard in accordance with Section 418.1 of the Act. This standard is similar to that which governs trustees and pension fund administrators and creates a fiduciary responsibility. Prudent investment in compliance with the Act and the Regulation enhances the potential for the Municipality to earn improved risk-adjusted rates of return.

Money and investments that the Municipality holds as third-party trust funds or has an interest in as designated funds will be subject to applicable legislation and any related agreements or instruments.

The Act provides that the Municipality must consider the following criteria in planning investments of MNRI, in addition to other criteria relevant to the circumstances:

- General economic conditions;
- The possible effect of inflation or deflation;
- The role that each investment plays within the Municipality's total portfolio of investments;
- The expected total return from income and the appreciation of capital; and

- Needs for liquidity, regularity of income and preservation or appreciation of capital.

2.3 Prudent Investor Standard

For MNRI, the standard to be used by the Municipality and ONE JIB shall be the Prudent Investor Standard as required by section 418.1 of the Act and Part II of the Regulation in the context of managing the Municipality's MNRI and investments thereof. Investments shall be made with the care, skill, diligence, and judgment, taking into account the prevailing circumstances, that persons of prudence, discretion and integrity would exercise in the management of investments, considering the necessity of preserving capital as well as the need for income and appreciation of capital. The Act includes a duty to obtain the advice that a prudent investor would obtain under comparable circumstances.

As well, the Prudent Investor Standard makes use of Modern Portfolio Theory, which looks towards the portfolio as a whole, rather than towards the prudence of each investment in the portfolio.

Officers, employees and investment agents acting in accordance with written procedures and the IPS and exercising due diligence shall take all necessary actions to optimize performance of investments on a portfolio basis, taking into account the prescribed risk and other parameters set out in this IPS and market factors. The Municipality's staff acting in accordance with written procedures and this IPS, shall be relieved of personal responsibility for an investment's performance, provided underperformance relative to expectations is reported to Council and the liquidation or sale of investments is carried out in accordance with this IPS.

3. MONEY REQUIRED IMMEDIATELY AND MONEY NOT REQUIRED IMMEDIATELY

3.1 Determination of MNRI and MRI

Determination of the Municipality's MNRI is the responsibility of Council. In making the determination, Council may consider:

- the time horizon within which the monies are needed to meet financial obligations;
- the purpose for which the monies have been collected or set aside and are to be used;
- the source of the money; or
- any combination of the foregoing

The Municipality's MNRI will be comprised of money that is to be used to meet financial obligations that become due more than 24 months from the date of receipt of such money by the Municipality.

For certainty, all money and investments of the Municipality that ~~have~~ not been identified as MNRI (other than third-party trust funds and any designated funds referenced in Section 2.1) shall be deemed for purposes of this IPS to be MRI.

Determination of the Municipality's MNRI and MRI may be modified at any time and from time to time by action of Council and with respect to specific funds by the Manager of Finance/Treasurer in accordance with the provisions of Section 6.2.

Any changes in this IPS regarding the Municipality's MNRI and MRI must be communicated immediately in writing to ONE JIB.

3.2 Overview of Portfolios

The Municipality's portfolios represent funds required for specific purposes. A high-level description of each of these portfolios and their objectives is provided in Section 5 below. This IPS applies to the following money of the Municipality, its agencies, boards and commissions including:

- MRI which is invested in Legal List Securities; and/or
- MNRI which is invested under the ~~prudent investor regime~~ Prudent Investor Standard.

4. ROLES AND RESPONSIBILITIES

4.1 Role of ONE JIB

ONE JIB has been appointed by the Municipality in accordance with the requirements of the Act and the Regulation and on the terms and conditions set out in the ONE JIB Agreement. ~~(Appendix I)~~.

ONE JIB exercises control and management of the Municipality's MNRI and the investments made by it ~~with such MNRI~~ in accordance with the objectives and risk tolerance established in this IPS.

Among the responsibilities of ONE JIB are the following:

- Reviewing this IPS;
- Adopting and maintaining an Investment Plan that complies with this IPS;
- Engaging External Portfolio Managers, Custodians, administrators and other investment professionals (Agents);
- Allocating the money and investments under its control and management among External Portfolio Managers;
- Monitoring the performance of the Agents; and,
- Reporting to the Municipality.

The foregoing is subject to the more detailed terms and conditions contained in the ONE JIB Agreement.

4.2 Role of Municipal Staff

This IPS is approved and adopted by Council with input from the Manager of Finance/Treasurer, and from ONE JIB with respect to MNRI. MRI of the Municipality, and

any third-party trust funds referenced in Section 2.1, remain under the control and management of the Manager of Finance/Treasurer.

Consistent with this IPS, the Manager of Finance/Treasurer is responsible for the implementation of the investment program and the establishment of investment procedures which shall include:

- Investment management of MRI and any third-party trust funds referenced in Section 2.1 by, or under the direction of, the Manager of Finance/Treasurer;
- ~~Explicit~~The deposit or withdrawal of MNRI, under the explicit delegation of authority regarding MNRI, and the investment thereof, to ONE JIB, which is responsible for the control and management of such funds and investments; and,
- A system of controls exercised by the Manager of Finance/Treasurer to regulate the activities of ~~staff involved in the investment process, subordinate officials,~~

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~~Individuals involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions.~~

~~Investment officers acting in accordance with this IPS and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risks or market price changes.~~

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No person including, without limitation, ONE JIB, may engage in an investment transaction except as provided under the terms of this IPS.

In the management of MRI of the Municipality, and any third party trust funds referenced in Section 2.1, the Manager of Finance/Treasurer may engage one or more agents and service providers. ONE Investment can assist with the investment of the Municipality's MRI, in Legal List Securities, and with the investment of third-party trust funds, in accordance with the terms of the applicable trust, if permitted, at the request of the Municipality.

4.3 Ethics and Conflicts of Interest

~~Individuals who are responsible for the City of Kenora's Short-Term Portfolio shall comply with the City of Kenora's conflict of interest guidelines and the relevant sections of the CPA Code of Professional Conduct.~~

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~~ONE JIB, in its capacity as a joint municipal service board, in addition to being a local board of each member Municipality is subject to a Code of Conduct as required by the Municipal Act, 2001 (the "Act"). This Code of Conduct applies to the Chair and the other Members of ONE JIB acting in their capacity as Members of ONE JIB.~~

5. INVESTMENT

5.1 MRI: Short-Term Funds

The Municipality's MRI is described in this IPS as Short-Term Funds. Short-Term Funds consist of money needed to meet the short-term financial obligations of the Municipality ~~coming due within 24 months from the date of receipt of such money~~ and are controlled and managed by the Manager of Finance/Treasurer.

5.1.1 Short-Term Funds: Investment Objectives

The main focus of the investment of Short-Term Funds is cash management, and the interest income generated by the investment ~~is a contributor of these funds contribute to budgetary municipal~~ revenues. ~~To the extent possible, the Municipality shall attempt to match its investments with anticipated obligations.~~

Capital preservation is the paramount objective for short-term investments, and ~~this portfolio needs these investments need~~ to be highly liquid. Consequently, only high quality, short-term investments that are also Legal List Securities will be held in this portfolio. The Municipality may invest in fully liquid money market securities and deposit accounts. The Municipality aims to maximize returns subject to the constraints set out in Part I of the Regulation, as amended from time to time, with a view to preserving capital and to further manage risk through diversification by issuer and credit quality.

5.1.2 Short-Term Funds: Eligible Investments

Short Term Funds may be invested in high quality, short-term investments that are also Legal List Securities available from banks, dealers and other financial institutions. Investments issued or guaranteed by approved institutions will be permitted by this Policy, as deemed eligible by Ontario Regulation 438/97 or as authorized by subsequent provincial regulations. Investments will be limited to securities issues maintaining a minimum credit rating by an appropriate credit rating agency.

Eligible investments include the following offerings by ONE Investment:

- ONE Investment High Interest Savings Account;
- ONE Investment Money Market Portfolio; and,
- ONE Investment Canadian Government Bond Portfolio

Investment in the foregoing is subject to the Municipality entering into the prescribed Agency Agreement with LAS and CHUMS.

The investment objectives for short term funds, ranked in priority, are as follows:

a) Security of Principal

The primary objective for MRI is to ensure the amount of its MRI. Its security of principal. To minimize the risk of loss, investments shall be subject to minimum credit ratings and shall be diversified by maturity, type of investment and issuer. Investing activities will, from time to time, be comprised of: be reviewed on a regular basis as actual, revised and

forecasted operating and capital plans are completed. Maturity dates should be staggered so that investment cash inflows occur throughout the year.

<u>Reserve / Account</u>	<u>Objective</u>	<u>Risk Tolerance, Liquidity</u>	<u>Investment Horizon</u>
Per attached spreadsheet			

b) Liquidity Requirements

Liquidity is measured by the ease with which securities can be converted to cash to meet forecast spending. The investments that are eligible under Ontario's Eligible Investments and Related Financial Agreements Regulation possess different features and thus market prices will vary depending on market conditions, as well as the particular features of the type of investment.

To ensure adequate liquidity, the Municipality's investments shall be diversified by holding securities of various terms to maturity and by various types of investments and issuers and to the extent possible, the term of such investments shall match the forecasted requirements for such funds to meet expenditures.

c) Rate of Return

The Municipality's funds shall be invested to maximize the rate of return within acceptable risk levels while respecting the security of principal, legal constraints and the adequate liquidity needs of each investment portfolio.

The composition of each portfolio, including its term to maturity and type of investments, shall be adjusted within the guidelines of this Policy to take advantage of market opportunities. Such changes shall be made with the periodic interest rate outlook and target portfolio structure approved by the Treasurer.

5.2 MNRI: Long-Term Funds

The Municipality's MNRI is described in ~~this IPS~~ Section 3.21 as Long-Term Funds. In accordance with the ONE JIB Agreement and this IPS, ONE JIB has exclusive control and management of the Long-Term Funds and the investments made therewith.

From time to time, the Municipality may require money immediately to meet financial obligations and may require ONE JIB to liquidate one or more investments in order to generate money to pay those obligations. ONE JIB will select the investment(s) to be

liquidated. The timing of such liquidation will be determined by ONE JIB in consultation with the Manager of Finance/Treasurer.

5.2.1 Long-Term Funds: Investment Objectives

In setting the objectives noted below, the Municipality has taken into account the following considerations:

- Preservation of capital;
- Adequate liquidity that takes into account the needs of financial obligations and reasonably anticipated budgetary requirements;
- Diversification by asset class, market, sector, issuer, credit quality and term to maturity;
- Income and capital appreciation; and,
- Macro risks, such as inflation, economic growth and interest rates.

The ~~Municipality has identified the following investment~~ municipality's Investment objectives for its Long-Term Funds (MNRI) can be achieved via allocations to the Outcomes defined within the ONE JIB's Outcome Framework. A summary of this framework is described in Table 1 below.

Table 1:

Outcome Category	Outcome Strategy	Objective	Risk Tolerance, Liquidity	Investment Horizon
Cash	Cash	Preservation of capital	Low risk, high liquidity	< 3 years
Stable Return	Stable Return	Income generation: To generate returns to fund recurring needs	Moderate risk with emphasis on growth and stable returns, regular liquidity	> 5 years (Perpetual)
Contingency	Contingency	Contributions for unexpected and infrequent events	Higher risk, emphasis on longer-term capital growth with some liquidity	> 5 years (Perpetual)
	Asset mgt reserves	Contributions to generate returns to fund asset management reserves	Higher risk, emphasis on longer-term capital growth, low liquidity	> 10 years (Perpetual)
Target Date	Target Date 3-5 yrs	Preservation of capital	Low risk, high liquidity	3 - 5 years
	Target Date 5-10 yrs	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Moderate risk, liquid	5 - 10 years
	Target Date 10+ yrs	Contributions toward capital projects, mitigate inflation impacts and meet target funding requirements	Higher risk, emphasis on long term inflation-adjusted growth	> 10 years

Reserve / Reserve
Fund/ Account

Objective

Risk Tolerance,
Liquidity
Investment
Horizon

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Per attached
spreadsheet

Investment of Long-Term Funds is managed by ONE JIB, which balances expected investment risks and returns to generate asset mixes that create outcomes to meet the Municipality's needs and risk tolerances defined below. Risk mitigation is achieved primarily through the diversification of investment types. For example, assets will be invested in a mix of fixed income, equity, and other investments in order to help balance volatility and returns. Returns have an impact on ~~municipal~~ revenues, as well as a longer-term impact on future years' budgets and should, at a minimum, keep pace with inflation. To the extent possible, the Long-Term Funds' investment horizons are aligned with the Municipality's obligations and cash flow requirements and may consist of liquid and ~~illiquid~~ non-liquid securities based on future cash flow requirements.

5.2.2 Long-Term Funds: Eligible Investments

Eligible investments for Long-Term Funds include the following offerings by ONE Investment:

- ONE Investment High Interest Savings Account;
- ONE Investment Canadian Government Bond Fund;
- ONE Investment Canadian Corporate Bond Fund;
- ONE Investment Canadian Equity Fund;
- ONE Investment Global ~~Fixed Income~~ Bond Fund; and,
- ONE Investment Global Equity Fund.

Additionally, nothing in this IPS prevents Long-Term Funds from being held in cash, short term money market instruments, or overnight deposits.

5.2.3 Long-Term Funds: Sinking Funds

N/A

5.2.4 Long-Term Funds: Local Distribution Corporation (LDC) Securities

The direct investment in LDC ~~assets, shares and/or promissory notes, as may be applicable,~~ prior to ~~the Prudent Effective Date,~~ July 2, 2020, shall be permitted and included as part of the Long-Term Funds ~~./MNRI held by ONE JIB.~~ Specific details of this investment shall be approved by Council in its sole and absolute discretion, and ONE JIB shall adhere to all terms and conditions as directed. More specifically, ONE JIB ~~will~~ shall be prohibited from selling, transferring, assigning, or pledging the LDC shares.

~~LDC shares are considered restricted, special assets without and remain in the consent custody of the Municipality. They should City of Kenora. LDC shares are to be viewed as separate standalone investments. These investments should with the subject matter expertise and administrative functions remaining under the purview of the City of Kenora. Council retains direct, de facto control of the LDC shares and ONE JIB shall adhere to all terms and conditions as directed. More specifically, Council controls all acquisition and disposition decisions related to current and future LDC assets. Any voting related to LDC shares will be undertaken solely by the City of Kenora.~~

~~The investment in LDC shares will not be included in calculations regarding asset mix/allocations or other constraints that apply to the Long-Term Funds. Any proxy voting for LDC shares will be directed by the Municipality.~~

Commented [KT3]: This entire section does not apply so if you want I think we can simply say that the City of Kenora did not have any LDC securities as of July 2, 2020 instead of these 2 paragraphs.

5.2.5 **Long-Term Funds: City of Kenora debt**

Debt required by the City for capital projects has been issued internally to the Citizens' Prosperity Trust Fund. These investments will be included as part of the Long-Term Funds. ONE JIB will be prohibited from selling the debentures without the consent of the Municipality.

5.3 **Third-Party Trust Funds and Designated Funds**

In addition to the Municipality's own money, the Municipality is from time to time entrusted with third-party trust funds, and the Municipality's responsibilities and obligations with respect thereto may be subject to other legislation and governed by other agreements and instruments. To the extent that there is any conflict or inconsistency between the provisions of this IPS and the terms and conditions contained in such other legislation, agreements or instruments applicable to third-party trust funds, the latter shall prevail.

The Municipality's third-party trust funds and the designated funds are listed in Schedule A. ~~As noted above, the Municipality currently has no authority or responsibility with respect to the investment of the designated funds.~~

For certainty, the third-party trust funds and the designated funds are not MNRI of the Municipality, and such funds are not under the control or management of ONE JIB.

5.4 **Investment Management**

5.4.1 **Investment Management of Short-Term Funds**

The investment of Short-Term Funds shall be controlled and managed by the Manager of Finance/Treasurer.

5.4.2 **Investment Management of Long-Term Funds**

The investment of Long-Term Funds shall be controlled and managed by ONE JIB in accordance with this IPS. An investment advisor shall be retained by ONE JIB to define and manage the asset allocation using External Portfolio Managers.

Competent External Portfolio Managers shall be appointed by ONE JIB and they shall enter into an agreement with ONE Investment that complies with this IPS and Part II of the Regulation and provide compliance and performance reports. In accordance with the applicable regulatory requirements, ONE JIB shall make any External Portfolio Manager changes deemed in the best interest of the Municipality. For each External Portfolio Manager, ONE Investment shall agree on a set of operational guidelines including constraints, discretion limits, diversification and quality standards, and performance expectations, which are documented in each External Portfolio Manager's guidelines.

5.5 **Transition to Prudent Investor Regime**

This section has intentionally been left blank

~~Until the Prudent Effective Date, the Municipality will continue to control and manage its MRI, MNRI and investments in Legal List Securities. Some of such investments were made with MRI and some with MNRI.~~

~~Upon and after the Prudent Effective Date, the control and management of money and investments that are determined to be not required immediately shall be given to ONE JIB. Nothing in this IPS requires that such investments need be liquidated or disposed of. It is not contrary to this IPS for investments that the Municipality does not require immediately to be held, and to continue to be held by ONE JIB, in instruments such as term deposits, guaranteed investment certificates or principal protected notes issued by a bank/financial institution to be held to maturity and invested upon receipt of cash proceeds.~~

~~Management of third party trust funds and any designated funds is not directly affected by the Prudent Effective Date.~~

5.6 **Investment Constraints**

5.6.1 **Environmental, Social and Governance (ESG) Investing**

The City believes that well-managed companies are those that demonstrate high ethical and environmental standards and respect for their employees, human rights, and the communities in which they do business, and that these actions contribute to long term financial performance.

The City of Kenora supports ESG investing for Short-Term and Long-Term Funds. The Manager of Finance/Treasurer is required to invest in instruments that support responsible ESG principles, where appropriate.

For the investment of Long-Term Funds, ONE JIB is required to explore how External Portfolio Managers are implementing responsible investing principles at the time of hiring and during periodic reviews. It may report on results periodically, if requested. Accommodating specific ESG considerations may not be possible either due to availability or to costs.

5.6.2 *Securities Lending*

For the investment of Short-Term Funds, securities lending is permitted through ONE Investment Program investments only.

For the investment of Long-Term Funds, the Municipality may invest in pooled funds, and other investment funds that are controlled by an External Portfolio Manager who may engage in Securities Lending if the policies of the External Portfolio Manager that apply to such pools permit such an action.

5.6.3 *Derivatives*

Derivatives may not be used for speculative purposes. They may be used for the investment of Long-Term Funds where they are fully covered by a backing asset, e.g., as for currency or other hedging, to change portfolio duration or in covered call strategies.

5.6.4 *Use of Leverage*

Nothing in this IPS prevents the use of leverage, provided it is prudent to do so. Leverage is inherent in the use of certain types of investment strategies and instruments. Where leverage is employed, ONE JIB (for MNRI) and the Manager of Finance/Treasurer (for MRI) shall have in place monitoring procedures to manage overall exposure to any counterparty and in the aggregate. Leverage is not a strategy currently employed by ONE JIB but may be considered at a later date.

5.6.5 *Pooled Funds*

All investment strategies may be pursued directly through holdings of corporate and government issuers and indirectly via pooled funds and investment funds or any combination thereof. The investment strategies may also include allocations to cash or short-term investment vehicles.

5.6.6 *Currency Hedging*

The Short-Term Portfolio will not utilize currency hedging.

The Municipality's funding requirements are in Canadian dollars, ~~however, —~~ However, some exposure to foreign currencies ~~may be desirable~~ in the Long-Term Portfolio is expected and necessary to provide diversification and potentially enhance returns. Therefore, it shall not be a violation of this IPS for investments in global mandates to be unhedged, in whole or in part, where the diversification benefits embedded in the currency exposure are considered to be beneficial or desirable by ONE JIB.

5.6.7 **Prohibited Investments**

Investments in no event may be made in foreign direct investment in countries subject to Canadian or UN economic sanctions.

5.7 **Performance Monitoring, Rebalancing and Management**

5.7.1 **Short-Term Funds**

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, direction and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of capital as well as the probable income to be derived. Authorized employees exercising due diligence shall be relieved of personal responsibility for an individual investment's credit risk or market price changes.

The Manager of Finance/Treasurer is responsible for establishing controls for performance monitoring, rebalancing and management of Short-Term Funds, in accordance with this IPS. If an investment is, in the Manager of Finance/Treasurer's opinion, not consistent with the investment objectives set out in this IPS, the Manager of Finance/Treasurer will report the inconsistency to Council within 30 days after becoming aware of the inconsistency, and corrective action will be taken.

5.7.2 **Long-Term Funds**

For the investment of Long-Term Funds, each account's asset mix will be monitored on a ~~frequent~~periodic basis by ONE JIB. Should the asset mixes deviate outside the ranges set out in the Investment Plan, the account will be rebalanced as soon as practicable taking into consideration variations in market liquidity and the investment objectives. Cash inflows /outflows will be used to rebalance as much as possible. If they are insufficient, investments will be sold in a commercially reasonable manner and reallocated as required.

Investments are expected to achieve returns at least equal to their benchmarks measured over a rolling five-year period. ONE JIB shall provide at least annual reporting described in Section 6.7 that demonstrates the Municipality's holdings, declares compliance with this IPS and shows External Portfolio Manager performance.

6. **ADMINISTRATIVE POLICIES**

6.1 **Flow of Funds and Annual Municipal Budget**

6.1.1 **Transfer to ~~Municipality~~ONE JIB as Part of Budget Process**

On an annual basis, as part of the Municipality's budget process, the Municipality shall identify the amount, if any, of Long-Term Funds that it holds. Any Long-Term Funds not already under the control and management of ONE JIB shall be transferred to ONE JIB as soon as practicable.

6.1.2 Transfer to Municipality as Part of Budget Process

On an annual basis, as part of the Municipality's budget process, ONE JIB shall be notified by the Manager of Finance/Treasurer as to the amount, if any, required by the Municipality from the Long-Term Funds then under the control and management of ONE JIB for the Municipality's operational purposes. Such amount, ~~subject to Section 6.2,~~ shall be deemed to be Short-Term Funds and shall be returned to the Municipality in a lump sum or by way of periodic payments, as directed by the Manager of Finance/Treasurer.

6.2 Flow of Funds Otherwise than through the Budget Process

6.1.2.6.2.1 Surplus Funds to ONE JIB

The Short-Term Funds capture revenues received by the Municipality during each year after the approval of the Municipality's budget for the year. Any amounts deemed to be surplus by the Manager of Finance/Treasurer at any such time during the year shall be transferred to ONE JIB to be under its management and control as Long-Term Funds. Amounts so transferred will be recorded annually in the Investment Plan and allocated by ONE JIB in accordance with the Investment Plan.

6.2 Exercising the Manger of Finance/Treasurer's Discretion

6.2.1 Transfer of Funds from MNRI to MRI

~~The Manager of Finance/Treasurer shall be authorized to specify funds under the control of management of ONE JIB as MRI due to, but not limited to, the passage of time or changes in circumstances and to request the return of such funds on a periodic basis or as a lump sum. The determination of MNRI and MRI will be made on a basis consistent with this IPS and is subject to Council authorization.~~

6.2.2 Contingencies

The Manager of Finance/Treasurer is authorized, from time to time after the approval of the Municipality's budget, to direct ONE JIB to return any amounts determined by the Manager of Finance/Treasurer to be required to meet expenditures for unexpected contingencies not anticipated by the Municipality's budget in force for that year. ~~Unexpected contingencies may include, but are not limited to, a severe weather event, an unanticipated opportunity to make an acquisition or to engage in a project to take advantage of a government funding opportunity. If an unexpected contingency was to occur the Manager of Finance/Treasurer shall be authorized to reclassify to MRI funds previously determined to be MNRI and to request the return of such funds in order to satisfy the contingency. Provided, provided~~ however that the aggregate of the amounts to be returned to the Municipality under this Section 6.2.2 during the year shall not exceed ~~{25%}~~ of the Long-Term Funds under the control and management of ~~ONE JIB at that time~~ ONE JIB as at the date that the Municipality approved its budget for the year (the Budgeted Long-Term Funds). In determining the Budgeted Long-Term Funds for purposes of calculating the 25% limit, any Long-Term Funds to be transferred to the control and management of ONE JIB in accordance with that year's budget pursuant

to Section 6.1.1 shall be included and any amount to be returned by ONE JIB to the Municipality pursuant to Section 6.1.2 shall be excluded.

6.3 Valuation of Investments

Investments shall be valued according to the values provided by the Custodian(s). For the investment of Long-Term Funds, values of unitized vehicles shall be valued according to the unit values published daily by the Custodian. Other investments shall be valued at their market value when that is available from regular public trading. If a market valuation of an investment is not available, then a fair value shall be supplied by the External Portfolio Manager to the Custodian no less frequently than quarterly.

6.4 Voting Rights

Subject to the provisions of Section 5.2.4 with respect to LDC securities, where External Portfolio Managers have been appointed, such External Portfolio Managers shall assume the responsibility of exercising voting rights and will report their voting policies to ONE JIB annually. The Municipality may access these policies at any time.

6.5 Internal Controls

The Manager of Finance/Treasurer shall establish an annual process of review of all investments made under this IPS. This review will provide internal control by assuring compliance with governing legislation and with policies and procedures established by the Manager of Finance/Treasurer. To the extent ONE JIB's input is needed, these requirements will be communicated in advance to ONE JIB.

6.6 Custodians

All investments and assets of the investment portfolios shall be held by a Custodian and any of the Custodian's sub-custodians or nominees. For Long-Term Funds, the Custodian shall be acceptable to ONE Investment. For Short-Term Funds the Custodian shall be acceptable to ONE Investment if ONE Investment is administering the investment of the Municipality's Short-Term Funds, otherwise the Custodian shall be acceptable to the Manager of Finance/TreasurerMunicipality.

6.7 Reporting

6.7.1 Short-Term Funds

For the investment of Short-Term Funds, the Manager of Finance/Treasurer shall report at least annually to Council, such report to be in such form and contain such content as Council may request. The report to Council shall include investment performance during the period covered and such other information as required under regulation and as the Manager of Finance/Treasurer may consider to be pertinent.

6.7.2 Long-Term Funds

The Regulation provides that ONE JIB shall submit an investment report to Council in respect of the investment of Long-Term Funds at least annually. Such report shall include the following.

- Investment performance during the period covered by the report;
- Asset mix of the total portfolio;
- A listing of individual investments held at the fund level at the end of the reporting period showing, where appropriate, their average term to maturity and yield relative to the benchmark, book value, market value, realized/unrealized gains/losses and actual income received;
- Dates of all transactions including the purchase and sale prices;
- A statement by the Manager of Finance/Treasurer as to whether all investments were made in accordance with the IPS and as to whether all investments were made in accordance with the Investment Plan; and
- Any other pertinent information in the opinion of the Manager of Finance/Treasurer.

All securities invested on behalf of the Municipality by ONE JIB or with the assistance of ONE Investment shall be held for safekeeping in the name of the Municipality by a Custodian, which shall provide monthly reporting showing all securities held, their book values, market values and all income received.

7. APPROVAL, SUBSEQUENT MODIFICATIONS AND EFFECTIVE DATE

7.1 Revocation / Amendment of Previous Investment Policy

As of the effective date of this IPS the previously approved Investment Policy #14-2014 of the City of Kenora is superseded and repealed.

Commented [KT4]: This will need to be updated

7.2 Modifications to the IPS

At least annually, Council shall review the IPS and update it, if required. In the course of reviewing the IPS, Council may request comments from the Manager of Finance/Treasurer with respect to the investment of Short-Term Funds and from ONE JIB with respect to the investment of Long-Term Funds.

Following the Council's review of the IPS, ONE JIB shall review the Investment Plan and update it, if required.

At a minimum, the annual review will take into account:

- the adequacy of funding for capital works;
- the Municipality's ability to reduce other spending;
- flexibility of the timeframe to payout; and
- sensitivity to loss.

7.3 Effective Date

This IPS is adopted by Council of the Municipality effective ~~June~~ July 12, 2020.¹ The Manager of Finance/Treasurer is directed to sign a copy of this IPS to evidence approval and to deliver a copy of this IPS to ONE JIB.

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Signed by:

Manager of Finance/Treasurer

Date

Schedule A

Third-Party Trust Funds and Designated Funds

Third-Party Trust Funds

Cemetery land fund	\$7,169
Cemetery perpetual care fund	638,679
Inscription fee fund	143,960
Library	22,069
Museum	379,881

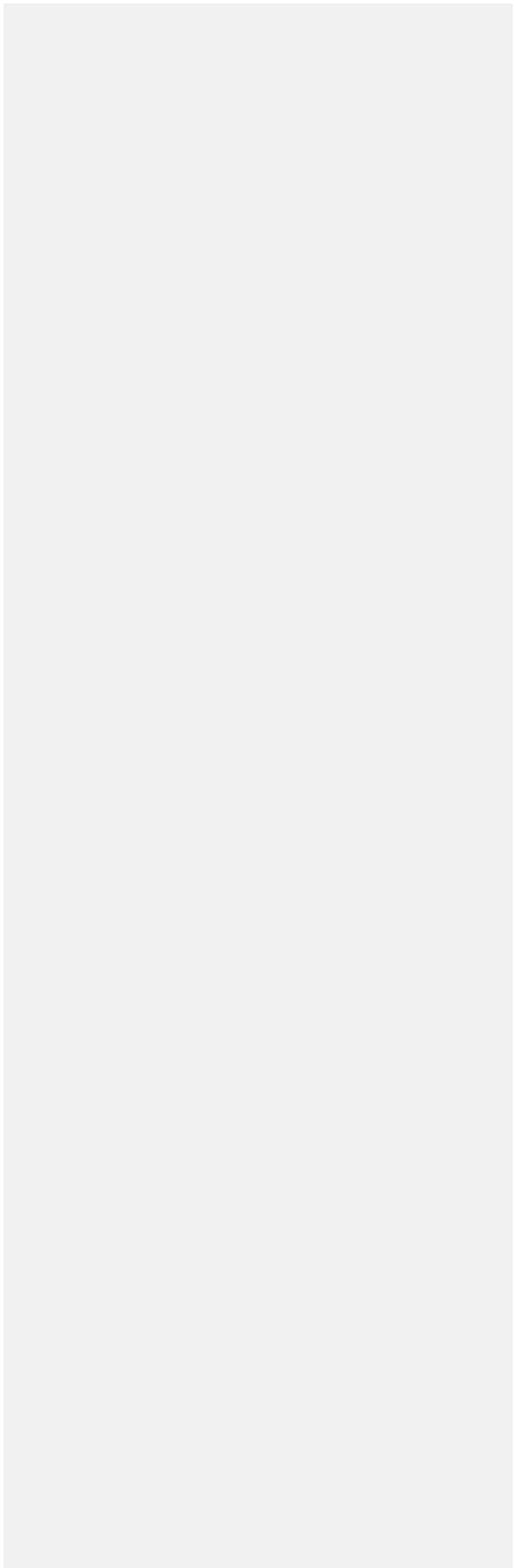
Commented [KT5]: Needs to be updated

Designated Funds

Listed here for information and tracking purposes only. The Municipality has no authority or responsibility with respect to investment of designated funds. For example, social housing capital reserves of a local housing corporation which are to be invested in the Housing Services Corporation's pooled capital reserve funds managed by Encasa.

Appendix I: ONE JIB Agreement

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Appendix II: Investment Policy for Short-Term Funds



March 17, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

**Fr: Colleen Neil – Executive Lead for the All Nations Health Partners
Ontario Health Team**

**Re: City of Kenora - Signatory to the Collaborative Decision Making
Agreement (CDMA) of ANHP OHT**

Recommendation:

That Council hereby authorizes the City of Kenora, as a participating member, to be a signatory of the Collaborative Decision Making Agreement of the All Nations Health Partners; and further

That the CAO is hereby authorized to execute the agreement on behalf of the Corporation of the City of Kenora.

Background:

In the Spring of 2015, the critical shortage of physicians serving the Kenora area was addressed in a deputation to Kenora City Council entitled Kenora Health Care – A Growing Industry Sector: The Importance of Physician Recruitment and Retention, Community Vision and Collaboration (A Physician Perspective). The presentation focused on five key areas:

- The importance of physician recruitment and retention, and the need for a centralized physician recruitment process for the Kenora area;
- The current state of health care in the Kenora area;
- An update on changes to health care affecting the Kenora area;
- A proposal for a community-based Health Care Commission; and
- The role of the City of Kenora in moving these issues forward.

In response, the City of Kenora spearheaded the creation of the Kenora Area Health Care Working Group in September 2015. At that time, the group included representatives from the City of Kenora, Lake of the Woods Development Commission, Lake of the Woods District Hospital, Waasegiizhig Nanaandawe'iyewigamig, Kenora Chiefs' Advisory, Northwestern Health Unit, family physicians, and members of the community. The working group identified three key issues: (1) physician recruitment and retention; (2) cross border access to care between Ontario and Manitoba; and (3) the need for a long-term collective vision for health care in the Kenora area.

In less than a year, the working group completed a needs assessment, raised funds from committed stakeholders, and hired a healthcare professional recruiter.

Political leadership comprised of Grand Council Treaty#3 Ojichidaa, the Mayors of the City of Kenora and the Township of Sioux Narrows/Nestor Falls, Kenora Area First Nation Chiefs, and the President of the Kenora Métis Council assembled in the roundhouse at Wauzhushk Onigum First Nation to sign a resolution agreeing to work together in partnership to develop an All Nations health care system with the expressed purpose of improving health outcomes for all people of the region it serves through a healthcare

service model built on a partnership between First Nations, Métis, and non-First Nations governments and providing an improved healthcare system that reflects the specific needs and costs of our unique communities.

