1. Call to Order

2. Blessing – Councillor Poirier

3. Public Information Notices
   As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at today's meeting:

- To amend its 2019 Capital Budget to withdraw funds from the following:
  - Contingency Reserve in the amount of $27,885 to offset the cost of the Community Energy Plan
  - IT Reserve in the amount of $14,650 for the IT Camera Project
  - IT Reserve in the amount of $9,500 for a new photocopier
  - Water & Sewer Reserves in the amount of $28,245 for the water billing conversion project
  - Sewer and Water Reserves in the amount of $158,821.88 to offset the cost of the Metis Pumping Station settlement
  - Roads Reserve in the amount of $257,304 for the purchase of a 2019 Western Star Tandem Plow Truck
  - Water & Wastewater Reserve in the amount of $169,117 for the purchase of a 2019 Western Star Tandem Truck
  - Solid Waste Reserve in the amount of $146,324 for the purchase of a 2019 53’ Spector Steel Walking Floor Open Top Trailer
  - Fleet Reserve in the amount of $66,000.00 carry forward to complete the GPS Project
  - Water & Sewer Reserve in the total amount of $909,300 to fund 2018 uncompleted sewer and water projects that have been committed to and carried forward into 2019
  - 2018 carry-over of funding in the amount of $2,488,719 to facilitate the completion of the art centre project
  - Accessibility Reserves in the amount of $32,500 to complete the washrooms at Norman Park

4. Declaration of Pecuniary Interest and the General Nature Thereof

   The Mayor will ask if any Member of Council has any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:

   i) On today’s agenda or from a previous meeting;
   ii) From a meeting at which a Member was not in Attendance
5. Confirmation of Previous Council Minutes
   ➢ Regular Council – January 15, 2019

6. Presentations/Deputations

   Approximately five (5) minutes per person/group.
   - Ryan Haines – Black Sturgeon Water Quality Monitoring 2018
   - Charlene Ramage – Getting Ahead Program

7. Additions to Agenda (urgent only)

8. Appointments
   - None

9. Reports from Committee of the Whole

   9.1 Administration & Finance
       - 2018 Q4 Investments Report
       - December 2018 Financial Statements
       - Section 357 Report
       - Coney Island Music Festival – Community Foundation Support
       - Budget Amendment – Community Energy Plan
       - Accommodation Policy
       - Budget Amendment – Clerks Department 2018 Project Carryover
       - Closed Meeting Investigation Policy
       - Closed Meeting Investigator Agreement
       - Closed Meeting Investigation Report
       - Police Services Board Composition
       - Accessible Election Report

   9.2 Fire & Emergency Services
       - No Reports

   9.3 Operations & Infrastructure
       - Budget Amendment – Metis Pumping Station Settlement
       - Budget Amendment – 2018 Fleet Purchases
       - Budget Amendment – 2018 GPS Project Carry Forward
       - Budget Amendment – Water & Wastewater Project Carry Forward

   9.4 Community Services
       - Budget Amendment – Kenora Art Centre
       - Hing’s Lease Renewal
       - Budget Amendment – Norman Park Accessibility
       - TBay Tel Lease Agreement Extension – Valley Drive
       - Lease Agreement – 80 Government Road
       - Keewatin Medical Clinic Building Transfer
9.5 Development Services

- Zoning Bylaw Amendment D14-19-01 Degagne
- Request to Exchange Properties for Lot Additions

10. Housekeeping Resolutions

- Canada Cultural Spaces Fund Contribution Agreement
- 2018 Black Sturgeon Water Quality Monitoring Report
- Dedicated Gas Tax Agreement
- NOHFC Phase IV Agreement
- Ontario Trillium Foundation Agreement
- Tax Collector Appointment
- Various Minutes
- Water Wastewater Systems Monthly Summary December 2018

11. Tenders

- None

12. By-laws

Council will give three readings to the following by-laws:-
- Confirmatory
- Budget Amendment – Community Energy Plan
- Accommodation Policy
- Budget Amendment – Clerks Department 2018 Project Carryover
- Closed Meeting Investigation Policy
- Closed Meeting Investigator Agreement
- Budget Amendment – Metis Pumping Station Settlement
- Budget Amendment – 2018 Fleet Purchases
- Budget Amendment – 2018 GPS Project Carry Forward
- Budget Amendment – Water & Wastewater Project Carry Forward
- Budget Amendment – Kenora Art Centre
- Hing’s Lease Renewal
- Budget Amendment – Norman Park Accessibility
- TBay Tel Lease Agreement Extension – Valley Drive
- Lease Agreement – 80 Government Road
- Zoning Bylaw Amendment D14-19-01 Degagne
- Canada Cultural Spaces Fund Contribution Agreement
- Dedicated Gas Tax Agreement
- NOHFC Phase IV Agreement
- Ontario Trillium Foundation Agreement
- Tax Collector Appointment

