

The Corporation of the City Of Kenora

By-law Number 6 - 2017

A By-Law to Establish Rules & Regulations to be used in connection with the Lake of the Woods Cemetery

Whereas the Lake of the Woods Cemetery in the City of Kenora is owned by the Corporation of the City of Kenora; and

Whereas these by-laws are the rules and regulations that govern Lake of the Woods Cemetery and have been approved by the Corporation of the City of Kenora and the Registrar of Cemeteries, Funeral, Burial and Cremation Services Act, 2002 (FBCSA), Bereavement Authority of Ontario.

Now Therefore the Council of the City of Kenora hereby enacts as follows:

TABLE OF CONTENTS

BY-LAWS AND REGULATIONS

- Section 1: Definitions
- Section 2: General Information
- Section 3: The Sale and Transfer Of Interment Rights
- Section 4: Burial of Cremated Remains
- Section 5: Memorialization
- Section 6: Care and Planting
- Section 7: Lot Decorations
- Section 8: Contractor/Monument Dealer Bylaws
- Section 9: Lawn Crypt
- Section 10: Columbaria
- Section 11: Lot Embellishments
- Section 12: Request for Service

These by-laws are the rules and regulations that govern Lake of the Woods Cemetery and have been approved by the Corporation of the City of Kenora and the Registrar of Cemeteries, Funeral, Burial and Cremation Services Act, 2002 (FBCSA), Bereavement Authority of Ontario.

Section 1: Definitions

Burial: The opening and closing of an in ground grave, lawn crypt or niche for the disposition of human remains or cremated human remains.

By-laws: The rules and regulations under which the Cemetery operates.

Care and Maintenance Fund: It is a requirement under the FBCSA that a prescribed amount or a percentage of the purchase price of all Interment Rights, and set amounts for marker and monument installations is contributed into the Care and Maintenance Fund. Interest earned from this fund is used to provide care and maintenance of plots, lots, markers and monuments at the Cemetery.

Cemetery Office Staff: Shall mean an employee of the Corporation of the City of Kenora, employed at the Cemetery as cemetery administrator.

Columbarium: Shall mean an above-ground structure designed for the purpose of interring cremated human remains in compartments or niches.

Columbarium (Private): Shall mean an above-ground structure designed for the purpose of interring cremated human remains in compartments or niches. This structure has been donated by a group for the sole purpose of their members. Private Columbaria must comply with and agreed upon Memorandum of Understanding.

Contract: For purposes of these by-laws, all purchasers of interment rights must sign a contract with the cemetery, detailing obligations of both parties and acceptance of the cemetery by-laws.

Corner Posts: Shall mean any stone or other land markers set flush with the surface of the ground and used to indicate the location of a lot or plot.

Grave: means any in ground burial space intended for the interment of a child, adult or cremated human remains.

Inter: (see definition of burial) means the burials of human remains.

Interment Right: The right to require or direct the interment of human remains or cremated human remains in a grave, niche or crypt and direct the associated memorialization.

Interment Rights Certificate: The document issued by the Cemetery to the purchaser once the interment rights have been paid in full, identifying ownership of the interment rights.

Interment Rights Holder: Any person designated to hold the right to inter human remains in a specified grave, niche or crypt.

Lawn Crypt: An individual compartment above ground for the interment of human remains.

Lot: For the purposes of these by-laws, a lot shall mean a parcel of land, containing a series of 4 to 8 consecutive graves followed by a 2 foot pathway

Marker: Shall mean any permanent memorial structure that is set flush and level with the ground, and used to mark the location of a burial grave.

Ministry: shall mean the Ministry of Government and Consumer Services

Monument: Any permanent memorial projecting above the ground installed within the designated space to mark the location of a burial or grave.

Niche: An individual compartment in a columbarium for the interment of cremated human remains.

Registrar: shall mean the Registrar appointed by the Minister under the Ministry of Government and Consumer Services.

Vault: Shall mean a container to be placed below ground in the grave to seal the casket inside it.