The signatories to this document now wish to work together to grow and evolve the working group to create the *All Nations Health Partners*, a coalition of leaders in Indigenous and mainstream health services in the Kenora Region, and of other stakeholders, through this collaborative decision-making framework agreement.

Budget: There are no financial impacts or obligations to or of the City of Kenora as a signatory to the Collaborative Decision Making Agreement for the ANHP OHT.

Risk Analysis: By signing the CDMA, the City of Kenora further supports and participates in the All Nations Health Partners' collaborative work.

This Framework is not intended to create a partnership, agency, or employment relationship between or among the Team Members. No Team Member will have the power or authority to bind another Team Member or to assume or create any obligation or responsibility, expressed or implied, on another Team Members' behalf or in its name, nor will it hold itself out to any third party as a partner, agent, or employee of another Team Member. Each Team Member will be responsible and liable for its own employees, agents, and subcontractors unless otherwise agreed to in a Project Agreement.

Not signing the CDMA, the City of Kenora would signify that they do not agree to abide by the Collaborative Decision Making process decided upon by the All Nations Health Partners.

It should be noted the City of Kenora has had full representation and participation in the review and adoption of this agreement presented to the Mayor and Council.

Communication Plan/Notice By-law Requirements:

If signed; the signed agreement would be returned to the ANHPs

Strategic Plan or other Guiding Document:

1-4 The City will promote Kenora to external investment audiences in specific sectors (healthcare) that provide the most promise for job growth and economic diversification

1-6 The City will lobby senior government for additional supports for local industry (healthcare) and business in relation to ongoing workforce development

2-4 The City will act as the catalyst for continuous improvements to the public realm

2-6 The City will support the development of a diverse range of housing types with an emphasis on affordable options for families, seniors and individuals in need of transitional and emergency housing (housing recognized as a social determinate of health outcomes)

3-7 The City will continue to build and strengthen our working relations with our Indigenous Partners, including Treaty 3 and the surrounding Indigenous communities. Kenora is committed to ongoing outreach and building relationships, including joint meetings to identify issues of common concern and to discuss pathways for closer collaboration

3-9 The City will continue to build and strengthen our working relationships with area municipalities and other partners, such as the Kenora District Services Board

All Nations Health Partners

Collaborative Decision-Making Framework



ALL NATIONS
HEALTH PARTNERS

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BACKGROUND:

In the Spring of 2015, the critical shortage of physicians serving the Kenora area was addressed in a deputation to Kenora City Council entitled *Kenora Health Care – A Growing Industry Sector: The Importance of Physician Recruitment and Retention, Community Vision and Collaboration (A Physician Perspective)*. The presentation focused on five key areas:

- The importance of physician recruitment and retention, and the need for a centralized physician recruitment process for the Kenora area;
- The current state of health care in the Kenora area;
- An update on changes to health care affecting the Kenora area;
- A proposal for a community-based Health Care Commission; and
- The role of the City of Kenora in moving these issues forward.

In response, the City spearheaded the creation of the *Kenora Area Health Care Working Group* in September 2015. At that time, the group included representatives from the City of Kenora, Lake of the Woods Development Commission, Lake of the Woods District Hospital, Waasegiizhig Nanaandawe'iyewigamig, Kenora Chiefs' Advisory, Northwestern Health Unit, family physicians, and members of the community. The working group identified three key issues: (1) physician recruitment and retention; (2) cross border access to care between Ontario and Manitoba; and (3) the need for a long-term collective vision for health care in the Kenora area.

In less than a year, the working group completed a needs assessment, raised funds from committed stakeholders, and hired a healthcare professional recruiter. In less than two years, the working group made progress on the cross-border issue, identified the replacement of aging hospital infrastructure as an additional key priority in support of both successful patient care and physician recruitment, and secured funding begin a formal planning process.

Political leadership comprised of Grand Council Treaty#3 Ojichidaa, the Mayors of the City of Kenora and the Township of Sioux Narrows/Nestor Falls, Chief Lorraine Cobiness on behalf of the Kenora Area First Nation Chiefs, and the President of the Kenora Métis Council assembled in the roundhouse at Wauzhushk Onigum First Nation to sign a resolution agreeing to work together in partnership to develop an All Nations health care system, including construction of an All Nations hospital and campus, with the express purpose of improving health outcomes for all people of the region it serves through a healthcare service model built on a partnership between First Nations, Métis, and non-First Nations governments and providing an improved healthcare system that reflects the specific needs and costs of the north.

The signatories to this document now wish to work together to grow and evolve the working group to create the *All Nations Health Partners*, a coalition of leaders in Indigenous and mainstream health services in the Kenora Region, and of other stakeholders, through this collaborative decision-making framework agreement.

A pictorial of the initial All Nations Health Partners model is set out below:



For value received, the Team Members agree as follows:

1. **Definitions.** Capitalized terms used in this Framework have the meanings given to them in Schedule 1.
2. **February 16, 2017 Resolution.** The February 16, 2017 resolution, which gave rise to the ANHP, formed in ceremony and trust, is attached as Schedule 2.
3. **Team Members.** The current Team Members are listed in Schedule 3. Additional organizations may be admitted as new Team Members through a process established by the ANHP Council provided that they become a signatory to this Framework.
4. **Framework.** This Framework sets out the purpose, function, and processes for the ANHP. It is a living document, and will evolve over time. At any time, a Team Member may propose changes to this Framework for discussion at an ANHP Council meeting. Changes will only become effective upon approval by the ANHP Council.
5. **Shared Objective.** The Team Members will work together to facilitate the development and implementation of the Shared Objective, and will be guided by the Truth and Reconciliation Commission's Health Calls to Action Nos. 18-24.
6. **Seven Sacred Teachings.** The ANHP will work by consensus and will be governed by a culture of ethical conduct embodied in the Seven Sacred Teachings:

VALUE	APPLICATION IN CONTEXT
Honesty	Speak openly and truthfully always.
Truth	Focus on facts; be prepared to accept information you may not want to hear.
Respect	Everyone has value, and should be treated with respect. Being on time, listening, and speaking humbly, and respecting personal boundaries are all ways in which respect is demonstrated.
Bravery	Take risks; move toward your vision despite fears and unknowns. Have the courage to engage in sensitive or difficult conversations.
Love	Love describes the good life – minobimaadiziwin. It is given and received through life, earth, people, choices and opinions.
Humility	No one person or community is more important than another; we are all equal. Everyone has a voice, and all contributions have value. We all have gifts as well as limitations.
Wisdom	We constantly learn by listening, hearing, and applying what we learn – especially from our elders - in a never-ending process.

7. **Purpose of this Framework.** The purpose of this Framework is to:
 - (a) set out how the Team Members will work together to achieve the Shared Objective;
 - (b) establish the ANHP Council, PFEAC, THAC, PSAC, and other organizational structures to enable the work of the Team Members; and
 - (c) set out the rights and obligations of the Team Members.
8. **Commitments.** The Team Members confirm their commitment to:
 - (a) participate in the collaborative decision-making structures and processes described in this Framework to achieve the Shared Objective;
 - (b) embody the Seven Sacred Teachings in their work;
 - (c) try to eliminate, minimize, or mitigate any conflict between the Shared Objective and any of their own contractual and service obligations and relationships; and
 - (d) adhere to the provisions of this Framework.
9. **Autonomy/Non-Derogation.** While the Team Members have a Shared Objective, each Team Member remains autonomous, and is responsible to its own governing body. The ANHP Council has no authority to make a decision binding on an individual Team Member, except as specifically set out in this Framework or as specifically delegated by a Team Member through a Project Agreement or otherwise.
10. **ANHP Council.** The Team Members establish the ANHP Council as the collaborative decision-making body of the ANHP, and for the implementation of ANHP and ANHP-OHT initiatives in pursuit of the Shared Objective. The ANHP-OHT is part of the work of the ANHP, and the ANHP Council will oversee the work of the ANHP-OHT. The composition, mandate, and processes of the ANHP Council are set out in Schedule 10.
11. **ANHP-OHT.** As part of the Shared Objective, the Team Members, through the ANHP, intend to be designated by the Minister of Health as an Ontario Health Team under the *Connecting Care Act, 2019* and, once designated, to operate under the name *All Nations Health Partners – Ontario Health Team*.
12. **ANHP-OHT Goals.** The ANHP-OHT's goals include:
 - (a) improved health care services for everyone;
 - (b) responsiveness to the needs of Indigenous communities;
 - (c) seamless continuum of care across all healthcare providers;
 - (d) access to health services closer to home;
 - (e) health outcomes that exceed Provincial standards;

- (f) supportive environments for healthcare providers; and
 - (g) building an All Nations hospital and campus.
13. **Community Role and Engagement.** The ANHP Council will engage the community in system co-design and in all levels of ANHP-OHT decision-making to ensure that the voice of those who seek or receive care or services from the ANHP-OHT, or who support those seeking or receiving care or services, is heard. The Team Members, through the ANHP Council, will establish a Patients, Families, and Elders Advisory Council (“**PFEAC**”) with terms of reference substantially similar to the draft terms of reference set out in Schedule 13. Representation from the PFEAC will be included in the ANHP Council as provided in its Terms of Reference and in the committees and working groups of the ANHP Council as appropriate. A Patient Declaration of Values for the ANHP will be established by the ANHP Council in consultation with the PFEAC.
 14. **Traditional Healers Advisory Council.** The ANHP Council will engage traditional healers in system co-design and in all levels of ANHP-OHT decision-making to ensure that the voice of those who provide care or services through the ANHP-OHT is heard. The ANHP Council will support the establishment of a Traditional Healers Advisory Council (“**THAC**”). Representation from the THAC will be included in the ANHP Council as provided in its Terms of Reference and in the committees and working groups of the ANHP Council as appropriate.
 15. **Primary Care and Specialist Care Role and Engagement.** The ANHP Council will engage primary care and specialist providers in system co-design and in all levels of ANHP-OHT decision-making to ensure that the voice of those who provide care or services through the ANHP-OHT is heard. The ANHP Council will support the establishment of a Primary Care and Specialist Care Advisory Council (“**PSAC**”). Representation from the PSEAC will be included in the ANHP Council as provided in its Terms of Reference and in the committees and working groups of the ANHP Council as appropriate.
 16. **Communication and Engagement.** The ANHP Council will develop and implement a central communication and engagement strategy intended to actively engage all interested stakeholders, and to keep Team Members, residents, and other key stakeholders informed about the ANHP’s progress. The strategy will include a plan describing distribution and alignment of key messages, target audiences, and communication type and frequency. For ANHP-OHT matters, the ANHP Council is collectively responsible for seeking input from and relaying information to all Team Members. Special attention will be paid to have communication protocols in place to connect all primary care providers in the ANHP OHT with other ANHP OHT members and partners.
 17. **ANHP-OHT Projects.** To fulfill the Shared Objective, the Team Members will carry out Projects. Each Project will be implemented in accordance with Schedule 17.
 18. **Information Sharing, Transparency, Privacy and Confidentiality.** Transparency will be a key enabler for fulfilling the Shared Objective. Each Team Member will communicate decisions or positions taken by its organization that impact the work of the ANHP in a

timely and transparent manner. The Team Members will adhere to the provisions for information sharing, transparency, privacy, and confidentiality set out in Schedule 18.

19. **Voluntary Integration with Others.** If a Team Member is contemplating an integration with another entity or entities that will have a significant impact on the Shared Objective, then it will notify the ANHP Council, and the other Team Members in writing at least 90 days before the completion of such integration. The notice will describe: (a) name of the entity or entities; (b) terms of the proposed integration; and (c) assessment of the impact, if any, of the proposed integration on the ANHP and the Shared Objective. Within 21 days of receipt of the notice, the ANHP Council will assess the impact of the proposed integration on the ANHP and deliver a written report with recommendations to the Team Members. If any Team Member objects to the proposed integration, it will deliver a notice advising the ANHP Council of its objection within 21 days of receipt of the report and the matter will be submitted to the dispute resolution provisions set out in Schedule 21.
20. **Involuntary Integration with Others.** The Team Members recognize that the Minister of Health may order an integration between one or more of the Team Members and/or one or more third parties. If this occurs, the ANHP Council will meet and develop a recommendation to the Team Members as to the impact of such integration on this Framework, the ANHP, the ANHP-OHT, and each Project, and whether any amendments are required to this Framework, a Project, or a Project Agreement. The Team Members will try to continue this Framework and each Project unless any Team Member determines it is not feasible to do so where the essential benefits of this Framework or a Project will not be realized by the ANHP. If any Team Member makes this determination and any other Team Member does not agree, the matter will be submitted to the dispute resolution provisions set out in Schedule 21.
21. **Dispute Resolution.** The Team Members will use their best efforts to avoid disputes by clearly articulating expectations, establishing clear lines of communication, respecting each Team Member's interests, and respecting the Seven Sacred Teachings. However, if a dispute arises, the Team Members will follow procedures set out in Schedule 21, acting in good faith.
22. **Term.** This Framework will start on the Effective Date and will continue indefinitely, unless terminated by the mutual written agreement of all Team Members.
23. **Voluntary Withdrawal.** A Team Member may withdraw from this Framework by providing at least 90 days' notice to the other Team Members and to the ANHP Council.
24. **Expulsion.** A Team Member may be expelled from the ANHP, and thereby cease to be a party to this Framework. Reasons for expulsion may include if the Team Member is not meeting its commitments under this Framework, a Project, or a Project Agreement, is no longer committed to the Shared Objective, or is disruptive to the consensual decision-making process at the ANHP Council, or any of its committees or working groups. An expulsion will only take place after following the procedures set out in Schedule 24.

25. **Withdrawals/Termination of Project Agreement.** Unless a Project Agreement provides otherwise: (a) the parties to a Project Agreement may terminate the Project Agreement by mutual written agreement, provided that they give at least 90 days' notice to the ANHP Council; and (b) a party to a Project Agreement may withdraw from the Project Agreement by giving at least 90 days' notice to the ANHP Council and the other parties to the Project Agreement.
26. **Consequences of Termination, Withdrawal or Expulsion.** A Team Member that withdraws or is expelled from this Framework will cease to be a party to this Framework. Termination of, or withdrawal or expulsion from, this Framework will not automatically constitute termination of, or withdrawal or expulsion from, any Project or Project Agreement. Withdrawal from or termination of one Project or Project Agreement will not automatically constitute withdrawal from or termination of this Framework or any other Project or Project Agreement. A Team Member that terminates, withdraws from, or is expelled from a Project, a Project Agreement, or this Framework will remain accountable for its obligations, and its actions and omissions before the effective date of the withdrawal or expulsion, and will work with the ANHP Council to develop strategies to reasonably fill any resource or service gaps left by the termination, withdrawal, or expulsion.
27. **General Provisions.** General contract provisions that govern this Framework are set out in Schedule 27.
28. **Signature Pages.** The signature pages for the Team Members are attached as Schedule 28.

SCHEDULE 1

DEFINITIONS

“**ANHP**” means the All Nations Health Partners, which is formed by the Team Members, and created to fulfill the Shared Objective and to act as the ANHP-OHT.

“**ANHP Council**” means the council described in Section 10 and Schedule 10.

“**ANHP-OHT**” means the All Nations Health Partners – Ontario Health Team.

“**Business Day**” means any working day, Monday to Friday, excluding statutory holidays observed in Ontario.

“**Confidential Information**” means information of a Team Member that by its nature is confidential and proprietary information but does not include information that: (1) was known to or received by the receiving Team Member before its receipt from the disclosing Team Member (unless acquired on a confidential basis); (2) was public knowledge at the time received by the receiving Team Member or later became public knowledge through no fault of the receiving Team Member; or (3) was independently developed by a Team Member without reference to the Confidential Information previously disclosed by a Team Member.

“**Effective Date**” means ●, 2021.

“**Framework**” means this Collaborative Decision-Making Framework, including its Schedules, as amended from time to time.

“**Participants**” means those entities that are parties to a Project Agreement but that are not Team Members.

“**PFEAC**” means the Patients, Families, and Elders Advisory Council, as described in Section 13.

“**Project**” means a collaboration on specific strategies, initiatives, programs, and/or services, as described in this Framework.

“**Project Agreement**” means any agreement executed by the participating Team Members and, where applicable, Participants, that sets out the details about a specific Project.

“**PSAC**” means the Primary Care and Specialist Care Advisory Council, as described in Section 15.

“**Seven Sacred Teachings**” means the teachings described in Section 6.

“**Shared Objective**” means the development and implementation of a collective vision for health care in the Kenora area, which includes the establishment of a new and innovative fully integrated health service delivery model, through and outside of the ANHP-OHT, that encompasses holistic care for everyone and that will better meet the needs of all people living in the Kenora area, focusing on three main initiatives: (a) recruitment and retention of physicians and other health care

professionals; (b) cross-border access to services in Manitoba; and (c) construction of a new All Nations hospital and health care campus supported by a comprehensive, innovative healthcare system.

“**Team Members**” means the organizations that have signed this Framework.

“**THAC**” means the Traditional Healers Advisory Council, as described in Section 14.

SCHEDULE 2

FEBRUARY 16, 2017 RESOLUTION

**Resolution:**

**Our People, Our Leaders, Our Collective Voice
Developing an All Nations Health Care System and Hospital**

WHEREAS: The Grand Council Treaty # 3, The City Of Kenora, the Township of Sioux Narrows-Nestor Falls, the Kenora area First Nations, and the Kenora Métis Council / Métis Nation of Ontario, represent their respective populations within the Territory of Treaty # 3;

AND WHEREAS concerned citizens and health care providers have brought to our attention that the local health care system is in a state of crisis, with recruitment and retention of health care professionals and timely access to appropriate health care areas of urgent concern. Many citizens are sent great distances to address serious health issues, separating families and jeopardizing health outcomes;

AND WHEREAS working in partnership we have initiated a recruitment strategy to begin bringing health care professionals into our areas, and begun to address accessing specialized services closer to home;

AND WHEREAS the existing Lake of the Woods District Hospital does not have the capacity to meet the current and growing complex healthcare needs of the current population. The existing facility is past useful life and in need of costly repairs and replacement;

AND WHEREAS the Government of Canada has a responsibility to the improvements in community health system infrastructure and facilities;

THEREFORE BE IT RESOLVED that all parties agree to work together in partnership in the development an *All Nations Health Care System* including the construction of an *All Nations Hospital and Campus* with the express purpose of improving health outcomes for all people of the region it serves;

BE IT RESOLVED an *All Nations Hospital and Campus* will provide a health care service model built on a partnership between First Nations, Métis, and non-First Nations governments. An *All Nations Hospital and Campus* will provide an improved health care system that reflects the specific needs and costs of the north.

SCHEDULE 3
LIST OF CURRENT TEAM MEMBERS

1. Canadian Mental Health Association – Kenora Branch
2. City of Kenora
3. District of Kenora Homes (Pinecrest)
4. District of Kenora Unincorporated Areas Ratepayers Association
5. FIREFLY – Physical, Emotional, Developmental and Community Services
6. Grand Council Treaty #3
7. Kenora Association for Community Living
8. Kenora Chiefs Advisory
9. Kenora District Services Board
10. Lake of the Woods District Hospital
11. Kenora Métis Council
12. Northwestern Health Unit
13. Sunset Country Family Health Team
14. Township of Sioux Narrows / Nestor Falls
15. Waasegiizhig Nanaandawe'iyewigamig

SCHEDULE 10

TERMS OF REFERENCE FOR THE ANHP COUNCIL

ANHP Council – Terms of Reference	
Capitalized terms used throughout these Terms of Reference have the meaning given to them in the ANHP Decision-Making Framework to which these Terms of Reference are a Schedule.	
Mandate	<p>The ANHP Council’s role is to plan, design, implement, and oversee initiatives in pursuit of the Shared Objective.</p> <p>The ANHP-OHT is part of the work of the ANHP.</p> <p>The ANHP Council’s responsibilities include to:</p> <p>Planning and Priorities</p> <ul style="list-style-type: none"> • share information and identify gaps in the local healthcare system; • establish an overall strategic plan for the ANHP focussed on the Shared Objective and develop an annual work plan consistent with the strategic plan; • identify and measure the priority populations for the ANHP and the impact of decisions on them; and • identify, implement, and oversee Projects and Project Agreements. <p>Quality and Risk</p> <ul style="list-style-type: none"> • review, collaborate on, and monitor safety and quality standards and performance and quality improvement for the ANHP; • identify risk issues and consider risk allocation, mitigation, and corrective actions for ANHP activities; • develop a complaints and significant event process for issues that impact more than one Team Member; • develop a risk management process for issues that could negatively impact the ANHP; and • review and approve standards for cyber security risk. <p>Resources and Accountability</p> <ul style="list-style-type: none"> • develop guidelines for the allocation and sharing of costs and resources, including funding earmarked for the ANHP and ANHP-OHT as well as human resources, capital, and facilities and costs related to supporting the work of the ANHP; • review and collaborate on financial performance, resource allocation and use, best practice, and innovation;

ANHP Council – Terms of Reference	
	<ul style="list-style-type: none"> • develop clinical and financial accountability standards; • facilitate and oversee the development of a digital health strategy; and • determine membership fees to be paid by Team Member, if any. <p>Engagement and Reporting</p> <ul style="list-style-type: none"> • develop and implement a joint communications strategy for the ANHP, including communication to stakeholders and the community; • engage with and seek input from Team Members; and • report from time to time to the ANHP Council and to the Team Members on the work of the ANHP Council and any committees or working groups. <p>Governance and Compliance</p> <ul style="list-style-type: none"> • develop the name and central brand for the ANHP; • identify areas of improvement in the structure of the ANHP; • discuss compliance with, and amendments to, the Framework or a Project Agreement; • facilitate dispute resolution; and • ensure compliance with all reporting requirements; and • perform the roles assigned to the ANHP Council under the Framework.
Committees and Working Groups	<p>The ANHP Council may strike committees and working groups to move specific issues forward as they arise. Membership on committees and working groups shall be determined by the issue at hand with the approval of the ANHP Council, and shall continue until the issue has been addressed unless otherwise determined.</p>
Membership	<p>The ANHP Council shall consist of:</p> <ul style="list-style-type: none"> • one representative of each Team Member, selected by the Team Member; • two members of the PFEAC, one of whom shall be an Indigenous person; • one member of the THAC; and • one member of the PSAC. <p>The term for ANHP Council membership is open-ended, provided that all members remain actively engaged in the efforts of the ANHP Council. Should a member cease to be actively engaged, the ANHP Council will approach that</p>

ANHP Council – Terms of Reference	
	member in the spirit of this Framework to re-engage the member or to seek a new representative for the Team Member.
Selecting and Changing Membership	<p>The PFEAC, THAC, or the PSAC may replace its member(s) on the ANHP Council or appoint a temporary alternative at its own discretion on reasonable notice to the ANHP Council provided the process followed is acceptable to the ANHP Council.</p> <p>The ANHP Council, by a majority vote, may require the PFEAC, THAC, or the PSAC to replace its ANHP Council member where that member is not acting in accordance with the Seven Sacred Teachings and in pursuit of the Shared Objectives. The replacement member shall be selected through a process approved by the ANHP Council.</p>
Co-Chairs	<p>The ANHP Council shall have two Co-Chairs. Co-Chairs must reflect the Indigenous/non-Indigenous partnership.</p> <p>KCA will appoint one Co-Chair to reflect the Indigenous partnership.</p> <p>The ANHP Council members will elect the other Co-Chair reflecting the non-Indigenous partnership by a simple majority vote.</p> <p>The Co-Chairs' terms will be two years and the terms will be staggered.</p> <p>The Co-Chairs may be re-appointed or re-elected for additional two-year terms.</p> <p>The Co-Chairs shall share the meeting chair responsibilities. Both Co-Chairs participate in deliberations and decision-making of the ANHP Council.</p> <p>The Co-Chairs shall be key contacts and spokespersons for the ANHP Council.</p>
Meetings	<p>A regular schedule of meeting dates will be established, and may be amended from time to time. Meeting locations may rotate among the various Team Members. Meetings will be held at the call of a Co-Chair or of nine ANHP Council members. The acting Co-Chair may determine the meeting procedures. Agendas will be sent in advance and indicate if decisions are known to be required. Meetings may be in person or by any available technology. Guests may attend a meeting upon consent of a majority of the ANHP Council members participating in the meeting.</p> <p>In addition, based on the focus of individual agenda items, there may be times when additional individuals will be invited to participate in meeting discussions. Permission should be sought from the Co-Chairs.</p>
Quorum	<p>Quorum will be a majority plus one of the members, present in person or electronically.</p> <p>If a member is not able to attend, the member may (but is not required to):</p>

ANHP Council – Terms of Reference	
	<p>(a) send a designate for that meeting, who shall be included in quorum and may vote, or</p> <p>(b) consent to the meeting proceeding in the member’s absence by so informing the acting Co-Chair in which case the member shall be deemed to have consented to all business transacted at the meeting for which prior notice was given.</p> <p>If quorum is not present, the members present may meet for discussion purposes only and no decisions shall be made.</p>
Decisions	<p>Unless otherwise specified in a decision-making framework adopted by unanimous approval of the ANHP Council, decisions will be made by consensus.</p> <p>Consensus means that each member is prepared to support the decision or, if applicable, recommend it to their governing body or organization, even if they do not agree with the decision/recommendation. If consensus cannot be reached, the ANHP Council shall resort to the dispute resolution provisions of the Framework.</p> <p>The ANHP Council may, by unanimous approval of the ANHP Council members, adopt a decision-making framework that identifies types of decisions where a majority vote or other specified percentage is sufficient to bind all ANHP Council members.</p>
Minutes	<p>ANHP Council meetings shall be documented through minutes that record issues discussed, key discussion points, decisions made, and actions to be taken.</p> <p>Discussion during meetings shall be open, frank, and free-flowing, and while contents of minutes will be shared, they will not include attribution of individual contributions made by ANHP Council members.</p>
Fund Manager	<p>The ANHP Council shall, by a majority vote, select a Team Member to be a “Fund Manager” (for a term to be agreed) to, as directed by the ANHP Council, receive, manage, distribute, and keep accurate accounts of, pooled resources, including funding earmarked for the ANHP-OHT. The Fund Manager will submit financial reports to the ANHP Council on a quarterly basis and retain financial records for at least seven years.</p>
Information Sharing	<p>The ANHP Council shall develop a protocol for how information is shared with Team Members and their respective boards and councils, the PFEAC, the THAC, the PSAC, committees, and working groups. Key messages will be communicated to the Team Members through the ANHP Council following each meeting.</p>

ANHP Council – Terms of Reference	
Confidentiality	<p>The ANHP Council members shall respect the confidentiality of information received by, and discussions of, the ANHP Council.</p> <p>ANHP Council members shall share information in accordance with the protocol adopted by the ANHP Council from time to time.</p> <p>ANHP Council members and all members of committees and working groups shall each sign an acknowledgement confirming their agreement to respect the confidentiality of information received in their capacity as a member of the ANHP Council or one of its committees or working groups, as applicable, and to adhere to these Terms of Reference and any protocols, policies, or procedures adopted by the ANHP Council from time to time.</p>
Conflicts of Interest	<p>ANHP Council members represent the broad interests of the communities being served. They are expected to bring the knowledge gained from their experiences, occupations, beliefs, and cultural perspectives. The best interests of the ANHP Council’s work may occasionally differ with the interests of an ANHP Council member, either individually or with an organization they may represent. In resolving competing interests, members should act to make the health system better. Conflicts of interest should be disclosed where they exist.</p>
Policies	<p>The ANHP Council may adopt policies, protocols, and procedures to support the work of the ANHP Council and its committees and working groups.</p>
Accountability and Reporting	<p>Each Team Member will delegate a scope of authority to its respective ANHP Council member. Each member must act within their own delegated scope of authority, and must report, and be accountable, to their own board of directors or governing body.</p>
Amendment	<p>These Terms of Reference shall be reviewed annually by the ANHP Council and may be amended only with the written agreement of the Team Members.</p>

Date of Last Review: ●, 2021

SCHEDULE 13

DRAFT TERMS OF REFERENCE FOR THE PATIENTS, FAMILIES, AND ELDERS

ADVISORY COUNCIL

[To be developed.]

SCHEDULE 17

PROCESS FOR IMPLEMENTATION OF A PROJECT

Implementation.

- (a) The ANHP Council will:
 - (i) identify an opportunity for a Project, guided by the Shared Objective and Seven Sacred Teachings;
 - (ii) develop a plan for each Project, setting out relevant considerations, terms, and conditions for the Project; and
 - (iii) where appropriate, develop a specific Project Agreement, consistent with the plan, setting out the details of the Project, including clear and transparent accountabilities.

This Framework will govern each Project unless a Project Agreement provides otherwise.

- (b) Before approving and implementing a Project, each Team Member will ensure that its participation complies with any applicable laws, industry and professional standards, and its own constating documents and policies.
- (c) The participating Team Members (and any other Participants) will approve and execute a Project Agreement in accordance with its own delegation of authority.
- (d) Each Team Member will maintain its separate governance, and mission, vision, and values throughout each Project.
- (e) Each Team Member will retain all of its books and records made solely in connection with a Project in accordance with its own record retention policies and will make them open to examination and copying by the other Team Members during their respective retention periods.
- (f) All documents related to each Project will be accessible to the other participating Team Members (and any other Participants) as required to enable them to meet their legislated reporting requirements.

Project Principles and Requirements.

Where appropriate, each Project (and, if applicable, Project Agreement) will set out:

- (a) the scope of services to be provided by each Team Member (and any other Participants), and their accountabilities and responsibilities;
- (b) specific strategic objectives and performance measures;

- (c) costs and financial matters including: budget, transfers of funds, payment terms, applicable taxes, set-offs;
- (d) human resource considerations;
- (e) reporting and audit compliance requirements;
- (f) required third-party approvals;
- (g) intellectual property rights and responsibilities;
- (h) an annual evaluation to review and monitor progress, determine value and achievement of progress and desired outcomes;
- (i) dispute resolution provisions for the Project if the provisions of Section 21 of the Framework are not to apply;
- (j) term, termination, withdrawal, and expulsion from the Project, and consequences thereof; including a process for return of management functions, clinical and support services, and asset distribution on termination of the Project; and
- (k) liability, indemnification, and insurance requirements.

Costs and Financial Contributions.

For each Project, cost allocations and financial contributions will be consistent with the following principles:

- (a) allocation of costs are to be guided by principles of equitable allocation;
- (b) the direct cost of all shared positions (or termination of any shared positions) will be allocated on a proportional basis, which may be based on time spent or respective budgets;
- (c) the Team Members will in good faith negotiate and agree to mid-year adjustments to reflect changes in the scope of services provided during the year; and
- (d) financial contributions and methodology of cost allocation will be reviewed annually.

SCHEDULE 18

INFORMATION SHARING, TRANSPARENCY, PRIVACY AND CONFIDENTIALITY

OCAP® Principles. Given the importance and need to recognize Indigenous community rights and interests in their information, additional information sharing considerations are required to ensure Indigenous data and information governance principles such as the First Nations Principles of OCAP® (ownership, control, access, and possession) are adhered to. OCAP® ensures that First Nations own their information and respects the fact that they are stewards of their information. It also reflects First Nations commitments to use and share information in a way that maximizes the benefit to a community, while minimizing harm. The Team Members aim to work with First Nations, Métis, and urban Indigenous partners to incorporate OCAP® and relevant Métis data governance principles across ANHP's data and information collection, use, and disclosure practices. This approach also aligns with the foundational relationships and commitment to reconciliation across all members of the ANHP and Indigenous leadership and organizations.

Information Sharing. Team Members will engage in ongoing communications and provide information to each other, and to the ANHP Council, and their committees and working groups to achieve the Shared Objective.

Transparency and Disclosure. If a Team Member becomes aware of an issue that might materially impact its, or another Team Member's, ability to perform its obligations under this Framework or a Project or Project Agreement, it will promptly notify the ANHP Council of the fact or circumstance and its anticipated impact so that the Team Members, through the ANHP Council may consider how to assess and mitigate the impact on the Shared Objective.

Privacy. In some instances, Team Members will share personal health information with one another for the purposes of providing health services, and coordinating its provision, in accordance with applicable laws. Team Members will enter into a data sharing agreement in respect of sharing personal health information for all other purposes.

Confidentiality. Team Members will not disclose any Confidential Information of other Team Members to a third party, except: (a) with written consent of the relevant Team Member; (b) to the extent that disclosure is necessary to meet applicable laws or governmental or regulatory authority directives or other requirements; or (c) as permitted under the terms of this Framework.

Loss or Compromise of Confidentiality. If a Team Member discovers any loss or compromise of the Confidential Information of another Team Member, it will notify the Team Member promptly and cooperate with it to mitigate the loss or compromise. Upon request, each Team Member will return or destroy all Confidential Information of the relevant Team Member that it is not required to retain by applicable laws or other requirement. Any loss or compromise of personal health information will be addressed in accordance with applicable laws and any data sharing agreement entered into between and/or among the Team Members.

Public Notices and Media Releases. All notices to third parties and all other publicity concerning this Framework or the ANHP or ANHP-OHT, will be planned, co-ordinated, and approved by the ANHP Council, and no Team Member will act unilaterally in this regard without the prior approval

of the Team Members through the ANHP Council, except where required to do so by applicable laws or governmental or regulatory authority requirements. The spokespersons for the ANHP will be such member or members of the ANHP Council as determined by the ANHP Council from time to time.