13. Notices of Motion

14. Proclamations

- World Rotary Day – February 23, 2019

15. Announcements (non-action)
16. **Adjourn to a Closed Session**

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization for Council to move into a Closed Session to discuss items pertaining to the following:

i) **Education & Training Members of Council (2 matters)**

ii) **Personal Matter about an Identifiable Individual (1 matter)**

17. **Adjourn Meeting**

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**Information on Voting by Mayor & Council under The Municipal Act, 2001**

243. Except as otherwise provided, every member of a council shall have one vote;

245. Any question on which there is a tie vote shall be deemed to be lost, except where otherwise provided by any Act;

246. (1) If a member present at a meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the clerk shall record each vote;

(2) A failure to vote under subsection (1) by a member who is present at the meeting at the time of the vote and who is qualified to vote shall be deemed to be a negative vote.
What is the "Getting Ahead" Program

Getting Ahead in a Just-Getting'-By World is a 16-week workshop for people with little to no income to build on their resources and strengths with the end goal of getting out of poverty.

In Getting Ahead, you will be the expert regarding your life, the person with information that others need, and a problem solver in your own life, as well as in the community. No one is going to tell you what to do or think. No one is going to "assess" you, evaluate you or hand you a plan.

As an investigator (participant), you will receive the following:

$ Lunch/Snacks
$ Transportation
$ Child minding service
$ Gift cards

Build Your 11 Resources

$ Financial
$ Emotional
$ Language (How we speak to our Friends vs Authority)
$ Mental
$ Positive Social Circles / Social Capital
$ Physical
$ Spiritual
$ Motivation / Persistence
$ Trust
$ Relationships / Role Models
$ Knowledge of the ‘Hidden’ Rules
Thanks to our Sponsors:

Emil: Underwood@nwmu.on.ca
Judy Underwood (807) 468-347 Ex 3031

Emil: collette27@shaw.ca
Collette Surevy (807) 407-2825

Contact Facilitators:
Or to register
For more information

Thoughts from a Previous Investigator:

Angel, Getting Ahead Graduate
Something with myself, for myself.
It made me feel like, "Yep, I can do
me most was the self-empowerment
my own resources, What impacted
living. I decided it was time I found
"I took the getting ahead program

Join us in changing
In a

Future

Your

...It's your time to be...

Getting Ahead
Housekeeping Reports
NOT attached to Committee of the Whole Agenda
January 28, 2019

Housekeeping
Council Briefing
(direct to Council – does not appear at COW)

Agenda Item Title: Canada Cultural Spaces Contribution Agreement Authorization

Background Information:
An agreement was reached between the Corporation of the City of Kenora on behalf of the Lake of the Woods Museum and Canadian Heritage (Government of Canada) for the provision of funding for the Lake of the Woods Arts Centre in the amount of $1,000,000. The agreement is now ready for execution by bylaw.

Resolution for Council:
That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and Canadian Heritage (Government of Canada) for the provision of Canada Cultural Spaces Funding in the amount of $1,000,000; and further

That the Mayor & Clerk be authorized to execute this agreement.

Budget: The Cultural Spaces funding of $1,000,000, the NOHFC funding of $1,000,000 and donation receipts of $1,924,674 are expected to cover the anticipated costs of the Lake of the Woods Arts Centre.

Risk Analysis: With all the funding in place there is still the risk of the project going over budget due to unforeseen circumstances.

Communication Plan/Notice By-law Requirements: By-law required to authorize the signing of the agreement.

Strategic Plan or Other Guiding Document: Administrative

Briefing By: Charlotte Edie, Treasurer
Bylaw Required: Yes
February 4, 2019

Housekeeping
Council Briefing
(direct to Council – does not appear at COW)

Agenda Item Title: Black Sturgeon Lakes Water Quality Monitoring - 2018

Background Information:
In 2007, City Council approved the development of a lake capacity and management study for Black Sturgeon Lake. When the final report was accepted, one of the key recommendations was that the City develop a comprehensive monitoring program to assess patterns in lake productivity (including total phosphorus and chlorophyll), during open water season.

Based on the results of the 2009, 2010, 2015, 2016, and 2017 sampling seasons, the consultant has consistently recommended annual sampling. The methodology has incorporated one spring sampling session and one late summer sampling session, which provides a more effective monitoring program than the original project design of 10 sampling sessions conducted every five years.