Section 2: General Information

2.01 Hours of Operation:

Visitation Hours: 8:00 a.m. – 8:00 p.m. Lake of the Woods Cemetery

Office Hours: 8:00 a.m. – 12:00 and 12:30 p.m. – 4:30 p.m. Monday to Friday
Located: Operations Building – 60 Fourteenth Street North

Burial Hours: 8:00 a.m. – 4:00 p.m. Monday to Friday
8:00 a.m. – 4:00 p.m. Saturday – Additional Fees Applies

2.02 General Conduct:

The City of Kenora reserves full control over the cemetery operations and management of land within the cemetery grounds.

No person shall:

- a) Damage any marker, columbarium, or any other structure within the said cemeteries;
- b) Damage any tree, shrub, plant or flowers (Private and Public property) within the limits of the Cemeteries
- c) Damage any fence, railing, or gate used for the protection of the cemeteries;
- d) Play any game of sport on the said Cemeteries property;
- e) Discharge any firearm (Military Funeral excluded);
- f) Disturb any person or persons assembled for the interment of any other person;
- g) Create a nuisance in the said Cemeteries

Debris - No person shall deposit rubbish on the ground of the cemeteries except in the receptacles provided.

Gratuities - No gratuities shall at any time be given to an officer or employee of the Corporation, nor shall any reward be given for any personal service or attention.

Bicycles - Bicycles shall only be permitted on cemetery roads

2.03 By Law Amendments:

The cemetery shall be governed by these bylaws, and all procedures will comply with the Funeral Burial & Cremation Services Act, 2002 and Ontario Regulation 30/11, which may be amended periodically.

All by-law amendments must be:

- a) Published once in a newspaper with general circulation in the locality in which the cemetery is located;
- b) Conspicuously posted on a sign at the entrance of the cemetery; and
- c) Delivered to each supplier of markers who has delivered a marker to the cemetery during the previous year, if the by-law or by-law amendment pertains to markers or their installation.

All by-laws and by-law amendments are subject to the approval of the Registrar, Bereavement Authority of Ontario.

2.04 Liability:

The cemetery operator will not be held liable for any loss or damage, without limitation (including damage by the elements, Acts of God, or vandals) to any lot, plot, columbarium niche, lawn crypt, monument, marker, or other article that has been placed in relation to an interment right save and except for direct loss or damage caused by gross negligence of the cemetery.

The Corporation of the City of Kenora reserves and shall have the right to correct any errors that may be made by the cemetery operation. Either in interment, disinterment, rights transfer, etc.; by either cancelling or substituting in lieu other property of equal value and similar location as far as possible, or by refunding the amount of money paid on account to purchaser. In the event such an error involves interment, the cemetery operator will incur all costs.

2.05 Public Register:

Provincial legislation – Section 110 of Ontario Regulation 30/11 requires the cemetery operator to maintain a public register to the public during regular office hours. The Public Register is available for viewing at the Cemetery Office, 60 Fourteenth Street North during the hours of 8 a.m. to 4:30 p.m., Monday – Friday.

2.06 Pets or Other Animals:

No person shall permit any animal, including dogs, to enter or remain in the said Cemeteries. Service animals are exempted.

2.07 Right to Re-Survey:

The Cemetery has the right at any time to re-survey, enlarge, diminish, re-plot, change or remove plantings, grade, close pathways or roads, alter in shape or size, or otherwise change all or any part of the cemetery, subject to approval of the appropriate authorities.

Cemetery Plan shall remain on file at City Hall, 1 Main Street South and a copy at the Cemetery Office.