SCHEDULE 21**DISPUTE RESOLUTION**

1. The Team Members will use their best efforts to resolve any disputes in a collaborative manner through informal discussion and resolution, applying the Seven Sacred Teachings.
2. To facilitate and encourage this informal process, the Team Members involved in the dispute will use their best efforts to jointly develop a written statement describing the relevant facts and events and listing options for resolution. The Team Members will request that an elder, on whom all Team Members agree, support them in resolving the dispute.
3. If these efforts do not lead to a resolution, any involved Team Member will refer a disputed matter to the ANHP Council. The ANHP Council will work to resolve the dispute in an amicable and constructive manner. The ANHP Council will request that an elder, on whom all Team Members agree, support them in resolving the dispute.
4. If a dispute cannot be resolved, as determined by any Team Member after following these procedures, a Team Member may withdraw from the applicable Project, Project Agreement, or the Framework in accordance with Section 23 or 25 of the Framework.

SCHEDULE 24**PROCESS FOR EXPULSION**

1. All of the ANHP Council members, other than the member representing the Team Member at issue, must unanimously agree that expulsion is advisable.
2. Following such agreement, the ANHP Council members referred to in paragraph 1 shall, in writing, notify the Team Member at issue that it intends to recommend its expulsion to the other Team Members.
3. If reasonable in the circumstances, as determined by the ANHP Council members referred to in paragraph 1, the Team Member may be provided with an opportunity to rectify the issue(s) within a time period reasonably directed by such ANHP Council members.
4. If it is not reasonable to allow for an opportunity for rectification or if rectification does not occur within the time period provided to the reasonable satisfaction of the other ANHP Council members referred to in paragraph 1, such ANHP Council members will make a recommendation for expulsion to all of the other Team Members.
5. The Team Members, other than the Team Member at issue, will consider the recommendation referred to in paragraph 4 and at least two-thirds of such Team Members must in writing, through their authorized signatories, agree to the expulsion. Upon such written agreement, this Framework will be deemed amended to remove the expelled Team Member as a party.
6. Submission to the dispute resolution procedures under Schedule 21 of this Framework will be a pre-condition to expulsion.

SCHEDULE 27
GENERAL CONTRACT PROVISIONS

Independent Contractors. The relationship between and among the Team Members under this Framework is that of independent contractors. This Framework is not intended to create a partnership, agency, or employment relationship between or among the Team Members. No Team Member will have the power or authority to bind another Team Member or to assume or create any obligation or responsibility, expressed or implied, on another Team Members' behalf or in its name, nor will it hold itself out to any third party as a partner, agent, or employee of another Team Member. Each Team Member will be responsible and liable for its own employees, agents, and subcontractors, unless otherwise agreed to in a Project Agreement.

Notices. Where, in this Framework, a Team Member must give or make any notice or other communication, it will be in writing and is effective if delivered personally or sent by electronic means addressed to the intended Team Member at the address set out in Schedule 28. Notice or communication will be deemed received one Business Day after delivery or sending. The address of a Team Member may be changed by notice as provided in this paragraph.

Entire Agreement. With respect to its subject matter, this Framework contains the entire understanding of the Team Members and supersedes all previous understandings and agreements, written or oral, between and among the Team Members.

Amendment/Waiver. This Framework may be amended by mutual written agreement. If a change in law or a directive from a governmental or regulatory authority requires a change to this Framework, the Team Members will work cooperatively to amend it. No waiver of any provision of this Framework is binding unless it is in writing and signed by the Team Member entitled to grant the waiver.

Assignment. No Team Member may assign its rights or obligations under this Framework without the written consent of the other Team Members. This Framework enures to the benefit of and binds the Team Members and their respective successors and permitted assigns. A Team Member may assign this Framework without consent pursuant to an integration order of the Minister of Health.

Severability. Each provision of this Framework is distinct and severable. Any declaration by a court of competent jurisdiction of the invalidity or unenforceability of any provision will not affect the validity or enforceability of any other provision.

Counterparts. This Framework may be executed in counterparts and delivered electronically.

Survival. Paragraphs 18 and 26 and Schedule 18 survive a Team Member's withdrawal or expulsion from or termination of this Framework.

Governing Law. This Framework is governed by, and interpreted and enforced in accordance with, the laws of the Province of Ontario and the laws of Canada applicable in the Province of Ontario.

**SCHEDULE 28
SIGNATURE PAGES**

The undersigned have executed this Framework.

Canadian Mental Health Association – Kenora Branch	
Name	
Position	
Contact Details	
Signature	
Date	
City of Kenora	
Name	
Position	
Contact Details	
Signature	
Date	
District of Kenora Homes (Pinecrest)	
Name	
Position	
Contact Details	
Signature	
Date	

District of Kenora Unincorporated Areas Ratepayers Association	
Name	
Position	
Contact Details	
Signature	
Date	
FIREFLY – Physical, Emotional, Developmental and Community Services	
Name	
Position	
Contact Details	
Signature	
Date	
Grand Council Treaty #3	
Name	
Position	
Contact Details	
Signature	
Date	
Kenora Association for Community Living	
Name	
Position	
Contact Details	
Signature	
Date	

Kenora Chiefs Advisory	
Name	
Position	
Contact Details	
Signature	
Date	
Kenora District Services Board	
Name	
Position	
Contact Details	
Signature	
Date	
Lake of the Woods District Hospital	
Name	
Position	
Contact Details	
Signature	
Date	
Kenora Métis Council	
Name	
Position	
Contact Details	
Signature	
Date	

Northwestern Health Unit	
Name	
Position	
Contact Details	
Signature	
Date	
Sunset Country Family Health Team	
Name	
Position	
Contact Details	
Signature	
Date	
Township of Sioux Narrows / Nestor Falls	
Name	
Position	
Contact Details	
Signature	
Date	
Waasegiizhig Nanaandawe'iyewigamig	
Name	
Position	
Contact Details	
Signature	
Date	



March 10, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

**Fr: Stace Gander, Acting Operations and Infrastructure Manager
Mukesh Pokharel, Environmental Division Lead**

Re: Budget Amendment – Jones Road Landfill Concrete Work

Recommendation:

That Council hereby approves a budget amendment in the amount of \$18,616.75 to be funded through the Solid Waste Reserve to complete concrete work at the Jones Road Landfill; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Solid Waste Operating & Capital Budget at its April 20, 2021 meeting to withdraw funds from the Solid Waste Reserve in the amount of \$18,616.75 to complete this work; and further

That Council give three readings to a by-law to amend the 2021 Solid Waste Operating & Capital budgets for this purpose.

Background:

The issue of dust accumulation in the garage building at the Jones Road Landfill was brought forward in the Operations and Infrastructure Joint Health and Safety Committee meeting as a potential hazard to staff who work in the building. In order to mitigate this hazard, it is recommended that a portion of the garage building where equipment contaminated with dust is parked be replaced with a concrete slab floor. This will allow for the area to be washed regularly and will reduce the hazard to staff.

Budget: Funds will be used from the Solid Waste Reserve.

Risk Analysis: As per the requirements of the ERM policy, there would be a moderate health and safety risk if the repairs were not completed.

Communication Plan/Notice By-law Requirements: bylaw and public notice

Strategic Plan or Other Guiding Document:

Goal #2 Strengthen our Foundations

2-1 The City will ensure that our municipal infrastructure is maintained using available resources with the intent of moving towards all City Infrastructure being in good state of repair to ensure capacity, security and long-term stability of our systems.

March 31, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

**Fr: Stace Gander, Acting Operations and Infrastructure Manager
Marco Vogrig, Municipal Engineer**

Re: Budget Amendment – Sewer and Water Reserve 2021

Recommendation:

That Council hereby approves a budget amendment in the amount of \$85,000 to be funded from the Sewer and Water Reserves to complete outstanding water and sewer projects identified in 2020 and not carried forward to the 2021 budget; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budget at its April 20, 2021 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2021 Sewer and Water Operating & Capital budget for this purpose.

Background:

In 2020 the Sewer and Water Division awarded work to Lake of the Woods Electric for work related to sewage pumping upgrades and improvements. With the departure of the Sewer and Water Division Lead in September 2020, this project migrated into a state of oversight by the City. Upon recent information obtained in 2021 from Lake of the Woods Electric, it has been determined the work was not completed in 2020. Lake of the Woods Electric indicated the work was not finished due to delays related to COVID, material shipping delays, site access restrictions and conflicting schedules with previous projects which were deemed essential.

The outstanding work and pumping station locations are as follows:

- North Hamilton – instrumentation commissioning
- Preston Street – dry well work including motor and pump replacement, raise wet well hatch, instrumentation commissioning
- West Government Road – commission VFD
- Government Road – commission VFD
- Crawford Road – commission and test VFD
- Nash Drive – installation of electrical panel

The above noted outstanding works are required to be completed and is valued at \$85,000, and was not carried forward into the 2021 budget year. Therefore, it is

requested for Council to withdraw from the Sewer and Water reserves in the amount of \$85,000 to complete this outstanding sewage pumping station work.

Budget: Capital 2021

Communication Plan/Notice By-law Requirements:

Resolution required. Distribution: S. Gander, M. Vogrig, M. Emms

Risk Analysis:

As per the requirements of the ERM policy, there would be a moderate operational risk if the work were not completed. The risk is mitigated through the proactive approach of completing the work prior to emergency situations requiring more costly repairs.

Strategic Plan or other Guiding Document:

Goal#2 Strengthen Our Foundations

2-1 - The City will ensure that our municipal infrastructure is maintained using available resources with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems

2-2 - The City will keep in the forefront that there is a significant infrastructure deficit, and current and future Councils will need to continue to work towards allocating sufficient resources to be able to adequately address this issue.



April 1, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

Fr: Stace Gander, Acting Operations and Infrastructure Manager

Re: Consolidate Traffic and Parking By-law

Recommendation:

That Council of the City of Kenora gives three readings to a By-law to Regulate Traffic and Parking in the City of Kenora; and further

That By-law number 180-2015 , and all amendments thereto, be hereby repealed.

Background:

The intent is to consolidate all amendments to the Traffic and Parking By-law that have occurred since the previous consolidation on December 15, 2015 when Council adopted By-Law #180-2015 in order to update Schedules A through V.

Budget/Finance Implications: N/A

Communication Plan/Notice By-law Requirements: Bylaw & Resolution required.

Strategic Plan or other Guiding Document:

Goal#2 Strengthen Our Foundations

2-4 The City will act as the catalyst for continuous improvements to the public realm.

Traffic and Parking Bylaw Number 180-2015

SECTION 12:	LIST OF SCHEDULES	Pages
SCHEDULE "A"	Signal Light Traffic System Amber Flashing Lights Red Flashing Lights	A-1 A-1 & A-2 A-2
SCHEDULE "B"	No Parking - Tow Away Zones	B-1 to B-17 B-18
SCHEDULE "C"	Limited/Restricted Parking	C-1 to C-3
SCHEDULE "D"	45° Angle Parking Areas	D-1
SCHEDULE "E"	90° Angle Parking Areas	E-1
SCHEDULE "F"	No Parking Seasonal Basis	F-1 to F-2
SCHEDULE "G"	Parking Meter Zones Two Hour Meters Three Hour Meters Four Hour Meters	G-1 & G-2 G-2 G-2
SCHEDULE "H"	Two-Way Left Turn Lanes	H-1
SCHEDULE "I"	Vacant Section	
SCHEDULE "J"	Vacant Section	
SCHEDULE "K"	Accessible Parking Spaces on Municipal Streets	K-1 & K-2
SCHEDULE "L"	Accessible Parking Spaces on Municipal or Private Property	L-1 to L-3
SCHEDULE "M"	One-Way Streets	M-1
SCHEDULE "N"	Prohibited Turning Movements	N-1
SCHEDULE "O"	Stop Signs At Intersections	O-1 to O-33
SCHEDULE "P"	Yield Intersections	P-1 to P-5
SCHEDULE "Q"	No Stopping	Q-1
SCHEDULE "R"	Community Safety Zones	R-1 & R-2
SCHEDULE "S"	School Bus Loading Zones	S-1
SCHEDULE "T"	Rate Of Speed	T-1 to T-5 T-6
SCHEDULE "U"	Do Not Enter	U-1
SCHEDULE "V" ?	Set Fines ?	V-1 ?

SCHEDULE "A"
SIGNAL LIGHT TRAFFIC SYSTEM

Highway 17 East at Fifth Street South	
Highway 17 East at Mikana Way	
Lakeview Drive at Nethercutt Drive	
Lakeview Drive at Parson Street	
Main Street South at First Street South	
Main Street South at Second Street South	
Second Street South at Eighth Avenue South	
Second Street South at Matheson Street South	
Veterans Drive at Third Street North	

AMBER FLASHING LIGHTS

Highway 17 East - North bound in advance of River Drive School Crossing	
Second Street South - East bound in advance of Seventh Avenue South School Crossing	
Second Street South - East bound at Fourth Avenue South Courtesy Crossing	
Second Street South - West bound at Fourth Avenue South Courtesy Crossing	
Main Street South - North bound at McClellan Avenue Courtesy Crossing	
Main Street South - South bound at McClellan Avenue Courtesy Crossing	
Ninth Avenue North - North bound in advance of Railway Crossing	

AMBER FLASHING LIGHTS (cont'd)

Ninth Avenue North - South bound in advance of Railway Crossing	
Rabbit Lake Road - North bound at Birchwood Crescent	
Rabbit Lake Road - South bound at Birchwood Crescent	

RED FLASHING LIGHTS

Birchwood Crescent - East bound at Rabbit Lake Road	
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SCHEDULE "B"
NO PARKING TOW AWAY ZONE

Column 1	Column 2	Column 3	Column 4
STREET/HIGHWAY	LOCATION	SIDE	TIME
Anichabe Park Boat Ramp	From lake, northerly for 50 metres	West	Anytime
Anichabe Park Boat Ramp	From lake, northerly for 50 m	East	Anytime
Artillery Way	From Ninth St N, southerly for 140 m	West	Anytime
Artillery Way	From Eighth St N to Ninth St N	East	Anytime
Bay St	From Front St to the lake	East	Anytime
Bay St	From Erie St, southerly for 62 m	West	Anytime
Bay St	From Erie St, southerly for 126 m	East	Anytime
Bayview Dr	From 122 m southwest of Lakeview Dr For 52 m including Cul de Sac	West	Anytime
Bayview Dr	From Lakeview Dr, southerly for 60 m	West	Anytime
Bayview Dr	From Lakeview Dr, southerly for 60 m	East	Anytime
Beach Rd	From Bay St to 7th St	North	Anytime
Bernier Dr	From 44 m north of Second St S, northerly for 9 m	West	Anytime
Bernier Dr	From 116 m north of Second St S, north for 40 m	West	Anytime
Bernier Dr	From Roundabout, southerly for 132 m	East	Anytime
Bernier Dr	From Roundabout, southerly for 132 m	West	Anytime
Birchwood Cr	From Rabbit Lake Rd to Garrow Park Entrance	North	Anytime

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Column 1	Column 2	Column 3	Column 4	
STREET/HIGHWAY	LOCATION	SIDE	TIME	
Birchwood Cr	From Rabbit Lake Rd to Garrow Park Entrance	South	Anytime	
Boat Lift Rd	From Government Rd, westerly for 75 m	North	Anytime	
Brinkman Rd	From Ninth Av N to Seventh St N	East	Anytime	
Brinkman Rd	From Ninth Av N to Seventh St N	West	Anytime	
Brinkman Rd	From Seventh St N to Eighth St N	East	Anytime	
Bunny St	From Rabbit Lake Rd to Kirkpatrick Av	North	Anytime	
Bunny St	From Rabbit Lake Rd to Kirkpatrick Av	South	Anytime	
Cambrian Dr	From Valley Dr, northerly for 90 m	East	Anytime	
Cambrian Dr	From Valley Dr to Amethyst St	West	Anytime	
Chipman St	From McClellan Av, southerly for 60 m	East	Anytime	#156-2019
Chipman St	From First St S, southerly for 90 m	West	Anytime	
Chipman St	From Second St S, northerly for 36 m	West	Anytime	
Chipman St	From First St S, Southerly for 15 m	East	Anytime	#156-2019
Chipman St	From First St S, Northerly for 15 m	East	Anytime	#156-2019
Chipman St	From Thistle Dr, Southerly for 6 m	East	Anytime	#156-2019
Chipman St	From Thistle Dr, Northerly for 11 m	East	Anytime	#156-2019
Chipman St	From First St S to McClellan Av	West	Anytime	#156-2019

Chipman St	From McClellan Av, Southerly for 18 m	East	Anytime	#156-2019
Chipman St	From First St S, northerly for 67 m	West	Anytime	#156-2019
Colonization Rd	From 138 m east of Lakeview Dr, easterly for 83 m	North	Anytime	#129-2017
Colonization Rd	From Lakeview Dr, easterly for 80 m	South	Anytime	#129-2017
Colonization Rd	From Lakeview Dr, easterly for 85 m	North	Anytime	#129-2017
Community Centre Rd	From Rabbit Lake Rd to the end	East	Anytime	
Column 1	Column 2	Column 3	Column 4	
STREET/HIGHWAY	LOCATION	SIDE	TIME	
Community Centre Rd	From Rabbit Lake Rd to the end	West	Anytime	
Currie Rd	From Twelfth Av N to Valley Dr	East	Anytime	
Darlington Dr	From 100 m south of Darlington Bay Bridge, northerly for 226 m	East	Anytime	
Darlington Dr	From 100 m south of Darlington Bay Bridge, northerly for 266 m	West	Anytime	
Eighth Av S	From First St S to Second St S	West	Anytime	
Eighth St	From Erie St, northerly for 50 m	East	8 am - 9 am 3 pm - 4 pm Monday - Friday	
Eighth St N	From Thirteenth Av N to Fourteenth Av N	North	Anytime	
Eighth St S	From Sixth Av S to Seventh Av S	South	Anytime	
Erie St	From Sixth St, westerly for 30 m	North	Anytime	
Erie St	From Sixth St, westerly for 30 m	South	Anytime	
Fifth Av S	From Second St S, southerly for 15 m	West	Anytime	

Fifth Av S	From Park St at Roundabout, southerly for 24 m	West	Anytime	#156-2019
Fifth Av S	From First St S at Roundabout, southerly for 28 m	East	Anytime	#156-2019
Fifth St S	From Second Av S to Sixth Av S	North	Anytime	
Fifth St S	From Sixth Av S to Hwy 17 E	North	Anytime	
Fifth St S	From Sixth Av S to Hwy 17 E	South	Anytime	
Fifth St S	From Second Av S, easterly for 15 m	South	Anytime	
First Av S	From Mike Richards Way, north for 16 m	East	Anytime	
First Av S	From 83 m north of Mike Richards Way to Matheson St S	East	Anytime	
	Column 1	Column 2	Column 3	Column 4
	STREET/HIGHWAY	LOCATION	SIDE	TIME
First Av S	From Matheson St S, easterly for 66 m	South	Anytime	
First Av S	From 17 m north of Fourth St S, to 67 m north of Mike Richards Way	West	Anytime	
First Av S	From 30 m north of Mike Richards Way, north for 19 m	West	Anytime	
First Av S	From 17 m north of Mike Richards Way to Seventh St S	West	Anytime	
First Av S	From Seventh St S, southerly for 50 m	West	Anytime	
First Av S	From Seventh St S, southerly for 50 m	East	Anytime	
First Av S	From Mike Richards Way, southerly for 138 m	East	Anytime	
First St N	From the east intersection of Matheson St N, westerly for 15 m	North	Anytime	
First St N	From Matheson St N, westerly for 17 m	South	Anytime	

First	St N	From 80 west of Matheson St N, westerly for 38 m	North	Anytime	
First	St N	From 4 m west of Matheson St N, westerly for 76 m	North	8 am – 9 am 3 pm – 4 pm Monday – Friday	#75-2016
First	St N	From the west intersection of Matheson St N, east for 50 m	South	Anytime	
First	St N	From 100 m west of Matheson St N, west for 26 m	South	Anytime	
First	St S	From Matheson St S to Chipman St	South	Anytime	#156-2019
First	St S	From Main St S to Chipman St	North	Anytime	
First	St S	From Main St S to Chipman St	North	Anytime	
First	St S	From Main St S, easterly for 30 m	South	Anytime	
First	St S	From Chipman St to Park St at Roundabout	North	Anytime	#156-2019
First	St S	From Chipman, easterly for 20 m	South	Anytime	#156-2019
First	St S	From 46 m east of Chipman St, easterly for 14 m	South	Anytime	#156-2019
First	St S	From Fifth Av S at Roundabout, easterly for 27 m	South	Anytime	#156-2019
First	St S	From Park St at Roundabout, easterly for 18 m	North	Anytime	#156-2019
First	St S	From Matheson St, easterly for 8 m	South	Anytime	#156-2019
First	St S	From Chipman St, westerly for 12 m	South	Anytime	#156-2019
	Column 1	Column 2	Column 3	Column 4	
	STREET/HIGHWAY	LOCATION	SIDE	TIME	
First	St S Thistle Dr	From Chipman St, easterly for 54 m	South	Anytime	#163-2019
First	St S Thistle Dr	From Chipman St to Park St	North	Anytime	#163-2019

First St S	From Park St to 6 m east of Fifth Av S	North	Anytime	#156-2019
First St S	From Park St to 7.5 m east of Fifth Av S	South	Anytime	#156-2019
Fourteenth St	From Hwy 17 W to St Clair St	West	Anytime	
Fourteenth St	From Hwy 17 W to St Clair St	East	Anytime	
Fourteenth Av N	From Sixth St N to Ninth St N	West	Anytime	
Fourteenth Av N	From Sixth St N to Ninth St N	East	Anytime	
Fourteenth St N	From Mellick Av to Veterans Dr	North	Anytime	
Fourteenth St N	From Mellick Av to Veterans Dr	South	Anytime	
Fourth Av S	From Second St S to Fourth St S	West	Anytime	
Fourth Av S	From Second St S to Fourth St S	East	Anytime	
Fourth St N	From Main St N to Matheson St N	North	Anytime	
Fourth St N	From Main St N to Matheson St N	South	Anytime	
Fourth St N	From Ninth Av N, westerly for 50 m	North	Anytime	
Fourth St N	From Ninth Av N, westerly for 50 m	South	Anytime	
Fourth St N	From 30 m east of Seventh Av N, east for 15 m	South	Anytime	
Column 1	Column 2	Column 3	Column 4	
STREET/HIGHWAY	LOCATION	SIDE	TIME	
Fourth St S	From First Av S to Fourth Av S	North	Anytime	
Fourth St S	From First Av S, easterly for 25 m	South	Anytime	

Front St	From Tenth St to Bay St	South	Anytime	
Front St	From Wharf St, westerly for 30 m	North	Anytime	
Front St	From Wharf St, westerly for 45 m	South	Anytime	
Glen Cameron Drive	From 160 m north of Golf Course Road, northerly for 10 m	West	Anytime	#133-2016
Government Rd	From CPR tracks to McLean Av	North	Anytime	
Government Rd	From CPR tracks to McLean Av	South	Anytime	
Government Rd	From Spruce St, westerly for 30 m	North	Anytime	
Government Rd	From 30 m west of Lyndale Av, westerly for 60 m	South	Anytime	
Gunne Cr	From 85 m north of Valley Dr, northerly for 80 m	West	Anytime	
Hwy 17 W (St Clair)	From Tenth St to 30 m west of Main St	North	Anytime	
Hwy 17 W (St Clair)	From Ninth St, easterly for 20 m	South	Anytime	
Hwy 17 E	From Second St S to Transmitter Rd	North	Anytime	
Hwy 17 E	From Second St S to Transmitter Rd	South	Anytime	
Keewatin Wharf	Entire Wharf	Entirety	Anytime	
Keewatin Wharf Area	From Tenth St to Bay St	South	Anytime	
Lakeshore Dr	From Seventh St S, northerly for 110 m	East	Anytime	
Column 1	Column 2	Column 3	Column 4	
STREET/HIGHWAY	LOCATION	SIDE	TIME	
Lakeview Dr	From the Roundabout, westerly for 190 m	South	Anytime	
Lakeview Dr	From the Roundabout to Fourteenth St	North	Anytime	

Lakeview Dr	From 440 m west of the Roundabout to Fourteenth St	South	Anytime	
Main St N	From Third St N to end, including cul de sac	East	Anytime	
Main St Rideout	From Ninth St N to Tenth St N	West	Anytime	
Main St S	From 7.5 m east of the southwest limit, easterly for 5 m fronting the Main St Wharf	South	Anytime	
Main St S	From 23 m south of Second St S, southerly for 10 m	East	Anytime	
Main St S	From 35 m north of Second St S, northerly for 16 m	East	Anytime	
Main St S	From McClellan Av, northerly for 39 m	East	Anytime	
Main St S	From 38 m south of Third St S, southerly for 30 m	East	Anytime	
Main St S	From 4 m south of Third St S, southerly for 7 m	West	Anytime	
Matheson St N	From Matheson St bridge to First St N	West	Anytime	
Matheson St N	From Matheson St bridge to First St N	East	Anytime	
Matheson St N	From First St N to Third St N	East	Anytime	
Matheson St N	From Third St N to Fourth St N	East	Anytime	
Matheson St N	From Third St N to Fourth St N	West	Anytime	
Column 1	Column 2	Column 3	Column 4	
STREET/HIGHWAY	LOCATION	SIDE	TIME	
Matheson St S	From Second St S, northerly for 24 m	East	Anytime	
Matheson St N	From Second St N, northerly for 50 m	West	Anytime	

Matheson St S	From 30 m south of First St S, southerly for 13 m	East	Anytime
Matheson St S	From Second St S, southerly for 16 m	East	Anytime
Matheson St S	From First Av S, northerly for 12 m	East	Anytime
Matheson St S	From Second St S, northerly for 42 m	West	Anytime
Matheson St S	From 19 m north of Third St S, southerly to end (including the southern limits)	West	Anytime
Matheson St S	From First Av S, southerly for 15 m	East	Anytime
Matheson St S	From Second St S, southerly for 28 m	West	Anytime
Matheson St S	From McClellan Av, northerly to Matheson St bridge	West	Anytime
Matheson St S	From McClellan Av, northerly to Matheson St bridge	East	Anytime
May Av (Extension)	From Hwy 17 W to May Av	North	Anytime
May Av (Extension)	From Hwy 17 W to May Av	South	Anytime
McClellan Av	From Matheson St S to Main St S	North	Anytime
McClellan Av	From Matheson St S to Main St S	South	Anytime
McClellan Av	From Matheson St S to Chipman St	North	Anytime
McClellan Av	From Matheson St S to Chipman St	South	Anytime
Column 1	Column 2	Column 3	Column 4
STREET/HIGHWAY	LOCATION	SIDE	TIME
Mikado Av	From Ninth St N to Tenth St N	East	Anytime
Mellick Av	From Ninth St N to Thirteenth St N	East	Anytime

Mellick Av	From Ninth St N, northerly for 46 m	West	Anytime	
Mellick Av	From Eleventh St N to Thirteenth St N	West	Anytime	
Mike Richards Way	From First Av S, easterly for 17 m	South	Anytime	
Mike Richards Way	From Second Av S, westerly for 9 m	South	Anytime	
Minnesota Street	From Bay Rd, southerly for 170 m	East	Anytime	#94-2019
Minto Av	From 157 m north of Valley Dr, northerly for 130 m	East	Anytime	
Minto Av and Minto Cr	From 157 m north of Valley Dr, northerly for 124 m	West	Anytime	
Nash Dr	From Lakeview Dr, easterly for 80 m	South	Anytime	#129-2017
Nash Dr	From Lakeview Dr, easterly for 85 m	North	Anytime	#129-2017
Nash St	From 138 m east of Lakeview Dr, easterly for 83 m	North	Anytime	#129-2017
Nash St	From Nash Dr , northerly to end	East	Anytime	#129-2017
Nash St	From Nash Dr , northerly to end	West	Anytime	#129-2017
Nethercutt Dr	From Lakeview Dr to Wolsley St	West	Anytime	
Nethercutt Dr	From Lakeview Dr to Wolsley St	East	Anytime	
Ninth Av N	From Fourth St N to Brinkman Rd	East	Anytime	
Ninth Av N	From Fourth St N to Brinkman Rd	West	Anytime	
Ninth Av S	From the lane south of First St S, south westerly for 80 m	West	Anytime	
Ninth St N	From Mikado Av to 10 m east of Rupert Rd	North	Anytime	
Ninth St N	From 75 m east of Rupert Rd to Twelfth Av N	North	Anytime	

Ninth St N		From Houghton Rd to Twelfth Av N	South	Anytime	
	Column 1	Column 2	Column 3	Column 4	
	STREET/HIGHWAY	LOCATION	SIDE	TIME	
Ninth St N		From 20 m west of Thirteenth Av N to Fourteenth Av N	South	Anytime	
Ninth St N		From 30 m west of Fourteenth Av N, easterly for 90 m	North	Anytime	
Norman Dam Rd		From Norman Dr to Cameron St	East	Anytime	
Norman Dam Rd		From Norman Dr to Cameron St	West	Anytime	
Norman Dr		From Parsons St to Deacon St	North	Anytime	
Norman Dr		From Parsons St to Second Av W (excluding shoulder)	South	Anytime	
Norman Dr		From Parsons St to Second Av W	North	Anytime	
Ocean Av		From Sylvan St, easterly to lake	North	Anytime	
Ocean Av		From Sylvan St, easterly to lake	South	Anytime	
Ocean Av		From Sylvan St, westerly for 105 m	South	Anytime	
Ocean Av		From Sylvan St, westerly for 92 m	South	Anytime	
Ocean Av		From 126 m west of Sylvan St to Wolsley St	North	Anytime	
Ocean Av		From 227 m west of Sylvan St, west for 27 m	South	8 am - 5 pm Monday - Friday	
Ocean Av		From 254 m west of Sylvan St to Wolsley St	South	Anytime	
Ottawa St		From River St, westerly for 30 m	South	Anytime	
		From Eighth St, westerly for 104 m	North	Anytime	

Column 1	Column 2	Column 3	Column 4
STREET/HIGHWAY	LOCATION	SIDE	TIME
Ottawa St	From Sixth St, easterly for 15 m	South	Anytime
Ottawa St	From Sixth St, westerly for 15 m	South	Anytime
Ottawa St	From 22 m east of Sixth St to West Bay Rd	North	Anytime
Ottawa St	From Wharf St, westerly for 35 m	North	Anytime
Park St	From Second St S to 31 m west of Sixth Av S	South	Anytime
Park St	From First St S to Seventh Av S (except 15 minute areas as in Schedule C)	North	Anytime
Park St	From Thistle Dr to Park St at Roundabout	North	Anytime
Park St	From First St S at Roundabout, northerly to Seventh Av S (except 15 minute areas in Schedule C)	North	Anytime
Park St	From Second St S, northerly to First St S at Roundabout	South	Anytime
Park St	From First St S at Roundabout to 31 m west of Sixth Av S	South	Anytime
Parsons St	From Lakeview Dr to Paterson St	West	Anytime
Parsons St	From Lakeview Dr to Paterson St	East	Anytime
Pine Portage Rd	From South Park Dr, southerly for 120 m	West	Anytime
Pine Portage Rd	From 642 m south of South Park Dr, southerly for 63 m	West	Anytime
Pine Portage Rd	From 642 m south of South Park Dr, southerly for 63 m	East	Anytime
Rabbit Lake Rd	From Birchwood Cr to Valley Dr (including west exit ramp)	West	Anytime

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Rabbit Lake Rd	From Birchwood Cr to Valley Dr	East	Anytime	
Rabbit Lake Rd	From 20 m east of Ritchie Rd, westerly for 74 m	North	Anytime	
Railway St	From Tenth Av S to Airport Rd	North	Anytime	
Railway St	From Tenth Av S to Airport Rd	South	Anytime	
Rec Centre North Entrance	From First Av S, easterly for 90 m	North	Anytime	
Column 1	Column 2	Column 3	Column 4	
STREET/HIGHWAY	LOCATION	SIDE	TIME	
Rec Centre North Entrance	From First Av S, easterly for 90 m	South	Anytime	
River Dr	From Hwy 17 E, easterly to Fourth St S	North	Anytime	
River Dr	From 190 m east of Hwy 17 E, easterly for 52 m	South	Anytime	
River Dr	From 332 m east of Hwy 17 E, easterly to Fourth St S	South	Anytime	
River Dr	From Hwy 17 E, easterly for 35 m	South	Anytime	
River Dr (East Entrance)	From 188 m west of Hwy 17 E, westerly for 22 m	North	Anytime	
Robertson St	From 65 m south of Seventh St S to Ninth St S	East	Anytime	
Rupert Rd	From Ninth St N, northerly for 18 m	West	Anytime	
Scramble Av	From Ninth St N, northerly for 46 m	East	Anytime	
Second Av S	From Fifth St S to Mike Richards Way	East	Anytime	
Second Av S	From Mike Richards Way, southerly for 97 m	West	Anytime	
Second Av S	From Sixth St S to Fifth St S	East	Anytime	
	From Matheson St N, westerly for 53 m	South	Anytime	