In 2018, Council approved funds for further monitoring and reporting. The contract to Kenora Resource Consultants was extended in 2018, and the consultant is now providing the completed report for 2018.

In 2017, the report noted findings of an elevated level of copper, and that it should be monitored. In 2018, copper concentration results were lower and within the range of previous years. Therefore copper concentrations are not concerning or a potential water quality issue on Lower Black Sturgeon Lake.

The consultant recommends that due to the variations identified in specific seasons that it is important to collect data annually, as well as from more sampling sites, to establish and maintain robust data sets.

Resolution for Council:
That Council hereby accepts the 2018 Black Sturgeon Lakes Water Quality Monitoring Report, as prepared by Kenora Resource Consultants Inc.

Budget: Ongoing funding for 2019 and beyond

Risk Analysis:
The risk level is low to moderate. Annual sampling and reporting is conducted to ensure that the health of the lake is not changing or being impacted by adjacent development. Naturally occurring exceedances are noted and trends will be monitored. Mitigation is not required.

Strategic Plan or other Guiding Document:
City of Kenora Official Plan (2015)
• Principle 2 – Natural Environment
Kenora shall support the protection and integrity of the natural environment, as valued by the community.

- Section 5.3 – Black Sturgeon Lake (Restricted) Development Area - It is recognized that the protection of water quality is of paramount importance for Black Sturgeon Lake, and it is the objective of this Plan

**Strategic Plan – Our Vision is 20/20 (Updated 2016)**

2.14 The City will continue to advance our leadership position as “Stewards of the Lake” and “Stewards of the Land” by safeguarding water quality on our lakes and optimizing waste diversion practices that reduce future landfill requirements.

**Briefing By:** Devon McCloskey, City Planner

**Bylaw Required:** No
January 29, 2019

Housekeeping
Council Briefing
(direct to Council – does not appear at COW)

Agenda Item Title: Dedicated Gas Tax Letter of Agreement

Background Information:
As of October 2004, the Province provided 1 cent/litre of gas tax funds to Ontario municipalities, increasing as of October 2005 to 1.5 cents/litre, and since October 2006 has consistently provided 2 cents/litre annually. In 2013 the Province made a commitment to make Gas Tax funding permanent. The City of Kenora will be eligible to receive an allocation of $150,290 for this program year. The City received $156,689 for the previous full year agreement.

The purpose of the Program is to provide dedicated gas tax funds to municipalities to ensure that local public transportation services continue, and to increase overall ridership through the expansion of public transportation capital infrastructure and levels of service. To be eligible to receive dedicated gas tax funds a municipality must contribute financially towards their public transportation services. A municipality receiving dedicated gas tax funds must ensure that all funds received are used exclusively towards the provision of public transportation services and, unless otherwise approved by the Ministry, disbursement of dedicated gas tax funds must be net of any rebate, credit or refund, for which it has received, will receive, or is eligible to receive.

The Ministry is requesting a signed letter of agreement along with a by-law to authorize this program.

Resolution for Council:
That three readings be given to a by-law to authorize the execution of a letter of agreement between the City of Kenora and the Ministry of Transportation with respect to the Dedicated Gas Tax Funds for Public Transportation Program for 2018-2019; and further

That the Mayor and Treasurer be authorized to execute this agreement.

Budget: There is no expected budget impact as a result of this program. Gas tax revenues are intended to support increased municipal public transportation expenditures and not to reduce or replace current levels of municipal public transportation funding.

Communication Plan/Notice By-law Requirements: By-law required

Strategic Plan or Other Guiding Document: Administrative only

Briefing By: Charlotte Edie, Treasurer

Bylaw Required: Yes
February 5, 2019

Housekeeping
Council Briefing
(direct to Council – does not appear at COW)

Agenda Item Title: NOHFC Funding Agreement Authorization

Background Information:
An agreement was reached between the Corporation of the City of Kenora and Northern Ontario Heritage Corporation (NOHFC) to implement Phase IV of the Downtown Revitalization Project. The agreement is now ready for execution by bylaw.

Phase IV Downtown Revitalization (DTR) focuses on the Chipman and First Street area. It has suffered in recent years with the closure and demolition of the former Zellers store and demolition of the former Kenwood Hotel. The demolition of these buildings has created a strategic area for redevelopment in the downtown core. Project work will support the development of a 16,000 square foot First Nations health access facility, ease traffic congestion in the Harbourtown Centre area, expand commercial development opportunities and replace infrastructure approaching end-of-life.

Resolution for Council:
That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and NOHFC to proceed with Phase IV of the Downtown Revitalization Project; and further

That the Mayor & Clerk be authorized to execute this agreement.