Section 3: The Cancellation or Resale Of Interment Rights

3.01 Notice of Resale and Transfer of Interment Rights:

- a. Interment rights holder must first offer the interment rights to the cemetery operator. If the cemetery operator does not wish to repurchase the interment rights, the interment right may be sold to a third party for no more than the current price listed on the cemetery price list, as long as the sale or transfer is conducted through the cemetery operator and the purchaser meets the qualifications and requirements as outlined in the cemetery operator's by-laws.
- b. The cemetery operator can prohibit the resale of interment rights to a third party and is not required to repurchase unused interment rights in a lot (more than one grave) if one of the interment rights in the lot has been exercised.
- c. Purchasers of interment rights holders acquire only the right to direct the burial of human remains and of cremated human remains, and the installation of monuments, markers and inscriptions, subject to the conditions set out in the cemetery by-laws. In accordance with cemetery by-laws, no burial, interment, or installation of any monument, marker, inscription, or memorialization is permitted until the interment rights have been paid in full. An interment rights certificate will be issued to the interment rights holder(s) when payment has been made in full. The purchase of interment rights is not a purchase of Real Estate or real property. An interment rights holder wishing to resell their interment rights must advise the cemetery operator of their intention prior to seeking a third party buyer for their interment rights.

3.02 Cancellation of Interment Rights within 30 Day Cooling-Off Period:

A purchaser has the right to cancel an interment rights contract within thirty (30) days of signing the interment rights contract, by providing written notice of the cancellation to the cemetery operator. The cemetery operator will refund all monies paid by the purchaser within thirty (30) days from the date of the request for cancellation.

3.03 Cancellation of Interment Rights after the 30 Day Cooling-Off Period:

- a. Upon receiving written notice from the purchaser of the interment rights, the cemetery operator will cancel the contract and issue a refund to the purchaser for the amount paid for the interment rights less the appropriate amount that is required to be deposited into the Care and Maintenance Fund. This refund will be made within thirty (30) days of receiving said notice. If the interment rights certificate has been issued to the interment rights holder(s), the certificate must be returned to the cemetery operator along with the written notice of cancellation.
- b. If any portion of the interment rights has been exercised, the purchaser, or the interment rights holder(s) are not entitled to cancel the contract or re-sell the interment rights.

3.04 Resale of Interment Rights after 30 Day Cooling-Off Period:

- a. Unless the interment rights have been exercised the purchaser retains the right to cancel the contract or re-sell the rights. Once payment for the interment rights has been made in full, and an interment rights certificate has been issued, the interment rights

holder(s), as recorded on the cemetery records, has right to re-sell the interment rights. Any resale of the interment right shall be in accordance with the requirements of the cemetery by-laws and in keeping with the FBCSA

- b. If any portion of the interment rights has been exercised, the purchaser, or the interment rights holder(s) are not entitled to re-sell the interment rights.

3.05 Care and Maintenance Fund Contributions:

As required by sections 166 and 168 of Regulation 30/11, a prescribed amount or a percentage of the purchase price of all interment rights and a prescribed amount for monuments and markers is contributed into the care and maintenance fund. Income from this fund is used to provide only general care and maintenance of the cemetery. Contributions to the care and maintenance fund are not refundable except when interment rights are cancelled within the 30 day cooling off period.

3.06 Requirements if resale of interment rights is permitted by the cemetery operator:

Note: All Resales or Transfers of Interment Rights Must Be Processed Through The Cemetery Office To Be Valid.

The cemetery operator may choose to either permit the interment rights holder(s) to:

- first re-sell the interment rights to the cemetery; or if declined by cemetery
- re-sell the interment rights to a third party

3.07 Procedure of interment rights to a Cemetery Operator:

- a. If a rights holder(s) wishes to re-sell the interment rights - the rights holder(s) must make the request to the cemetery operator in writing. The cemetery operator will repurchase the interment rights at the price listed on the cemetery operator's current price list less the Care & Maintenance Fund contribution made at the time of purchase. The re-purchase and payment to the rights holder requesting the sale must be completed within 30 days of the request.
- b. The interment rights holder requesting the resale of the rights must return the interment rights certificate to the cemetery operator and the rights holder(s) must endorse the interment rights certificate, transferring all rights, title and interest back to the cemetery operator. The appropriate paperwork must be completed before the cemetery operator reimburses the rights holder(s).