Second St N				
Second St N	From Main St N, easterly for 35 m	South	Anytime	
Second St N	From Matheson St N to Third St N	South	Anytime	
Second St N	From Matheson St N to Third St N	North	Anytime	
Second St S	From Chipman St to Matheson St S	North	Anytime	
	Column 1	Column 2	Column 3	Column 4
	STREET/HIGHWAY	LOCATION	SIDE	TIME
Second St S	From 39 m west of Matheson St S to Main St S	North	Anytime	
Second St S	From 36 m east of Matheson St S, easterly for 35 m	South	Anytime	
Second St S	From 26.2 m east of Chipman St, easterly for 13.4 m	North	6 pm - 11 pm	
Second St S	From 112 m east of Eighth Av S, north easterly for 90 m	South	Anytime	
Second St S	From Fifth Av S, easterly for 25 m	North	Anytime	
Second St S	From Fifth Av S, easterly for 60 m	South	Anytime	
Second St S	From 95 m east of Fourth Av S to Fifth Av S	South	Anytime	
Second St S	From Fifth Av S, westerly for 11 m	North	Anytime	
Second St S	From lane between Park St and Fifth Av S, easterly for 9 m	North	Anytime	
Second St S	From Water St to Main St S	South	Anytime	
Second St S	From Bernier Dr, westerly for 27 m	North	Anytime	
Second St S	From 32 m west of Main St S, westerly for 55 m along curve onto Water St	North	Anytime	

Second St S	From 32 m west of Main St S, west for 56 m	South	Anytime	
Second St S	From Main St S, westerly for 19 m	North	Anytime	
Second St S	For 8 m along the west limit of Second St S fronting the Second St Wharf	West	Anytime	
Second St S	From Main St S, easterly for 15 m	South	Anytime	
Second St S	From 42 m east of Main St S, easterly for 20 m	South	Anytime	
Column 1	Column 2	Column 3	Column 4	
STREET/HIGHWAY	LOCATION	SIDE	TIME	
Second St S	From Matheson St S, westerly for 20 m	South	Anytime	
Second St S	From Fourth Av S, westerly for 30 m	South	Anytime	
Second St S	From 20 m west of Seventh Av S to Eighth Av S	South	Anytime	
Second St S	From 20 m east of Seventh Av S to 20 m west of Seventh Av S	North	Anytime	
Second St S	From Eighth Av S, westerly for 30 m	North	Anytime	
Seventh Av N	From Third St N, northerly for 23 m	West	Anytime	
Seventh Av S	From Second St S to Third St S	East	Anytime	
Seventh St S	From First Av S, westerly to the end	South	Anytime	
Seventh St S	From First Av S to Robertson St	South	Anytime	
Seventh St S	From First Av S to Third Av S	North	Anytime	
Sixth Av S	From 62 m south of Fifth St S to Sixth St S	West	Anytime	
Sixth Av S	From Fifth St S to Sixth St S	East	Anytime	

Sixth Av S	From Eighth St S to Ninth St S	East	Anytime	
Sixth Av S	From Sixth St S, southerly for 30 m	West	Anytime	
Sixth Av S	From Park St, southerly for 30 m	East	Anytime	
Sixth St	From Ottawa St, southerly for 15 m	West	Anytime	
Sixth St	From 15 m south of Ottawa St, southerly for 100 m	West	8 am - 9 am 3 pm - 4 pm Monday - Friday	
Column 1	Column 2	Column 3	Column 4	
STREET/HIGHWAY	LOCATION	SIDE	TIME	
Sixth St	From Erie St, northerly for 30 m	West	Anytime	
Sixth St	From Erie St, northerly for 30 m	East	Anytime	
Sixth St S	From Second Av S, easterly for 15 m	South	Anytime	
Sixth St S	From Second Av S to Sixth Av S	North	Anytime	
Sylvan St	From Wolsley St, south for 40 m	West	Anytime	
Sylvan St	From 40 m south of Wolsley St, south for 60 m	West	8 am - 5 pm Monday - Friday	
Sylvan St	From 100 m south of Wolsley St to Ocean Av	West	Anytime	
Sylvan St	From Wolsley St to Ocean Av	East	Anytime	
Tenth Av S	From Railway St to Park St	West	Anytime	
Tenth Av S	From Railway St to Park St	East	Anytime	
Tenth Av S	From 56 m south of Park St, southerly for 77 m	West	Anytime	
Tenth Av S	From 56 m south of Park St, southerly for 86 m	East	Anytime	

Tenth St	From Ottawa St, northerly for 50 m	West	Anytime	
Tenth St	From the Portage Bay Bridge to the south limit of the Keewatin Wharf	East	Anytime	
Tenth St	From Ottawa St, northerly for 62 m	East	Anytime	
Third Av S	From 130 m south of Lakeside Cr, southerly for 50 m	West	Anytime	
	Column 1	Column 2	Column 3	Column 4
	STREET/HIGHWAY	LOCATION	SIDE	TIME
Third St N	From Veterans Dr to Main St N	South	Anytime	
Third St N	From Veterans Dr, easterly for 25 m	North	Anytime	
Third St N	From Second St N to Seventh Av N	South	Anytime	
Third St N	From Seventh Av N, westerly for 35 m	North	Anytime	
Third St S	From Main St S, easterly for 21 m	South	Anytime	
Third St S	From Matheson St S, westerly for 22 m	South	Anytime	
Third St S	From Matheson St S to Main St S	North	Anytime	
Third St S	From Matheson St S, easterly for 28 m	South	Anytime	
Third St S	From Matheson St S to Fifth Av S	North	Anytime	
Third St S	From Fourth Av S, easterly for 21 m	South	Anytime	
Third St S	From Fourth Av S, westerly for 72 m	South	Anytime	
Third St S	From 6 m west of Sixth Av S, easterly for 80 m From Fifth Ave S to Sixth Ave S	SouthNorth	Anytime	#157-2019
Third St S		SouthNorth	Anytime	#157-2019

		From 6 m east of Fifth Av S, easterly for 83 m From Sixth Av S, easterly for 112m			
Third St S		From 49 m west of Seventh Ave S, westerly for 25 m	South	Anytime	#164-2020
Thirteenth Av N		From Eighth St N to Ninth St N	East	Anytime	
Valley Drive		From 20 m east of Darren Av To 20 m west of Darren Av	North	Anytime	#22-2016
Valley Drive		From 20 m west of Darren Av To 20 m east of Darren Av	South	Anytime	#22-2016
Valley Dr		From 75 m west of Kirkpatrick Av, westerly for 225 m	North	Anytime	
	Column 1	Column 2	Column 3	Column 4	
	STREET/HIGHWAY	LOCATION	SIDE	TIME	
Valley Dr		From 75 m west of Kirkpatrick Av, westerly for 166 m	South	Anytime	
Valley Dr		From 86 m west of Nairn Av, westerly for 183 m	North	Anytime	
Valley Dr		From 100 m west of the centreline of Rabbit Lake Rd, westerly for 76 m	South	Anytime	
Veterans Dr		From Roundabout to Fourth St N	East	Anytime	
Veterans Dr		From Roundabout to Ninth St N	West	Anytime	
Veterans Dr		From 120 m north of Fourth St N to Ninth St N	East	Anytime	
Veterans Dr		From Mikado Av to 156 m west of Regina Av	North	Anytime	
Veterans Dr		From Mikado Av to 156 m west of Regina Av	South	Anytime	
Water St		From 106 m south of Second St S, southerly for 25 m	West	Anytime	
Water St		From 157 m south of Second St S, southerly for 18 m	West	Anytime	
Water St		From 88.2 m south of Second St S, southerly for 5.5 m	West	Anytime	

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Water St	From Second St S, southerly for 15 m	East	Anytime	
Water St	From 141m south of Second St S, southerly for 50 m, including south end of street	East	Anytime	
West Bay Rd	From Ottawa St West for 306 m	North	Anytime	#120 Formatted: Not Strikethrough
West Bay Rd	From 324 m West of Ottawa St to End	North	Anytime	#120-2019
West Bay Rd	From Ottawa St to Rockcliffe Rd	North	Anytime	#117 Formatted: Strikethrough
West Bay Rd	From Ottawa St to Rockcliffe Rd	South	Anytime	#130-2018 Formatted: Strikethrough
Wharf Street Extension	From 21 m west of Tenth St, westerly for 31 m	South	Anytime	#63-2017
Wolsley St	From Sylvan St to Ocean Av	North	Anytime	
Column 1	Column 2	Column 3	Column 4	
STREET/HIGHWAY	LOCATION	SIDE	TIME	
Wolsley St	From Ocean Av to 11 m east of Nethercutt Dr	South	Anytime	
Wolsley St	From 45 m east of Nethercutt Dr to Sylvan St	South	Anytime	

SCHEDULE "C"
LIMITED/RESTRICTED PARKING

Column 1	Column 2	Column 3	Column 4
STREET	LOCATION	SIDE	RESTRICTION
<u>Bay Rd</u>	<u>From Minnesota Street</u>	<u>North</u>	<u>24 Hours Maximum</u> <u>Anytime</u>
Bay St	From Ottawa St to Front St	East	2 Hours 8 am - 6 pm Monday - Saturday
Bay St	From Ottawa St to Front St	West	2 Hours 8 am - 6 pm Monday - Saturday
Bay St	From Ottawa St to Superior St	East	2 Hours 8 am - 6 pm Monday - Saturday
<u>Fifth Av S</u>	<u>From First St S to Second St S</u>	<u>West</u>	<u>2 Hours</u> <u>9 am - 5 pm</u> <u>Monday - Friday</u>
<u>Fifth Av S</u>	<u>From Second St S to First St S</u>	<u>East</u>	<u>2 Hours</u> <u>9 am - 5 pm</u> <u>Monday - Friday</u>
<u>Fifth Av S</u>	<u>From 24 m south of Park St at Roundabout to Second St S</u>	<u>West</u>	<u>2 Hours</u> <u>9 am - 5 pm</u> <u>Monday - Friday</u>
<u>Fifth Av S</u>	<u>From 24 m south of Park St at Roundabout to 20 m north of Second St S</u>	<u>West</u>	<u>2 Hours</u> <u>9 am - 5 pm</u> <u>Monday - Friday</u>
<u>Fifth Av S</u>	<u>From 28 m south of First St S at Roundabout to Second St S</u>	<u>East</u>	<u>2 Hours</u> <u>9 am - 5 pm</u> <u>Monday - Friday</u>
	From 17 m north of Mike Richards Way, northerly for 13 m	West	24 Hours Maximum Anytime

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#156-2019

#35-2016
#156-2019

#156-2019
#12-2020

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#156-2019

First Av S				
First Av S	From 49 m north of Mike Richards Way, Northerly for 18 m	West	24 Hours Maximum Anytime	
First Av S	From 138 m south of Mike Richards Way, Southerly to Seventh St S	East	24 Hours Maximum June 1 - September 30	#46-2019
First St N	From 4 m west of Matheson St N, easterly for 42 m	North	2 Hours 9 am - 5 pm Monday - Friday	
First St N	From 17 m west of Matheson St N, westerly for 83 m	South	2 Hours 9 am - 5 pm Monday - Friday	
First St N	From Matheson St N, easterly for 30 m	North	15 Minutes Anytime	
Column 1	Column 2	Column 3	Column 4	
STREET	LOCATION	SIDE	RESTRICTION	
First St S	From 7.5 m east of Fifth Av S to Sixth Av S	South	2 Hours 9 am - 5 pm Monday - Friday	#156-2019
First St S	From 27 m east of Fifth Ave S at Roundabout to Sixth Ave S	South	2 Hours 9 am - 5 pm Monday - Friday	#156-2019
Front St	From Bay St to Tenth St	North	2 Hours 8 am - 6 pm Monday - Saturday	
Front St	From Bay St to Twelfth St	South	2 Hours 8 am - 6 pm Monday - Saturday	
Lakeview Dr	From 190 m west of the Roundabout, westerly for 250 m	South	4 Hours Anytime	
Mike Richards Way	From 17 m east of First Av S to 9 m west of Second Av S	South	1 Hour Maximum Anytime	
Ottawa St	From Bay St, westerly for 29 m	North	15 Minutes 8 am - 6 pm Monday - Saturday (Except Holidays)	

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Ottawa St	From Bay St, westerly for 14 m	South	15 Minutes 8 am - 6 pm Monday - Saturday (Except Holidays)	
Ottawa St	From Bay St, easterly for 15 m	South	15 Minutes 8 am - 6 pm Monday - Saturday (Except Holidays)	
Park St	From 17 m west of Seventh Av S, westerly for 33 m	North	15 Minutes Anytime	
Park St	From 116 m west of Seventh Av S, westerly for 38 m	North	15 Minutes Anytime	
Park St	From First St S Thistle Dr , southerly to lane	West	10 Minutes Anytime	#163-2019
Column 1	Column 2	Column 3	Column 4	
STREET	LOCATION	SIDE	RESTRICTION	
Second Av S	From 97 m south of Mike Richards Way, Southerly to Sixth St S	West	24 Hours Maximum June 1 – September 30	#46-2019
Second St S	From 11 m west of Fifth Av S, westerly for 8 m	North	15 Minutes Monday - Saturday	#12-2020
Seventh St S	From First Av S to Lakeshore Dr	North	24 Hours Maximum Anytime	
Tenth St	From Ottawa St to Superior St	West	2 Hours 8 am - 6 pm Monday - Saturday (Except Holidays)	
Tenth St	From 62 m north of Ottawa St to Front St	East	2 Hours 8 am - 6 pm Monday - Saturday (Except Holidays)	
Tenth St	From Front St, north for 56 m	West	2 Hours 8 am - 6 pm	

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			Monday - Saturday (Except Holidays)	
Third St S	From 21 m east of Fourth Av S, easterly for 39 m	South	2 Hours 9 am - 5 pm Monday - Friday	
West Bay Rd	From 306 m West of Ottawa St for 18 M	North	4 Hours Maximum Anytime	#120-2010
Wharf St	From 5 m north of Front St, northerly for 13 m	East	30 Minutes Anytime	
Wharf St Extension	From Wharf St to Tenth St	North	2 Hours 8 am - 6 pm Monday - Saturday	
Wharf St Extension	From 31 m east of Wharf St, easterly for 21 m	South	2 Hours 8 am - 6 pm Monday - Saturday	#82-2017 (63-2017 repealed)

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SCHEDULE "D"

45° ANGLE PARKING AREAS

Column 1	Column 2	Column 3	
STREET	LOCATION	SIDE	
Beach Road (Lake Street)	From the west limit of Eighth Street, westerly for 60 metres	South	#95-2017
Bernier Drive	From 60 metres north of Second Street South, northerly for 54 metres	East	
Bernier Drive	From 172 metres north of Second Street South, northerly for 16 metres	East	
Bernier Drive	From 7 metres north of Second Street South, northerly for 37 metres	West	
Bernier Drive	From 53 metres north of Second Street South, northerly for 63 metres	West	
Main Street South	From Third Street South, northerly for 60 metres	East	
Main Street South	From 15 metres north of Second Street South, northerly for 118 metres	East	
Main Street South	From 15 metres north of First Street South, northerly for 41 metres	East	
Main Street South	From 24 metres south of Second Street South, southerly for 146 metres	West	
Park Street	From First Street South Thistle Drive to Second Street South	West	#163-2019
Thistle Drive	From 54 metres east of Chipman Street to Park Street	South	#164-2020
Water Street	From 19 metres south of Second Street South, southerly for 142 metres	West	

SCHEDULE "E"

90° ANGLE PARKING AREAS

Column 1	Column 2	Column 3	
STREET	LOCATION	SIDE	
Mike Richards Way	From 9 metres east of First Avenue South, easterly for 48 metres	North	
Bernier Drive	From 32 metres north of Second Street South, north for 14 metres	East	

SCHEDULE "F"

NO PARKING - SEASONAL BASIS

Column 1	Column 2	Column 3	Column 4	
STREET/HIGHWAY	LOCATION	SIDE	TIME	
Anne Crescent	From Doner Avenue northwesterly to the end	North South	Between November 1 st and March 31 st of any given year	
Clarence Street	From Airport Road west to the end	North South	Between November 1 st and March 31 st of any given year	
Donbrock Drive	From the south intersection of Airport Road to the north intersection of Airport Road	North South	Between November 1 st and March 31 st of any given year	
Doner Avenue	From Valley Drive north to the end	East West	Between November 1 st and March 31 st of any given year	
Florence Avenue	From Mary-Lou Street north to the end	East West	Between November 1 st and March 31 st of any given year	
Fourth Avenue South	From 145 m south of Eighth Street south. Southerly for 45 m	East	Between November 1st and March 31st of any given year	#184-2019
Gerald Street	From the intersection of Airport Road to the intersection of Park Avenue	North South	Between November 1 st and March 31 st of any given year	
Henry Street	From Rabbit Lake Road easterly to the end	North South	Between November 1 st and March 31 st of any given year	
Kirkpatrick Avenue	From Valley Drive to Bunny Street	East West	Between November 1 st and March 31 st of any given year	
Mary-Lou Street	From the west end to the east end	North South	Between November 1 st and March 31 st of any given year	

Ninth Street North	From Airport Road to Nineteenth Avenue North	North South	Between November 1 st and March 31 st of any given year	
Column 1	Column 2	Column 3	Column 4	
STREET/HIGHWAY	LOCATION	SIDE	TIME	
Park Avenue	From Ninth Street North to Clarence Street	East West	Between November 1 st and March 31 st of any given year	
Valley Drive	From Rabbit Lake Road to the Airport Road	North South	Between November 1st and March 31st of any given year	#22-2016

**SCHEDULE "G"
PARKING METER ZONES**

TWO-HOUR METERS \$1.00 per hour
 \$0.25 per 15 minutes
 Quarters, loonies and toonies only.
 Nickels and dimes register \$0.00

Column 1	Column 2	Column 3	Rate Change
STREET	PART OF STREET	SIDE	#36-2016
Chipman Street	Between McClellan Avenue and First Street South	West	#156-2019
Chipman Street	Between Second Street South and McClellan Avenue	East	#156-2019
Chipman Street	From 13 m north of Second Street South to lane south of Thistle Drive	East	#156-2019
Chipman Street	From Lane south of Thistle Drive to 6 m south of Thistle Drive	East	#156-2019 #163-2019
Chipman Street	From 11 m north of Thistle Drive, northerly for 20 m	East	#156-2019
Chipman Street	From 15 m north of First Street South, northerly for 20 m	East	#156-2019
Chipman Street	From 55 m north of First Street South, northerly for 20 m	East	#156-2019
First Street South	Between Main Street South and Matheson Street South	South	
First Street South Thistle Dr	Between Chipman Street and Park Street	South	#163-2019
Main Street South	Between Veterans Drive and the south end	East	
Main Street South	Between McClellan Avenue and the south end	West	
Matheson Street South	Between First Avenue South and McClellan Avenue	East	
Matheson Street South	Between McClellan Avenue and Third Street South	West	
Ocean Avenue	Between Sylvan Street and Wolsley Street	North	

Park Street	From the lane south of First Street South <u>Thistle Dr</u> to Second Street South	West	#35-2016 #163-2019
Park Street	West of Sixth Avenue South	East	#35-2016
Second Street South	Between Main Street South and Fourth Avenue South	South	
Second Street South	Between Main Street South and Park Street	North	
Third Street South	Between Main Street South and Matheson Street South	South	#35-2016
Wolsley Street	Between Nethercutt Drive and Sylvan Street	South	

THREE-HOUR METERS

\$1.00 per hour
 \$0.25 per 15 minutes
 Quarters, loonies and toonies only.
 Nickels and dimes register \$0.00

Column 1	Column 2	Column 3	
STREET	PART OF STREET	SIDE	
Bernier Drive	Between the Roundabout and Second Street South	West	
Bernier Drive	Between Second Street South and the Roundabout	East	
First Avenue South	Between Matheson Street South and Fourth Street South	West	
Second Street South	Between Park Street and Fifth Avenue South	North	
Second Street South	Between Park Street and Fifth Avenue South	South	
Third Street South	Between Matheson Street South and Fourth Avenue South	South	
Water Street	Between Second Street South and the south end	West	
Water Street	Between Second Street South and the south end	East	

FOUR-HOUR METERS

\$1.00 per hour
 \$0.25 per 15 minutes
 Quarters, loonies and toonies only.

Nickels and dimes register \$0.00

Column 1	Column 2	Column 3	
STREET	PART OF STREET	SIDE	
First Avenue South	Between Mike Richards Way and First Avenue Bridge	East	
First St S	From 60 m east of Chipman St, easterly for 73 m	South	#156-2019
Mike Richards Way	Between First Avenue South and Second Avenue South	North	

SCHEDULE "H"
TWO-WAY LEFT TURN LANES

Column 1	Column 2	Column 3	Column 4
HIGHWAY	FROM	TO	DIRECTION
Highway 17 East	River Drive	Fifth Street South	North and South
Highway 17 East	Fifth Street South	Miikana Way	East and West
Highway 17 East	Miikana Way	Pearl Avenue	East and West

SCHEDULE "K"
ACCESSIBLE PARKING ON MUNICIPAL STREETS

Column 1	Column 2	Column 3	Column 4	Column 5	
STREET	LOCATION	SIDE	TYPE OF PARKING	# SPACES	
Bay Street	From 6.5 metres north of Ottawa Street, northerly for 7 metres	West	Parallel	1	
Bernier Drive	From 89 metres north of Second Street South, north for 3.9 metres	East	45° Angle	1	
Bernier Drive	From 175 metres north of Second Street South, north for 5 metres	East	45° Angle	1	
<u>Fifth Av S</u>	<u>From 6 m north of Second St S, northerly for 14 m</u>	<u>West</u>	<u>Parallel</u>	<u>2</u>	<u>#12-2020</u>
<u>First St S</u>	<u>From 20 m east of Chipman St, easterly for 7 m</u>	<u>South</u>	<u>Parallel</u>	<u>1</u>	<u>#156-2019</u>
Main Street	From 6.5 metres north of Ottawa Street, north for 7 metres	West	Parallel	1	
Main Street South	From 57 metres north of Third Street South, north for 3.5 metres	East	45° Angle	1	
Main Street South	From 119 metres south of Second Street South, south for 4 metres	West	45° Angle	1	
Main Street South	From 30 metres north of Second Street South, north for 5.3 metres	East	45° Angle	1	
Main Street South	From 51 metres north of Second Street South, north for 5.3 metres	East	45° Angle	1	
Main Street South	From 122 metres north of Second Street South, north for 10.7 metres	East	45° Angle	2	

Main Street South	From 62 metres south of Second Street South, south for 7 metres	West	45° Angle	1	
Matheson Street South	From 43 metres south of First Street South, south for 7 metres	East	Parallel	1	
Column 1	Column 2	Column 3	Column 4	Column 5	
STREET	LOCATION	SIDE	TYPE OF PARKING	# SPACES	
Matheson Street South	From 6 metres south of McClellan Avenue, south for 6 metres	East	Parallel	1	
Matheson Street South	From 39 metres north of Third Street South, northerly for 6.7 metres	East	Parallel	1	
Mill Street	From Superior Street, South for 7 metres	West	Parallel	1	#158-2019
Park Street	From 10.3 metres north of Second Street South, north for 2.7 metres	West	45° Angle	1	
Second Street South	From 11 m west of Fifth Av S, westerly for 8 m	North	Parallel	1	#12-2020
Second Street South	From 19.5 metres east of Chipman Street, east for 6.7 metres	North	Parallel	1	
Second Street South	From 19 metres west of Fifth Avenue South, west for 13.4 metres	North	Parallel	2	
Second Street South	From 88 metres east of Fourth Avenue South, east for 6.7 metres	South	Parallel	1	
Superior Street	From 22 metres east of Eighth Street, easterly for 13.4 metres	North	Parallel	2	
Thistle Drive	From 12 metres west of Park Street, westerly for 9 metres	South	45 Angled	1	#164-20
Water Street		West	45° Angle	1	

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	From 75 metres south of Second Street South, southerly for 3.5 metres				
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SCHEDULE "L"

ACCESSIBLE PARKING SPACES ON MUNICIPAL OR PRIVATE PROPERTY FOR
2015 CONSOLIDATION

Column 1	Column 2	Column 3
ESTABLISHMENT	STREET ADDRESS/LOCATION	# SPACES
Bethesda Lutheran Church	401 Sixth Avenue South	1
C.P.R.	400 McClellan Avenue	1
City of Kenora City Hall	1 Main Street South	1
City of Kenora McClellan Avenue Parking Lot	15 Main Street South	2
City of Kenora Operations Centre	60 Fourteenth Street North	2
City of Kenora Recreation Centre	18 Mike Richards Way	5
Comfort Inn	1230 Highway 17 East	2
Confederation College	900 Golf Course Road	2
Creighton Youth Services	243 Rabbit Lake Road	1
Ecole Ste. Marguerite Bourgeoys	20 Gunne Crescent	2
Home Hardware	1105 Highway 17 East	2
Husky House Restaurant	470 Lakeview Drive	2
Home Hardware	1105 Highway 17 East	2
Husky House Restaurant	470 Lakeview Drive	2
Keewatin Arena and Curling Club	930 Front Street	4
Keewatin Library/Seniors Centre	221 Main Street	1
Keewatin Medical Clinic	904 Ottawa Street	1
Kenora Airport	1561 Airport Road	2
Kenora Bible Church	1455 Valley Drive	2

Column 1	Column 2	Column 3
ESTABLISHMENT	STREET ADDRESS/LOCATION	# SPACES
Kenora Business Centre	608-618 Fourth Street	3
Kenora Curling Club	721 First Street South	2
Kenora Market Square	312 Second Street South	1
Kenora Public Library	24 Main Street	1
Kenora-Rainy River District Child and Family Services	820 Lakeview Drive	3
Kenora Shoppers Mall	534 Park Street	9
Lake of the Woods Discovery Centre	931 Lakeview Drive	2
Lake of the Woods District Hospital	21 Sylvan Street	6
Lake of the Woods Insurance	101 Park Street	2
Lakeside Inn	470 First Avenue South	2
Liquor Control Board (Keewatin Store)	202 Tenth Street	1
Liquor Control Board (Kenora Store)	546 Park Street	2
McMunn and Yates	1666 Highway 17 West	2
Ministry of Community and Social Services	720 Robertson Street	1
Ministry of Training	810 Robertson Street	1
Morningstar Centre	6 Matheson Street South	1
Movies on Main	200 Main Street South	1
Ontario Government Building	808 Robertson Street	1
Ontario Provincial Police	350 Highway 17 A	1
Ontario Provincial Police	1125 Highway 17 East	1
Paterson Medical Clinic	45 Wolsley Street	4

Column 1	Column 2	Column 3	
ESTABLISHMENT	STREET ADDRESS/LOCATION	# SPACES	
Pet Value	5 Chipman Street	1	
Royal Canadian Legion (Keewatin Branch)	810 Front Street	1	
Royal Canadian Legion (Kenora Branch)	300 McClellan Avenue	2	
Safeway	400 First Avenue South	4	
Seven Generations Education Institute	240 Veterans Drive	2	
Shoppers Drug Mart	305 Main Street South	4	
St. Joseph Health Centre	21 Wolsley Street	1	
St. Thomas Aquinas High School	1 Poirier Drive	2	
Tim Hortons (East)	1344 Highway 17 East	2	
Travel Lodge	800 Highway 17 East	4	
Walmart	24 Miikana Way	10	#34-2016
Wholesale Club	16 Tenth Avenue South	4	

SCHEDULE "M"

ONE- WAY STREETS

Column 1	Column 2	Column 3	
STREET	DIRECTION OF TRAVEL	BETWEEN	
Eleventh Avenue North	North bound	Ninth Street North and Valley Drive	
Laneway between Highway 17 West and Huron Street (locally known as Pirie Lane)	East bound	Seventh Street road allowance and 46 metres easterly	
Mill Street	North bound	Highway 17 West and Erie Street	
Sixth Street	North bound	Highway 17 West and Erie Street	
<u>Thistle Drive</u>	<u>West bound</u>	<u>Park Street and 45 metres east of Chipman Street</u>	<u>#164-2020</u>
Wharf Street Extension	West bound	From 24 m west of Tenth Street, westerly for 30 m	#63-2017

SCHEDULE "N"

PROHIBITED TURNING MOVEMENTS

Column 1	Column 2	Column 3	Column 4
STREET	FACING TRAFFIC	PROHIBITED TURN/MOVEMENT	TIME
Eighth Avenue South	South Bound at Second Street South	LEFT	Anytime
First Street South	West Bound at Main Street South	LEFT	Between 9 am - 6 pm
Hennepin Lane	North Bound at Second Street South	LEFT	Anytime
Hennepin Lane	South Bound at Second Street South	LEFT	Anytime
Main Street South	South Bound at First Street South	LEFT	Between 9 am - 6 pm
Ottawa Street	West Bound at River Street	LEFT	Anytime
Park Street	South Bound at Second Street South	LEFT	Anytime
Parsons Street	North Bound at Parsons Street	LEFT	Anytime
Pine Portage Road	South Bound at Hwy 17 E	LEFT	Anytime
Second Street South	West Bound at Matheson Street South	LEFT	Between 9 am - 6 pm
Second Street South	East Bound at Matheson Street South	LEFT	Between 9 am - 6 pm
Seventh Avenue South	North Bound at Second Street South	STRAIGHT or LEFT	Anytime

SCHEDULE "O"
STOP SIGNS AT INTERSECTIONS

Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
A Street and Lakeview Dr	South bound on A Street	
Agate Bay and Amethyst St	East bound on Agate Bay	
Airport Access and Airport Rd	West bound on Airport Access	
Airport Rd and East Melick Rd	West bound on Airport Rd	
Airport Rd and Jones Rd	East bound on Airport Rd	
Alcock Lake Rd and Carlton Rd	East bound on Alcock Lake Rd	
Amethyst St and Cambrian Dr	East bound on Amethyst St	
Amethyst St and Valley Dr	South bound on Amethyst St	
Andy's Camp Rd and Villeneuve Rd North	East bound on Andy's Camp Rd	
Anicinabe Park Entrance and Golf Course Rd	North bound on Anicinabe Park Entrance	
Anne Cr and Doner Av	East bound on Anne Cr	
Artillery Way and Ninth St N	North bound on Artillery Way	
Ascough Rd and Coker Rd	East bound on Ascough Rd	
<u>Aube Drive and Bell Point Road</u>	<u>West bound at Bell Point Road</u>	<u>#164-2020</u>
Austin Lake Rd and Coker Rd	West bound on Austin lake Rd	
Autumnwood Dr and Woodfield Dr	North bound on Autumnwood Dr	

Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Barskys Cr (North Entrance) and Mellick Av	East bound on Barskys Cr	
Barskys Cr (South Entrance) and Mellick Av	East bound on Barskys Cr	
Bay Road and Minnesota St	West bound on Bay Rd	
Bay St and Beach Rd	South bound on Bay St	
Bay St and Ottawa St	North bound on Bay St	
Bay St and Ottawa St	South bound on Bay St	
Bayridge Rd and Golf Course Rd	South bound on Bayridge Rd	
Bayview Dr and Lakeview Dr	North bound on Bayview Dr	
Beach Rd and Hwy 17 W	North bound on Beach Rd	
Beatty St and Spruce St	West bound on Beatty St	
Beauty Bay Rd and Essex Rd	West bound on Beauty Bay Rd	
<u>Bell Point Road and East Mellick Road</u>	<u>East bound at East Mellick Road</u>	<u>#164-2020</u>
Belle Av and May Av Extension	South bound on Belle Av	
Laurenson Ln and Benedickson Court Parking Lot	West bound on Laurenson Ln	
Beryl Winder Rd and Beryl Winder Rd	South bound on Beryl Winder Rd	
Bigstone Bay Rd and Hwy 17 E	North bound on Bigstone Bay Rd	

Birchwood Cr and Rabbit Lake Rd	East bound on Birchwood Cr	
Birchwood Place and Birchwood Rd	North bound on Birchwood Pl	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Birchwood Rd and Birchwood Cr	East bound on Birchwood Rd	#5-2017
Blue Heron Dr and James Rd	West bound on Blue Heron Dr	
Boatlift Rd and Government Rd	East bound on Boat Lift Rd	
Brown Rd and Villeneuve Rd S	East bound on Brown Rd	
Bunny St and Rabbit Lake Rd	West bound on Bunny St	
Cambrian Dr and Valley Dr	South bound on Cambrian Dr	
Cambrian Dr (Loop) and Cambrian Dr	West bound on Cambrian Dr (Loop)	
Campbell Rd and Coker Rd	North bound on Campbell Rd	
Canfield Dr and Ritchie Rd	West bound on Canfield Dr	
Carlton Rd and Anderson Rd	South bound on Carlton Rd	
Charles St and McLean Av	West bound on Charles St	
Chipman St and First St Thistle Dr	North bound on Chipman St	#163- 2019
Chipman St and First St Thistle Dr	South bound on Chipman St	#163- 2019
Chipman St and McClellan Av	North bound on Chipman St	
Chipman St and Second St S	South bound on Chipman St	

Clarence St and Airport Rd	East bound on Clarence St	
Clarence St and Park Av	East bound on Clarence St	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Clarence St and Park Av	West bound on Clarence St	
Coker Rd and East Melick Rd	East bound on Coker Rd	
Colonization Rd and Lakeview Dr	North bound on Colonization Rd	#129-2017
Community Centre Rd and Rabbit Lake Rd	South bound on Community Centre Rd	
Crawford Rd and Mellick Av	East bound on Crawford Rd	
Crystal St and Sunnyside Rd	West bound on Crystal St	
Currie Rd and Twelfth Av	East bound on Currie Rd	
Currie Rd and Valley Dr	North bound on Currie Rd	
Damar Heights and Kerr Dr	East bound on Damar Heights	
Darlington Dr and Norman Dr	South bound on Darlington Dr	
Darlington Trail and Duffus Rd	East bound on Duffus Rd	
Darren Av and Valley Dr	South bound on Darren Av	
Davies St and Parsons St	East bound on Davies St	
Davies St and Parsons St	West bound on Davies St	
Davis Rd and Anderson Rd	South bound on Davis Rd	