Budget: Total estimated project costs are $7.65 million. Alongside funding received through NOHFC, the City is also seeking $1 million from the Federal Economic Development Initiative for Northern Ontario (FedNor). Of the City's $5.65 million, $1.4 million is expected to come from sewer and water budgets.

Risk Analysis:
There is a low level of risk executing this agreement as it enables the City to receive funding from NOHFC for this project.

Communication Plan/Notice By-law Requirements: bylaw required

Strategic Plan or Other Guiding Document: Administrative only

Briefing By: Adam Smith, Special Projects & Research Officer

Bylaw Required: Yes
January 29, 2019

Housekeeping
Council Briefing
(direct to Council – does not appear at COW)

Agenda Item Title: Ontario Trillium Foundation Agreement Authorization

Background Information:
An agreement was reached between the Corporation of the City of Kenora and the Ontario Trillium Foundation for improvements to the pickleball/tennis courts at Garrow Park in the amount of $73,000. The agreement is now ready for execution by bylaw.

Resolution for Council:
That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Ontario Trillium Foundation to proceed with the improvements to the pickleball/tennis courts at Garrow Park; and further

That the Treasurer be authorized to execute this agreement.

Budget: The entire project is to be funded by donations and funding with no anticipated costs to the City.

Risk Analysis: There is a low level of financial risk given that the project is to be fully funded from donations and funding received by the Pickleball Club.

Communication Plan/Notice By-law Requirements: Bylaw required

Strategic Plan or Other Guiding Document: Administrative only

Briefing By: Charlotte Edie, Treasurer

Bylaw Required: Yes
January 29, 2019

Housekeeping
Council Briefing
(direct to Council – does not appear at COW)

Agenda Item Title: Appointment of Tax Collector

Background Information:
The position of Tax Collector has become vacant as a result of the resignation of the current Tax Collector, Michelle Saunders, who accepted the position of Municipal Accountant. The position has been filled by Rachel Jaworowicz effective immediately. This position requires a resolution and bylaw of Council officially appointing Rachel Jaworowicz to this position and removing Michelle Saunders.

Resolution for Council:
That Council hereby appoints Rachel Jaworowicz to the position of Tax Collector for the City of Kenora and replacing Michelle Saunders; and further

That bylaw number 63-2012 be hereby repealed.

Briefing By: Charlotte Edie, Treasurer
Bylaw Required: Yes
Housekeeping
Council Briefing
(direct to Council – does not appear at COW)

Agenda Item Title: Receipt and Approval of Various Committee Minutes

Background Information:
This static monthly report is for the purpose of Council approving and/or receiving various Committee Minutes. Those being approved are the Committees of Council which Council should be approving the actions of those Committees and does so in the form of a by-law under the Confirmatory By-law.

The Minutes being received are typically from local Boards or Corporations for information only (and cannot be ‘approved’ by Council).

The various Minutes will appear under separate cover as an attachment on SharePoint to this report.

Resolution for Council:
That Council hereby adopts the following Minutes from various City of Kenora Committees:

- January 24, 2019 – Lake of the Woods Museum Board
- November 28, 2018 – Kenora Public Library Board
- October 12, 2018 – Kenora Police Services Board

That Council hereby receives the following Minutes from other various Committees:

- November 8, 2018 – Kenora District Services Board
- October 25, 2018 - District of Kenora Home for the Aged Board of Management; and further

That these Minutes be circulated and ordered filed.

Briefing By: Kelly Galbraith, Deputy Clerk
Bylaw Required: No
January 16, 2019

Housekeeping
Council Briefing
(direct to Council – does not appear at COW)

**Agenda Item Title:** 2018 Water & Wastewater Systems Monthly Summary Report – December

**Background Information:**
The Water and Wastewater Division will be providing Council with Water and Wastewater Systems Summary Reports, on a monthly basis.

The purpose of the Report is to provide Council with an understanding on how the water and wastewater systems they own and operate are maintained. Data will be collected at the end of each month and presented to Council for acceptance, see attached.

The Operations and Infrastructure Department recommends that Council accept the 2018 Water and Wastewater Systems Monthly Summary Report for December.

**Resolution for Council:**
That Council of the City of Kenora hereby accepts the December 2018 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

**Budget:** N/A

**Risk Analysis:**
The risk level is low to moderate. The monthly reporting is just standard practice for transparency purposes, and an opportunity to further Council’s understanding of the Division's monthly budgeting. No mitigating strategies are required.