3.08 Procedure of interment rights to a third party:

- a. The interment rights holder(s) intending to sell their rights shall provide the following documents to the cemetery operator so that the operator can confirm the ownership of the rights and provide the third party purchaser with a the required certificate etc.:
 - an interment rights certificate endorsed by the current rights holder
 - if the resale involves interment rights, a written statement of the number of graves that have been used in the plot and the number of graves that remain available
 - any other documentation in the interment rights holder(s) possession relating to the rights
- b. The third party purchaser will be provided with the following documents by the cemetery operator:

- an interment rights certificate endorsed by the current rights holder
- a copy of the cemetery's current by-laws
- a copy of the cemetery's current price list
- if the resale involves interment rights, a written statement of the number of graves that have been used in the plot and the number of graves that remain available
- any other documentation in the interment rights holder(s) possession relating to the rights

c. The cemetery operator will require:

- a statement signed by the rights Holder(s) selling the interment rights acknowledging the sale of the interment rights to the third party purchaser
- confirmation that the person selling the interment rights is the person registered on the cemetery records and that they have the right to re-sell the Interment rights
- a record of the date of transfer of the interment rights to the third party;
- the name and address of the third party purchaser(s)
- a statement of any money owing to the Cemetery Operator in respect to the Interment Rights.

Once the endorsed certificate and all required information has been received by the cemetery operator from the rights holder(s), the cemetery operator will issue a new interment rights certificate to the third party purchaser.

Upon completion of the above listed procedures, and upon the issuance of the new interment rights certificate, the third party purchaser or transferee(s) shall be considered the current interment rights holder(s) of the interment rights, and the resale or transfer of the interment rights shall be considered final in accordance with the cemetery by-laws and the FBCSA.

The cemetery operator may charge an administration fee for the issuance of a duplicate certificate in accordance with the price listed on the cemetery operator's current price list.

The cemetery operator does not prohibit the resale of an interment rights and may repurchase the interment rights from the rights holder(s) if the cemetery operator so desires and may negotiate a purchase price so long as the seller acknowledges being aware of the cemetery operators current price list amounts for interment rights.

Section 4: Burial of Cremated Remains

4.01 Interment rights holder(s) must provide written authorization prior to a burial, or an interment taking place. Should the interment rights holder be deceased, authorization must be provided in writing by the person authorized to act on behalf of the interment rights holder i.e. Personal Representative, Estate Trustee, Executor or next of kin.

4.02 A burial permit issued by the Registrar General or equivalent document showing that the death has been registered with the province must be provided to the cemetery office prior to a burial or interment taking place. A Certificate of Cremation must be submitted to the cemetery office prior to the burial of cremated remains of cremated remains taking place.

4.03 In accordance with the FBCSA the purchaser of interment rights must enter into a cemetery contract, providing such information as may be required by the cemetery operator for the completion of the contract and the public register prior to each burial or interment of human remains of cremated human remains.

4.04 Payment must be made to the cemetery before a burial can take place or payment plan must be approved the cemetery administrator.

4.05 The cemetery shall be given 16 business hours (2 business days) of notice for each burial of human remains of cremated human remains.

4.06 The opening and closing of graves, crypts and niches of cremated remains may only be conducted by cemetery staff or those designated to do work on behalf of the cemetery.

4.07 Cremated remains are not permitted to be scattered on cemetery graves or grounds.

4.08 Human remains may be disinterred from a grave provided that the written consent (authorization) of the interment rights holder has been received by the cemetery operator and the prior notification of the medical officer of health. A certificate from the local medical officer of health must be received at the cemetery office before the removal of casketed human remains may take place. A certificate from the local medical officer of health is not required for the removal of cremated remains.

- a. In special circumstances the removal of human remains may also be ordered by certain public officials without the consent of the interment rights holder and/or next of kin(s).
- b. Full size grave are allowed one casket interment and up to 4 cremated remains interments.
- c. Cremation graves and niches are allowed up to 2 cremated remains interments.
- d. Single lawn crypt allowed one casket interment.
- e. Double lawn crypts are allowed two caskets or one casket interment and one cremated remains interment.