Deacon St and Kay St	South bound on Deacon St	
Deacon St and Norman Dr	North bound on Deacon St	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Dean St and Donbrock Dr	North bound on Dean St	
Decemvir Dr and East Melick Rd	East bound on Decemvir Dr	
Dennis St and Veterans Dr	East bound on Dennis St	
Devlin Dr and Hwy 17 W	South bound on Devlin Dr	
Donbrock Dr (N. Leg) and Airport Rd	West bound on Donbrock Dr	
Donbrock Dr (S. Leg) and Airport Rd	West bound on Donbrock Dr	
Doner Av and Valley Dr	South bound on Doner Av	
Drewry Dr (East Leg) and Valley Dr	North bound on Drewry Dr	
Drewry Dr (West Leg) and Valley Dr	North bound on Drewry Dr	
Duffus Rd and Darlington Dr	North bound on Duffus Rd	
Eagle Bay Rd and Anderson Rd	North bound on Eagle Bay Rd	
Eagle Cr and Beryl Winder Rd	East bound on Eagle Cr	
Eagle Dr and Blue Heron Dr	South bound on Eagle Dr	
Easy St and Schnarr Lake Rd	West bound on Easy St	
Eighteenth Av N and Ninth St N	North bound on Eighteenth Av N	

Eighteenth Av N and Sixth St N	South bound on Eighteenth Av N	
Eighth Av N and Fifth St N	North bound on Eighth Av N	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Eighth Av N and Fourth St N	South bound on Eighth Av N	
Eighth Av S and Fifth St S	North bound on Eighth Av S	
Eighth Av S and Park St	North bound on Eighth Av S	
Eighth Av s and Park St	South bound on Eighth Av S	
Eighth Av S and River Dr	North bound on Eighth Av S	
Eighth Av S and River Dr	South bound on Eighth Av S	
Eighth St and Hwy 17 W	North bound on Eighth St	
Eighth St and Ottawa St	North bound on Eighth St	
Eighth St and Ottawa St	South bound on Eighth St	
Eighth St and Superior St	South bound on Eighth St	
Eighth St N and Artillery Way	West bound on Eighth St N	
Eighth St N and Fifteenth Av N	East bound on Eighth St N	
Eighth St N and Fourteenth Av N	East bound on Eighth St N	
Eighth St N and Fourteenth Av N	West bound on Eighth St N	
Eighth St N and Thirteenth Av N	West bound on Eighth St N	

Eighth St N and Thirteenth Av N	East bound on Eighth St N	
Eighth St N and Twelfth Av N	East bound on Eighth St N	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Eighth St N and Twelfth Av N	West bound on Eighth St N	
Eighth St S and Fourth Av S	East bound on Eighth St S	
Eighth St S and Fourth Av S	West bound on Eighth St S	
Eighth St S and Sixth Ave S	East bound on Eighth St S	
Eighth St S and Sixth Av S	West bound on Eighth St S	
Eleventh Av N and Valley Dr	North bound on Eleventh Av N	
Eleventh St N and Main St Rideout	East bound on Eleventh St N	
Eleventh St N and Mellick Av	East bound on Eleventh St N	
Eleventh St N and Mellick Av	West bound on Eleventh St N	
Erie St and Bay St	East bound on Erie St	
Erie St and Hwy 17 W	South bound on Erie St	
Erie St and River St	West bound on Erie St	
Erie St and River St	East bound on Erie St	
Erie St and Sixth St	East bound on Erie St	
Erie St and Tenth St	West bound on Erie St	

Erie St and Tenth St	East bound on Erie St	
Essex Rd and East Melick Rd	West bound on Essex Rd	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Fifteenth Av N and Sixth St N	South bound on Fifteenth Av N	
Fifth Av S and Eighth St S	South bound on Fifth Av S	
Fifth Av S and Eighth St S	North bound on Fifth Av S	
Fifth Av S and Fifth St S	North bound on Fifth Av S	
Fifth Av S and Sixth St S	North bound on Fifth Av S	
Fifth Av S and Third St S	South bound on Fifth Av S	
Fifth Av S and First St S	North bound on Fifth Av S	#156-2019
Fifth Av S and Second St S	North Bound on Fifth Av S	
Fifth Av S and Second St S	South bound on Fifth Av S	
Fifth St and Beach Rd	South bound on Fifth St	
Fifth St and Hwy 17 W	North bound on Fifth St	
Fifth St S and Second Av S	West bound on Fifth St S	
Fifth St S and Sixth Av S	West bound on Fifth St S	
Fifth St S and Sixth Av S	East bound on Fifth St S	
First Av S and Fourth St S	North bound on First Av S	
First Av S and Fourth St S	South bound on First Av S	

First St N and Matheson St N	East bound on First St N	
First St S and Chipman St	West bound on First St S	#156-2019
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
First St S Thistle Dr and Chipman St	East bound on First St S Thistle Dr	#163-2019
First St S and Chipman St	South bound on Chipman	#156-2019
First St S and Chipman St	North bound on Chipman	#156-2019
First St S and Eighth Av S	East bound on First St S	
First St S and Eighth Av S	West bound on First St S	
First St S and Laneway from First St S to Thistle Dr between Chipman St and Park St	North bound on Laneway from First St S to Thistle Dr between Chpman St and Park St	#169-2020
First St S and Main St S	West bound on First St S	
First St S and Matheson St S	East bound on First St S	
First St S and Matheson St S	West bound on First St S	
First St S and Ninth Av S	West bound on First St S	
First St S and Ninth Av S	East bound on First St S	
First St S Thistle Dr and Park St	East Bound on First St S Thistle Dr	#163-2019
First St S and Park St	West bound on First St S	#156-2019
First St S and Seventh Av S	East bound on First St S	

First St S and Seventh Av S	West bound on First St S	
First St S and Sixth Av S	East bound on First St S	
First St S and Sixth Av S	West bound on First St S	
Fourteenth Av N and Ninth St N	North bound on Fourteenth Av N	
Fourteenth St and Hwy 17 W	North bound on Fourteenth St	
Fourteenth St N and Mellick Av	East bound on Fourteenth St N	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Fourteenth St N and Veterans Dr	West bound on Fourteenth St N	
Fourth Av N and Fourth St N	North bound on Fourth Av N	
Fourth Av N and Second St N	South bound on Fourth Av N	
Fourth Av N and Third St N	North bound on Fourth Av N	
Fourth Av N and Third St N	South bound on Fourth Av N	
Fourth Av S and Fifth St S	North bound on Fourth Av S	
Fourth Av S and Fourth St S	South bound on Fourth Av S	
Fourth Av S and Second St S	North bound on Fourth Av S	
Fourth Av S and Seventh St S	North bound on Fourth Av S	
Fourth Av S and Sixth St S	South bound on Fourth Av S	
Fourth Av S and Sixth St S	North bound on Fourth Av S	
Fourth St and Beach Rd	South bound on Fourth St	

Fourth St and Beach Rd	North bound on Fourth St	
Fourth St and Hwy 17 W	North bound on Fourth St	
Fourth St and Ontario St	South bound on Fourth St	
Fourth St N and Eighth Av N	East bound on Fourth St N	
Fourth St N and Main St N	East bound on Fourth St N	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Fourth St N and Main St N	West bound on Fourth St N	
Fourth St N and Matheson St N	West bound on Fourth St N	
Fourth St N and Veterans Dr	West bound on Fourth St N	
Fourth St S and First Av S	West bound on Fourth St S	
Fourth St S and River Dr	East bound on Fourth St S	
Fourth St S and River Dr	South bound on Fourth St S	
Fourth St S and Sixth Av S	West bound on Fourth St S	
Fourth St S and Seventh Av S	West bound on Fourth St S	
Fourth St S and Seventh Av S	East bound on Fourth St S	
Front St and Bay St	West bound on Front St	
Front St and Tenth St	West bound on Front St	

Front St and Tenth St	East bound on Front St	
Garrow Rd and Anderson Rd	North bound on Garrow Rd	
Gauthier Rd and Beggs Rd	East bound on Gauthier Rd	
Gauthier Rd and Coker Rd	West bound on Gauthier Rd	
Gay St and Airport Rd	East bound on Gay St	
Gerald St and Airport Rd	East bound on Gerald St	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Gerald St and Park Av	West bound on Gerald St	
Gerald St and Park Av	East bound on Gerald St	
Glencameron Dr and Golf Course Rd	East bound on Glencameron Dr	
Golf Course Rd and Rat Portage Rd	East bound on Golf Course Rd	
Goss Rd and Carlton Rd	South bound on Goss Rd	
Gould Rd and Railway St	West bound on Gould Rd	
Gould Rd and Transmitter Rd	South bound on Gould Rd	
Granite Ct and Amethyst St	East bound on Granite Ct	
Grouse Dr and Duffus Rd	North bound on Grouse Dr	
Guelph St and Robertson St	West bound on Guelph St	
Gunne Cr and Poirier Dr	West bound on Gunne Cr	

Gunne Cr and Poirier Dr	North bound on Gunne Cr	
Gunne Cr (East Leg) and Valley Dr	South bound on Gunne Cr	
Gunne Cr (West Leg) and Valley Dr	South bound on Gunne Cr	
Hager Rd and Johnson Rd	West bound on Hager Rd	
Halls Rd and Gauthier Rd	South bound on Halls Rd	
Heenan Pl and Nairn Av	East bound on Heenan Pl	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Heenan Pl and Nairn Av	West bound on Heenan Pl	
Heenan Pl and Valley Dr	South bound on Heenan Pl	
Henry St and Rabbit Lake Rd	West bound on Henry St	
Hidden Trail Rd and Essex Rd	South bound on Hidden Trail Rd	
<u>Hillesden Road and North</u>	<u>West bound at North Marston Drive</u>	#164-2020
<u>Hillesden Road and Coker Road</u>	<u>East bound at Coker Road</u>	#164-2020
Hillside Cr (East Leg) and Valley Dr	South bound on Hillside Cr	
Hillside Cr (West Leg) and Valley Dr	South bound on Hillside Cr	
Hilly Lake Rd (East Leg) and Hwy 17 E	South bound on Hilly Lake Rd	
Hilly Lake Rd (West Leg) and Hwy 17 E	South bound on Hilly Lake Rd	
Homestake Rd and Airport Rd	West bound on Homestake Rd	

← Formatted Table

Homestake Rd and Jones Rd	East bound on Homestake Rd	
Homestake Rd and Transmitter Rd	East bound on Homestake Rd	
Homestake Rd and Transmitter Rd	West bound on Homestake Rd	
Houghton Rd and Ninth St N	South bound on Houghton Rd	
Huron St and Fourth St	East bound on Huron St	
Huron St and Sixth St	West bound on Huron St	
Jarnel Drive and Coker Road	North bound at Coker Road	#164-2020
Jarnel Drive and Jakson Drive	South bound at Jakson Drive	#164-2020
Johnson Landing Rd and Anderson Rd	North bound on Johnson Landing Rd	
Johnson Rd and Airport Rd	North bound on Johnson Rd	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Jones Rd and Hwy 17 E	South bound on Jones Rd	
Joseph St and Parsons St	East bound on Joseph St	
Kay St and Parsons St	East bound on Kay St	
Keewatin St and Ottawa St	West bound on Keewatin St	
Kelly Rd and Coker Rd	North bound on Kelly Rd	
Kenneth St and Donbrock Dr	South bound on Kenneth St	
Kerr Dr and Anderson Rd	North bound on Kerr Dr	

Kirkpatrick Av and Peter Av	North bound on Kirkpatrick Av	
Kirkpatrick Av and Valley Dr	South bound on Kirkpatrick Av	
Lake St and Hwy 17 W	South bound on Lake St	
Lake St and Ottawa St	North bound on Lake St	
Lake St and Superior St	South bound on Lake St	
Lakeshore Dr and First Av S	North bound on Lakeshore Dr	
Lakeside Cr and Fourth Av S	East bound on Lakeside Cr	
Lane between Gerald St and Ninth St N at Park Av	East bound on the Lane	
Lane between McLean Av and Poplar St at Charles St	South bound on Lane	
Lane between Park St. and CPR tracks at Seventh Av S	West bound on Lane	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Lane between Huron St and Hwy 17 W at Sixth St	East bound on Lane	
Lane between Spruce St and Norman Dr at Government Rd	North bound on Lane	
Laurenson Lane and Fourth Av S	West bound on Laurenson Lane	
Lester St and Norman Dr	North bound on Lester St	
Loranger Rd and Beggs Rd	West bound on Loranger Rd	
Lyndale Av and Government Rd	North bound on Lyndale Av	
Machin Dr and First Av S	East bound on Machin Dr	

Main St and Front St	North bound on Main St	
Main St and Hwy 17 W	South bound on Main St	
Main St and Ottawa St	South bound on Main St	
Main St and Ottawa St	North bound on Main St	
Main St N and Fourth St N	South bound on Main St N	
Main St N and Third St N	South bound on Main St N	
Main St N and Third St N	North bound on Main St N	
Main St Rideout and Ninth St N	South bound on Main St Rideout	
Maple St and Tenth Av S	West bound on Maple St	
Martin Rd and Ritchie Rd	East bound on Martin Rd	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Marylou St and Doner Av	West bound on Marylou St	
Marylou St and Doner Av	East bound on Marylou St	
Mascott Av and Veterans Dr	South bound on Mascott Av	
Matheson Bay Rd and Hwy 17 E	North bound on Matheson Bay Rd	
Matheson St S and First Av S	North bound on Matheson St S	
Matheson St S and First St S	South bound on Matheson St S	
Matheson St S and First St S	North bound on Matheson St S	
Matheson St N and Fifth St N	North bound on Matheson St N	

May Av and May Av Extension	North bound on May Av	
May Av Extension and Hwy 17 W	South bound on May Av Extension	
McClellan Av and Matheson St S	West bound on McClellan Av	
McClellan Av and Matheson St S	East bound on McClellan Av	
McDonald Rd and Anderson Rd	South bound on McDonald Rd	
McGregor Rd and Anderson Rd	South bound on McGregor Rd	
McKenzie Portage Rd and Hwy 17 W	North bound on McKenzie Portage Rd	
McLean Av and Government Rd	South bound on McLean Av	
McQuillan St and Parsons St	West bound on McQuillan St	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Meadow Tr and Peterson Rd	North bound on Meadow Tr	
Mellick Av and Ninth St N	South bound on Mellick Av	
Mellick Av and Rabbit Lake Rd	North bound on Mellick Av	
Miikana Way and Golf Course Rd	South bound on Miikana Way	
Mikado Av and Ninth St N	South bound on Mikado Av	
Mikado Av and Thirteenth St N	North bound on Mikado Av	
Mike Richards Way and First Av S	West bound on Mike Richards Way	
Mike Richards Way and Rec Centre Entrance	West bound exiting Rec Centre	

Mike Richards Way and Second Av S	East bound on Mike Richards Way	
Mill St and Erie St	North bound on Mill St	
Mill St and Superior St	North bound on Mill St	
Miller Rapids Rd and Veterans Dr	East bound on Miller Rapids Rd	
Miller Rd and Strecker Rd	East bound on Miller Rd	
Minto Av and Minto Cr	West bound on Minto Av	
Minto Av and Valley Dr	South bound on Minto Av	
Minto Bay and Minto Av	West bound on Minto Bay	
Minto Cr and Minto Av	East bound on Minto Cr	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Minto Dr and Minto Av	South bound on Minto Dr	
Minto Dr and Minto Cr	North bound on Minto Dr	
Minto Hts and Minto Cr	East bound on Minto Hts	
Minto St and Valley Dr	North bound on Minto St	
Moores Rd (East Leg) and Hwy 17 E	North bound on Moores Rd	
Moores Rd (West Leg) and Hwy 17 E	North bound on Moores Rd	
Mt. Evergreen Rd and Airport Rd	North bound on Mt. Evergreen Rd	

Murphy Dr and Duffus Rd	East bound on Murphy Dr	
Nairn Av and Valley Dr	South bound on Nairn Av	
Nash Dr and Lakeview Dr	North bound on Nash Dr	#129-2017
Nash St and Nash Dr	South bound on Nash St	#129-2017
Nelson St and Spruce St	East bound on Nelson St	
Ninth Av N and Brinkman Rd	South bound on Ninth Av N	
Ninth Av S and Park St	North bound on Ninth Av S	
Ninth Av S and Park St	South bound on Ninth Av S	
Ninth Av S and River Dr	North bound on Ninth Av S	
Ninth Av S and First St S	South bound on Ninth Av S	
Ninth Av S and First St S	North bound on Ninth Av S	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Ninth St and Beach Rd	South bound on Ninth St	
Ninth St and Hwy 17 W	North bound on Ninth St	
Ninth St N and Airport Rd	East bound on Ninth St N	
Ninth St N and Fourteenth Av N	West bound on Ninth St N	
Ninth St N and Fourteenth Av N	East bound on Ninth St N	
Ninth St N and Twelfth Av N	East bound on Ninth St N	

Ninth St N and Twelfth Av N	West bound on Ninth St N	
Ninth St N and Veterans Dr	West bound on Ninth St N	
Ninth St S and Robertson St	West bound on Ninth St S	
Ninth St S and Sixth Av S	West bound on Ninth St S	
Norman Dam Rd and Norman Dr	South bound on Norman Dam Rd	
Norman Dr and Parsons St	West bound on Norman Dr	
Norman Dr and Parsons St	East bound on Norman Dr	
Norman Park Rd and Minnesota St	East bound on Norman Park Rd	
Ontario St and Beach Rd	East bound on Ontario St	
Ontario St and Fifth St	West bound on Ontario St	
Ontario St and Fifth St	East bound on Ontario St	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Ottawa St and May Av	West bound on Ottawa St	
Outen Ln and Rabbit Lake Rd	North bound on Outen Ln	
Paquettes Rd and Beggs Rd	West bound on Paquettes Rd	
Park Av and Ninth St N	South bound on Park Av	
Park St and First St Thistle Dr	South bound on Park St	#163-2019
Park St and First St Thistle Dr	North bound on Park St	#163-2019

Park St and Second St S	South bound on Park St	
Park St and Seventh Av S	West bound on Park St	
Park St and Seventh Av S	East bound on Park St	
Park St and Tenth Av S	West bound on Park St	
Parmeter Rd and Hwy 17 E	North bound on Parmeter Rd	
Parsons St and Norman Dr	North bound on Parsons St	
Paterson St and Parsons St	East bound on Paterson St	
Pearl Av and Hwy 17 E	North bound on Pearl Av	
Pearson St and Lakeview Dr	North bound on Pearson St	
Pelican Rd and Beryl Winder Rd	North bound on Pelican Rd	
Peter Av and Kirkpatrick Av	East bound on Peter Av	
Column 1	Column 2	
INTERSECTIONS	FACING TRAFFIC	
Peter St and Parsons St	West bound on Peter St	
Peter St and Parsons St	East bound on Peter St	
Peterson Dr and Darlington Dr	West bound on Peterson Dr	
Pine Portage Rd and Miikana Way	West bound on Pine Portage Rd	
Pine Portage Rd and Pine Portage Rd	South bound on Pine Portage Rd	
Pine Portage Rd and River Dr	North bound on Pine Portage Rd	

Pine Ridge Dr and South Park Dr	West bound on Pine Ridge Dr	
Pine Ridge Dr and Autumnwood Dr	East bound on Pine Ridge Dr	
Pinecone Dr and Blue Heron Dr	South bound on Pinecone Dr	
Pinewood Dr and Darlington Dr	West bound on Pinewood Dr	
Pirie Ln (East Entrance) and Hwy 17 W	North bound on Pirie Ln	
Pirie Ln (West Entrance) and Hwy 17 W	North bound on Pirie Ln	
Poirier Dr and Gunne Cr	South bound on Poirier Dr	
Portage Bay Park Access and West Bay Rd	West bound on Park Access Rd	
Portage St and Hwy 17 W	South bound on Portage St	
Portage St and Ottawa St	South bound on Portage St	
Portage St and Ottawa St	North bound on Portage St	
Column 1	Column 2	
INTERSECTIONS	FACING TRAFFIC	
Preston St and Thirteenth Av N	West bound on Preston St	
Pump Av and Railway St	North bound on Pump Av	
Rabbit Lake Rd and Veterans Dr	West bound on Rabbit Lake Rd	
Rabbit Lake Rd and Valley Dr	South bound on Rabbit Lake Rd	
Ratcliffe Dr and Hwy 17 W	South bound on Ratcliffe Dr	
Rec Centre (Rear) Access and First Av S	West bound on Rec Centre (Rear) Access	

Regina Av and Veterans Dr	South bound on Regina Av	
Ricki St and Airport Rd	West bound on Ricki St	
Ritchie Rd and Rabbit Lake Rd	South bound on Ritchie Rd	
River Dr and Hwy 17 E	South bound on River Dr	
River Dr and Hwy 17 E	West bound on River Dr	
River Dr and Hwy 17 E	East bound on River Dr	
River Dr and Seventh Av S	East bound on River Dr	
River Dr and Seventh Av S	West bound on River Dr	
River St and Crestview St	North bound on River St	
River St and Ottawa St	North bound on River St	
River St and Superior St	North bound on River St	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
River St and Superior St	South bound on River St	
Riverbend Ln and Anderson Rd	North bound on Riverbend Ln	
Riverside Dr and Beryl Winder Rd	North bound on Riverside Dr	
Robertson St and Seventh St S	North bound on Robertson St	
Robyn Rd and Kerr Dr	East bound on Robyn Rd	
Rockcliffe Rd and CPR Crossing	North bound on Rockcliffe Rd	

Rockcliffe Rd and CPR Crossing	South bound on Rockcliffe Rd	
Rockcliffe Rd and West Bay Rd	South bound on Rockcliffe Rd	
Rocky Point Dr and Blue Heron Dr	South bound on Rocky Point Dr	
Ross St and Government Rd	West bound on Ross St	
Rupert Rd and Ninth St N	South bound on Rupert Rd	
Sandstone Pl and Amethyst St	East bound on Sandstone Pl	
Schnarr Lake Rd and Austin Lake Rd	East bound on Schnarr Lake Rd	
School Rd and East Melick Rd	West bound on School Rd	
School Rd and Essex Rd	East bound on School Rd	
Scramble Av and Ninth St N	South bound on Scramble Av	
Second Av S and Fifth St S	North bound on Second Av S	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Second Av S and Mike Richards Way	North bound on Second Av S	
Second Av S and Seventh St S	South bound on Second Av S	
Second Av S and Sixth St S	North bound on Second Av S	
Second Av S and Sixth St S	South bound on Second Av S	
Second St N and Main St N	West bound on Second St N	
Second St N and Matheson St N	West bound on Second St N	

Sedesky Rd and Railway St	North bound on Sedesky Rd	
Seegmiller Av and Valley Dr	North bound on Seegmiller Av	
Seitler Dr and Barkman CI	North bound on Seitler Dr	
Seitler Dr and Homestake Rd	South bound on Seitler Dr	
Seventeenth Av N and Ninth St N	North bound on Seventeenth Av N	
Seventeenth Av N and Sixth St N	South bound on Seventeenth Av N	
Seventh Av N and Fifth St N	North bound on Seventh Av N	
Seventh Av N and Fourth St N	South bound on Seventh Av N	
Seventh Av N and Third St N	South bound on Seventh Av N	
Seventh Av S and Eighth St S	North bound on Seventh Av S	
Seventh Av S and Eighth St S	South bound on Seventh Av S	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Seventh Av S and First St S	North bound on Seventh Av S	
Seventh Av S and First St S	South bound on Seventh Av S	
Seventh Av S and Park St	North bound on Seventh Av S	
Seventh Av S and Park St	South bound on Seventh Av S	
Seventh Av S and Third St S	South bound on Seventh Av S	
Seventh Av S and Second St S	North bound on Seventh Av S	

Seventh Av S and Second St S	South bound on Seventh Av S	
Seventh St N and Brinkman Rd	East bound on Seventh St N	
Seventh St S and First Av S	East bound on Seventh St S	
Seventh St S and First Av S	West bound on Seventh St S	
Shauna Cr and Darren Av	West bound on Shauna Cr	
Silver Ghost Dr and Carlton Rd	South bound on Silver Ghost Dr	
Silverstone Dr and South Park Dr	North bound on Silverstone Dr	
Silverstone Dr and Woodfield Dr	South bound on Silverstone Dr	
Sinclair Rd and Hwy 17 E	North bound on Sinclair Rd	
Sixteenth Av N and CPR Crossing	South bound on Sixteenth Av N	
Sixteenth Av N and Ninth St N	North bound on Sixteenth Av N	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Sixteenth Av N and Sixth St N	South bound on Sixteenth Av N	
Sixth Av S and Eighth St S	North bound on Sixth Av S	
Sixth Av S and Eighth St S	South bound on Sixth Av S	
Sixth Av S and Fourth St S	North bound on Sixth Av S	
Sixth Av S and Fourth St S	South bound on Sixth Av S	
Sixth Av S and Fifth St S	North bound on Sixth Av S	

Sixth Av S and Fifth St S	South bound on Sixth Av S	
Sixth Av S and First St S	North bound on Sixth Av S	
Sixth Av S and First St S	South bound on Sixth Av S	
Sixth Av S and Seventh Av S	South bound on Sixth Av S	
Sixth Av S and Park St	North bound on Sixth Av S	
Sixth Av S and Second St S	North bound on Sixth Av S	
Sixth Av S and Second St S	South bound on Sixth Av S	
Sixth Av S and Sixth St S	North bound on Sixth Av S	
Sixth Av S and Sixth St S	South bound on Sixth Av S	
Sixth Av S and Third St S	South bound on Sixth Av S	
Sixth St and Beach Rd	South bound on Sixth St	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Sixth St and Hwy 17 W	North bound on Sixth St	
Sixth St and Ottawa St	North bound on Sixth St	
Sixth St N and Sixteenth Av N	West bound on Sixth St N	
Sixth St S and First Av S	West bound on Sixth St S	
Sixth St S and Sixth Av S	East bound on Sixth St S	#81-2017
Sixth St S and Sixth Av S	West bound on Sixth St S	#81-2017

Sixth St S and Third Av S	West bound on Sixth St S	
Sixth St S and Third Av S	East bound on Sixth St S	
South Park Dr and Pine Portage Rd	East bound on South Park Dr	
Spruce St and Darlington Dr	North bound on Spruce St	
St Clair St and Hwy 17 W	West bound on St Clair St	
Sunrise Pl and Ninth St N	North bound on Sunrise Pl	
Sunset Bay and Transmitter Rd	South bound on Sunset Bay	
Sunset Pl and Ninth St N	North bound on Sunset Pl	
Sunset Tr and Lakeview Tr	South bound on Sunset Tr	
Superior St and Bay St	East bound on Superior St	
Superior St and Bay St	West bound on Superior St	
Superior St and Eighth St	East bound on Superior St	
Superior St and Eighth St	West bound on Superior St	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Superior St and Main St	East bound on Superior St	
Superior St and May Av	West bound on Superior St	
Superior St and May Av	East bound on Superior St	
Superior St and Sixth St	East bound on Superior St	

Superior St and Sixth St	West bound on Superior St	
Sweeney Rd and Herbacz Rd	East bound on Sweeney Rd	
Sylvan St and Wolsley St	North bound on Sylvan St	
Taillieu Rd and Hwy 17 E	South bound on Taillieu Rd	
Tenth St and Hwy 17 W	South bound on Tenth St	
Tenth St and Hwy 17 W	North bound on Tenth St	
Tenth St and Ottawa St	North bound on Tenth St	
Tenth St and Ottawa St	South bound on Tenth St	
Tenth St and Superior St	North bound on Tenth St	
Tenth St and Superior St	South bound on Tenth St	
Tenth St N and Main St Rideout	West bound on Tenth St N	
Tenth St N and Main St Rideout	East bound on Tenth St N	
Tenth St N and Mascott Av	East bound on Tenth St N	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Tenth St n and Mascott Av	West bound on Tenth St N	
Tenth St N and Mellick Av	West bound on Tenth St N	
Tenth St N and Mellick Av	East bound on Tenth St N	
Tenth St N and Mikado Av	East bound on Tenth St N	

Tenth St N and Mikado Av	West bound on Tenth St N	
Tenth St N and Regina Av	East bound on Tenth St N	
Tenth St N and Regina Av	West bound on Tenth St N	
Tenth St N and Rupert Rd	West bound on Tenth St N	
Tenth St N and Rupert Rd	East bound on Tenth St N	
Tenth St N and Twelfth Av N	West bound on Tenth St N	
Tetroe Rd and Airport Rd	South bound on Tetroe Rd	
Third Av S and Fifth St S	North bound on Third Av S	
Third Av S and Lakeside Cr	North bound on Third Av S	
Third Av S and Seventh St S	South bound on Third Av S	
Third Av S and Sixth St S	North bound on Third Av S	
Third Av S and Sixth St S	South bound on Third Av S	
Third Av W and Norman Dr	North bound on Third Av W	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Third St and Beach Rd	North bound on Third St	
Third St and Beach Rd	South bound on Third St	
Third St N and Eighth Av N	West bound on Third St N	
Third St N and Main St N	East bound on Third St N	

Third St N and Main St N	West bound on Third St N	
Third St N and Matheson St N	West bound on Third St N	
Third St N and Matheson St N	East bound on Third St N	
Third St N and Second St N	East bound on Third St N	
Third St S and Fourth Av S	West bound on Third St S	
Third St S and Fourth Av S	East bound on Third St S	
Third St S and Main St S	West bound on Third St S	
Third St S and Matheson St S	East bound on Third St S	
Third St S and Matheson St S	West bound on Third St S	
Third St S and Seventh Av S	East bound on Third St S	
Thirteenth Av N and Ninth St N	North bound on Thirteenth Av N	
Thirteenth St N and Mellick Av	East bound on Thirteenth St N	
<u>Thistle Dr and Laneway from First St S to Thistle Dr between Chipman St and Park St</u>	<u>South bound on Laneway from First St S to Thistle Dr between Chipman St and Park St</u>	<u>#169-2020</u>
<u>Thistle Dr and Park Street</u>	<u>East bound on Thistle Drive</u>	<u>#164-2020</u>
<u>TJ Way and Jones Rd</u>	<u>West bound at Jones Rd</u>	<u>#164-2020</u>
TJ Way and Jones Rd	West bound on TJ Way	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Transmitter Rd and Homestake Rd	North bound on Transmitter Rd	

Transmitter Rd and Hwy 17 E	South bound on Transmitter Rd	
Treadway Dr and Airport Rd	East bound on Treadway Dr	
Tresoor Pt Rd and Anderson Rd	East bound on Tresoor Pt Rd	
Trojan St and Thirteenth St N	North bound on Trojan St	
Trojan St and Twelfth St N	South bound on Trojan St	
Twelfth Av N and Ninth St N	North bound on Twelfth Av N	
Twelfth Av N and Ninth St N	South bound on Twelfth Av N	
Twelfth St and Front St	North bound on Twelfth St	
Twelfth St and Ottawa St	North bound on Twelfth St	
Twelfth St and Ottawa St	South bound on Twelfth St	
Universal Dr and Rabbit Lake Rd	North bound on Universal Dr	
Valley Dr and Airport Rd	East bound on Valley Dr	
Valley Dr and Heenan PI	West bound on Valley Dr	
Valley Dr and Houghton Rd	West bound on Valley Dr	
Valley Dr and Minto Av	East bound on Valley Dr	
Valley Dr and Minto Av	West bound on Valley Dr	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Valley Dr and Seegmiller Av	East bound on Valley Dr	

Veterans Dr and Ninth St N	North bound on Veterans Dr	
Veterans Dr and Mikado Av	East bound on Veterans Dr	
Victoria Cr and East Melick Rd	East bound on Victoria Cr	
Villeneuve Rd and Veterans Dr	East bound on Villeneuve Rd	
Villeneuve Rd and Villeneuve Rd S	West bound on Villeneuve Rd	
Wharf St and Front St	North bound on Wharf St	
Wharf St and Front St	South bound on Wharf St	
Wharf St and Hwy 17 W	South bound on Wharf St	
Wharf St and Ottawa St	North bound on Wharf St	
Wharf St and Ottawa St	South bound on Wharf St	
Wharf St and Superior St	South bound on Wharf St	
Wharf St Extension and Tenth St	East bound on Wharf St	
Whitehead Rd and Hwy 17 E	South bound on Whitehead Rd	
Wildwood Dr and Sedesky Rd	East bound on Wildwood Dr	
Williams Rd and Coker Rd	East bound on Williams Rd	
Wolsley St and Nethercutt Dr	East bound on Wolsley St	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Wolsley St and Nethercutt Dr	West bound on Wolsley St	

Wolsley St and Sylvan St	East bound on Wolsley St	
Woodfield Dr and South Park Dr	West bound on Woodfield Dr	
Woods Dr and Pine Portage Rd	East bound on Woods Dr	
Worona Bay Rd and Worona Rd	North bound on Worona Bay Rd	
Wyder Dr and Coker Rd	North bound on Wyder Dr	
Wyder Rd and Coker Rd	East bound on Wyder Rd	
Zimmerman Dr and Airport Rd	East bound on Zimmerman Dr	
Zroback Rd and Airport Rd	West bound on Zroback Rd	

SCHEDULE "P"