**Communication Plan /Notice By-law Requirements:**
Resolution required. Jeff Hawley, Biman Paudel, WTP, WWTP

**Strategic Plan or other Guiding Document:**
Goal #2 Strengthen Our Foundations
2-1 The City will ensure that our municipal infrastructure is maintained using available resources with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems.
2-2 The City will keep in the forefront that there is a significant infrastructure deficit, and current and future Councils will need to continue to work towards allocating sufficient resources to be able to adequately address this issue.
2-3 The City will ensure prompt and immediate response times supported by resilient communications in the event of system outages and other emergencies.

**Briefing By:** Jeff Hawley, Operations & Infrastructure Manager

**Bylaw Required:** No
1.0 Introduction

This report contains the major maintenance activities and operational events that occurred during the month of December 2018 at the Kenora Area Water Treatment Plant, Kenora Wastewater Treatment Plant, Water Distribution System and Wastewater Collection System. This information report has been prepared for Council to better understand how the systems they own and operate are maintained on a monthly basis.

2.0 Water Treatment Plant

2.1 Monthly Flow and Operating Data – See Schedule “A”

2.2 Weekly Bacteriological Samples

1 Raw, 1 Treated and 6 Distribution for a total of eight (8) samples are taken on a weekly basis.

Sampling was conducted on the following dates:

- Dec 3
- Dec 10
- Dec 17
- Dec 27

All samples tested were within the allowable parameters.

2.3 Maintenance

- Replaced north battery on WTP generator.
- Cleaned and calibrated filter effluent and plan effluent turbidimeters.
- Cleaned and calibrated effluent pH analyzer.

2.4 Training

- No training took place in the month of December.

2.5 Water Quality Complaints

- There was one water quality complaint for the month of December, the resident complained of coloured water coming from tap. The problem was determined to be a hot water tank issue. Chlorine residual at residence was adequate at 1.76 mg/L.
2.6 **Other Information**

- Distribution chlorine residuals were collected on a weekly basis.
- Health Inspectors from the NWHU came for a tour of the Water Treatment Plant.

### 3.0 Water Distribution System and Wastewater Collection System

#### 3.1 Maintenance

##### 3.1.1 Water Distribution

- December 4 – Dug and repaired curb stop at: 133 Pinewood Drive.
- December 7 – Repaired vehicle damage hydrant at: the intersection of River Drive and Highway 17 East.

##### 3.1.2 Wastewater Collection

- December 9 – Rodded plugged sewer at: 31 Drewry Drive.
- December 10 – Replaced grinder pump at: 336 Rabbit Lake Road.
- December 14 – Rodded plugged sewer at: 44 Second Avenue West.
- December 19 – Replaced grinder pump at: 36 Birchwood Crescent.
- December 24 – Replaced grinder pump at: 8 Universal Drive.
- December 26 – Dug and repaired collapsed sewer main at: 1032 Ninth St North.
- December 27 – Rodded plugged sewer at: 310 Sixth Street South.
- December 29 – Rodded plugged sewer at: 530 Fourth Street North.
- December 31 – Rodded plugged sewer at: 522 Fourth Avenue South.

##### 3.1.3 Water Thaws:

<table>
<thead>
<tr>
<th></th>
<th>December 2017</th>
<th>December 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>City</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Private</td>
<td>6</td>
<td>0</td>
</tr>
</tbody>
</table>

#### 3.2 Training

- Three employees attended a two day First Aid and CPR Course.

#### 3.3 Water Quality Complaints

There was one water quality complaint for the month of December, see 2.5 for further details.
3.4 **Boil Water Advisory(s) - 2018**
Date and Location:

- There were no Boil Water Advisories issued for the month of December.

3.5 **Other Information**

- Stuart Ralko joined the Division as a Water and Wastewater Operator.

4.0 **Wastewater Treatment Plant**
4.1 **Monthly Flows & Operating Data** – See Schedule “B”

4.2 **Samples**

4.2.1. **Monthly** - Complete Analyses of Treated Effluent and Raw Sewage Samples sent out on December 18, 2018 - Results:

a. Total BOD (biological oxygen demand) Raw Sewage: 203 [mg/L]

b. Total BOD Final Effluent: 9.4 [mg/L] - limit is 25 [mg/L].

c. Total Suspended Solids Raw Sewage: 255 [mg/L]

d. Total Suspended Solids Final Effluent: 8.1 [mg/L] - limit is 25 [mg/L]

4.2.2. **Weekly** - Final Effluent Bacti Samples sent to ALS Laboratory on December 5, 11, 18, 27 2018 - Results: Organisms/100 ml

a. Geometric Means from samples in December: 10 organisms/100mL.

b. Geometric Means Limit as per Certificate of Approval is 200 organisms/100 mL.