Section 5: Memorialization

5.01 No memorial or other structure shall be erected or permitted on a grave until approval of the headstone contract have been submitted to the cemetery operator and all permit fees have been paid in full.

5.02 No monument, footstone, marker or memorial bench of any description shall be placed, moved, altered, or removed without permission from the cemetery operator.

5.03 Minor scraping of the monument base of an upright monument due to grass/lawn maintenance is considered to be normal wear.

5.04 The cemetery operator will take reasonable precautions to protect the property of interment rights holders, but it assumes no liability for the loss of, or damage to, any monument, marker, or other structure, or part thereof.

5.05 The cemetery operator reserves the right to determine the maximum size of monuments, their number and their location on each grave. They must not be of a size that would interfere with any future interments or encroach on any other grave.

5.06 All foundations for monuments and markers shall be built by, or contracted to be built for, the cemetery operator as per permit fees.

- a. Should any monument or marker present a risk to public safety because it has become unstable, the cemetery operator shall do whatever it deems necessary by way of repairing, resetting, or laying down the monument or marker or any other remedy so as to remove the risk.
- b. The cemetery operator reserves the right to remove at its sole discretion any marker, monument, or inscription which is not in keeping with the dignity and decorum of the cemetery as determined by the trustees.
- c. A monument, marker, or bench shall be erected only after the specific contract and permit have been approved by the cemetery operator including: dimensions, material of structure, and proposed location.
- d. In keeping with the cemetery by-laws only one monument shall be erected within the designated cremation grave and one monument plus a flat marker on full size grave.
- e. The minimum thickness for flat markers including footstones is 4 inches or 10 cm.
- f. All monuments and markers shall be constructed of bronze or natural stone (i.e. granite).
- g. No monuments and markers shall be delivered to the cemetery for installation until all permit fees are approved and paid in full.
- h. No monument shall be delivered to the cemetery for installation until the monument foundation has been completed, and the interment rights holder(s) and/or marker retailer have been notified by the cemetery operator.
- i. All upright grave markers must be able to withstand a force of 35kgs, when such force is applied at any point on the memorial. Such markers must withstand this force when set in dry mode (ie without the assistance of any adhesive)
- j. Markers and footstones of bronze or granite are permitted with size and quantity restrictions according to cemetery by-laws and the placement of such memorials shall not interfere with future interments.
- k. Maximum Size for monument and marker:
 - a. Cremation grave (3ft x 3ft) maximum: 12" x 32"
 - b. Cremation grave (2ft x 2ft) maximum: 10" x 20"

- c. Full Size grave (3ft x 7ft/9ft) maximum: 12" x 32"
- d. For double graves inquire with cemetery operator.

Section 6: Care and Planting

6.01 A portion of the price of interment rights is trusted into the Care and Maintenance Fund.

The income generated from this fund is used to maintain, secure and preserve the cemetery grounds. Services that can be provided through this fund include:

- Re-levelling and sodding or seeding of graves and grounds
- Maintenance of cemetery roads, sewers and water systems
- Maintenance of perimeter walls and fences
- Maintenance of cemetery landscaping
- Maintenance of lawn crypt and columbarium
- Repairs and general upkeep of cemetery maintenance buildings and equipment

6.02 No person other than cemetery staff shall remove any sod or in any other way change the surface of the burial graves in the cemetery.

6.03 No person shall plant trees, flower beds or shrubs in the cemetery except with the approval of the cemetery.

6.04 Flowers placed on a grave for a funeral shall be removed by the cemetery staff after a reasonable time to protect the sod and maintain the tidy appearance of the cemetery.

Section 7: Lot Decorations

Lot Decoration Rules (May 31st – October 1st)

The City of Kenora realizes that there is significant value to the interment rights holders in decorating cemetery lots. At the same time the City of Kenora has an obligation to provide a safe and visually pleasing environment. In the interest of these objectives, it is imperative that these rules be followed.

Lot decorations for one interment rights holder must not infringe on the property of another interment rights holder.

Lot Decoration Rules (October 2nd to May 30th)

Winter maintenance of the Cemeteries requires that city staff may need to access to any site on the Cemetery property. Therefore, it is imperative the following rules be adhered to.