YIELD INTERSECTIONS

Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Agur St and Pearl Av	West bound on Agur St	
Airport Rd and East Melick Rd	East bound on Airport Rd	
Belle Av and Superior St	North bound on Belle Av	
Belle Av and Superior St	South bound on Belle Av	
Bernier Dr and Roundabout	North bound on Bernier Dr	
Bernier Dr and Second St S	South bound on Bernier Dr	
Birchwood Cr and Birchwood Rd	East bound on Birchwood Cr	
Eighth Av N and Fourth St N	North bound on Eighth Av N	
Fifth Av S and Roundabout	North bound on Fifth Av S	#156-2019
Fifth St S and Hwy 17 E	East bound exiting Fifth St S	
First St N and Matheson St N	West bound on First St N	
First St S and Roundabout	South bound on Park St	#156-2019
First St S and Roundabout	East bound on First St S	#156-2019
First St S and Roundabout	West bound on First St S	#156-2019
Fourteenth St N and Veterans Dr	North bound exiting Fourteenth St N	

Fourth St N and Matheson St N	East bound on Fourth St N	
Front St and Bay St	East bound on Front St	
Front St and Main St	East bound on Front St	
Government Rd and Spruce St	West bound on Government Rd	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Greenwood Dr and Villeneuve Rd	South bound on Greenwood Dr	
Herbacz Rd and Gould Rd	North bound on Herbacz Rd	
Hwy 17 E and Miikana Way	South bound exiting Hwy 17 E	
Hwy 17 E and Fifth St S	South bound exiting Hwy 17 E	
Islandview Ln and Riverbend Ln	East bound on Islandview Ln	
Lakeview Dr and Nethercutt Dr	South bound exiting Lakeview Dr	
Lakeview Dr and Parsons St	North bound exiting Lakeview Dr	
Lakeview Dr and Roundabout	East bound on Lakeview Dr	
Nethercutt Dr and Lakeview Dr	North bound exiting Nethercutt Dr	
Lakeview Tr and Peterson Rd	East bound on Lakeview Tr	
Main St and Superior St	North bound on Main St	
Main St and Superior St	South bound on Main St	
Main St S and Roundabout	West bound on Main St S	

Marylou St and Florence Av	West bound on Marylou St	
Matheson St N and Second St N	South bound on Matheson St N	
May Av extension and Hwy 17 W exit ramp	North bound on May Av extension	
McClellan Av and Main St S	West bound on McClellan Av	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
McClellan Av and Matheson St S	East bound exiting McClellan Av	
Nelson St and Poplar St	East bound on Nelson St	
Norman Dr and Second Av W	North bound on Norman Dr	
Norman Park Community Centre Entrance	Minnesota Street	#164-2020
North Campbell St and Ninth St N	South bound on North Campbell St	
Ontario St and Sixth St	West bound on Ontario St	
Ottawa St and May Av	East bound on Ottawa St	
Ottawa St and Sixth St	West bound on Ottawa St	
Park St and Roundabout	North bound on Park St	#156-2019
Park St and Roundabout	South bound on Park St	#156-2019
Poplar St and Charles St	South bound on Poplar St	
Portage St and Superior St	South bound on Portage St	
Portage St and Superior St	North bound on Portage St	

Railway St and Ninth Av S	East bound on Railway St	
Rat Portage Rd and Golf Course Rd	North bound on Rat Portage Rd	
Ritchie Rd and Lawton Dr	South bound on Ritchie Rd	
Ritchie Rd and Wynd Rd	South bound on Ritchie Rd	
Roundabout and Bernier Dr	South bound exiting Roundabout	
Second Av E and Fourth St S	North bound on Second Av E	
Second St N and Matheson St N	East bound on Second St N	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Second St S and Water St	East bound on Second St S	
Second West Bay Rd and First West Bay Rd	East bound on Second West Bay Rd	
Seventh Av N and Fourth St N	North bound on Seventh Av N	
<u>Silverstone Dr and South Park Dr</u>	<u>North bound on South Park Dr</u>	
Sixteenth Av N and Railway St	South bound on Sixteenth Av N	
Sixth Av S and Seventh Av S	North bound on Sixth Av S	
Sixth St N and Sixteenth Av N	East bound on Sixth St N	
Seventh Av S and Sixth St S	North bound on Seventh Av S	
Spruce St and Government Rd	South bound on Spruce St	
Sunrise Tr and Peterson Rd	West bound on Sunrise Tr	

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Tailleau Rd and Jones Rd	North bound on Tailleau Rd	
Tenth Av S and Park St	North bound on Tenth Av S	
Tenth St N and Scramble Av	East bound on Tenth St N	
Twelfth St and Superior St	South bound on Twelfth St	
Twelfth St and Superior St	North bound on Twelfth St	
Twelfth St and Erie St	South bound on Twelfth St	
Twelfth St and Erie St	North bound on Twelfth St	
Twelfth St and St Clair St	North bound on Twelfth St	
Column 1	Column 2	
INTERSECTION	FACING TRAFFIC	
Valley Dr and Twelfth Av N	East bound on Valley Dr	
Veterans Dr and Fourteenth St N	East bound exiting Veterans Dr	
Veterans Dr and Mikado Av	South bound on Veterans Dr	
Veterans Dr and Roundabout	South bound on Veterans Dr	
Wraith Close and Silver Ghost Dr	South bound on Wraith Close	
Wynd Road and Ritchie Road	West bound on Wynd Road	#159-2019

SCHEDULE "Q"

NO STOPPING

Column 1	Column 2	Column 3	Column 4
STREET/HIGHWAY	LOCATION	SIDE	TIME
Chipman St	From 90 m south of First St S southerly for 16 m	West	Anytime Buses Excepted
Eighth St	From Erie Street northerly for 50 m	West	8:00 a.m. to 9:00 a.m. 3:00 p.m. to 4:15 p.m. Monday - Friday Buses Excepted
Main St S	From Second St S, northerly for 24 m	West	Anytime
Ninth St N	From Fourteenth Av N easterly for 65 m	South	Anytime
Second St S	From 19 m west of Main St S, northwesterly for 54 m onto Bernier Drive	East	Anytime
Sixth St	Between Ottawa Street and Superior St	East	8:00 a.m. to 9:00 a.m. 3:00 p.m. to 4:15 p.m. Monday - Friday Buses Excepted
Wolsley St	Transit Bus Turnaround Loop	North	Anytime Buses Excepted

SCHEDULE "R"

COMMUNITY SAFETY ZONES

Column 1	Column 2	Column 3	Column 4
STREET	LOCATION	TIME	PENALTY
Artillery Way	From Eighth St N to Ninth St N	12:01 a.m. to 11:59 p.m. CST or CDST Everyday	Fines Increased
Birchwood Cr	From Rabbit Lake Rd to the end (Garrow Park)	12:01 am to 11:59 pm CST or CDST Everyday	Fines Increased
Brinkman Rd	From Ninth Av N to Eighth St N	12:01 am to 11:59 pm CST or CDST Everyday	Fines Increased
Bunny St	From Rabbit Lake Rd to Kirkpatrick Av	12:01 am to 11:59 pm CST or CDST Everyday	Fines Increased
Gunne Cr	Entire Length (Valley Dr to Valley Dr)	12:01 am to 11:59 pm CST or CDST Everyday	Fines Increased
Kirkpatrick Av	From Valley Dr to Bunny St	12:01 am to 11:59 pm CST or CDST Everyday	Fines Increased
Ninth St N	From Artillery Way to Fourteenth Av N	12:01 am to 11:59 pm CST or CDST Everyday	Fines Increased
Peter Av	Entire Length	12:01 am to 11:59 pm CST or CDST Everyday	Fines Increased

Column 1	Column 2	Column 3	Column 4
STREET	LOCATION	TIME	PENALTY
Rabbit Lake Rd	From Valley Dr, northwesterly for 1.0 km	12:01 am to 11:59 pm CST or CDST Everyday	Fines Increased
Twelfth Av N	From Ninth St N to Valley Dr	12:01 am to 11:59 pm CST or CDST Everyday	Fines Increased
Valley Dr	From Twelfth Av N to Airport Rd	12:01 am to 11:59 pm CST or CDST Everyday	Fines Increased

SCHEDULE "S"
SCHOOL BUS LOADING ZONES

Column 1	Column 2	Column 3	
STREET/SCHOOL	LOCATION	SIDE	
Eighth St St. Louis School	From Erie St, northerly for 50 m	East	
Ninth St N Beaver Brae Secondary School	From 6 m east of Fourteenth Av N, easterly for 44 m	North	
Sixth St Keewatin Public School	From 15 m south of Ottawa St, southerly for 100 m	West	

SCHEDULE "T"

RATE OF SPEED

15 KILOMETRES PER HOUR ZONE

Column 1 STREET	Column 2 LOCATION	Column 3 MAXIMUM SPEED Kilometers per Hour
Coker Road Bridge	Bridge at Deacon Creek	15

20 KILOMETRES PER HOUR ZONE

Column 1 STREET	Column 2 LOCATION	Column 3 MAXIMUM SPEED Kilometers per Hour
Begg's Road Bridge	Bridge at Deacon Creek	20

25 KILOMETRES PER HOUR ZONE

Column 1 STREET	Column 2 LOCATION	Column 3 MAXIMUM SPEED Kilometers per Hour
Beach Road	From 66 m west of Ninth St to Ontario St	25
Bernier Drive	From Lakeview Dr to Second St S	25
Hidden Tr Rd	Entire Length	25
Portage Bay Bridge	Entire Length	25

30 KILOMETRES PER HOUR ZONE

Column 1 STREET	Column 2 LOCATION	Column 3 MAXIMUM SPEED Kilometers per Hour
Andy's Camp Road	Entire Length	30
Essex Road Bridge	(Lajeunesse) Bridge Entire Length	30

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40 KILOMETRES PER HOUR ZONE

Column 1	Column 2	Column 3	
STREET	LOCATION	MAXIMUM SPEED Kilometers per Hour	
First Av S	From Mike Richards Way to Seventh St S	40	
Beach Road	From Hwy 17 W to Ontario St	40	#23-2016
Beach Road	From St Clair St to 66 m west of Ninth St	40	#23-2016
Beauty Bay Rd	From Essex Rd to end	40	
Birchwood Cr	From Rabbit Lake Rd to Garrow Park	40	
Brinkman Rd	From Ninth Av N to Eighth St N	40	
Bunny St	From Rabbit Lake Rd to Kirkpatrick Av	40	
Carlton Rd	From 1.3 km west of Redditt Rd to 400 m west of Silver Ghost Dr	40	
Dennis St	From Veterans Dr, westerly for 200 m to end	40	
Eighth St	From Superior St to Erie St	40	
Eleventh Av N	From Ninth St N to Valley Dr	40	

Erie Street	From Lake Street to Eighth Street	40	#169-2019
Artillery Way	From Eighth St N to Ninth St N	40	
Fourteenth St	From St Clair St to Hwy 17 W	40	#23-2016

40 KILOMETRES PER HOUR ZONE

Column 1 STREET	Column 2 LOCATION	Column 3 MAXIMUM SPEED Kilometers per Hour	
Fourth Av S	From Eighth St S to Old Chalet Ln	40	
Gunne Cr	Entire Length	40	
Hidden Tr Rd	Entire Length	40	#123-2017
Hilly Lk Rd	Entire Length	40	
Kirkpatrick Av	From Valley Dr to Bunny St	40	
Lakeside Cr	From Fourth Av S to the south end of Third Av S	40	
Lakewood Dr	From Bernier Dr to the south end of Nethercutt Dr	40	#80-2018
Ninth Av N	From lane north of Fourth St N to Brinkman Rd	40	
Ninth St N	From Artillery Way to Fourteenth Av N	40	
Norman Dr	From 200 m west of Deacon St to Parsons St	40	

Old Chalet Ln	From Fourth Av S to end	40	
Parsons St	From Lakeview Dr to Norman Dr	40	
Peter Av	From Kirkpatrick St to end	40	
Pine Portage Rd	From Miikana Way to end	40	

40 KILOMETRES PER HOUR ZONE

Rabbit Lk Rd	From Valley Dr, north westerly for 1.0 km	40	
Sixth Av S	From Fourth St S to River Dr	40	
Sixth St	From Ottawa St to Superior St	40	
St. Clair St	From Hwy 17 W to Fourteenth Street	40	#23-2016
Sunnyside Rd	From 1.2 km east of Hwy 596, easterly to the end	40	
Taillieu Road	From Hwy 17 E to Jones Road	40 kilometres per hour	#132-2016
Third Av S	From Lakeside Cr to Lakeside Cr	40	
Twelfth Av N	From Ninth St N to Valley Dr	40	
Valley Dr	From Twelfth Av N to Airport Rd	40	

60 KILOMETRES PER HOUR ZONE

Column 1 STREET	Column 2 LOCATION	Column 3 MAXIMUM SPEED Kilometers per Hour	
Airport Rd	From 500 m west of Jones Rd to Valley Dr	60	
Airport Rd	From Valley Dr to Clarence St	60	
Anderson Rd	From Redditt Rd to Carlton Rd	60	
Beggs Rd	From Essex Rd to bridge at Deacon Creek	60	

60 KILOMETRES PER HOUR ZONE

Beggs Rd	From bridge at Deacon Creek to School Rd	60	
Coker Rd	From Redditt Rd to bridge at Deacon Creek	60	
Coker Rd	From bridge at Deacon Creek to East Melick Rd	60	
Darlington Dr	From Peterson Dr to Duffus Rd	60	
East Melick Rd	From Hwy 17 A to School Rd	60	
Essex Rd	From bridge (Lajeunesse) to Beggs Rd	60	
Highway 17 E	From 340 m east of Transmitter Rd to Whitehead Rd	60	
Highway 17 W	From Beach Rd to west City limit	60	
James Rd	From Redditt Rd, northwesterly for 3.2 km	60	#22-2017
Jones Rd	From Hwy 17 E to Hwy 17A	60	
Peterson Rd	From Redditt Rd to Meadow Tr	60	
School Rd	From East Melick Rd to Essex Rd	60	
Veterans Dr	From Regina Av to Hwy 17A From 290 m west of Regina Av to Hwy 17A	60	#168-2020
Villeneuve Rd	From Veterans Dr to Hwy 17A	60	
Villeneuve Rd N	From Hwy 17A to end	60	

80 KILOMETRES PER HOUR ZONE

Column 1	Column 2	Column 3	
STREET	LOCATION	MAXIMUM SPEED Kilometers per Hour	
Darlington Dr	From Duffus Road to Hwy 17A	80	
Highway 17 E	From east City Limit to Whitehead Rd	80	

SCHEDULE "U"
DO NOT ENTER

Column 1	Column 2	Column 3	
FROM HIGHWAY	DO NOT ENTER	DIRECTION	
<u>45 metres east of Chipman Street</u>	<u>Thistle Drive</u>	<u>East bound</u>	Formatted: Centered
Second St S	Hennepin Lane	South bound	Formatted: Centered
Second St S	Hennepin Lane	North bound	
Sixth St S	Lane between Sixth Av S and Seventh Av S	North bound	
<u>Wharf St</u>	<u>Wharf Street Extension</u>	<u>East bound</u>	<u>#63-2017</u>



March 26, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

Fr: Marco Vogrig, Municipal Engineer

Re: **Tariff of Fees and Charges – Engineering Department Cost Recovery**

Recommendation:

That Council hereby approves an amendment to Schedule “D” of the Tariff of Fees and Charges By-law to include rates for City engineering services provided to third parties and agencies; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-law at its April 20, 2021 meeting to give effect to this rate outlined in the revised Schedule “D”; and further

That By-law Number 16-2021 be hereby repealed.

Background Information:

At present, there are no fees in the By-law that allows for the billing of engineering services provided to third party requests and/or projects. The addition of these fees to the Tariff of Fees and Charges By-law will allow the Engineering Department to appropriately recover costs for any type of third party engineering work that is required to be billed out.

Departmental Section	Fee Description	Fee
32. Engineering	City Engineering Services Provided to Third Parties	Minimum Fee \$500 for up to 4 hours per staff member, and \$125/hour for every staff member beyond the minimum fee

Budget:

There is no significant budget impact as a result of this report, however this will allow the City to bill out various engineering work provided to third parties.

Risk Analysis: There is no risk to include these charges in our Tariff of Fees and Charges bylaw and is administrative only.

Communication Plan/Notice By-law Requirements:

Resolution required.

Strategic Plan or other Guiding Document:

- 1-2 The City will forge strong, dynamic working relationships with the Kenora business community.
- 1-9 The City will promote Kenora as a 365-day lifestyle destination.
- 2-4 The City will act as the catalyst for continuous improvements to the public realm.

The Corporation of the City of Kenora

By-Law Number ~~16--2021~~

**A By-law to establish a General Tariff of Fees and Charges
for the City of Kenora**

Whereas the Municipal Act, 2001, as amended, authorizes a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and

Whereas various other statutes that govern municipalities also provide similar authority; and

Whereas the Corporation, acting under these authorities, charges fees for various activities, services, property use and other matters under its control; and

Whereas these fees may be adjusted from time to time in accordance with the annual budget process, the introduction of new or different services and the evolution of existing process and services; and

Whereas the Corporation considers that the consolidation of all or most of its fees and charges into one by-law is beneficial for users of services for which fees and charges are levied;

Now Therefore, the Council of the Corporation of the City of Kenora enacts as follows:-

1. That the following Schedules attached hereto and forming part of this By-law setting out the various departmental fees and charges are hereby approved:-

"A" – Administration & Finance
"B" – Community Services
"C" – Emergency Services
"D" – Operations & Infrastructure
"E" – Development Services

2. That the fees and charges set out on the attached Schedules are exclusive of any applicable government taxes and such applicable taxes will be added to these fees.
3. That this By-Law shall come into force and take effect upon third and final reading thereof.
4. That By-Law Number 149-2020 is hereby repealed.

By-Law Read a First and Second Time this ~~16th day of February, 2021~~

By-Law Read a Third and Final Time this ~~16th day of February, 2021~~

The Corporation of the City of Kenora:-

Daniel Reynard, Mayor

Heather L. Pihulak, City Clerk

Schedule 'A' – Administration & Finance

To By-Law Number ~~16-2021~~

DEPARTMENTAL SECTION	FEE DESCRIPTION	FEE
1. Tax Office	Tax Certificate	\$ 30.00
2. Tax Office	Duplicate Receipt of Taxes	\$ 5.00
3. General	Photocopy/Print Out – B & W	.25 Per page
4. General	Photocopy/Print Out - Colour	.50 Per page
5. Clerk's Office	Freedom of Information Request	\$ 5.00 (no tax) as per O.Reg.
6. Clerk's Office	Commissioner of Oath Services	\$20 for up to two signatures \$5 for every other signature to the same document
7. Customer Service	Utility Bill Stuffer	\$0.05 Per page
8. General	NSF Cheque	\$ 25.00
9. Customer Service	Birth Confirmation Letter	\$ 10.00
10. Customer Service	Burial Permits	\$10.00 each
11. Customer Service	Marriage License Fee After-hours surcharge to issue additional Marriage Licence	\$150.00 \$200.00 Plus cost of additional licence
12. Customer Service	Lottery Fees	3% of total price value for all lottery types
13. Clerk's Office	Civil Marriage Solemnization Fees (per ceremony)	\$300 - Monday - Friday \$350 - Saturday & Sunday \$450 - Unincorporated Area surrounding the City of Kenora, including on a vessel for this purpose. \$300- Flat Fee for Renewal of Vows
14. Clerk's Office	Use of Council Chambers	\$75 per Marriage ceremony Monday – Friday only
15. Customer Service	Credit Search – Personal Credit Search – Commercial	\$ 25.00 \$ 60.00
16. Customer Service	Re-printing of Utility Bills	\$10 per bill
17. Clerk's Office	Request Special Council Meeting	\$ 350.00

16. TAX SALES ACT – Cost I	Preliminary work, registration of Tax Arrears Certificates to the expiry of the redemption Period comprising of:	
	Preliminary Work/title searches	\$ 650.00
	Registration of tax certificate	\$ 150.00
	Notification of Interested Parties	\$ 175.00
	Statutory Declaration Registration	\$ 100.00
	Final Notification	\$ 175.00
	Calculation of cancellation price	\$ 100.00
	Registration Cancellation Certificate	\$ 150.00
	TOTAL:	\$ 1,500.00
17. TAX SALES ACT – Cost II	Preparation of extension agreement:	
		\$ 250.00
18. TAX SALES ACT – Cost III	Sale by tender/auction comprising of:	
	Advertising locally-4 wks @ \$250	\$ 1,000.00
	Advertising once, Ont. Gazette	\$ 350.00
	Tender Admin/Auctioneer Fee	\$ 300.00
	Property Appraisal	\$ 250.00
	Registration Tax Deed	\$ 200.00
	Statutory Declaration	\$ 200.00
	Legal Cost-Payment Dist. Court	\$ 200.00
	TOTAL:	\$ 2,500.00
	Survey (if required)	Actual Costs
19. BY-LAW ENFORCEMENT	Bagging of Parking Meters	\$15.00/day/double \$ 8.25/day single *No Fee for the purpose of the establishment of outdoor commercial patios to a maximum of four spots, and subject to staff application approval

SCHEDULE 'B'- COMMUNITY SERVICES

To By-Law Number ~~16-2021~~

Kenora Recreation Centre Membership Rates

Admission Rates (+ applicable taxes)							
	Infants & Tots 0 - 3 yrs.	Child 4 - 13 yrs.	Youth 14 - 17 yrs.	Adult 18 yrs. & over	Post Secondary Student	Senior 60 +	Family See * below
Visit	FREE	\$3.55	\$4.21	\$6.66	\$5.43	\$4.21	\$17.52
10 Visits	FREE	\$25.20	\$32.88	\$55.24	\$44.02	\$32.88	\$166.49
25 Visits	FREE	\$52.35	\$68.49	\$116.46	\$92.39	\$68.49	\$350.00
1 month	FREE	\$35.49	\$42.15	\$66.55	\$54.35	\$42.15	\$175.25
3 months	FREE	\$96.80	\$114.95	\$181.50	\$148.23	\$114.95	\$477.95
6 months	FREE	\$176.00	\$209.00	\$330.00	\$269.50	\$209.00	\$869.00
Annual Membership	FREE	\$320.00	\$380.00	\$600.00	\$490.00	\$380.00	\$1580.00
Student- Post Secondary					\$140.00 Summer Rate		

* **Family:** Includes 2 adult parents/guardians & unmarried children under 18 years and/or seniors living in the same household (up to 5 members).

* **Business:** \$1,200.00 Annual Business Membership Fee-in addition to regular full Complex Membership

Corporate Membership Plan

1. All contracts shall be reviewed annually.
2. All contracts must be signed by a person of authority representing the business and the Recreation Coordinator before it can be offered to employees.
3. Corporations must have five (5) participating members to qualify.
4. Contributions from the City of Kenora will be contingent on a contribution by the employer and will be limited as follows: i) Matching subsidy by the City of Kenora up to a maximum of 20% off any annual membership.

City Of Kenora Employee Membership Rate

An Annual Kenora Recreation Centre Membership purchased by a full-time City of Kenora employee shall be reduced by 30%, upon proof of their being an existing, full-time employee with the Corporation.

Pool Rental Rates/hour

Pool Rental	
Minor Resident	Per Hour
1 – 30 people	\$98.86
31 – 100 people	\$121.24
101 – 180 people	\$151.64
Adult Resident	
1 – 30 people	\$110.82
31 – 100 people	\$141.91
101 – 180 people	\$171.61
Private Pool Rental (180 people plus)	\$243.10
Non - Resident	
1 – 30 people	\$162.63
31 – 100 people	\$191.00
101 – 180 people	\$220.52
Private Pool Rental (180 people plus)	\$303.30

The local competitive swim team rents the pool space during prime time. The coaches for the swim team received their National Lifesaving Service certificate allowing them the ability to guard/coach their swimmers during their session. This designation decreases their cost as the facility by the City not having to provide them with lifeguards. The Kenora Swim Sharks provide both youth and adult programs.

Kenora Swimming Sharks Team Pool Rental	Per Hour
Minor ½ pool rate	\$30.25
Adult ½ pool rate	\$40.23
Minor Rate	\$60.49
Adult rate	\$80.46
Shared Adult and Minor rate	\$70.47

Personal Training and Private Swim Lessons

Instructional Rate	
Drop – in	\$ 9.26
10 classes	\$ 83.34
25 classes	\$173.63

Personal Training	
½ hour training	\$30.37
1 hour training	\$48.61
(4) ½ hour training	\$109.96 (\$27.49 per session)
(4) 1 hour training	\$182.89 (\$45.72 per session)
(8) ½ hour training	\$208.37 (\$26.04 per session)
(8) 1 hour training	\$324.13 (\$40.51 per session)
(12) ½ hour training	\$277.83

	(\$22.81 per session)
(12) 1 hour training	\$416.74 (\$34.72 per session)
(24) ½ training	\$416.74 (\$17.36 per session)
(24) 1 hour training	\$694.57 (\$28.94 per session)
Private Swim Lessons 14 and under	\$23.15
Private Swim Lessons 15 and over	\$26.15

Ice Rental Per hour (+ applicable taxes) Ice Season

2020

Resident:

Minor Recreation (17 yrs. & under)	\$96.78
Minor Game/Tournament/Special Event (17 yrs. & under)	\$102.23
Adult Recreation (18 yrs. & over)	\$117.81
Adult Game/Tournament/Special Event (18 yrs. & over)	\$124.80

Non-Resident:

Recreation	\$176.21
Game/Tournament/Special Event	\$187.32

Summer Ice

	\$176.70
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Room Rental Per Hour (+ applicable taxes)

Party Room/Lobby/Lounge/Meeting Room/Board Room(KMA)	\$25.00
Multi-Purpose Room/Rotary Room/Community Hall (KMA)	\$35.00
Aerobics Room (KRC)	\$40.00
Storage Rental Fees (KRC)	\$0.66 per square foot

Kenora Recreation Centre and Keewatin Memorial Arena Dry Pad

Description	Rate	
Minor – Per Hour	\$25.00/hour	
Adult – Per Hour	\$40.00/hour	
Description	Rates	
	Resident	Non-Resident
Special Event – Day with Liquor	\$800.00	\$900.00
Special Event – Day without Liquor	\$550.00	\$650.00
Special Event Set-up/Tear-down -Day	\$300.00	\$325.00
Description		
Description	Rate	
Locker Fees – Keewatin Memorial Arena	\$525 (plus HST) annually	

Additional Charges (Kenora Recreation Centre)

Member Card Replacement	\$5.00 Per card
Cancellation Fee	\$25.00 Per program
N.S.F. Cheque Fee	\$25.00 Per cheque
Portable P.A. System	\$25.00 Per day
Overhead Projector	\$10.00 Per day
TV/VCR/DVD	\$10.00 Per day
Office Supplies	
- Flip Chart/markers/paper	\$10.00 Per day
- Easel, white board/with markers	\$7.00 Per day
- Copies Per page	\$0.25
- Fax- (send or receive)	\$1.00 Per sheet

Kenora Recreation Centre Overnight Parking Fees:

FEE DESCRIPTION	FEE
Overnight Parking	\$ 7.00
Weekly – 7 Days	35.00
Monthly – 30 Days	130.00
Seasonal	390.00

Advertising Rates Kenora Recreation Centre And Keewatin Memorial Arena

Rink Boards/ Ice Surface Doors

	Year 1	Year 2	Year 3	Renewal
Boards	\$ 400.00	\$ 350.00	\$ 350.00	\$ 300.00
Man doors	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00

Wall Advertising

Year 1	Year 2	Year 3	Renewal
\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00

Zamboni

Year 1	Year 2	Year 3	Renewal
\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00

Zamboni Door

Year 1	Year 2	Year 3	Renewal
\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00

Press Booth-Front & Both Sides

Year 1	Year 2	Year 3	Renewal
\$ 1000.00	\$ 1000.00	\$ 1000.00	\$ 1000.00

Ice Surface Corporate Advertising

Size	Year 1	Year 2	Year 3	Year 4
Small	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
Large	\$ 1500.00	\$ 1500.00	\$ 1500.00	\$ 1500.00

Ice Surface Non-Profit/Minor Groups Advertising

Year 1	Year 2	Year 3	Renewal
\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00

Banners

10% of amount invoiced by groups to advertisers

TV/Video Advertising

Monthly	Season
\$ 30.00	\$ 150.00

Bundles

**Add TV/VIDEO to any other
advertising in arena for only
\$100.00 per year**

Facility Rental Rates

Stage	➤ \$75.00 set up and take down
Power Hook-up	➤ Minor power user (Kinsmen-Flea Market-Craft Shows) \$50.00 ➤ Medium power user (Dog Show) \$125.00 ➤ Major Power User (Trade Shows, Midway, Circus, Pow Wows etc.) \$200.00
Vendor Permit	\$500 for events over one day
Vendor Permit	\$250 for events one calendar day or shorter

Municipal Ball Fields
(Season – April 30 to September 30 – 20 weeks)

Field	Current		2020		2021	
	Hourly Youth Fee	Hourly Adult Fee	Hourly Youth Fee	Hourly Adult Fee	Hourly Youth Fee	Hourly Adult Fee
JM Millennium Park (A&W) Central Portage Bay	\$4.00/hr	\$10.00/hr	\$5.00/hr	\$12.00/hr	\$5.00/hr	\$14.00/hr
Kenora Recreation Centre (lighting)	\$4.00/hr	\$11.00/hr	\$5.00/hr	\$13.00/hr	\$5.00/hr	\$15.00/hr
Tournament Rates	Youth	Adult	Youth	Adult	Youth	Adult
JM Millennium Park (A&W) Central Portage Bay	\$30.00 per field/day	\$110.00 per field/day	\$30.00 per field/day	\$110.00 per field/day	\$30.00 per field/day	\$110.00 per field/day
Kenora Recreation Centre (lighting)	\$40.00 per field/day	\$125.00 per field/day	\$40.00 per field/day	\$125.00 per field/day	\$40.00 per field/day	\$125.00 per field/day

Senior Baseball Field Rates

Field	Senior Fee Hourly
Co-op- JM Central A & W-Millennium Portage Bay- Keewatin	\$5.00/hr
KRC(Lighting)	\$6.00/hr
Tournament Rates	Senior Rates
Co-op- JM Central A & W- Millennium Portage	\$40.00 per field per day
KRC	\$50.00 per field per day

Concession - \$50.00 per day (Extra charges will apply for extra hours, see rates above)

Outdoor Grounds - \$150.00 per day, not including power

Park Rental Permit Rates (excluding Beaches)

This table applies to Appendix "A"
Of the General Terms and conditions of the Park Rental Permit
(May Long Weekend to September Long Weekend)

Fee Description	Fee
Youth Groups	\$ 50.00 per day (includes Schools & Youth Organizations)
Private Gatherings	\$100.00 per day (fewer than 50 people)
Special Events	\$200.00 per day (groups over 50 people)
Community Events	No Charge (must be free admission)
Municipal Events	No Charge

Ice Candle Fees

Fee Description	Fee
Pick-up Candle	\$ 8.00 per ice candle
Place and light Candle	10.00 per ice candle
Wax Candle Only	3.00 per candle

Bench Installation

Fee Description	Fee
Bench Installation Charge	\$ 300.00 per day (covers site preparation, concrete base and placement on site)

Lake of the Woods Museum Fees Admission Fees

Customer	Fee
Adult (aged 18-64)	\$3.54
Seniors (65+) Students (ages 6-17)	\$2.65
Children (under 6)	Free
Family (parents with children under 18)	\$10.62
Organized Group Rate per person	\$2.65

Lake of the Woods Museum Membership Rates

Membership Level	Rate	Note
Individual	\$26.55	+ applicable tax
Family	\$44.25	+ applicable tax
Patron	\$125.00	Free membership with this level of donation. No tax added.
Sustaining	\$150.00 - \$499.00	Free membership with this level of donation. No tax added.
Sponsor	\$500.00 - \$999.00	Free membership with this level of donation. No tax added.
Benefactor	Over \$1,000.00	Free membership with this level of donation. No tax added.