In summary, raw sewage enters the plant with a bacti count of approximately 3 million organisms/100 mL and effluent leaves the plant with a geometric mean of 10 organisms/100 mL, which is within the limit of 200 organisms/100 mL. Plant final effluent BOD was 9.4 p.p.m., and final effluent T.S.S. was 8.1 p.p.m., both well within the C of A requirements.

4.3 **Maintenance**

4.3.1. Sludge press maintenance (clean and grease) 700 Building.

4.3.2. UV maintenance in the 300 Building.

4.3.3. Electrician replaced heater in the 100 Building.

4.3.4. Changed upper bearing on the south screw pump in the 200 Building.

4.3.5. Oil was changed in both screw pumps in the 200 Building.

4.3.6. Greased barscreen, organic return, cleaning mechanism in the 100 Building.

4.3.7. Installed a guard around coupler on scum pump in the 300 Building.

4.3.8. Tightened packing gland on west sludge pump in the 400 Building.

4.3.9. Finished installing UV bulbs in the 300 Building.
4.4 Training
   4.4.1 No training took place in the month of December.

4.5 Other Information
   4.5.1 Health and Safety inspection was conducted on December 5, 2018.
# Schedule "A"

## Water Systems Flow and Operating Data

**Monthly Summary Report - 2018**

### Water Plant Flows

<table>
<thead>
<tr>
<th>Water Plant Flows</th>
<th>Units</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td><strong>Influent Flow</strong></td>
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<td></td>
<td></td>
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<tr>
<td>Total Influent Flow</td>
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<td>5724</td>
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<td>5089</td>
<td>4815</td>
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<td>4926</td>
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<tr>
<td>Average Daily Effluent Flow</td>
<td>m³/day</td>
<td>6253</td>
<td>6471</td>
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<td>Plant Meter Reading</td>
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<td>2855</td>
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<td>2998</td>
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<td>Compensated Total Effluent Flow</td>
<td>m³/month</td>
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<td>178336</td>
<td>207432</td>
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</table>

### Samples

#### Weekly Bacteriological

- **Number of Raw Samples Taken:**  
  - 5  
  - 4  
  - 4  
  - 5  
  - 4  
  - 4  
  - 4  
  - 4  
  - 4  
  - 4  
  - 4  
  - Total: 52

- **Number of Treated Samples Taken:**  
  - 5  
  - 4  
  - 4  
  - 5  
  - 4  
  - 4  
  - 4  
  - 4  
  - 4  
  - 4  
  - Total: 52

- **Number of Distribution Samples Taken:**  
  - 30  
  - 24  
  - 24  
  - 30  
  - 24  
  - 24  
  - 24  
  - 24  
  - Total: 312

### Boiler Water Advisory Bacteriological

- **Number Taken:**  
  - 18  
  - 18  
  - 18  
  - 18  
  - 28  
  - 20  
  - 20  
  - 122

### WTP Callouts

- **WTP Callouts:**  
  - 3  
  - 2  
  - 4  
  - 0  
  - 11  
  - 24  
  - 8  
  - 2  
  - 18  
  - 6  
  - 10  
  - 1  
  - 89

### Water Thaws

- **City:**  
  - 8  
  - 27  
  - 6  
  - 0  
  - 0  
  - 0  
  - 0  
  - 0  
  - 0  
  - 41

- **Private:**  
  - 6  
  - 11  
  - 1  
  - 2  
  - 0  
  - 0  
  - 0  
  - 0  
  - 0  
  - 0  
  - 0  
  - 20

- **Total:**  
  - 14  
  - 38  
  - 7  
  - 2  
  - 0  
  - 0  
  - 0  
  - 0  
  - 0  
  - 0  
  - 0  
  - 61
## Schedule "A"