Permitted Decorations:

- Ice Candles are permitted as long as they are not intruding on other Interment Rights holder's plots.
- Temporary wooden crosses must be 24" above ground level to allow for visibility.
- All other lot decorations are allowed so long as they are deemed safe by the cemetery operator.

7.01 Lot Decorations

Lot decorations shall be deemed to include all ornaments, figurines, plants, or other embellishments placed on Cemetery lots with the intention of improving their appearance. No lot decorations permitted by this by-law shall be placed on a lot if outstanding fees are unpaid. The City of Kenora is not responsible for lost or stolen items.

7.02 Candles and Solar Lights (Plastic only- No glass or Ceramics prohibited)

Only enclosed candles or solar lights that are securely placed will be allowed in any combination to a maximum of (3) in total. Internment Rights Holders may have candle/solar lights on either side of the monument and in line with the monument row. As an alternative, Internment Rights Holders may have any combination of candles, solar lights up to a maximum of (3) in front of the monument and securely placed in the 18' inch designated garden area.

Candles and solar lights are allowed to be displayed on shepherd's hooks. They cannot exceed the height of the upright monument.

7.03 Artificial Wreaths

Artificial and/or silk flower arrangements/wreaths, attached to a stand or monument, may be placed on gravesites and remain there from the Friday before Thanksgiving to May 1st of the following year. Dates will be posted in local newspapers with regard to lot decoration rules. Any item that does not comply with the lot decoration rules that remain after May 1st will be removed by Cemetery Staff and placed into a recovery area that is visible to the public. Items not picked up by July 1st will be discarded.

7.04 Saddle Wreaths

Saddle Wreaths must follow the season. All Saddle wreaths that become unsightly will be removed by cemetery staff. No Christmas saddle wreaths will be allowed during the summer months. No wreaths, other than saddle wreaths are allowed to be fastened to a monument after May 31st.

7.05 Bushes and Shrubs

Dwarf style shrubs are permitted where there is an upright monument centered on two or more graves. One shrub may be planted on either side of the monument and in line with the monument row.

Shrubs must be planted approximately seven inches away from the side of the monument base and cannot exceed lot limitations or the height of the monument.

Internment Rights Holders are responsible for the trimming of shrubs. If Internment Rights Holders do not trim the shrubs within 1 month notice, shrubs may be removed by cemetery staff.

No permanent plant material shall be placed in the flat marker section. Natural cut flowers or dried flower arrangements may be placed in an approved vase.

7.06 Borders and Edging

Border or edging made of rubberized plastic, treated wood, or preformed concrete, no thicker than 2" will be allowed only if it is installed properly and totally flush to the soil. Borders and edging must be installed within the 18" permitted flower bed and cannot exceed the width of the memorial.

Internment rights holders are responsible to ensure that all flowerbeds borders are completely flush to the surrounding ground. If Internment Rights Holders are unable to keep borders flush within a one month notice, borders may be removed by cemetery staff.

7.07 Wood Crosses

Wooden crosses will be allowed, as temporary markers, on unmarked graves for a period of one year from the time of burial. Time extensions may be considered after one year on a case-by-case basis. The internment rights holder is responsible for the removal of the cross. Cemetery staff will remove the cross after an allowable time if the Internment Rights Holder has not. The only exemption to this rule will be the Veterans Crossed in the Veterans Crosses Section.

7.08 Shepherds Hooks

A maximum of two shepherd's hooks for hanging of contents will be permitted in the 18" designated garden area provided the hooks are not greater than the monument.

7.09 Figurines

Figurines are defined as any type of allowable lot decoration within the 18" garden area of upright monuments. Figurines cannot be made of glass or ceramics. Figurines are only allowed with upright monuments.

7.10 Potted Plants

A maximum of two (2) potted plants are permitted within the 18" garden area. Pots cannot be made of breakable materials such as glass or clay. In flat marks sections (1) potted plant is permitted. Cemetery staff will remove and unsightly or unsafe plants.