Lake of the Woods Museum Rental Rates

Rental Type	Rate (plus HST)
Lobby and Exhibit area	\$300.00
Boardroom (up to 4 hours)	\$125.00
Boardroom (over 4 hours)	\$200.00
Coffee Service in Boardroom	\$25.00
Wedding photographs	\$100.00 (\$50.00 deposit required on booking)
Museum Punchbowls	\$25.00 (each)
Courtyard	\$30.00 (half day) \$50.00 (full day)
Parking Space	\$65.00 / month

Lake of the Woods Museum Photocopy and Photographic Reproduction Fees

Description	Fee
Photocopy	\$0.25
4 x 5 photographic print	\$8.00
5 x 7 photographic print	\$15.00
8 x 10 photographic print	\$25.00
11 x 14 photographic print	\$40.00
16 x 20 photographic print	\$60.00
Negative (retained by museum. Cost recovery)	\$7.00
4 x 5 archival digital print	\$12.00
5 x 7 archival digital print	\$20.00
8 x 10 archival digital print	\$35.00
11 x 14 archival digital print	\$50.00
16 x 20 archival digital print	\$70.00
digital scan	\$10.00
publication fee	\$10.00/image

Whitecap Pavilion Rentals	Peak Season	Off Season
Hourly	\$131.25	\$78.75
Half Day	\$420.00	\$367.50
Full Day	\$1050.00	\$945.00
Weekend	\$2625.00	\$2100.00
Sound System	\$25.00	\$25.00
Early Setup Fee (if it can be accommodated)	Peak/Off Season	
Hourly	\$32.80	
Half Day	\$210.00	
Full Day	\$525.00	

Lake of the Woods Discovery Centre	Rental Rates
During Business Hours (Amphitheatre) Flat Rate	\$175
Hourly Rate (Amphitheatre)	\$ 50
After Business Hours (5 pm – 8 pm)	\$250
After Business Hours (5 pm – 10 pm)	\$350
After Business Hours (5 pm – 1 am)	\$750

SCHEDULE 'C' – EMERGENCY SERVICES

To By-Law Number 16-2021

Departmental Section	Fee Description	Fee
1. Fire Prevention/Public Fire Education		
A. Inspections/Licensing	LCBO License Renewal or Site Inspection/Compliance Letter	\$ 75.00 Charitable Fund Raisers Exempt
	Day Care/Group Home License Site Inspection/copy/Release of Fire Inspection Report (includes follow-up inspection)	\$ 100.00
i) Real Estate Requests	Single Family Dwelling site Inspection/Copy/Release of Fire Inspection Report (includes follow-up inspection)	\$ 150.00
	Assembly Occupancies Site Inspection Copy/Release of Fire Inspection Report (includes follow-up inspection)	\$ 150.00
	Boarding, Lodging and Rooming Houses Site Inspection/Copy/Release of Fire Inspection Report (includes follow-up inspection)	\$ 150.00
	Buildings up to and including six storeys in building height with residential occupancies Site Inspection/Copy/Release of Fire Inspection Report (includes follow-up inspection)	\$ 300.00
	Two-unit Residential Occupancies Site Inspection/copy/Release of Fire Inspection Report (includes follow-up inspection)	\$ 150.00
	Business/Personal Service/Mercantile and Industrial Occupancies Site Inspection/Copy	\$ 250.00
ii) Other Administrative Requests	Fire inspection reports or investigation reports e.g. Insurance adjustors' requests, company/other requests.	\$ 50.00
	Fire Inspection Service outside of City boundaries	Full Cost Recovery
	Open Air Burning Permit	\$ 15.00
	Site Inspection of Open Air Burning Permit	\$ 75.00
	Fireworks Site Inspection/Copy/Release of Inspection Report	\$ 75.00
	Portable Fire Extinguisher Inspections	\$ 75.00
B. Avoidable False Alarms	Avoidable False Alarms – in excess of two (2) incidents per calendar year	Fees are as per current rates set by Ministry of Transportation i.e. 2016 rate is \$450.00 / unit for first hour and \$225.00 for every half hour or part thereof
C. Training	Portable Fire Extinguisher Training	\$ 20.00/student to a maximum cost of

		\$200.00 per two (2) hour training session
	Requested Training and Lectures inside City boundaries	\$ 20.00/student to a maximum cost of \$200.00 or as per Chiefs discretion
	Training and Lectures outside City boundaries	Full Cost recovery
	Firefighter Training	\$150.00 per day per student or as per cost determined by Chief
	Training Room Rental	\$ 150.00 per full day \$ 75.00 per half day
D. Fire Prevention Sign Rental	Event per 10 day sign rental	\$ 50.00 Partners are free of charge
2. Firefighting/Emergency Response		
B. Fire Watch as Required	Fire Watch e.g. fire alarm system failures	Full Cost Recovery
C. Emergency Response to Motor Vehicle Incidents of Highway 17 involving non-City Residents	Emergency response to Motor Vehicle Collisions on numbered Provincial Highways as per Ministry of Transportation agreements	Fees are as per current rates set by Ministry of Transportation i.e. 2016 rate is \$450.00 / unit for first hour and \$225.00 for every half hour or part thereof
D. Emergency Services outside of City boundaries	→	Full Cost Recovery
E. Hazardous Materials Response	→	Full Cost Recovery
F. Fire Response Fees – Indemnification Technology	Recovered from insured perils for Fire Department emergency services	Fees are as per current rates set by Ministry of Transportation ie: 2018 reate is \$477.00/unit for first hour and \$238.50 for every half hour or part thereof plus personnel costs plus any additional costs for each and every call Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative.

3. SERVICES		
A. Air Bottles	Filling of air bottles for area Fire and Emergency Services	\$ 15.00/bottle
	Filling of air bottles for Industry	\$ 20.00/bottle
	Filling of air bottles – other, i.e. Dive Teams, Private or Provincial	\$ 20.00/bottle
B. Hose	Cleaning and Drying	\$ 5.00/length
	Rental	\$ 5.00/length/day
	Coupling Repair	\$ 25.00/coupling
C. Laundering of Protective Clothing	→	\$20.00/set of turnout gear
D. Parking	Monthly Rate per parking stall	\$50.00 +HST

SCHEDULE 'D'- OPERATIONS & INFRASTRUCTURE DEPARTMENT

To By-Law Number ~~16-2021~~

DEPARTMENTAL SECTION	FEE DESCRIPTION	FEE
1. Roads	Encroachment Permit	\$ 75.00 Day Rate/ \$75.00 O/T Rate
2. Roads	Entrance Permit	Private Residential – \$ 75.00 Commercial Property – \$ 150.00 Industrial Property – \$ 240.00
3) Roads – Chipping:	15 minutes	\$ 27.50
	30 minutes	\$ 55.00
	45 minutes	\$ 82.50
	1 hour	\$ 110.00
4. Roads	Culvert Installation	\$ 70.00/linear metre
5. Roads	Steaming/Culvert Thawing - After hours	\$ 100.00/hour \$ 300.00/minimum 3 hours
6. Roads	Road Re-instatement Inspection	\$ 50.00
7. Roads – Various Roadwork		
	Loader	\$40.00/hour
	Truck	\$31.00/hour
	Box Blade	\$32.00/hour
	3 Person Crew	\$138.00/hour
	4 Person Crew	\$182.00/hour
	5 Person Crew	\$225.00/hour
	Roads Materials	Billed at Cost
8. Solid Waste	Sale of Garbage Bag Tags	\$ 2.00 Per tag
9. Solid Waste	Blue Box Replacements	\$10.00
10. Solid Waste	ICI Roll out containers	\$120.00
11. Solid Waste	Per bag not exceeding 11.36 kg (1 – 7 bags)	\$2.00
12. Solid Waste	All approved materials up to 250 kg	\$15.00 minimum fee
13. Solid Waste	All approved materials over 250 kg	\$90.00 Per tonne

14. Solid Waste	Approved materials re-directed to Kenora Area Landfill	\$65.00
15. Solid Waste	Approved materials re-directed to Reuse Area	\$45.00 Per tonne
16. Solid Waste	ICI Cooking Oil	\$2.50 up to 20 litres
17. Solid Waste	Approve recycle materials	No Charge
18. Solid Waste	Brush, Tree & Yard Waste	\$15.00 minimum fee – up to 250kg \$90.00 Per tonne – over 250 kg
	Bagged Leaf & Grass Clippings	Free
18. Solid Waste	Approved Contaminated Materials based on a consecutive haul from a single project location	0-50 tonnes - \$60 per tonne 51-100 tonnes - \$45 per tonne 101-500 tonnes - \$35 per tonne 501 tonnes & over - \$30 per tonne
19. Solid Waste	Weigh Scales Out of Service:	
	* Per Bag	\$2.00 Per bag
	Per car trunk full/utility load	\$24.00
	Per pick-up (1/2 ton) full load	\$24.00
	Per 1 tonne stake truck (6 yards) full load	\$42.00
	Per 3 tonne stake truck	\$102.00
	Per tandem truck (14 yards)	\$300.00
	Per packer (25 yards)	\$408.00
	Per packer (40 yards)	\$480.00
	* Bag not to exceed 46 litres filled to a gross rate of not more than 11.36 kg (25 lbs).	
	<u>NOTE:</u> * Transfer Facility Attendant shall have the authority to pro-rate part loads or intermediate size vehicles	
20. Solid Waste	Schedule of Fees for ICI Recycling Services- tipping Fee at Kenora Area Transfer Facility: See Below	

	<ul style="list-style-type: none"> - Bulk Corrugated Cardboard (OCC) and Paper. - Solid Waste Commercial Drop-off Charge: 	<p>\$6.00 minimum up to 200kg \$65.00/tonne (pro-rated) over 200kg</p> <p>\$95.00/tonne (pro-rates) over 200kg</p> <p>Roll Out Containers (95gal) \$3.00/container/pick up delivered to Transfer Station</p>
21. Solid Waste	<p>Commercial Collection of Blue Box Recyclable Materials:</p> <p>See Below</p>	
	Roll-out container	\$6.00/container/pick-up
	Large Recycle Bags	\$3.00/bag/pick-up
22. Solid Waste	<p>Schedule of Fees for Solid Waste Services to Municipal Buildings & Facilities – curbside Collection of Solid Waste Materials:</p> <p>See Below</p>	
	6 cubic yard dumpster container	60.00 Per pick-up
	40 Yard Bin Switch	Office Hour: \$115.00 Out of Office Hour: \$250.00
	Haul Contractor Bin to KAL	Office Hour: \$215.00 Out of Office Hour: \$315.00
23. Solid Waste	Disposal of propane Tanks	\$2.00 each – 20# and under \$5.00 each – over 20#
24. Solid Waste	Household Hazardous Waste Day	\$10.00 Per vehicle
25. Solid Waste	Weighing of vehicle on Scale	\$12.00 Per vehicle
26. Solid Waste	Industrial Solid Waste delivered to Kenora Area Landfill – Minimum 1,000 tonnes/year	\$35.00 Per tonne
27. Solid Waste	40 Yard Bin Rental/week	\$250.00/bin, plus material drop off and pick up in approved areas

28. Solid Waste	Handling of Approved Hazardous Materials that require immediate burial	Handling Surcharge - \$140.00/transaction handling charge
29. Solid Waste	Commercial Garbage Pickup Surcharge:	Student Labour Rate - \$30.00 Regular Labour Rate - \$40.00
30. Seasonal Docking Fees	Seasonal Docking a) Keewatin b) Harbourfront Dock "C" c) Water Street d) Coney Island (available to owners of interior Coney Island lots only) e) Mooring Balls (based on a maximum 72 hour period per each mooring buoy.)	Fees and Rates: a) \$ 825.00 b) \$ 825.00 c) \$ 632.50 d) \$632.50 +HST e) \$22.00/day
31. Engineering – GIS Mapping External	Hard copy drawings/PDF Drawings	
		Base Price
Description of Service	Size	
City Road Map	30 x 36	\$8.85
Base Topographic Vector or Ortho Photo Map	smaller than 24" x 36"	\$8.85
Base Topographic Vector or Ortho Photo Map	24" x 36"	\$13.27
Base Topographic Vector or Ortho Photo Map	larger than 24" x 36"	\$17.70
Property/Survey Lines		\$8.85
Contours		\$8.85
Sewer /Water/Storm Schematic		\$8.85
Civic Address		\$4.43
Easement		\$4.43
Custom Work by the Hour		\$44.25
<u>32. Engineering</u>	<u>City Engineering Services Provided to Third Parties</u>	<u>Minimum Fee \$500 for up to 4 hours per staff member and \$125/hour for every staff member beyond the minimum fee</u>

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WATER & SEWER RATE CHARGES
WATER & SEWER RATE CHARGES – Effective January 1, 2020

SCHEDULE 'D' - WATER & SEWER RATE CHARGES

TABLE 2020 (i)

	Meter Size	Ratio	Flat Service fee per Meter Size	Water Cost	Sewer Cost
5/8"	15	1.0	\$46.93	\$1.59	100% water cost
3/4"	18	1.1	\$51.63	\$1.59	100% water cost
1"	25	1.4	\$65.69	\$1.59	100% water cost
1 1/2"	40	1.8	\$84.44	\$1.59	100% water cost
2"	50	2.9	\$136.08	\$1.59	100% water cost
3"	75	11.0	\$516.08	\$1.59	100% water cost
4"	100	14.0	\$656.87	\$1.59	100% water cost
6"	150	21.0	\$985.26	\$1.59	100% water cost
8"	200	40.0	\$1,876.73	\$1.59	100% water cost

**** Customers with approved bleeders shall receive a discount of 50% on their volumetric water consumption for the approved bleeding period as directed by the water and sewer supervisor each year. This period will be no earlier than November 1st and ending no later than April 30th of the following year.**

Multi Unit Buildings with one Water Meter in Building (4 or more units)							
Year	Fixed cost per unit per month	Water Cost /m3	Sewer Cost (100% of total water charges)	Total	50 % of Total	% of phase in adjustment	Total Monthly Per Unit Cost
2020	**\$46.93	Based on Consumption from main water meter	\$46.93	\$93.86	\$93.86 x 50% = \$46.93	\$46.93 x 33.33%	**\$15.64
2021	**\$46.93	Based on Consumption from main water meter	\$46.93	\$93.86	\$93.86 x 50% = \$46.93	\$46.93 x 66.67%	**\$31.28
2022	**\$46.93	Based on Consumption from main water meter	\$46.93	\$93.86	\$93.86 x 50% = \$46.93	\$46.93 x 100%	**\$46.93

**rates based on actual approved rates for 2020, commencing in 2021, there will be further adjustments for any overall rate increases as approved by Council for any given year, and will be based on the approved 5/8" meter rate.

Note: customers with water meter serving multi plex buildings connecting to the City's systems, either through a new build, conversion of an existing building to this category of customer that was previously connected to the City's system under a different category of customer, or a new connection to City systems regardless of the date of the build will be charged the fully phased in rate. For this class of customer, the fully phased rate would be based on the 2022 rate as reflected above.

One Water Meter Serving Multiple Individual Residences								
Year	Median Kenora Household Consumption per month	Billing Period Consumption	Equivalent Residence	Fixed cost per unit per month	Sewer Cost (100% of total water charges)	Total	% of phase in adjustment	Total Monthly Per Equivalent Residence's Rate
2020	11.5 Cubic Meters	Based on Consumption from main water meter	Billing Period Water Consumption 11.5 m3	**\$46.93	\$46.93	\$93.86	\$93.86 x 16.67%	**\$15.64
2021	11.5 Cubic Meters	Based on Consumption from main water meter	Billing Period Water Consumption 11.5 m3	**\$46.93	\$46.93	\$93.86	\$93.86 x 33.33%	**\$31.28
2022	11.5 Cubic Meters	Based on Consumption from main water meter	Billing Period Water Consumption 11.5 m3	**\$46.93	\$46.93	\$93.86	\$93.86 x 50%	**\$46.93
2023	11.5 Cubic Meters	Based on Consumption from main water meter	Billing Period Water Consumption 11.5 m3	**\$46.93	\$46.93	\$93.86	\$93.86 x 66.67%	**\$62.58
2024	11.5 Cubic Meters	Based on Consumption from main water meter	Billing Period Water Consumption 11.5 m3	**\$46.93	\$46.93	\$93.86	\$93.86 x 83.33%	**\$78.21
2025	11.5 Cubic Meters	Based on Consumption from main water meter	Billing Period Water Consumption 11.5 m3	**\$46.93	\$46.93	\$93.86	\$93.86 x 100%	**\$93.86

**rates based on actual approved rates for 2020, commencing in 2021, there will be further adjustments for any overall rate increases as approved by Council for any given year, and will be based on the approved 5/8" meter rate.

Example: A property with one meter, but 10 individual living units on that property (a trailer park as an example) has a billing period water consumption of 115 cubic meters. The bill in 2020, would be calculated as follows:

<p>\$365.70</p> <p>$115\text{m}^3 = 10 \text{ equivalent residences} \times \\$15.65 = \\$156.50 + \text{consumption } (\\$1.59 + \\$1.59) \times 115\text{m}^3 =$</p> <p>11.5m3</p> <p>$= \\$156.50 + \\$365.70 = \\522.20</p>

Note: customers with water meter serving multiple individual residences connecting to the City's systems, either through a new build, conversion of an existing builds to this category of customer that was previously connected to the City's system under a different category of customer, or a new connection to City systems regardless of the date of the build will be charged the fully phased in rate. For this class of customer, the fully phased rate would be based on the 2025 rate as reflected above.

Water & Sewer Service Charges:

Connect & Disconnect – regular hours	\$ 60.00	per hour
Connect & Disconnect – after hours	\$ 190.00	2.0 hour minimum
Connect & Disconnect – after hours	\$ 80.00	per additional hour
W & S Line Tapping – regular hours	\$ 140.00	per hour
W & S Line Tapping – after hours	\$ 400.00	2.0 hour minimum
W & S Line Tapping – after hours – each additional hr	\$ 150.00	per additional hour
Service call – regular hours	\$ 60.00	per hour
Service call – after hours	\$ 190.00	2.0 hour minimum
W & S Pipe Locate – regular hours	\$ 100.00	per hour
W & S Pipe Locate – after hours	\$ 200.00	per hour
Water Thaw – regular hours	\$ 235.00	first hour
Water Thaw – regular hours – each additional hour	\$ 230.00	per additional hour
Water Thaw – after hours	\$ 667.00	2.0 hour minimum
Water Thaw – after hours – each additional hour	\$ 375.00	per additional hour
Sewer Steaming - regular hours	\$ 200.00	per hour
Sewer Steaming – after hours	\$ 550.00	2.0 hour minimum
Sewer Steaming – after hours – each additional hour	\$ 250.00	per additional hour
Sewer Rodding – regular hours	\$ 110.00	per hour
Sewer Rodding – after hours	\$ 400.00	2.0 hour minimum
Sewer Rodding – after hours – each additional hour	\$ 200.00	per additional hour
Sewer Service Camera Inspection (2 staff)	\$ 200.00	per hour
Sewer Service Camera Inspection (3 staff)	\$ 250.00	per hour
S & W Private Connection Permit	\$ 70.00	flat rate
Water Delivery – 0.1 to 2.27 cubic meters	\$ 50.00	same day delivery
Water Delivery – 2.27 to 4.54 cubic meters	\$ 55.00	same day delivery
Water Delivery – 4.54 to 6.81 cubic meters	\$ 60.00	same day delivery
Water Delivery – same day (after 8:00 am)	\$ 125.00	flat rate
W. Delivery – all OT & non-scheduled. delivery days	\$ 190.00	flat rate
Bulk Water Depot - water	\$ 4.25	per cubic meter
Bulk Water Depot - Access Card Deposit	\$ 25.00	new customer
Bulk Water Depot - Access Card Deposit (with old card)	\$ 15.00	existing customer
Monthly interest rate for past due water and sewer charges	1.5 %	/mo

GIS EXTERNAL PRICING - DIGITAL DRAWINGS
-AUTOCAD VECTORS
-TIFF ORTHO PHOTOS

Description of Service	Base Price
City Road/Street Map	\$88.50
CUSTOM MAPPING: Topographic Features	
Areas less than or equal to 4 square km	\$ 35.40
Areas more than 4 square km	\$106.19
Survey Line & Annotation/Tex	
Areas less than or equal to 4 square km	\$ 44.25
Areas more than 4 square km	\$132.74
Address Numbers	
Areas less than or equal to 4 square km	\$ 39.82
Areas more than 4 square km	\$119.47
Contours	
Areas less than or equal to 4 square km	\$ 39.82
Areas more than 4 square km	\$119.47
Sewer Main Schematic	
Areas less than or equal to 4 square km	\$ 22.12
Areas more than 4 square km	\$ 66.37
Water Main Schematic	
Areas less than or equal to 4 square km	\$ 22.12
Areas more than 4 square km	\$ 66.37
Storm Sewer Schematic	
Areas less than or equal to 4 square km	\$ 22.12
Areas more than 4 square km	\$ 66.37
Orthographic Photo	
Areas less than or equal to 4 square km	\$ 44.25
Areas more than 4 square km	\$132.74
Shorelines	
Areas less than or equal to 4 square km	\$ 39.82
Areas more than 4 square km	\$119.47
Road Centre Lines	
Areas less than or equal to 4 square km	\$ 26.55
Areas more than 4 square km	\$ 79.65
City Limits	
Areas less than or equal to 4 square km	\$ 8.85
Areas more than 4 square km	\$ 8.85
Minimum Charge	\$ 22.12
Custom Work by the Hour	\$ 44.25

SCHEDULE 'E' – DEVELOPMENT SERVICES

To By-Law Number 16-2021

Section	Fee Description	Fee	Details
Property Sales and Leases			
	Application to purchase or lease municipal property – road/shore allowance abutting property owned by applicant(s)	\$ 500.00	+all costs including survey, legal, transfer and a minimum of either \$1000 or the established fair market value, whichever is more
	Application for purchase or lease of municipal property – property not a part of a road/shore allowance abutting property owned by applicant(s)	\$ 500.00	+ Fair market value or as established by Council

Whitecap Pavilion Rentals	Peak Season	Off Season
Hourly	\$131.25	\$78.75
Half Day	\$420.00	\$367.50
Full Day	\$1050.00	\$945.00
Weekend	\$2625.00	\$2100.00
Sound System	\$25.00	\$25.00
Early Setup Fee (if it can be accommodated)	Peak/Off Season	
Hourly	\$32.80	
Half Day	\$210.00	
Full Day	\$525.00	

Lake of the Woods Discovery Centre	Rental Rates
During Business Hours (Amphitheatre) Flat Rate	\$175
Hourly Rate (Amphitheatre)	\$ 50
After Business Hours (5 pm – 8 pm)	\$250
After Business Hours (5 pm – 10 pm)	\$350
After Business Hours (5 pm – 1 am)	\$750



April 1, 2021

**City Council
Committee Report**

To: Kyle Attanasio, CAO

**Fr: Stace Gander, Community Services Manager
Shaun Clifford, Parks and Facilities Division Lead**

Re: Addition of Parking Area for Anicinabe Park on Miikana Way

Recommendation:

That Council hereby approves an amendment to Schedule "A" to Parking Lots By-Law Number 082-2018 to add Anicinabe Park boat launch overflow parking lot; and further

That Council gives three readings to a By-law for this purpose.

Background:

Demand for vehicle and boat trailer parking around the Anicinabe Park and public boat launch is increasing yearly. City staff were able to identify an underutilized parcel of land near the park which is being converted into a day parking area. The addition of the public parking space triggers the need to add the parking lot to the City's Parking Lot By-law.

Council requires to pass an amendment to Schedule "A" to Parking Lots By-Law Number 082-2018 to add "Lot Y" to read as follows:

Lot "Y" **Anicinabe Park Boat Launch Overflow Parking Lot**

Control: By-law Enforcement Officer & City Designated Towing Company (at owner's expense)

Fees: Free Daily Parking

Special Regulation: No overnight parking between 2:00 a.m. and 6:00 a.m.

Budget: This parking lot will be no charge resulting in no budget implications.

Communication Plan/Notice By-law Requirements: An internal circulation was done with no concerns were expressed. In addition, City staff engaged the Ministry of Environment to receive approvals. Resolution and By-Law required.

Risk Analysis: There is a low to insignificant risk associated with this project.

Strategic Plan or other Guiding Document:

1-10 The City will promote and leverage its recreation and leisure amenities as a means to support local economic activity, tourism and to strengthen community ties with our regional neighbors.

2-9 The City will support continuous improvements to recreation and leisure amenities, particularly those that support the quality of life.



Fees:
Free Daily Parking

Special Regulation:
No overnight parking between 2:00 a.m. and 6:00 a.m.



Location:
**Anicinabe Park Boat
Launch Overflow Parking Lot**

By-Law #:

Lot: **Y**





April 1, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

**Fr: Stace Gander, Community Services Manager
Lori Nelson, Director of The Muse**

Re: Budget Amendment - Kiln Installation Douglas Family Art Centre

Recommendation:

That Council hereby approves a budget amendment in the amount of \$10,000 to be funded through the Douglas Family Art Centre Reserve for the preparation work and installation of a kiln; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budget at its April 20, 2021 meeting for this purpose; and further

That Council give three readings to a by-law to amend the 2021 Operating & Capital budgets for this purpose.

Background:

In 2020, the Douglas Family Art Centre received donations from five families for the purchase of a kiln to expand the programming opportunities at the Art Centre to include clay and glass works. In December 2020, the kiln was placed on order and was received in February 2021.

The kiln will be installed in a small room in the lower floor of the older portion of the Art Centre. In consultation with the manufacturers' specifications and the mechanical engineering consultant of the new building, a 120 volt outlet will need to be installed and exhaust will best be accomplished by an HRV (heat recovery ventilator).

The electrical and mechanical work will need to be completed before the kiln can be installed.

Budget: The capital costs associated with this project is \$10,000 to be drawn from the Art Centre reserve fund.

Risk Analysis: There is a low to insignificant risk associated.

Communication Plan/Notice By-law Requirements: Bylaw and public notice

Strategic Plan or Other Guiding Document:

- 1-9 The City will promote and leverage its recreation and leisure amenities as a means to support local economic activity, tourism and to strengthen community ties with our regional neighbours.
- 2-9 The City will support continuous improvements to recreation and leisure amenities, particularly those that support quality of life.



April 13, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

**Fr: Stace Gander, Manager of Community Services
Josh Nelson, Tourism and Recreation Division Lead**

Re: Parks & Recreational Master Plan

Recommendation:

That Council hereby directs staff to undertake a request for proposal process to develop a Parks & Recreational Master Plan; and further

That Council hereby approves a budget amendment in the amount of \$100,000 to be funded through Contingency Reserve to fund the project; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Capital Budget at its April 20, 2021 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2021 capital budget for this purpose.

Background:

The City had undertaken two major projects intended to develop overarching direction to staff and Council related to recreational strategies which included the City's beaches, parks and trails.

In 2010 the City of Kenora retained the services of J. Harper & Associates and Scatliff+Miller+Murray to develop a major recreation facility strategy which consisted of two phases.

Phase I: An analysis of three City of Kenora ice surfaces including JM Arena, Keewatin Memorial Arena and the Kenora Recreation Centre Thistle Rink.

- Assessment of physical plant in all three facilities
- Identification of current and projected usage
- Recommendations for facility upgrades and cost-saving measures
- Presentation of models and efficiencies

Phase II: An analysis of the City of Kenora community clubs, ball diamonds, tennis courts and other recreational infrastructure.

- Assessment of current facilities
- Identification of current and projected usage
- Recommendations for facility upgrades
- Presentation of models and efficiencies

This strategy was a guiding document for recreation activities with staff executing on a number of the recommendations outlined which includes upgrades to the Keewatin Memorial Arena and transforming the former Jaffray Melick Arena through a public/private partnership.

A second guiding document completed by Scatliff+Miller+Murray Inc, the Beaches, Parks & Trails Development Project was completed in 2010 and subsequently refreshed in 2016 by. Similar to the recreation facility strategy, this plan was used to help guide planning and budgeting for those facilities and amenities.

Parks & Recreational infrastructure and programming play a critical role in retaining and bringing in new residents to our community. Recognizing that the original strategies are now over ten years old, Community Services staff are recommending that a new Parks & Recreational master plan be developed. This recommendation is consistent with recommendation put forward during the 2021 Service Delivery Review (SDR) conducted by Optimus SBR.

The recommendation and rationale from the SDR is as follows:

“The City should undertake a formal strategic planning process by which long-term goals of the City are clearly identified and achieved to support future success. The Recreation Strategy should be approached like all other broader strategies for the City, and should include key sections that formally define it, including:

- **Vision:** *Outlining what the City’s ideal future state of Recreation Services entails.*
- **Mission:** *Outlining how the City will achieve its desired future state.*
- **Strategic Pillars (or Goals):** *Multiple focus areas that are mandatory to successfully achieve the future state Vision of Recreation Services.*
 - *Each Pillar should have its own unique definition outlining what this means for the City, and why it is important to achieving the Vision.*
 - *Furthermore, each Pillar should have a series of higher-level action items associated that will support the achievement of the Pillar’s focus, and by extension the Vision*
- **Values:** *Clearly outlining the attitude and mindset that the City must hold to successfully achieve its future goals.*
- **Action Plan:** *That clearly outlines each individual action item under the Pillars, including short, medium, and long-term tactical steps to achieve the higher-level action. Additionally, this should include information such as the key performance indicators, measurements, or outcomes that can be expected to support tracking progress. Finally, this should include a clear owner to ensure accountability is maintained and actions progress as expected.*

As this is developed, there should be a clear linkage to the City’s broader and new Strategic Plan, to ensure that there is alignment from the Department with the broader City’s goals. To develop the Recreation Strategic Plan, the City should engage with staff, the public, Council, and businesses/partners to ensure that the right ideals and goals are captured. The process should include structured consultations and facilitated sessions with Recreation staff and leadership to ensure that what is selected is realistic yet transformative for the City.”

Staff will undertake a competitive RFP process to engage a consultant to help deliver a detailed Parks & Recreational master plan. Once complete, the City will be able to focus on one consolidated overarching master document which includes recreational amenities as well as the City’s Beaches, Parks and Trails

The new Parks & Recreational master plan will help ensure the community has appropriate access to recreation opportunities through sound planning and balanced decision-making into the future.

Budget / Financial Implications:

The capital costs of this project is \$100,000 and will be funded through contingency reserves.

Risk Analysis:

The risk associated this project is moderate. The risk is associated with public confidence as it relates to City of Kenora parks and recreational amenities and long term planning in this area.

Communication Plan/Notice By-law Requirements:

Tourism & Recreation Division Lead; Finance and Administration

Strategic Plan or other Guiding Document:

- 1-9 The City will promote Kenora as a 365-day lifestyle destination.
- 2-9 The City will support continuous improvements to creation and leisure amenities, particularly those that support the quality of life.



April 1, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

Fr: Stace Gander, Manager of Community Services

Re: Budget Amendment - Tourism Destination Marketing Strategy & Brand Redevelopment

Recommendation:

That Council hereby directs staff to undertake a request for proposal process to develop a tourism destination marketing strategy & brand redevelopment; and further

That Council hereby approves a budget amendment in the amount of \$80,000 of which \$48,351.71 is to be funded through brand leadership reserves and \$31,648.29 is to be funded through MAT tax reserves for this project; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budgets at its April 20, 2021 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2021 Operating & Capital budgets for this purpose.

Background:

In 2012, through Tourism Kenora's Brand Leadership team, the City of Kenora undertook an extensive rebranding exercise with the assistance of Roger Brooks. The following brand promise and aspirational goal was development:

Brand Promise:

We are the connection to Lake of the Woods and its 14,522 Islands. Through our events and amenities we celebrate our history and build our future. We love our lake; we are its stewards and we nurture its pristine environment.

Aspirational Goal:

To be North America's Premier Boating Destination.

As part of the process and under the guidance of Roger Brooks, the Brand Leadership Team created a list of 59 recommendations to help achieve the goal of becoming North America's Premier Boating Destination. Staff used this list to help guide decision making related to the brand.

It is important that organizations actively review their brand and the brand's vision on a periodic basis to ensure that the brand aligns well with the organization's goals, objectives and broader strategic vision. Upon review, the current brand's focus is limiting in that it is narrowly focused on a non-year-around activity and an activity that is not inclusive. Kenora is a community and destination that in addition to boating has much to offer. The proposed

project should leverage previous work completed by Roger Brooks and aid in redesigned a brand that is more reflective and inclusive.

Marketing itself has evolved drastically in recent years with the evolution of target marketing, analytics, website search engine optimization, key word match, social media and integrated marketing strategies including determining return-on-investment on marketing spend. The City of Kenora needs to invest in its tourism marketing assets to drive increased visits particularly in the shoulder and winter seasons.

With the introduction of the Municipal Accommodation Tax there is an opportunity for the development of a comprehensive marketing strategy & brand redevelopment. Staff will undertake a competitive RFP process to engage a consultant for the project which will include but not be limited to:

- Redevelopment of the tourism destination brand.
- Creative design on a new destination tourism logo.
- Develop detailed target marketing profiles of individuals that we are attempting to attract to Kenora.
- Redevelopment of the Stayinkenora.ca website (in partnership with KHA).
- Develop a detailed one (1) year marketing plan including spend by calendar, by marketing medium and by target market segment.
- The ability to evaluate return-on-investment for marketing spend across mediums.

This project will result in a best in class comprehensive marketing assets and infrastructure that staff utilize in subsequent years to promote Kenora as a premier destination.

Budget / Financial Implications:

The total budget for this project will be \$80,000. \$48,351.71 is to be funded through brand leadership reserves and \$31,648.29 from the Municipal Accommodation Tax reserves.

Risk Analysis:

Risk associated with this project would be considered minor and be related to the City's ability to live and achieve its brand promise and vision.

Communication Plan/Notice By-law Requirements: bylaw and public notice

Strategic Plan or other Guiding Document:

1-9 The City will promote Kenora as a 365-day lifestyle destination.



April 13, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

Fr: Stace Gander, Manager of Community Services

Re: Northern Ontario Heritage Fund Corporation, Community Enhancement Program – Application for Recreational boat & parking facility upgrades

Recommendation:

That Council hereby directs staff to complete an application to the Northern Ontario Heritage Fund Community Enhancement Stream related to planned upgrades at the Kenora Recreation Centre grounds and green space in the 2021 Capital Plan in the amount of \$800,000; and further

That Council hereby approves any cost overruns associated with the project.

Background:

The Northern Ontario Heritage Fund Corporation is currently accepting applications. Staff will be applying under the Enhance Your Community Stream. Funding is in the form of a conditional contribution of up to 50% for total eligible costs of the \$800,000 project.

Recognizing that there has been an influx of demand on the Kenora Recreation Centre and planned economic development in the immediate surrounding area, Council approved an \$800,000 project in its 2021 Capital Plan. Community Services staff is seeking additional financial support to assist in upgrading the amenities which will include formally connecting the Rat Portage Urban near the boat launch to the Laurenson's Creek trail. As noted, Council has already committed the \$800,000 matching contribution through the capital budgeting process.