Water Systems Flow and Operating Data
Monthly Summary Report - 2017

<table>
<thead>
<tr>
<th>Water Plant Flows</th>
<th>Units</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td><strong>Influent Flow</strong></td>
<td>m³/month</td>
<td>205252</td>
<td>193432</td>
<td>199260</td>
<td>183423</td>
<td>188239</td>
<td>196243</td>
<td>205621</td>
<td>213710</td>
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<td>184624</td>
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<tr>
<td>Total Influent Flow</td>
<td>m³/day</td>
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<td>8055</td>
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<td>7163</td>
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<td>Maximum Daily Influent Flow</td>
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<td>4630</td>
<td>5242</td>
<td>5632</td>
<td>63998</td>
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<td>Average Daily Influent Flow</td>
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<td>18133</td>
<td>17996</td>
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<td>18333</td>
<td>18255</td>
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<table>
<thead>
<tr>
<th><strong>Effluent Flow</strong></th>
<th>Units</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>TOTAL</th>
</tr>
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<tbody>
<tr>
<td><strong>Total Effluent Flow</strong></td>
<td>m³/month</td>
<td>189408</td>
<td>178185</td>
<td>182723</td>
<td>169724</td>
<td>174511</td>
<td>181759</td>
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<td>164550</td>
<td>168524</td>
<td>184182</td>
<td>2151431</td>
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<tr>
<td>Maximum Daily Effluent Flow</td>
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<td>6947</td>
<td>81976</td>
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<td>Minimum Daily Effluent Flow</td>
<td>m³/day</td>
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<td>5593</td>
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<td>4487</td>
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<td>4917</td>
<td>5057</td>
<td>58767</td>
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<tr>
<td>Average Daily Effluent Flow</td>
<td>m³/day</td>
<td>6110</td>
<td>6364</td>
<td>5894</td>
<td>5657</td>
<td>5629</td>
<td>6059</td>
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<td>5308</td>
<td>5617</td>
<td>5941</td>
<td>70759</td>
</tr>
</tbody>
</table>

| **Compensated Total Effluent Flow**            | m³/month   | 4929     | 4212     | 4405     | 4319     | 4400     | 4394     | 3411     | 3095     | 2903      | 2794      | 2724      | 3015      |          |

<table>
<thead>
<tr>
<th><strong>Samples</strong></th>
<th>Units</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td><strong>Weekly Bacteriological</strong></td>
<td></td>
<td>5</td>
<td>4</td>
<td>4</td>
<td>4</td>
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<td>5</td>
<td>4</td>
<td>4</td>
<td>5</td>
<td>5</td>
<td>4</td>
<td>5</td>
<td>52</td>
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<tr>
<td>Number of Raw Samples Taken</td>
<td></td>
<td>5</td>
<td>4</td>
<td>4</td>
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<td>52</td>
</tr>
<tr>
<td>Number of Treated Samples Taken</td>
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<td>30</td>
<td>24</td>
<td>24</td>
<td>24</td>
<td>30</td>
<td>24</td>
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<td>24</td>
<td>30</td>
<td>24</td>
<td>24</td>
<td>24</td>
<td>312</td>
</tr>
</tbody>
</table>

| **Boil Water Advisory Bacteriological**        |            | 8       | 3        | 12       | 6        | 0        | 0        | 4        | 4        | 4         | 14        | 24        | 4         | 83        |

| **WTP Callouts**                               |            | 3       | 6        | 6        | 7        | 5        | 18       | 10       | 5        | 14        | 6         | 0         | 1         | 81        |

| **Water Thaws**                                 |            | 1       | 1        | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0         | 0         | 2         |          |
| City                                           |            | 2       | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0         | 0         | 6         | 8         |
| Total                                          |            | 3       | 1        | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0         | 0         | 6         | 10        |
## Schedule "B"

**Wastewater Systems Flow & Operating Data**  
**Monthly Summary Report - 2018**

<table>
<thead>
<tr>
<th>Wastewater Plant Flows</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
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<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>TOTAL</th>
</tr>
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<tbody>
<tr>
<td><strong>Influent Flow</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Influent Flow m³/mon.</td>
<td>195,123</td>
<td>170,826</td>
<td>212,051</td>
<td>233,787</td>
<td>258,783</td>
<td>241,894</td>
<td>223,077</td>
<td>194,923</td>
<td>177,882</td>
<td>225,190</td>
<td>192,248</td>
<td>166,260</td>
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<tr>
<td>Maximum Daily Influent Flow m³/day</td>
<td>6,848</td>
<td>6,421</td>
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<td>11,823</td>
<td>12,361</td>
<td>8,788</td>
<td>7,201</td>
<td>8,482</td>
<td>9,377</td>
<td>8,183</td>
<td>5,946</td>
<td>103,992</td>
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<td>Minimum Daily Influent Flow m³/day</td>
<td>5,746</td>
<td>5,746</td>
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<td>6,399</td>
<td>7,178</td>
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<td>5,760</td>
<td>5,575</td>
<td>4,628</td>
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<td>Average Daily Influent Flow m³/day</td>
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<td>5,929</td>
<td>7,264</td>
<td>6,408</td>
<td>5,363</td>
<td>81,886</td>
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</table>

| **Effluent Flow**               |         |          |       |       |     |      |      |        |           |         |          |          |       |
| Total Effluent Flow m³/mon.     | 193,822 | 170,393  | 209,638 | 216,745 | 194,619 | N/A   | 217,747 | 193,391 | 177,882  | 225,190 | 186,983  | 165,597  | 2,152,007 |
| Average Daily Flow m³/day       | 6,252   | 6,085    | 6,763  | 7,474 | 6,278 | N/A   | 7,024  | 6,238  | 5,929    | 7,264   | 6,233  | 5,342   | 70,882  |