7.11 Flat Marker Section

Approved vases can either be coned shaped spiked container, which are none-breakable, or retractable vases, which sit flush to the ground when not in use. One (1) vase per flat marker is permitted.

Section 8: Contractor/Monument Dealer

8.01 Any contract work to be performed within the cemetery requires the written pre-approval of the interment rights holder and the cemetery operator before the work may begin. Pre-approval includes but is not limited to: landscaping, delivery of monuments and markers, inscriptions, designs, drawings, plans and detailed specifications relating to the work, proof of all applicable government approvals and permits, the location of the work to be performed. It is

the responsibility of all contractors to report to the cemetery office and provide the necessary approvals before commencing work at any location on the cemetery property.

Prior to the start of any said work, contractors must provide proof of:

- WSIB coverage
 - Occupational Health and Safety compliance standards
 - WHMIS
 - Evidence of liability insurance is required and not less than \$2 million.
- a. All cemetery by-laws apply to all contractors and all work carried out by contractors within the cemetery grounds.
 - b. Contractors, monument dealers and suppliers shall not enter the cemetery in the evening, weekends or statutory holidays, unless approval has been granted by the cemetery operator.
 - c. No work will be performed at the cemetery except during the regular business hours of the cemetery.
 - d. Contractors shall temporarily cease all operations if they are working within 100 metres of a funeral until the conclusion of the service. The cemetery reserves the right to temporarily cease contractor operations at their sole discretion if the noise of the work being performed by the contractor is deemed to be a disturbance to any funeral or public gathering within the cemetery.
 - e. Contractors engaged in the placing of, repairing of, or inscribing of upright markers shall provide planking and/or other protective materials adequate to protect turf and shall remove materials and equipment immediately upon completion of the work. The site shall be left in a clean orderly condition.

Section 9: Lawn Crypts

9.01 Full payment of the interment rights must be made to the cemetery operator before an interment may take place.

9.02 The interment rights purchase includes the preparation and construction of the concrete foundation for placement of lawn crypt. The purchase of the lawn crypt is the interment right holder's responsibility.

9.03 Lawn crypt must be purchased with a granite floor, drainage holes and tracking, wall vents and casket must be placed in a casket tray.

9.04 Only the cemetery operator may open and seal crypts for interment. This applies to the inside sealer and the crypt front, in conjunction with a Funeral Home.

9.05 To ensure quality control, desired uniformity and standard of workmanship, the cemetery operator reserves the right to approve crypt fonts, installation of lettering, vases, adornments, or any other attachment; and the cost is the sole responsible of the interment rights holder.

9.06 Photographs are permitted and must conform to the design, material and standards of the lawn crypt with the approval of the rights holder.

Section 10: Columbarium

10.01 Full payment of the interment rights must be made to the cemetery operator before an interment may take place.

10.02 Only the cemetery operator may open and close the niche for interment.

10.03 All proper paperwork as per cemetery bylaws must be completed prior to interment.

10.04 Only the cemetery operator is authorize inscribe on the individual niche. All font and inscription are to be in uniform and approved by the cemetery operator.

10.05 No person other than cemetery staff shall remove or alter niche fronts.

10.06 Flowers/wreath may be laid at the base of Columbarium on the day of interment. They will be removed one week after interment. No flowers or other paraphernalia to be placed/attached on the walls of the Columbarium.

Section 11: Lot Embellishments

The use of glass containers and all other materials of an equally perishable nature are prohibited and shall be removed without notice. For all other rules regarding lot embellishments see section G

Section 12: Request for Service

Any person or funeral director having a request for service shall make same at the Cemetery office.

1. That By-law Number 172-2015, as amended, of the City of Kenora is hereby repealed.
2. This By-law shall take effect and come into force upon approval of the Bereavement Authority for the Province of Ontario.

By-law read a First and Second Time this 17th day of January, 2017

By-law read a Third and Final Time this 17th day of January, 2017

The Corporation of the City of Kenora:-

David S. Canfield, Mayor