Budget / Financial Implications: The \$800,000 contribution from the City of Kenora has already been allocated through the capital budget process.

Risk Analysis:

In keeping with the City's Emergency Risk Management framework, the risk associated with not receiving this funding is classified as moderate given the dollar value of the project.

Communication Plan/Notice By-law Requirements:

Finance and Administration

Strategic Plan or other Guiding Document:

- 1-9 The City will promote Kenora as a 365-day lifestyle destination;
- 2-9 The City will support continuous improvements to creation and leisure amenities, particularly those that support the quality of life.



March 27, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

Fr: Adam Smith, Manager of Development Services

Re: Budget Amendment – Community Improvement Plan Program

Recommendation:

That Council hereby approves an additional allocation of \$75,000 to be funded through the Land Planning and Contingency Reserves to support the 2021 Community Improvement Plan (CIP) Program; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2021 Operating & Capital Budget at its April 20, 2021 meeting to withdraw funds from the Land Planning and Contingency Reserves in the amount of \$75,000 to provide CIP program support for applications made before December 31, 2021; and further

That Council give three readings to a by-law to amend the 2021 budget for this purpose.

Background:

The City of Kenora has three CIPs for the areas of the Harbourtown Centre, Keewatin and the Former Mill Site. A CIP is a planning tool permitted under Section 28 of the Ontario Planning Act. CIPs include financial incentives, which are legislated under Section 365.1 of the Municipal Act.

CIPs provide the planning and economic development framework for municipalities to respond to local needs, priorities and circumstances for specific project areas.

The three CIPs within Kenora provide grants and incentives including, but not limited to: building façade improvement, planning and design, landscaping, signage, and incremental taxation. All plans were all amended in 2017 to allow for additional incentives related to affordable housing development and accessibility amongst other revisions.

Council approves an annual allocation to the CIP program of \$100,000. Between the years of 2017-2020, there were 29 applications received to the program for all three project areas. Submissions received for the years 2017-2020 totalled \$1.465 million. Contributions of \$433,498 to these projects resulted in private investment of \$1.296 million. In particular, there were 5 applications received in 2020 representing all project areas, indicating that uptake is strong despite the impacts of COVID-19.

Interest in the program for 2021 has been significant. To date, Heritage Kenora has approved three applications for major building improvement projects totaling \$77,950. One application for residential conversion is pending approval in the amount of \$12,000, resulting in \$10,050 remaining in the 2021 budget.

Proponent	Grants Accessed	Total CIP Approved - 2021	Total Estimated Private Sector Investment - 2021
336 Second Street South 'Black Oven'	Landscaping Primary Façade Signage Accessibility Planning and Design	\$35,500	\$72,500
45 Matheson Street 'Mixed Use'	Primary Façade Secondary Façade Accessibility Planning and Design	\$23,375	\$124,308
305 Matheson Street 'Kenora Veterinarian Clinic'	Primary Façade Signage Planning and Design	\$17,350	\$29,300
329 Second Street South 'Flowers by the Lake'	Signage	\$1,725	\$1,725
Total		\$77,950	\$227,833

Staff have engaged in pre-consultation meetings with five interested proponents, seeking a total of \$87,000 in estimated contributions. CIP application requests in 2021 far exceed the annual Council allocation should all potential applications be submitted and approved. This interest is encouraging and indicates that the businesses and property owners are willing to make investments in properties, in light of the continued global pandemic.

City staff are recommending an additional Council contribution to the CIP program for 2021 to assist in supporting businesses during COVID-19.

Budget: An additional contribution of \$75,000 is recommended based on pre-consultations undertaken to date. There are unspent funds available from previous years of CIP program delivery that have been placed into the Land Planning Reserve, however, there is not a sufficient carryover to account for the full amount of the additional allocation. The Land Planning Reserve has an estimated \$44,281.51 resulting in \$30,718.49 to come from Contingency.

Risk Analysis: There is high financial risk in approving the additional allocation given the magnitude of the contribution, however, this risk should be accepted given previous projects funded through the program have resulted in positive economic spinoff effects.

Communication Plan/Notice By-law Requirements: By-law required.

Strategic Plan or other Guiding Document:

- 1-2 The City will foster strong, dynamic working relationships with the Kenora business community;
- 2-4 The City will act as the catalyst for continuous improvements to the public realm.



April 8, 2021

City Council Committee Report

To: Kyle Attanasio, CAO

Fr: Adam Smith, Manager of Development Services

Re: Kenora's Economic Recovery Plan – 2021 Implementation

Recommendation:

Whereas the COVID-19 global pandemic has had a devastating effect on the City of Kenora business community; and

Whereas Council approved Kenora's Economic Recovery Plan in July 2020 which identified four priority areas including: Bring Tourists Back to Kenora, Restoration of Downtown Activity, Grow the Resiliency of the Business Community and Infrastructure that Supports Recovery;

Now Therefore Be It Resolved That Council reaffirms the waiving of fees for the purpose of the establishment of Outdoor Commercial Patios as established in DS-6-2 Outdoor Commercial Patios, subject to staff application approval; and further

That Council approves free metered parking in the Harbourtown Centre for July 2021 excluding municipal parking lots; and further

That Council approves amendments to rental fees for the Whitecap Pavilion to support public events; and further

That Council approves amendments to allow for free evening and weekend parking at the Park Street municipal parking lot; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law Number 16-2021 at its April 20, 2021 meeting to give effect to these rates outlined in the revised Schedule "E"; and further

That By-Law numbers 16-2021 and 82-2018 be hereby repealed.

Background:

The COVID-19 global pandemic has created great uncertainty for the Kenora business community. Beginning in March 2020, Development Services staff, alongside partner organizations including the Lake of the Woods Business Incentive Corporation, Harbourtown BIZ, the Kenora and District Chamber of Commerce and the Northwestern Ontario Innovation Centre, have worked to assist local businesses by providing resources and information, data collection, and linkage to financial supports.

In addition, Council approved Kenora's Economic Recovery Plan at its July 21, 2020 meeting. The plan identifies 20 actions that the municipality can undertake to effectively

respond to the significant impacts that the COVID-19 pandemic has had on local businesses. In particular, there are four priority areas defined including: Bring Tourists Back to Kenora, Restoration of Downtown Activity, Grow the Resiliency of the Business Community and Infrastructure that Supports Recovery.

City staff, alongside other community partners, have outlined several initiatives to further support implementation of the Economic Recovery Plan for 2021. These initiatives include policy amendments, event and programming opportunities alongside considerations to parking revisions in the Harbourtown Centre.

These activities will be supported by a multi-media campaign to include print, social media and Big Belly posters as well as other forms of advertising, building off the #keepitinkenora marketing that was conducted over the holiday season in December 2020.

Delivery of these activities should be considered subject to revision, dependant on COVID-19 public health measures and protocols.

Specific highlighted initiatives for 2021 are detailed below. Additional information on other initiatives in the Economic Recovery Plan not listed here can be found in the attachment to this report.

Outdoor Commercial Patios:

The City of Kenora Outdoor Commercial Patio Policy recognizes that the development of commercial outdoor patios can create spaces that are interesting and stimulating, and accessible for residents and visitors. The policy outlines a framework for application by businesses to develop these outdoor areas.

In response to the COVID-19 global pandemic, Council approved amendments to the Outdoor Commercial Patio Policy in 2020 to allow for the use of municipal parking spaces, flexibility in insurance requirements and for applicant fees to be waived. This policy change was approved during a period when restaurants could only be open for outdoor dining. There were nine applications for the development of these spaces over the summer of 2020, including businesses who accessed the program to participate in the Main Street Markets in August. In connecting with previous recipients, many found the program of benefit and would be interested in developing outdoor dining spaces again this summer should COVID-19 public health measures permit.

Staff are requesting Council reaffirm its 2020 approval in support of these amendments. This includes the waiving any associated fees for the establishment of Outdoor Commercial Patios, including those related to the use of municipal parking spaces. As in 2020, the use of and/or impact to municipal parking spaces will be limited to four spots maximum, and subject to staff application approval per the current policy.

Free Harbourtown Centre Parking – July 2021:

Council had previously approved free parking in the Harbourtown Centre for the months of July 2020 and December 2020 to support local shopping efforts. These approvals aligned with the Restoration of Downtown Activity objective detailed in the Economic Recovery Plan, the Glad You Are Here ribbon cutting event as well as 'shop local' programming that was undertaken by the Kenora Business Partners which included the Harbourtown BIZ Holiday Trail, Black Friday event, Keep it in Kenora collective social media and print campaigns, and the Kenora and District Chamber of Commerce Poker Derby. Staff are once again requesting free parking in the Harbourtown Centre for the

month of July to encourage local shopping and welcome visitors back to the downtown in support of business.

Whitecap Pavilion Rental Fees:

Events throughout the community and more specifically, at the Whitecap Pavilion, provide significant economic benefit to the municipality. Opportunity to waive fees at this venue for public events is identified in the Economic Recovery Plan.

In an effort to increase local vibrancy and the frequency of public events at the Whitecap Pavilion, staff are recommending the following changes to the Whitecap Rental Fee structure:

- Eliminate the rental fee for community based events available to all members of the public - this will remove barriers for organizers interested in starting new events or expanding existing events and will provide support for current organizers;
- Remove early set up, evening and all off season rental fees;
- Implement a revised fee of \$3,000 plus HST for weddings - rental duration will be extended to include early set up and an extended post-event clean up period recognizing this is often requested from the majority of wedding organizers. Proposed time period is Friday at 11 am until Sunday at 11 am.
- Private rentals outside of weddings specifically will remain at current rates - Examples of these types of events include the Water and Wheels Boat Show, Kinsmen Conference.

Current Rates:

Whitecap Pavilion Rentals	Peak Season	Off Season
Hourly	\$131.25	\$78.75
Half Day	\$420.00	\$367.50
Full Day	\$1050.00	\$945.00
Weekend	\$2625.00	\$2100.00
Sound System	\$25.00	\$25.00
Early Setup Fee (if it can be accommodated)	Peak/Off Season	
Hourly	\$32.80	
Half Day	\$210.00	
Full Day	\$525.00	

Proposed Rates:

Whitecap Pavilion Rentals	Private Rentals
Half Day	\$420.00
Full Day	\$1050.00
Weekend	\$2625.00
Wedding	\$3000.00

Whitecap Pavilion Rentals	Public Events
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Special events which are open to the community at large and of municipal importance – subject to approval	N/A
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Park Street Parking Lot – Evenings and Weekends:

The parking lot in the area of Downtown Revitalization Phase IV currently operates as long term lease only. While the parking by-law permits hourly and overnight parking, all spots are fully subscribed during the day. Spots are primarily leased to individuals who are employed in the Harbourtown Centre, Monday – Friday. As such, the lot is typically empty in the evenings and on weekends, however, current signage does not permit public parking during these off-peak hours. Staff are recommending an amendment to By-Law 82-2018 to allow for free evening and weekend parking for the public in this lot.

Current Rates:

Lot “W”	<u>Park Street Parking Lot</u>
Control:	By-Law Enforcement Officer City Designated Towing Company (at owner’s expense)
Fees:	As per coin parking permit system \$1.00 per hour Paid valid ticket must be displayed face up on dash displaying fees paid Overnight Parking \$7.00 per evening (between 6:00 p.m. and 9:00 a.m. the following day) plus applicable taxes Monthly \$50.00 plus applicable taxes
Special Regulation:	No fees payable Sundays or Public Holidays

Proposed Revision:

Lot “W”	<u>Park Street Parking Lot</u>
Control:	By-Law Enforcement Officer City Designated Towing Company (at owner’s expense)
Fees:	Monthly \$50.00 plus applicable taxes
Special Regulation:	No fees payable Evenings or Overnight Parking (between 6 p.m. and 9 a.m. the following day), Weekends or Public Holidays

Main Street Markets:

In August 2020, the Kenora and District Chamber of Commerce, in partnership with the City of Kenora and Kenora Hospitality Alliance, closed Main Street South to host two markets which included over 40 vendors, live entertainment and pop-up patios. Building off the success of the 2020 events, the Kenora and District Chamber of Commerce is leading the hosting of three Main Street Markets in 2021. The proposed dates for the

markets are June 26, July 17 and August 14. Planning for these events is underway and more details will be released as available.

Harbourfront Food Truck Program:

Food truck spots at the Harbourfront have typically been allocated through a competitive request for proposals process that require vendors to adhere to specific operating hours and contract with the City of Kenora for a three year, seasonal period.

In 2021, staff have amended this program to allow for improved flexibility for vendors and will consider short-term lease opportunities for a minimum two week period. This process closed April 8, 2021. One submission was received.

117 Main Street South – Seasonal Lease Opportunity and Future Development:

A Request for Proposals was issued in March 2021 to gauge private sector interest in seasonal development of the municipal lot at 117 Main Street South. The process closed on April 8, 2021. No submissions were received.

The City of Kenora will be pursuing an alternative to activate this lot for Summer 2021 which will see the development of a pop-up patio in the space. Additional opportunities for programming will be pursued once the physical patio has been constructed.



Figure One: Rendering of Pop-up Patio – 117 Main Street South

Glad You Are Here Ribbon Cutting:

Council, alongside other partners and organizations, welcomed back residents and visitors to the City of Kenora and Harbourtown Centre on July 14, 2020 with a ribbon cutting event on Main Street. Staff are proposing to host a similar event on May 21, 2021 should current COVID-19 protocols permit.

Curbside and Dockside Pickup:

Staff have discussed opportunity for designated curbside and dockside pickup locations and are examining the potential to have spots in place to accommodate this type of service.

Local Frequency Giftcard:

City staff have been working with the Harbourtown BIZ to explore the opportunity to implement a giftcard and rewards program that could be utilized broadly at local businesses. This program is anticipated to be launched in Summer 2021.

A Grand Opportunity:

The Northwest Business Centre COVID-19 Recovery Fund provides businesses with a grant of up to \$1,000 towards one-time professional marketing services that will aid in business recovery.

Successful applicants will gain direct, one-to-one business counselling from marketing strategists at Wake Marketing. Participation in this program will empower businesses to adapt and undertake effective marketing in the ongoing post-COVID economy.

This program is 100 percent funded by the Province of Ontario and is launching the week of April 12th.

Budget:

Council has allocated \$20,000 for implementation of the Economic Recovery Plan and Open Streets initiative in 2021. Projects may be further supported by the Municipal Accommodation Revenues. Several of the outlined initiatives will have budget implications based on the waiving of fees.

Outdoor Commercial Patios:

There were nine applications under the 2020 Outdoor Commercial Patio program. There had been no applications received previously under the program in years prior to 2020. There were 11 parking spaces utilized under the 2020 program, however, not all spaces were hooded or occupied for the duration of the entire season. The current fee for hooding a meter is \$15/day for a double meter.

Whitecap Pavilion Fees:

Preliminary average revenues from previous years for public event fees are estimated at \$12,000-\$15,000. Foregone revenue as a result of waiving fees would be offset by an increase in wedding rental fees (approximately \$2,000 per event) which is estimated at \$8,000-\$10,000 for an average operating year. This increase in wedding fees should not be anticipated to offset the full loss of revenue as it is hoped that there will be an increase in public events as a result of this amendment.

Free Harbourtown Centre Parking – July 2021:

Coin reconciliation for all parking meters in the City of Kenora for the period of July 2019 was \$38,478.

Park Street Parking Lot – Evenings and Weekends:

Monthly rental fees are not anticipated to be affected by this revision.

Risk Analysis: There is minor financial risk associated with the waiving of fees and loss of revenue. This risk should be assumed. There is positive governance risk in approving the continued implementation of the Economic Recovery Plan and specific identified activities as it represents continued municipal relief measures offered to the local business community.

Communication Plan/Notice By-law Requirements: By-law required.

Strategic Plan or other Guiding Document:

Kenora's Economic Recovery Plan:

This program supports the four priorities of the Economic Recovery Plan to:

- Bring Tourists Back to Kenora;
- Restoration of Downtown Activity;
- Grow the Resiliency of the Business Community;
- Infrastructure that Supports Recovery.

Guiding Principle 1-2 The City will forge strong, dynamic working relationships with the Kenora business community

1-2 The City will ensure Kenora is recognized as 'Open for Business' and facilitating development through the streamlining of application and approval processes, effectively eliminating any 'red tape'

2-4 The City will act as the catalyst for continuous improvements to the public realm.

Kenora's Economic Recovery Plan

2021 Implementation and Update

Bring Tourists Back to Kenora	
Create a video campaign to showcase the resiliency of local businesses	This project has been identified as a priority initiative under the Economic Development and Tourism Strategy for 2021.
Collaborate with Travel Manitoba on an in-province marketing campaign	Ongoing – development of a Northwest Tourism Route is underway.
Launch an Official Reopening of Kenora Event	Hosted July 14, 2020 – positioned to undertake a similar event on May 21, 2021
Restoration of Downtown Activity	
Allow the use of designated parking spaces for pick-up in the downtown to support local and accommodate easy pick-up	This is under development and may also include designated dockside pick up locations.
Free parking downtown until the end of July to support resident and seasonal visitor traffic	Approved by Council for July 2020 and December 2020 – staff are requesting free parking in the Harbourtown Centre for July 2021.
Waive the fee for the Whitecap Pavilion for Public events	Submitted for Council consideration.
Grow Resiliency of the Business Community	
Develop, support and promote Outdoor Patio space	Policy amendments approved in 2020 – submitted for Council reaffirmation for 2021.
Partner with employment agencies to facilitate virtual job fairs/social spaces	An application to the Skills Development Fund has been submitted to support the Small Business STRONG Speakers Series that would work to create an online space to support businesses and facilitate development opportunities.
Implement an “Explore Your Own Community” program	Completed in 2020 with the delivery of the Staycation photo contest. A new program for 2021 is under consideration.
Discount to application fees for eligible projects until January 2021	Fees related to both planning and building were determined to be among the lowest in the region. No further reductions in fees were implemented.
Work with Kenora business partners on the delivery of a Go Local Shopping Program	Currently underway in partnership with Harbourtown BIZ.

Promote and celebrate "The Big Spend" on July 25th	Completed in 2020.
Expand and incentivize uptake in the Matiowski Farmers Market	Staff have been working with vendors and the Northwestern Health Unit to develop multiple scenarios in order to reach maximum capacity dependent on COVID-19 restrictions.
Review regulations in Zoning By-law and Official Plan to encourage safe development	The review of the City of Kenora Official Plan and Zoning By-Law is underway and anticipated to be completed in 2022.
Ensure that 5-year Economic Development and Tourism Strategy is responsive those sectors more significant affects by COVID-19	Work on this strategy has contemplated the impacts of COVID-19. There are Municipal Accommodation Tax projects identified for 2021 specifically related to COVID-19 relief and response.
Amendments to CIPs to expand areas or incentives	Through the Official Plan review, staff are seeking to enable the creation of a City-wide CIP area.
Implement the Vacant Lands Disposition Strategy with a focus on facilitating projects that support the most vulnerable and drive economic recovery.	Staff have been working to identify and dispose of lands in response to strategic needs.
Infrastructure that Supports Recovery	
Develop an Open Streets Program	This includes further development of the Main Street Market. Building off the success of the events in 2020, there will be three markets in 2021.
Advocate for changes to federal and provincial policies that create challenges for economic and social recovery	Staff have been monitoring issues and have positioned to provide comments when required.
Prioritize investment into Kenora's Harbourfront to stimulate the local economy and attract both local residents and tourists	Applications to FedNor, NOHFC and TEDRF have been submitted for detailed design work.

The Corporation of the City of Kenora

By-Law Number **XX16** - 2021

A By-law to establish a General Tariff of Fees and Charges for the City of Kenora

Whereas the Municipal Act, 2001, as amended, authorizes a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and

Whereas various other statutes that govern municipalities also provide similar authority; and

Whereas the Corporation, acting under these authorities, charges fees for various activities, services, property use and other matters under its control; and

Whereas these fees may be adjusted from time to time in accordance with the annual budget process, the introduction of new or different services and the evolution of existing process and services; and

Whereas the Corporation considers that the consolidation of all or most of its fees and charges into one by-law is beneficial for users of services for which fees and charges are levied;

Now Therefore, the Council of the Corporation of the City of Kenora enacts as follows:-

1. That the following Schedules attached hereto and forming part of this By-law setting out the various departmental fees and charges are hereby approved:-

“A” –Administration & Finance

“B” – Community Services

“C” – Emergency Services

“D” – Operations & Infrastructure

“E” – Development Services

2. That the fees and charges set out on the attached Schedules are exclusive of any applicable government taxes and such applicable taxes will be added to these fees.
3. That this By-Law shall come into force and take effect upon third and final reading thereof.
4. That By-Law Number 149-2020 is hereby repealed.

By-Law Read a First and Second Time this **2016th** day of
February, April, 2021

By-Law Read a Third and Final Time this **2016th** day of
February, April 2021

The Corporation of the City of Kenora:-

Daniel Reynard, Mayor

Heather L. Pihulak, City Clerk

SCHEDULE 'E' – DEVELOPMENT SERVICES

To By-Law Number 16-2021

Section	Fee Description	Fee	Details
Property Sales and Leases			
	Application to purchase or lease municipal property – road/shore allowance abutting property owned by applicant(s)	\$ 500.00	+all costs including survey, legal, transfer and a minimum of either \$1000 or the established fair market value, whichever is more
	Application for purchase or lease of municipal property – property not a part of a road/shore allowance abutting property owned by applicant(s)	\$ 500.00	+ Fair market value or as established by Council

Whitecap Pavilion Rentals	Peak Season	Off Season
Hourly	\$131.25	\$78.75
Half Day	\$420.00	\$367.50
Full Day	\$1050.00	\$945.00
Weekend	\$2625.00	\$2100.00
Sound System	\$25.00	\$25.00
Early Setup Fee (if it can be accommodated)	Peak/Off Season	
Hourly	\$32.80	
Half Day	\$210.00	
Full Day	\$525.00	

Whitecap Pavilion Rentals	Private Rentals
Half Day	\$420.00
Full Day	\$1050.00
Weekend	\$2625.00
Wedding	\$3000.00

Whitecap Pavilion Rentals	Public Events
Special events which are open to the community at large and of municipal importance – subject to approval	N/A

Lake of the Woods Discovery Centre	Rental Rates
During Business Hours (Amphitheatre) Flat Rate	\$175
Hourly Rate (Amphitheatre)	\$ 50
After Business Hours (5 pm – 8 pm)	\$250
After Business Hours (5 pm – 10 pm)	\$350
After Business Hours (5 pm – 1 am)	\$750

The Corporation of the City Of Kenora

By-Law Number ~~XX82 - 202118~~

A By-Law to Establish and Regulate Parking Lots and Structures
Within The City Of Kenora

Schedule "A"

By-Law Number ~~XX82 - 202118~~
City of Kenora

Parking Lot Fees & Regulations

Lot "W"

Park Street Parking Lot

Control:

By-Law Enforcement Officer
City Designated Towing Company (at owner's expense)

~~Fees:~~

~~As per coin parking permit system \$1.00 per hour~~

~~Paid valid ticket must be displayed face up on dash displaying fees paid~~

~~Overnight Parking \$7.00 per evening (between 6:00 p.m. and 9:00 a.m. the following day) plus applicable taxes~~

~~Monthly \$50.00 plus applicable taxes~~

~~Special Regulation:~~

~~No fees payable Sundays or Public Holidays~~

~~Fees:~~

~~Monthly \$50.00 plus applicable taxes~~

~~Special Regulation:~~

~~No fees payable Evenings or Overnight Parking (between 6 p.m. and 9 a.m. the following day), Weekends or Public Holidays~~



April 6th, 2021

City Council Committee Report

To: Mayor and Council

Fr: Kevan Sumner, City Planner

Re: Request to Purchase City Property – Wiebe – 96 Lakeside Cr

Recommendation:

That the Council of the City of Kenora hereby declares part of a Road Allowance identified as PIN 42166-0849 as surplus needs to the requirements of the Municipality; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to declare these described lands as surplus to the needs of the municipality at its April 20, 2021 meeting; and further

That Council hereby authorizes a purchase and sale agreement between the Corporation of the City of Kenora and Gregg and Elizabeth Wiebe for the sale of the identified lands in the amount of \$1,930.00; and further

That the property be merged with the adjacent property owned by the purchasers; and further;

That three readings be given to two by-laws for these purposes.

Background Information:

The Planning Division has received an application to purchase a closed shoreline road allowance located adjacent to 96 Lakeside Crescent. Refer to Figure 1 below for an aerial image indicating the location of the property being purchased and the adjacent property owned by the purchasers.

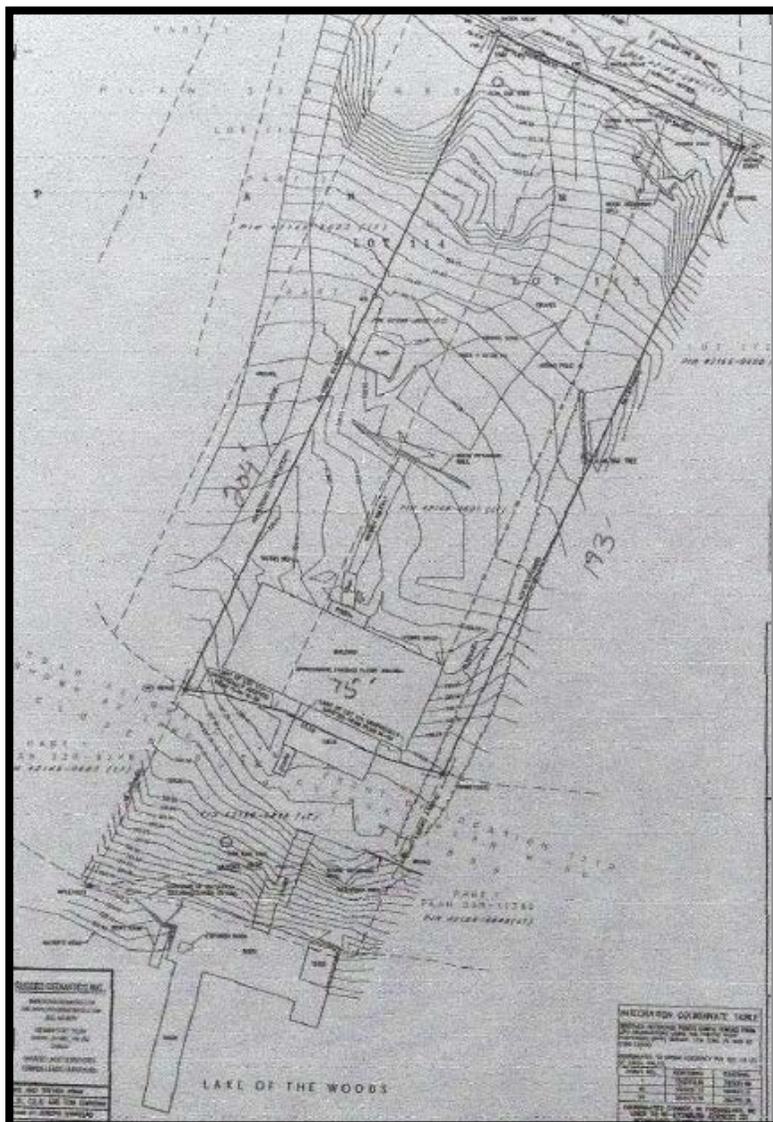
The property owners of 96 Lakeside Crescent wish to acquire the closed shoreline road allowance to increase the size of their existing property, to allow for future redevelopment of the property that complies with the limits of medium density under the City of Kenora Official Plan (40 or fewer dwelling units per hectare). A zoning amendment from "R2" Residential – Second Density Zone to "R3" Residential – Third Density Zone will also be required prior to any residential development that includes more than two dwelling units.

The applicants' appraisers have submitted a copy of a survey of the property (Figure 2), indicating property contours, the location of the closed road allowance, and existing structures on both the private property and road allowance.

Figure 1: Location of shoreline road allowance to be purchased.



Figure 2: Snapshot of Plan of Survey



The proposal was circulated for comments to internal departments, and comments were received as follows:

Engineering	No Concerns
Building	No Concerns
Roads	No Concerns
Sewer and Water	No Concerns
Fire and Emergency	No concerns
Environmental	No concerns
Heritage Kenora	No concerns

Results of internal circulation conclude that staff do not have concerns or objections to the sale and transfer of ownership.

Notice of this Application to Purchase City Property was advertised in accordance with the Sale and Other Disposition of Land policy. The Planning Division received several inquiries regarding the proposed sale and future redevelopment of the property. No submissions were received either in favour of or in opposition to the sale.

The agent working on behalf of the owner has submitted an appraisal of the fair market value. Council is requested to grant authority to the Mayor and Clerk to execute an agreement for purchase and sale at the appraised price.

Budget: No impact, all costs to be the responsibility of the property owners as per the City's Tariff of Fees By-law for Planning Applications and purchase of land.

Risk Analysis: No risk has been identified, other than potential public concerns regarding the proposed medium density redevelopment of the property. Any concerns regarding zoning amendment and future use of the property will be considered and addressed through a future zoning by-law amendment application.

Communication Plan/Notice By-law Requirements: Per the City's Sale of Land Policy, Notice By-law, Committee of a Whole and Council Agendas.

Strategic Plan or Other Guiding Document: The request supports the City of Kenora's Vision 20/20 Strategic Plan's priority to Build Our Foundations and further supports potential future development. In particular, this project aligns with the following:

1.1 – The City will provide clear and decisive leadership on all matters of economic growth in Kenora and the surrounding district;

Official Plan, Principle 1 – Sustainable Development, which promotes infill and intensification, directs residential development to land within the settlement area by way of infilling.

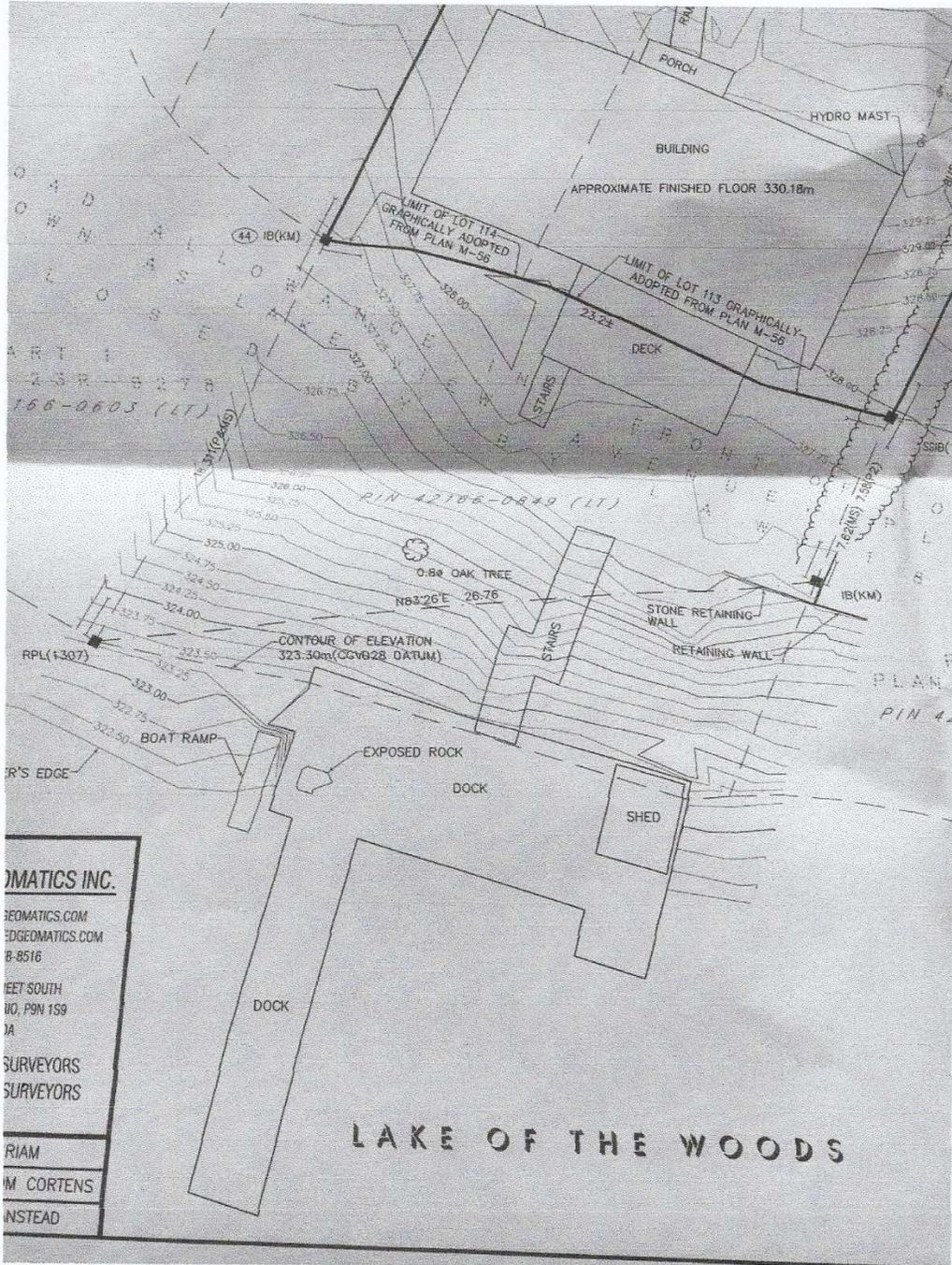
Pictures of the subject's shoreline and existing improvements



Plans/Surveys/Geowarehouse Data

2/11/2021

IMG_2269.JPG



2/11/2021

IMG_2268.JPG