| **Samples**                     |         |          |       |       |     |      |      |        |           |         |          |          |       |
| Weekly Bacteriological — ALS Labs | 5       | 4        | 4     | 4     | 5   | 4    | 5    | 4      | 4         | 5       | 4       | 4       | 52     |
| Number of Raw Samples Taken    | 1       | 1        | 1     | 1     | 1   | 1    | 1    | 1      | 1         | 1       | 1       | 1       | 12     |
| Number of Treated Samples Taken | 5       | 4        | 4     | 5     | 5   | 4    | 4    | 4      | 5         | 4       | 4       | 4       | 52     |
| Geometric Means (Bacti Samples) | 10      | 13       | 26    | 22    | 10  | 10   | 40   | 10     | 10        | 35.97   | 10      | 10      | 207    |
| Sludge Hauled to Landfill m³/mon. | 273.6   | 228      | 261.8 | 251   | 285 | 296  | 216.6 | 228    | 239.4     | 205.2   | 205.2  | 307.8   | 2,998  |

| **Callouts**                    | 1       | 2        | 0     | 2     | 2   | 6    | 4    | 3      | 1         | 0       | 0       | 0       | 21     |
# Schedule "B"

Wastewater Systems Flow & Operating Data  
Monthly Summary Report - 2017

<table>
<thead>
<tr>
<th>Wastewater Plant Flows</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Influent Flow</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Influent Flow m(^3)/mon.</td>
<td>174,640</td>
<td>171,801</td>
<td>194,410</td>
<td>213,162</td>
<td>180,227</td>
<td>114,988</td>
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<td>85,898</td>
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<td>278,964</td>
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<td>2,241,239</td>
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<tr>
<td>Maximum Daily Influent Flow m(^3)/day</td>
<td>6,612</td>
<td>12,043</td>
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<td>4,897</td>
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<td>16,611</td>
<td>8,371</td>
<td>6,923</td>
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<tr>
<td>Minimum Daily Influent Flow m(^3)/day</td>
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<td>4,957</td>
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<td>1,767</td>
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<td>6,718</td>
<td>5,921</td>
<td>57,763</td>
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<td>Average Daily Influent Flow m(^3)/day</td>
<td>5,633</td>
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<td>8,998</td>
<td>7,422</td>
<td>6,460</td>
<td>73,482</td>
</tr>
</tbody>
</table>

| **Effluent Flow**                        |         |          |       |       |     |      |      |        |           |         |          |          |       |
| Total Effluent Flow m\(^3\)/mon.        | 173,624 | 168,693  | 187,955 | 199,955 | 168,496 | 113,844 | 167,581 | 87,004 | 227,033 | 265,909 | 214,868 | 196,144 | 2,171,106 |
| Average Daily Flow m\(^3\)/day          | 5,601   | 6,025    | 6,063  | 6,665  | 5,435 | 3,795 | 5,406 | 2,806  | 7,323    | 8,577   | 7,162   | 6,327    | 71,185 |

| **Samples**                              |         |          |       |       |     |      |      |        |           |         |          |          |       |
| Weekly Bacteriological -- ALS Labs       |        |          |       |       |     |      |      |        |           |         |          |          |       |
| Number of Raw Samples Taken              | 4       | 4        | 5     | 4     | 5   | 4    | 4    | 5      | 4         | 4       | 5        | 4        | 52     |
| Number of Treated Samples Taken          | 1       | 1        | 1     | 1     | 1   | 1    | 1    | 1      | 1         | 1       | 1        | 1        | 12     |
| Geometric Means (Bacti Samples)          | 30.8    | 11.9     | 10    | 31.24 | 10   | 0    | 10   | 0      | 191       | 10      | 42.77    | 10       | 368    |
| Sludge Hauled to Landfill m\(^3\)/mon.   | 228     | 251      | 239   | 171    | 239 | 103  | 91   | 57     | 182.4     | 239.4   | 216.6    | 193.8    | 2,211  |

| **Callouts**                             |         |          |       |       |     |      |      |        |           |         |          |          |       |
|                                          | 0       | 0        | 0     | 2     | 1   | 11   | 3    | 3      | 10        | 7       | 3        | 1        | 41     |
P R O C L A M A T I O N

By Virtue of Authority
Vested in me
I hereby proclaim
February 23rd, 2019
As World Rotary Day
in and for the City of Kenora and
request its observance as such by our citizens.
Proclaimed at the City of Kenora
this 19th day of February, 2019

His Worship Mayor Daniel Reynard